



DRAFT MINUTES

Hambledon Parish Council Annual Meeting

03 June 2019, 7.30pm

Village Hall - Hambledon

Present: Cllrs Quinn (Chair), Mason (Vice-Chair), Thornton, Twiney, Higham & Wood

In attendance: Mrs Joanna Tester (Clerk); Cllr Weston (WCC); Cllr Huxstep (HCC; arrived 8.08pm); Cllr Humby, Sarah Lees (WCC School Travel Plan Advisor) and seven members of the public

Meeting starting at 7.30pm

	Item	Discussion and Decision	Action
630	Acknowledgements	None	
631	Apologies	Cllr Wigley PCSO Owen Reeves Apologies accepted	
632	Disclosable pecuniary interests	None received	
633	Requests for dispensations	None requested	
634	Public Questions and comments (re. non-School Travel Plan Business)	Standing orders suspended for a maximum of 10 minutes. Members agreed that comments regarding any planning applications could be taken during the relevant agenda item. No other comments were received.	
635	Resume standing orders	Agreed.	

636	District Councillor's Report & Questions to DC Arising from Report	Not received. Reminder re. closure of M27 this week. Full info on website. Clerk to put info on website. (Cllr Weston to send over details.) Additional reminder re. Winchester Cycling event.	Clerk
637	County Councillor's Report & Questions to CC Arising from Report	Received – full report on PC website. Cllr Quinn asked if a grant could be given to the PC to help fund Kiddicones. [Costs to be advised by HCC.] Cllr Huxstep to look at.	Clerk
638	Police/ PCSO Report	Not received.	
639	Hambledon Primary School Travel Plan	<p>Cllr Humby introduced himself & Sarah Lees.</p> <p>Update received from Sarah Lees as follows:</p> <ul style="list-style-type: none"> • Headteacher trained to use new electronic system (Modeshift). • April 2019 – Bronze awarded. • End of 2019 – aiming for Silver award. • Walking buses not working well anywhere in the county (unless paid staff used). Now recommend 'Park & Stride'. Children can be awarded max of eleven badges over the year. Car journeys have dropped 11-16%. Hambledon in programme for next 18 months. • 'Bikeability' happening some time this year. Hampshire has now managed to get more funding. Cycle maintenance session planned at School. • Walking to school. Streets Ahead for yr 2 children. • Park & Stride map. On school website. • 'Kiddicones'. To be revisited. Sarah to look at costs & funding possibilities. • Junior Road Safety Officer training – school has registered. Two children to be trained. • Scooter Challenge June 2019. • Scooter training during lessons. • Way to Go booklets for yr 6 children. • Police Apprentice Scheme – Sarah in discussion with Police. • Walk to School Event highly successful. • FaceBook page being used, as well as newsletters (monthly) & website. • Sustainable & safe travel, incl. being polite to residents - in newsletters. • Full surveys carried out. • Reminders to parents re. passing place on Church Lane – not for parking or dropping-off. • Headmaster has tried to speak to key offender of above, but received verbal abuse. • Parking on the cobbles – ownership has been clarified. <p>The following comments were made by PC:</p> <ul style="list-style-type: none"> • Walking bus – feel that it has been written off unnecessarily. Cllr Humby & Sarah Lees advised that the issue is not lack of 	

		<p>demand but of volunteers. School does not have budget to fund staff.</p> <ul style="list-style-type: none"> • Additional wear & tear on car-park due to additional usage by Park & Stride’ families - could maintenance be carried out by HCC? Cllr Humby said ‘No’. • Commended Headteacher & highlighted importance of good relationship between PC and School. • Parking on High Street cobbles – issue not been dealt with well. Acknowledged by Cllr Humby & Sarah Lees, now resolved. • There is the incorrect perception that the ‘don’t drive up to School’ message has come from residents rather than School/HCC. • Sarah Lees’ report appears to be far more comprehensive than the actual Travel Plan. Councillors requested a copy to place on PC website. 	
640	Public Questions & Comments (re. School Travel Plan)	<p>Standing orders suspended for a maximum of 10 minutes. Members of the public commented on the following:</p> <p>Cllr Weston:</p> <ul style="list-style-type: none"> • Update presented tonight should be on website – far more informative than travel plan. • Need to see what action will take place in the future. Cllr Humby and Sarah Lees confirmed that it is part of HCCs role to ensure that the travel plan is updated. <p>Chair:</p> <ul style="list-style-type: none"> • School, PC & HCC should meet once per year to discuss travel plan and other issues. Sarah Lees to take forward. Later confirmed that the Headmaster must keep the School’s accreditation up to date. <p>Members of the Public:</p> <ul style="list-style-type: none"> • Commended Headteacher & School. • Concerned with safety of children. Can see cars and children in same place. • No. of cars using Church Lane was down on day when ‘Walk to School’ took place. <p>Chair asked if ‘20 is Plenty’ signs could be introduced. Sarah Lees commented that they were already in place but that HCC no longer supported them. It was then asked if a 20 mph speed limit could be introduced. Rob Humby advised that HCC had conducted trials which showed that people are less careful and some cars actually drive faster in areas with these signs.</p> <p>The PC collectively thanked Cllr Humby & Sarah Lees.</p> <p>It was pointed out that a serious incident happened last week on Church Lane. HCC commented that HCC can only address if a speed issue, which this incident was not.</p> <p>Cllr Quinn to write to Headmaster with thanks.</p>	Cllr Quinn

		<p>Additional printing costs for APM (May 2019) Total £9.00</p> <p>HMRC Clerk's NI contribution (May 2019) £0.46</p> <p>Village Hall Hall hire (May 2019) £60.00</p> <p>B C Martin Grounds maintenance/cleaning (May 2019) £110.00</p> <p>Murray Mahon Reimbursement for printing by Hello Print of VDS copies for Annual Meeting of the Parish. £37.45</p> <p>Victim Support Hampshire & IOW Grant £50.00</p> <p>Hambledon Man Shed Grant for 2019/20 £200.00</p> <p>Peoples Market Refreshments for Annual Meeting of the Parish 2019 £46.92</p> <p>James Craven Tennis coaching May 2019 (04 to 25 May) £280.00</p>	
646	Planning applications	<p>SDNP/19/02398/HOUS Dower House East Street Hambledon PO7 4RZ (Domestic extension and new single storey outbuilding.) <u>No objection.</u></p> <p>SDNP/19/01778/FUL Windmill Down Farm Church Lane Hambledon PO7 4RT (Replacement machinery store, and workshop building.)</p> <p>Members of the public commented as follows:</p> <ul style="list-style-type: none"> • Building granted in 2013 is being rented by Alsoils. New building also to be used by Alsoils? • Cllr confirmed that due to misleading wording on the planning notification, the PC had previously made a 'no objection' comment regarding this application, as members thought it was a replacement building. • It was noted that there is confusion re. Alsoils & Windmill Down Farm using the same entrance. The PC thought that there was a condition in place that separate entrances should be used. Doors for new building are on Alsoils not Farm side. Caroline Dibden confirmed that the application is definitely for two buildings. <p><u>Objection to both buildings. Concern over monitoring of Alsoils, especially since it is using the same entrance as the Farm. Refer to 2013 position of PC.</u></p>	Clerk

647	Planning apps notified after agenda published	<p>SDNP/19/02339/FUL Well Hill Hambleton Road Denmead Hampshire PO7 6HB (Change of use for Well Hill Middle and South fields from Equine Use to Sui Generis Use for secure dog walking.)</p> <p>It was pointed out that the entrance from the B2150 would be dangerous, especially as it is at the transition point from 30mph to 60mph.</p> <p>Cllr asked if the land would then become a brown site.</p> <p><u>Objection on grounds of dangerous entrance, negative visual impact of 2m fence, and negative impact on neighbours.</u></p> <p>SDNP/19/02486/NMA Highbank Speltham Hill Hambleton PO7 4RU (The proposed amendment design is a reduced scheme of the same design and materials.) <u>No objection.</u></p>	Clerk
648	Planning Decisions	Noted.	
649	VIPWG	<p>VIPWG reported the following:</p> <ul style="list-style-type: none"> • Cams Hill corner oak bollards – e-mail received from the contractor to say that work has been delayed by an injury & will commence asap. • Thanks to Mik re. report @ APM. <p>Reflecting comments by the Internal Auditor on spending reserves earmarked for projects, Cllr asked if entrance signs could be advanced. Chair VIWG replied that there are three issues holding it up:</p> <ol style="list-style-type: none"> 1. Issue finding contractor – Cllr advised that the PC should wait until street signs contractor is up and running. 2. Village entrances need major re-planning. 3. Discussions with Twinning Association are on-going. <p>Chair asked for this to be an agenda item for Sept 2019 PC meeting.</p>	Clerk

650	Heritage Finger Post Signs	<p>Cllr expressed concern that the ‘fingers’ on the Green Man finger-post sign are wooden with letters screwed on and not cast metal and embossed lettering as specified. Chair VIPWG confirmed that they were aware at delivery and are temporary. Permanent cast iron fingers need to be part of completion jobs.</p> <p>Chair VIWG requested an amendment to the proposal to treat two contracts separately: that for the finger-posts should be given a deadline date of 31/07/19, where-as that for the Church/School sign should allow the contractor to be paid for work that he has already done on preparation (mould already made etc.). This would save time when a new contractor is appointed.</p> <p>It was pointed out that the Church/School sign may end up being more expensive so may need clearance by School & PCC.</p> <p><u>Resolved: that the Clerk will write formally to the contractor to request that all finger-post work is completed by close of business 31/07/19, or the contract will be terminated. In addition, Church/School sign work should be completed by 31/07/19, but with the caveat that we are open to negotiating to pay for work already undertaken on the pattern for the sign.</u></p>	Clerk
651	Street Name Signs	<p><u>Proposal 1: it was resolved that the PC should implement the decision of the Council 01/04/19 to purchase road signs in a multi-tranche approach, with the PC reviewing each tranche in turn, including the list of signs for that tranche.</u></p> <p>Proposal 2: Cllr Higham requested an amendment to the proposal to replace <i>West Street @ Green Man & Hambledon Barn</i> and <i>Green Lane</i> on Hambledon Barn wall signs to reduce duplication.</p> <p>It was agreed by 3 votes to 2 that the first tranche of 5 street name signs (Green Lane x 2 & West Street x3) should go ahead and the contractor informed. (Chair did not vote)</p> <p>Chair requested notice of signs included in the next tranche to be passed to Cllr 2-3 weeks before the PC.</p>	Clerk

652	Tennis Working Group	<p>Cllr TWG reported the following:</p> <ul style="list-style-type: none"> £3218 balance end of April 2019 <p>PC asked how many people have paid £30 fee to date. Tennis WG to e-mail figure to members.</p>	Cllr Higham
653	Village Leaflets & Walking Booklets	Members agreed that there is potential for the updating and re-printing of the leaflets but not the booklets.	
654	Annual Meeting of the Parish 2019	<ul style="list-style-type: none"> Open forum was not successful (no questions were asked). Village groups in attendance – Twinning Society, British Legion, Folk Club & Horticultural Society (thank you). Attendance was down by approximately 20 electors. Leaflet drop to be re-introduced? To discuss July 2019 PC meeting. 	Clerk
655	Arrangements for Future APM, May & June Meetings	Councillors agreed that the May and June meetings should remain as they stand, but the APM should be moved to March. Cllr Quinn & Clerk to come up with proposed date for APM in March 2020.	Clerk/Cllr Quinn
656	Reports & Issues	<ul style="list-style-type: none"> Southern Water, South East Water & Portsmouth Water Stakeholder Workshops – Botley Park Hotel; 15/07/19. Chair to attend. 	
657	Next meeting	Monday 01 July 2019 (Hambledon Village Hall, 7.30pm)	
658	Excl. public/press	Members of public/press excluded. No confidential matters were discussed.	

The meeting closed at 9.28pm

Signed:

Paul Quinn (OBE) (Chair)

Dated:

Signed:

Joanna Tester (Clerk & Responsible Financial Officer to HPC)

Dated: