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**Notice of Meeting of Hambledon Parish Council
Monday 5th September 2016 at 7.30pm**

Hambledon Village Hall

Councillors are summoned to attend this meeting.
The Councillors will consider the business set out below.
Members of the public and the Press are invited to attend the Parish Council meeting.

1. To receive apologies for absence and declarations of interest
2. Parish Councillor Vacancy
 - To consider the application to fill the existing vacancy of Parish Councillor.
3. To adjourn for public participation and receive reports from:
 - The Police
 - The County Councillor
 - The District Councillor
4. To approve the minutes from the previous meeting:
 - Parish Council meeting held on 4th July 2016and
To endorse the minutes of the
 - Planning Committee meeting held on 8th August 2016 (*to follow*)
5. Review of outstanding actions
 - To review outstanding actions listed in Appendix D
6. Planning
 - To discuss planning applications and appeals as listed in Appendix A
 - To note planning decisions in Appendix B
 - To note that Cllrs Birdwood and Thornton will be attending a SDNPA Workshop for Town and Parish Councils on 14th November 2016.
7. Finance
 - To receive the financial report to 1st September 2016 (*details to follow*)
 - To note the completed External Audit report for the year ended 31 March 2016 from BDO LLP (appointed External Auditors) and the issues arising, and to consider the recommendation.
 - To endorse payments as listed in Appendix C
 - To approve expenditure of up to £300 for the reprinting of 200 Hambledon Walk Guides

8. Devolution
 - To note that C Dibden and the Clerk will be attending a HCC Workshop for Hampshire's Parish Councils on the Future of Local Government in Hants on 12th September 2016.
9. Transport and Highways
 - To consider any new issues.
10. Footpaths, Rights of Way & Village Maintenance
 - To consider and formally agree the requests of the owners of Symmonds Field, contained in correspondence received from them dated 5th August 2016, regarding proposed changes to the Footpath across Symmonds Field.
 - To approve the plans for the beds at Green man junction and approve funds to carry them out (*details to follow*).
11. Business Support
 - To consider any new issues.
12. Recreation and Play
 - To receive update on funding for Tennis Coaching and agree any further actions.
 - To receive progress report on actions outstanding on Play Inspection report.
13. Pipe and Flooding issues
 - To consider any new issues.
14. Village Defibrillator
 - To receive update regarding replacement cabinet and to agree any further actions outstanding.
15. Village Hall issues – bins
 - To consider proposal from Hambledon Village Hall Committee to change current arrangements for the provision of litter bins in the area outside the Village Hall and surrounds.
16. Community issues
 - To receive update regarding progress on registration of Community Assets.
17. Correspondence
 - To consider email from Vanessa Silcock regarding Allotments.
 - To note email from Edward Vincent regarding Village Bonfire night on Saturday 5th November 2016 and agree any actions required.
 - To note correspondence from Came & Company notifying of change in trading style and company [registration] number from 1st July 2016.
18. To confirm date of next meeting as Monday 3rd October 2016.

Appendix A – Planning Applications & Appeals

Planning Applications

- i) **SDNP/16/03987/HOUS – 3, Rushmere Gate, Green Lane, Hambledon, PO7 4SS – Erect a new conservatory.**

Appendix B – Planning - Decisions and Enforcements

Planning Decisions

- i) **SDNP/16/02494/HOUS – Field End, East Street, Hambledon, PO7 4RX – New field entrance – Application withdrawn (8th Aug 2016).**
- ii) **SDNP/16/00931/FUL – Green Pastures, East Street, Hambledon, PO7 4RY – Conversion of the building named the pottery to a residential building – Application withdrawn (25th Aug 2016).**

Appendix C – Payments

Payments made in July and August 2016

04/07/2016	300208	Parkers (Tony Higham)	1 x Padlock for Tennis Court & Shed (VAT = £3.59)	£17.95
12/07/2016	BACS	James Craven	Tennis Coaching 4/6/16 - 11/6/16 = 7 hrs @ £20/hr	£140.00
12/07/2016	BACS	Robert Peters	Tennis Coaching 18/6/16 - 25/6/16 = 7 hrs @ £20/hr	£140.00
18/07/2016	BACS	Hambledon Pre-School	8 x 25kg Playpit Sand (HCC Invoice 58006458 of 7/7/16) - VAT not reclaimable	£35.62
21/08/2016	BACS	Hambledon VHMC	Mtg 4/7/16 = 2 hrs @ £10/hr	£20.00
21/08/2016	BACS	Peoples Market	Wine for APM - May 2016 (VAT = £9.17)	£55.00
21/08/2016	BACS	G Wright	Salary & Expenses for July 2016	£509.72
21/08/2016	BACS	Claymart (Chris Martin)	Grounds Maintenance for July 2016	£105.00
21/08/2016	BACS	James Craven	Tennis Coaching 2/7/16 to 30/7/16 incl (17.5 hrs @ £20/hr)	£350.00
21/08/2016	BACS	Taylor Robertson	Asst Tennis Coach (18/6/16 to 6/8/16 incl) = 20 hrs @ £7.50/hr	£150.00
21/08/2016	BACS	Full Circle Maintenance	Installation of Replacement Defib Cabinet - Job No. 1012 (No VAT)	£50.00
21/08/2016	BACS	BDO	External Audit costs for year ended 31/3/16 (VAT = £20)	£120.00
21/08/2016	BACS	WCC	Play Area Inspections = 2 @ £39.50 each - (No VAT)	£79.00
31/08/2016	BACS	G Wright	Salary & Expenses for Aug 2016	541.42
31/08/2016	BACS	Hambledon VHMC	Planning Cttee Mtg 8/8/16 = 2 hrs @ £10/hr	20.00
31/08/2016	BACS	Taylor Robertson	Asst Tennis Coach (27/8/16) = 2.5hrs @ £7.50/hr	£18.75
31/08/2016	BACS	James Craven	Tennis Coaching 6/8/16 to 27/8/16 incl (14 hrs @ £20/hr)	280.00

Total = £2,632.46

Appendix D – Outstanding actions (OA)

March 2016

7a Church/School sign – Ongoing – Cllr Wood reported that this matter was still ongoing and further quotes were being sought.

April 2016

15d Landscape Watch – Cllr Thornton reported that he still needed to inform the Village email group of this project.