



**MINUTES**

**Hambleton Parish Council**

**06 Nov 2017, 7.30pm**

**Village Hall - Hambleton**

**PRESENT:**

Cllr Quinn OBE (Chair)  
 Cllr Wigley  
 Cllr Higham (arrived 7.50pm)  
 Cllr Thistlethwayte  
 Cllr Wood  
 Cllr Mason

**In attendance:**

Mrs Joanna Tester (Clerk)  
 Cllr Pearson (WCC)  
 Cllr Weston (WCC)  
 Cllr Huxstep (HCC) (arrived 8.27pm)  
 One member of the public

**Meeting started at 7.30 pm**

<b>No</b>	<b>Item</b>	<b>Discussion and Decision</b>	<b>Action</b>
141	Apologies	Cllr Thornton Apologies accepted	
142	Disclosable pecuniary interests	None declared	
143	Public Question and comments  Public question	Standing Orders suspended for 10 minutes.  Mik Norman introduced himself as the volunteer liaison representative for the Hambleton Village Hall Committee (HVHC). Three items to note: <ul style="list-style-type: none"> <li>• V/H playground litter bin issue has now been resolved by Cllr Higham and Janet Harrison (HVHC).</li> <li>• Village event 01 Dec 17 - Celebration Party. Clerk to send invitation to Villagers via e-mail distribution</li> </ul>	Clerk

	CC report	<p>list.</p> <ul style="list-style-type: none"> <li>• Cllr Quinn to consult Mr Norman re. setting up a Village Trust.</li> </ul> <p>Received. Clerk to upload onto PC website. Main points of interest as follows:</p> <ul style="list-style-type: none"> <li>• Nottingham Knockers – door-to-door sales ‘gang’; report of one seller being abusive; report any issues to the police.</li> <li>• Report of recent scam involving impersonation of police officers – claim that bank account has been compromised.</li> <li>• Zero-tolerance approach to fly-tipping – successful prosecution for 2 incidents in Southwick area. Please report further incidences to WCC/police, but do not examine/remove to prevent contamination of forensic evidence.</li> <li>• Boundary Commission for England (BCE) proposed changes for Winchester District – can be viewed @ WCC reception (Colebrook Street) or <a href="https://www.bce2018.org.uk/node/6488">https://www.bce2018.org.uk/node/6488</a> (where you can also have your say).</li> <li>• Jane Austin Weekend @ Guildhall, Winchester (Fri 10 Nov 17 to Sun 12 Nov 17)</li> <li>• Public Consultation on draft Central Winchester Regeneration Supplementary Planning Document. May be viewed on WCC website or at various locations in Winchester (see full report for details).</li> </ul>	<p>Cllr Quinn</p> <p>Clerk</p>
	DC report	<p>Received. Clerk to upload onto PC website. Main points of interest as follows:</p> <ul style="list-style-type: none"> <li>• Report from Cllr Perry (Leader of the HCC Cabinet) regarding challenges faced with £140 million savings.</li> <li>• Ditches – a reminder to landowners to maintain watercourses.</li> <li>• Contactless payment now available on 874 buses in Winchester.</li> <li>• DOTS (Digital; Options, Training &amp; Support) – tablet computer lending project to help tackle social isolation &amp; improve digital literacy for eligible Hampshire residents. Made possible by £250,000 award from Arts Council England.</li> </ul>	Clerk
	PCSO report	Not received	
144	Resume standing orders	Agreed	
145	Minutes of previous meeting	<p>Amendments required:</p> <ul style="list-style-type: none"> <li>• Agenda item 132 (ii) – HCC and WCC should be the other way around</li> </ul>	Clerk

		<ul style="list-style-type: none"> <li>Agenda item 133 - The action on the Tennis Working Group should be amended to include the following: ‘The WG will explore how tennis coaching etc. is best delivered, considering all options both inside and outside the Parish Council’.</li> </ul> <p>Agreed as a true record with the inclusion of the two amendments as noted above.</p>	
146	Clerk’s Progress Report	<p><b>Tennis coaching grants</b></p> <p><b>Open Spaces Funding</b> – Remaining funds of £53.74 to be paid w/c 06/11/17. To be removed from Clerk’s Report once funds received.</p> <p><b>Allotment provision</b> – On-going. To be reviewed Jan 18. Only two expressions of interest have been received from Villagers to date. Not to be taken further unless a significant increase in response is received before deadline date of 20/11/17. To confirm at January 2018 PC meeting.</p> <p><b>Fingerpost</b> – Update received 06 Nov 17 via Cllr Thornton: work progressing well &amp; due for completion by Christmas 2017.</p> <p><b>Community assets</b> – See item 154.</p> <p><b>Financial Risk Assessment</b> – Item for Oct 18 agenda</p> <p><b>Spring Clean 2018</b> – Item for Jan 18 agenda</p> <p><b>Footpaths/kissing gates</b> – On-going. Cllr Mason is currently investigating ownership of the other 3 stiles which have been identified as being difficult to cross.</p> <p><b>Parish Lengthsman Agreement - Work Schedule 2017-18</b> (for information) as follows:</p> <ul style="list-style-type: none"> <li>w/c 07 Aug 2017</li> <li>w/c 02 Oct 2017</li> <li>w/c 27 Oct 2017</li> <li>w/c 26 Feb 2018</li> </ul> <p>Chris Martin has agreed to regularly monitor, and clear as necessary, the grates over the inlet and outflow of the Big Pipe, to ensure clear through-flow of water.</p> <p><b>HCC Invoice for Greenman Kerb Repairs</b> – No contact has been made. Item to be removed from Report but may be reinstated as an agenda item should the need arise in the future.</p>	<p>Clerk</p> <p>Cllr Mason</p> <p>Cllr Thornton &amp; Clerk</p> <p>Clerk &amp; Cllr Thistlethwayte</p> <p>Cllr Mason</p> <p>Cllr Thistlethwayte &amp; Clerk</p> <p>Clerk</p>
147	Bank A/C	<b>Bank balance</b> - £36,882.20 (@ 01 Nov 2017; statement 070)	

148	Payment of accounts	Approved as per agenda	Clerk
149	Planning applications	SDNP/17/05040/HOUS, Highbank, Speltham Hill, Hambledon, Waterlooville, Hampshire, PO7 4RU – NO OBJECTION  SDNP/17/05150/LIS, Court House, East Street, Hambledon, Waterlooville, Hampshire, PO7 4RX - NO OBJECTION  SDNP/17/05459/FUL, Pitt Hill House, Harrow Gate Lane, Denmead, Hampshire, PO7 6FQ – NO OBJECTION	Clerk
150	Planning application notifications received after agenda published	SDNP/17/05543/PRE, Tudor Cottage, West Street, Hambledon, Hampshire, PO7 4RW – NO OBJECTION	Clerk
151	Planning decisions	Received and noted.	
152	Clerk's CiLCA training	It was agreed that the Clerk should proceed with the Certificate in Local Council Administration (CiLCA) training/qualification in 2018. The following costs will be incurred: <ul style="list-style-type: none"> <li>• CiLCA registration: £250</li> <li>• Society of Local Council Clerks (SLCC) training @ Eastleigh District Council (one day in each of Jan, Feb, Mar and April 2018): £340 + VAT (member) or £390 + VAT (non-member)</li> <li>• SLCC Membership (optional): £8 joining fee; £93 annual subscription (reduces CiLCA training fee by £60; subscription to Clerk magazine; on-line support; networking opportunities etc.)</li> <li>• Overtime (basic rate) to be paid to Clerk for all hours worked in relation to CiLCA which exceed the current contract of 10 hours per week. This is likely to include four full training days and between 1 and 4 hours per week for a period of up to a year.</li> </ul> <p>Councillors stipulated that there would be no obligation for the Clerk to re-pay fees etc.</p>	
153	SDNPA Pre-submission Local Plan	Representation to be submitted by Clerk, to include the following: <ul style="list-style-type: none"> <li>(i) Local Green Spaces – To request that SDNPA reconsider (Whitedale Field) Remaining part of Speltham Down &amp; Donkey Field &amp; Mason's Field – contact Tim Slaney</li> <li>(ii) Settlement boundary - AGREED</li> </ul>	Clerk
154	Community Right to Bid	Clerk to check with WCC – can HPC bid just for shop, not whole building? The Vine	Clerk

		Agenda for Dec 17	
155	Village Improvement Project Working Group Report	<p>Cllr Thornton submitted the following report 31 Oct 2017:</p> <p>(i) <b>George House planters</b> – The WG is continuing to research options for planters &amp; the relative merit of each, and will consult local residents before bringing proposals to the PC.</p> <p>(ii) <b>Notice boards (single replacement for the three on Miller’s wall)</b> – The WG has explored options but there are a number of details to pin down before bringing a comprehensive proposal to the PC.</p> <p>(iii) <b>Replacement street name signs (applying for HCC grant)</b> – This is being undertaken by one member of the WG on behalf of the PC.</p> <p>(iv) <b>Hard landscaping at the Green Man</b> – Options have been discussed but some matters need to be clarified before making significant progress. One member of the WG has agreed to investigate.</p> <p>(v) <b>Survey of posts etc. (i.e. redundant, unpainted or protruding poles following the big pipe work)</b> – This cannot be progressed until HCC/Mildren have finished their tidying-up work (estimated mid-Nov). It is not currently clear what they will do and hence what will remain for WCC/HPC to address.</p>	Cllr Thornton
156	Tennis ‘Working Group’	Cllr Higham reported that the Tennis WG’s next meeting is later this month, hence a full update will be available at the next PC meeting in December. Circa £1000 is currently in the tennis bank a/c.	Cllr Higham
157	‘Murder stone’	It was agreed that permission should be given to Mr Steve Stares to place a commemorative plaque next to the ‘Murder Stone’, but that this is subject to PC approval of the design (materials, wording etc.). Clerk to contact Mr Stares.	Clerk
158	Playground reports	<b>Repairs update from Chris Martin</b> – Repair costs to address issues in Radman reports for V/H and Stewarts Green playgrounds (including labour) are currently circa £250. There is a small amount of work left to be done which should be completed in the next couple of weeks.	Clerk
159	Village torchlight procession	Councillors agreed that this is not a PC issue. Clerk to respond to the Horticultural Society and suggest that they advertise for a volunteer in the next edition of the Hambledonian. Clerk to also offer Village e-mail distribution list should the Hort Soc wish to advertise in this way.	Clerk
160	Reports & issues	(i) <b>Free RSN Seminar - Rural places, rural challenges - Wednesday, 22nd November 2017, 10.15am - 2.45pm; University Centre Shrewsbury NO COUNCILLORS</b>	

		<p>AVAILABLE</p> <p>(ii) <b>Hampshire Highways Parishes' Autumn Briefing</b> - Wednesday 13<sup>th</sup> December 2017, 6pm, The Castle, Winchester NO COUNCILLORS AVAILABLE</p> <p>(iii) <b>Meeting with WCC Chief Exec</b> - Monday 27th November 2017, 2pm, The Castle, Winchester NO COUNCILLORS AVAILABLE</p>	
161	Insurance Policy Renewal	Agreed to remain with current insurance provider (Aviva Insurance Ltd) with an annual premium of £524.56, which the Councillors considered to be good value for money. Long-term agreement ends 30/11/18. Clerk to consult insurance broker June 2018 to ensure premium remains competitive.	Clerk
162	Next meeting	Monday 04 Dec 2017 (Hambledon Village Hall, 7.30pm)	
163	Exclude public & press	Public & press excluded	
164	Clerk's pension	<p>Councillors agreed that although the PC is not legally obliged to provide a Clerk's pension, they would be happy to support it and there is current provision in the budget to do so.</p> <p>Clerk has already registered the PC with the Government-run National Employment Savings Trust (NEST), and is in the process of completing all legal requirements with regard to automatic enrolment.</p> <p>Clerk to provide Cllr Quinn with details of costs via NEST scheme.</p>	Clerk

**The meeting closed at 9.01pm**

Signed:

Paul Quinn OBE (Chair)

Dated:

Signed:

Joanna Tester (Clerk & Responsible Financial Officer to HPC)

Dated: