

**Minutes of the Meeting of the Hambledon Parish Council held on Monday
9 January 2017 at Hambledon Village Hall, West Street, Hambledon, PO7 4RW
commencing at 7.30pm**

Present: Cllr Thornton in the Chair, Cllrs Higham, Quinn, Mrs Wigley, Mrs Thistlethwayte and Wood. **Also present:** twenty-one members of the public, Cllr Vicki Weston, Cllr Roger Huxstep (part) and Mrs Sue Hobbs Locum Clerk.

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mrs Birdwood for personal reasons. Apologies were also received from Winchester City Councillors Pearson and Gemmell. A proposal was received, seconded and voted in favour of accepting the apologies received.

RESOLVED: That the apologies for absence received be accepted.

(Power used: Local Government Act 1972 s85)

2. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS ON ITEMS ON THE AGENDA

Cllr Mrs Thistlethwayte declared her interest in item 10 (i). A proposal was received, seconded and voted in favour of accepting the declaration of interest received.

RESOLVED: To accept the declaration of interest received.

(Power used: Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulation 2012)

3. TO APPROVE DISPENSATIONS FOR DISCLOSABLE PECUNIARY INTERESTS UNDER SECTION 33 OF THE LOCALISM ACT 2011

The Locum Clerk advised that this was not required for this meeting.

4. TO RECEIVE RESOLUTION TO SUSPEND STANDING ORDERS FOR NO MORE THAN TEN MINUTES TO ALLOW MEMBERS OF THE PUBLIC PRESENT TO RAISE QUESTIONS

A proposal was received, seconded and voted in favour of suspending the meeting for no more than ten minutes to allow members of the public to raise questions on issues not included on the agenda.

RESOLVED: That Standing Orders be suspended for no more than fifteen minutes to allow members of the public present to raise questions or issues that are not included on the agenda.

PUBLIC QUESTION TIME

The Chair invited members of the public to speak and various topics were raised, including opinions regarding the potential increase in the precept, a detailed budget for 2017 - 2018 and how the current year's precept had been spent. Other topics raised included views regarding tennis coaching in the parish and Hambledon Parish Council's Standing Orders.

TO RECEIVE DISTRICT COUNCILLOR'S REPORT

Cllr Weston spoke about a recent poll reported in the Sunday Times which had found Winchester to be the best place to live in the United Kingdom. The next Full Council meeting would be held on 11 January 2017 and the reports for this meeting could be accessed online.

QUESTIONS TO DISTRICT COUNCILLOR ARISING FROM REPORT

No questions were asked of the District Councillor following her report.

TO RECEIVE COUNTY COUNCILLOR'S REPORT

Cllr Huxstep was not present at this stage of the meeting and no report had been sent in advance.

QUESTIONS TO COUNTY COUNCILLOR ARISING FROM REPORT

No questions were received.

TO RECEIVE POLICE/PCSO REPORT (IF AVAILABLE)

No report had been received prior to the meeting.

5. TO RECEIVE RESOLUTION TO RESUME STANDING ORDERS

A proposal was received, seconded and voted in favour of resuming Standing Orders to resume the meeting.

RESOLVED: That the meeting be resumed.

6. TO RECEIVE AND APPROVE MINUTES OF THE PREVIOUS MEETING HELD ON 5 DECEMBER 2016

Cllr Higham highlighted amendments to the minutes in a written report to Councillors. The Locum Clerk clarified that minutes are not a verbatim record of a meeting, but capture the resolutions made. An amendment was made to the spelling of Stewart's Green and it was noted that Cllr Weston had sent her apologies prior to the meeting.

Cllr Higham wished it to be noted that the Chair was continuing discussions with HCC over the cost of the work carried out at the Green Man beds."

7. TO RECEIVE THE PARISH CLERK'S PROGRESS REPORT (FOR INFORMATION ONLY)

The Clerk' Report had been distributed to all Councillors prior to the meeting and was noted.

8. TO RECEIVE AND APPROVE PAYMENT OF ACCOUNTS

The list of accounts to be paid was also circulated to all Councillors prior to the meeting.

Payee	Invoice No:	Description	Cheque No:	Amount Payable
Hambledon Village Hall	07/11/2016	Village Hall Hire	300221	£20.00
Hambledon Village Hall	05/12/2016	Village Hall Hire	300221	£20.00
Mrs S L Hobbs	SLH/14/2016	Locum Clerk	300222	£449.70
Podium 4 Sport Ltd	16/12/2016	Glebe goalpost	300223	£341.30
Taylor Robertson	29/10/2016	Tennis coaching	300224	£18.75
Taylor Robertson	05/11/2016	Tennis coaching	300224	£18.75
Taylor Robertson	12/11/2016	Tennis coaching	300224	£18.75
Taylor Robertson	19/11/2016	Tennis coaching	300224	£18.75
Taylor Robertson	26/11/2016	Tennis coaching	300224	£18.75
Taylor Robertson	03/12/2016	Tennis coaching	300224	£18.75
Taylor Robertson	10/12/2016	Tennis coaching	300224	£18.75
Taylor Robertson	17/12/2016	Tennis coaching	300224	£18.75
Taylor Robertson	24/12/2016	Tennis coaching	300224	£18.75
Taylor Robertson	31/12/2016	Tennis coaching	300224	£18.75
		Total		£1,018.50

A proposal was received, seconded and voted in favour of approving the accounts as presented to be paid.

RESOLVED: That the accounts as presented be paid.

(Power used: Local Government Act 1972 Schedule 12 Section 151)

9. TO RECEIVE BALANCE SHEET TO 30 NOVEMBER 2016 (IF AVAILABLE)

The Locum Clerk advised that she had received copies of the most recent bank statements and that the balance sheet had been updated to the best of her knowledge. It was noted that Hambledon Parish Council's accounts balanced.

10. PLANNING APPLICATIONS

(i) **SDNP/16/03880 – Hambledon Vineyard, East Street, Hambledon, PO7 4RY.** Demolition of existing cellar and creation of single multi-purpose building combining improved visitor facilities, cellar and estate offices, together with landscaping, access improvements, parking and associated works. A proposal was received, seconded and voted in favour of submitting the response as follows: **That although the agent had submitted further evidence, in the view of the parish council nothing has materially changed so the previous response still stands. Members were surprised at the extent to which the agent dismissed virtually all the concerns of the SDNPA's officers, believing their own opinion to be superior. Hambledon Parish Council was also surprised at the noise assessment. Members were unable to reconcile their claim that noise levels at nearby properties would be only 5dBA above ambient with the experience that at previous wedding receptions the best man's speech was both audible and comprehensible at the opposite end of the village. At the very least Hambledon Parish Council would expect an independent noise assessment to be made by WCC.**

(ii) SDNP/16/05845 – Lithywood Acres, Green Lane, Hambledon, PO7 4SX. Fell to ground level T1 Beech, T2 Ash and T3 Hornbeam. **A proposal was received, seconded and voted in favour of raising no objection.**

11. TO RECEIVE PLANNING DECISIONS REPORT

The Planning Decisions report had been distributed to all Councillors in advance of the meeting. Cllr Higham declared his interest in one of the planning applications decided.

(i) SDNP/16/06371/TCA – Hapton House, Church Lane, Hambledon, PO& 4RT. Group of sycamore, birch and beech located on the north-east boundary of property to reduce overhanging low branches by 2 metres.

RAISE NO OBJECTION

(ii) SDNP/16/05371/HOUS – 1 Stewart's Green, Hambledon, PO& 4SU. Single storey side extension (amended plan received 12/12/2016 to show parking area, amended plan received 19/12/2016 removing rear window).

APPROVED

(iii) SDNP/16/05259/DCOND – Church Gate House, High Street, Hambledon, PO7 4RS. Discharge of conditions 3 and 5 in relation to SDNP/16/01547/LIS.

APPROVED

(iv) SDNP/16/05498/APNB – Agricultural Building, Park Farm, East Street, Hambledon, PO7 4SB. Agricultural grain storage building.

RAISE NO OBJECTION

12. TO APPROVE THE BUDGET FOR 2017 – 2018 FINANCIAL YEAR (COPY TO ALL COUNCILLORS 3 JANUARY 2017)

The Chair invited Cllr Higham to speak about the recent Finance Working Group meeting, when Members had scrutinised the opportunities for savings to be made. Cllr Higham distributed his report to Members. It was noted that project expenditure could not be guaranteed each year and that projects need to be prioritised annually, according to achievability within timeframes and the longer-term view. Discussion also took place regarding information received from central government, which were not applicable at this stage to parish and town councils.

13 TO DISCUSS OPTIONS AVAILABLE AND APPROVE THE PRECEPT REQUEST FOR 2017 – 2018 FINANCIAL YEAR (COPY TO ALL COUNCILLORS 3 JANUARY 2017)

It was explained that an increase of either £5500.00 or £10,500.00 would yield either £3000.00 or £8000.00 for village improvements. A 'stepped' increase and move to firmly prioritise projects was suggested for the future.

After much discussion, a proposal was received, seconded and voted in favour of increasing Hambledon Parish Council's precept to £20,000.00 for 2017 – 2018.
RESOLVED: That Hambledon Parish Council's precept is set at £20,000.00 for 2017 – 2018.

14. TO RECEIVE INFORMATION FROM HALC AND HAMBLEDON PARISH COUNCIL'S INTERNAL AUDITOR RE: HCC GRANT

The Chair advised that there were three strands to this agenda item.

(i) The donation of £1000.00 from an anonymous donor was confirmed by Cllr Higham as having been resolved outside of Hambledon Parish Council. As a gift, this sum could not be repaid by Hambledon Parish Council. If it had been a loan, there are borrowing approval processes with which to comply, as this would contribute to the public sector debt.

(ii) The grant from HCC did not meet the application criteria and should not be used for any other purpose. Cllr Huxstep confirmed that the grant application had been stopped. A new application could be made for another project. If another grant application was submitted to HCC, this would need to be agreed by Hambledon Parish Council. A proposal was received, seconded and voted in favour of referring this issue to the next Council meeting for discussion and that the Internal Auditor is appraised of the current situation.

RESOLVED: That an application to HCC for grant funding is referred to the next Council meeting for discussion and the Internal Auditor is appraised of the current situation.

(iii) The sustainability of tennis coaching. It was noted that more than £2,000 of precept money had been used on tennis coaching to date this year. This was questioned and a proposal was received, seconded and voted in favour of postponing discussion until the figures had been checked.

RESOLVED: That discussion regarding the provision of tennis coaching is postponed to the next Council meeting.

15. TO RECEIVE UPDATED INFORMATION RE: GREEN MAN PROJECT, INCLUDING A SUGGESTION TO CANCEL PLANS TO LAY GRANITE SETTS

The Chair advised that there was little progress to report, except that the £300.00 quoted for traffic management was not required. Due to delays experienced, the granite setts had not been laid to date. A proposal was received, seconded and voted in favour of a meeting being arranged with HCC officers to resolve several outstanding issues.

RESOLVED: That a meeting is arranged with HCC officer to resolve several outstanding issues.

16. TO RECEIVE REPORTS AND ISSUES (FOR INFORMATION ONLY)

(i) HCC Priority Footpath Cutting List (copy to all Councillors 3 January 2017). This item was noted.

(ii) Notice of HALC Board Open Forum and Away Day, to be held at South Wonston Pavilion on 24 January 2017, commencing at 10.00am (copy to all Councillors 3 January 2017). This item was also noted.

(iii) WCC 2017 – 2020 Strategy Consultation (copy to all Councillors 3 January 2017, response required by 13 January 2017). An online response was required and all Councillors present were invited to make their submissions individually.

(iv) Police and Community Together (PACT) meeting to be held at Warnford Village Hall on 19 January 2017 commencing at 7.00pm. This item was noted.

(v) Southern Water Infiltration Reduction Plan report (copy to all Councillors 3 January 2017). The Locum Clerk was asked to forward the report to the Flood Action Group for information.

(vi) First Bus timetable changes. Cllr Higham commented that the changes were of concern to some residents.

(vii) Hambledon village Facebook page. A comment was received that this social media had not been updated for some time. Cllr Wood volunteered to update the page.

17. TO RECEIVE RESOLUTION TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS FROM CONFIDENTIAL MATTERS TO BE DISCUSSED 'THAT IN VIEW OF THE CONFIDENTIAL/SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW'

A proposal was received, seconded and voted in favour of excluding the public and press from the meeting.

RESOLVED: That the public and press be instructed to withdraw from the meeting.

(Power used: Public Bodies (Admission to Meetings) Act 1960 s2)

18. TO RECEIVE UPDATED INFORMATION RE: RECRUITMENT OF PARISH CLERK

The Locum Clerk advised that an advertisement had been placed with HALC and was shown on its website. To date one expression of interest had been received and the closing date for applications was confirmed as being Monday 30 January 2017.

19. TO DISCUSS CHOICES OF PENSION SCHEME FOR INCOMING PARISH CLERK

The Locum Clerk confirmed that Hambledon Parish Council would be required to provide a pension scheme for its Clerk, as an employed not contracted person. This is due to the Council's duty to appoint a Proper Officer and Responsible Finance Officer under the Local Government Act 1972 s112 and s151.

Information regarding the Local Government Pension Scheme (LGPS) and National Employment Savings Trust (NEST) were compared and after some discussion, a proposal was received, seconded and voted in favour of providing the NEST scheme for future employees.

RESOLVED: That Hambledon Parish Council provides the National Employment Savings Trust (NEST) for future employees.

20. DATE AND PLACE OF NEXT MEETING

The next meeting was scheduled to take place on Monday 6 February 2017 at Hambledon Village Hall, at 7.30pm.

The meeting closed at 10.00pm.