



7th April 2021

To All Members of the Council

**You are hereby summoned to attend an online meeting of Hambledon Parish Council for the purpose of transacting the following business.**

Yours faithfully

*Joanna Tester*

Mrs Joanna Tester  
Clerk, Hambledon PC  
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**Agenda for the Meeting of  
HAMBLEDON PARISH COUNCIL**

**To be held online on Monday 12th April 2021 at 7.30pm**

**LOGIN - please follow these instructions:**

Hambledon PC Clerk is inviting you to a scheduled Zoom meeting.

Topic: HPC April 2021 Meeting  
Time: Apr 12, 2021 07:30 PM London

Join Zoom Meeting  
<https://us02web.zoom.us/j/83348730389?pwd=eS9OREd2ZmNVRmJzTjJwckFuRDR3dz09>

Meeting ID: 833 4873 0389  
Passcode: 377630

**Please e-mail the clerk at [clerk@hambledon-pc.gov.uk](mailto:clerk@hambledon-pc.gov.uk) if you are having any problems logging in.**

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND  
PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION  
OF THE COUNCIL FOR A MAXIMUM OF TEN MINUTES**

1215. Acknowledge the sad passing of any Villagers since the previous PC meeting.
1216. Apologies for absence.
1217. Declarations of Disclosable Pecuniary Interests on Items on the Agenda.
1218. To consider requests for dispensations.
1219. Standing Orders suspended for no more than ten minutes, to allow for public question time.
1220. Resume Standing Orders.
1221. To receive District Councillor's report (if available) and questions to District Councillor arising from report.
1222. To receive County Councillor's report (if available) and questions to County Councillor arising from report.
1223. To receive Police/PCSO report (if available).
1224. Approval of the minutes of the previous meeting of the PC held 01 Mar 2021.
1225. Parish Clerk's progress report (for information only).
1226. Bank account balance at 01 April 2021 - **£ 32,186.26** (Cllrs have been provided with bank statements 123, 02 Mar 2021 to 04 Mar 2021; and 124, 05 Mar 2021 to 01 Apr 2021.)
1227. Policy Documents  
**Proposal:** that the PC approves the following documents:
- Complaints/vexatious Complaints Policy
  - General Reserves Policy

ITEMS 1228 TO 1236, BELOW, ADDRESS MANAGING PC BUSINESS OVER THE NEXT FEW MONTHS DURING CLLR HIGHAM'S SICK LEAVE, AND IN RESPONSE TO RECENT CONFIRMATION THAT LEGISLATION WITH RESPECT TO VIRTUAL MEETINGS WILL NOT BE EXTENDED BEYOND 06 MAY 2021.

1228. Date of 2021 Annual Meeting of Hambledon PC  
**Proposal:** that the Annual Meeting of Hambledon PC is held at 7.30pm on Wednesday 5th May, remotely via Zoom.
1229. Date of May 2021 Ordinary Meeting of Hambledon PC  
**Proposal:** that the May 2021 Ordinary Meeting of Hambledon PC is moved from Monday 10th May to Wednesday 5th May, directly following the Annual Meeting of the Council, to allow it to be held via Zoom.
1230. Date of 2021 Annual Meeting of Hambledon Parish  
**Proposal:** that the 2021 Annual Meeting of Hambledon Parish is held at 7.30pm on Wednesday 28th April via Zoom.

1231. Date of June 2021 Ordinary Meeting of Hambledon PC

**Proposal:** that the June 2021 Ordinary Meeting of Hambledon PC is moved from Monday 7th June to Monday 28th June, in line with the HALC recommendation to limit face-to-face meetings before 21st June, and in order to meet the deadline for submission of 2020/21 AGAR to external auditor by 30th June. This meeting will be held in Hambledon Village Hall at 7.30pm.

1232. Date of July 2021 Ordinary Meeting of Hambledon PC

**Proposal:** that the July 2021 Ordinary Meeting of Hambledon PC is cancelled due to its close proximity to the revised date for the June 2021 Ordinary Meeting of the PC.

1233. Delegation of Authorisation

**Proposal:** that the PC should approve the following delegation of authority until the October 2021 Ordinary PC Meeting:

- Payments - Clerk & Chair (with the standard approval procedures from authorised signatories on the bank account)
- Planning - Planning Committee Members (to be submitted via the Clerk)
- Better Streets (BS) - BSWG Chair, for action on projects already approved at full council

1234. Appointment of Vice Chair of the Play & Tennis Working Groups

**Proposal:** that the PC should approve the appointment of Cllr Silcock as Vice Chair of the Play and Tennis Working Groups, and retrospectively approve the delegation of co-ordinating tennis coaching and subs to Mr Frank Luard. This delegation will remain throughout Cllr Higham's sick leave.

1235. Appointment of Vice Chair of the Finance Working Group

**Proposal:** that the PC should appoint a Vice Chair for the Finance Working Group.

1236. Addition of Authorised Signatory to On-line Banking

**Proposal:** that the PC should retrospectively approve the addition of Cllr Silcock as an authorised signatory on the PC's Unity Trust bank account.

1237. Q4 Financial Report & Statement

**Proposal:** that the PC should approve the Financial Report & Statement, & Better Streets Fund for Q4.

1238. Payment of Accounts for Mar 2021:

<b>Payee</b>	<b>Description</b>	<b>Amount (£)</b>	<b>Chq No/BACS Ref</b>
<b>PC</b>			
Mrs J C Tester	<b>Clerk salary (Mar 2021)</b>	<b>£779.66</b>	Paid by SO 29/12/20
NEST	<b>Clerk pension (Mar 2021)</b>	<b>£62.40</b>	Paid by DD
Mrs J C Tester	<b>Clerk expenses (Mar 2021; stationery)</b>	<b>£5.49</b>	To be paid by BACS

HMRC	<b>NICs Employer &amp; Employee Payments for Last Quarter</b>	<b>£31.89</b>	To be paid by BACS
B C Martin	<b>Grounds maintenance/cleaning (Mar 2021)</b>	<b>£120.00</b>	To be paid by BACS
Hambledon PCC	<b>Churchyard maintenance - 2020-21</b>	<b>£795.00</b>	To be paid by BACS
PDC Print	<b>Traffic Review printing in Hambledonian</b>	<b>£87.00</b>	To be paid by BACS
WCC	<b>Playground inspections 2021</b>	<b>£89.90</b>	To be paid by BACS
Hayloft Plants	<b>George House planter plants</b>	<b>£62.40</b>	Paid by bank transfer 19/03/21
Long Acre Plants	<b>George House planter plants</b>	<b>£77.25</b>	Paid by bank transfer 24/03/21
Hooks Green Herbs	<b>George House planter plants</b>	<b>£19.99</b>	Paid by bank transfer 06/04/21
JK Engineering	<b>George House bollards</b>	<b>£1972.80</b>	Paid by bank transfer 25/03/21
Greening Campaign	<b>Phase 2 registration</b>	<b>£50.00</b>	Paid by bank transfer 19/03/21
Greening Campaign	<b>Phase 3 registration</b>	<b>£50.00</b>	Paid by bank transfer 19/03/21
<b>Tennis</b>			
Clubnet	<b>Annual fee</b>	<b>£396.00</b>	Paid by bank transfer 19/03/21

### 1239. Planning Applications

- SDNP/21/01586/FUL - Hambledon Primary School, Church Lane, Hambledon, Hampshire, PO7 4RT. This proposal is to build an Artificial Grass Surface on the existing field to be used by the children to exercise and complete sports activities. The proposed surface will be 10x20m and will have a 450 mm high raised pressure treated play grade timber retaining edge to the perimeter of the new Artificial Grass playing surface.
- SDNP/21/01339/HOUS - Fairfield House East Street Hambledon PO7 4RY. Proposed Home Office

### Tree Within a Conservation Area

- SDNP/21/01516/TCA - 6 The Terrace, Green Lane, Hambledon, PO7 4ST. Fell Ash tree (T1) at rear of garden which has ash dieback disease. One of the four large stems is badly cracked and in danger of splitting or breaking (see photograph)
- SDNP/21/01519/TCA - 7 The Terrace, Green Lane, Hambledon, PO7 4ST. Tall hedgerow between rear garden of 7 The Terrace and rear garden of 3 Stewarts Green containing several beech trees (T1) and a holly tree (T2) The hedgerow is currently approx 9m high and finished height will be approx 4/5m high. Work is required to manage the size of hedgerow whilst retaining screening. Crown raise large holly tree T2 to approx 3m, to clear the canopy from directly above a shed roof.

1240. To discuss any planning applications that are received after 06/04/21 and require consideration at this meeting.

1241. Planning Decisions

Approved: SDNP/21/00442/HOUS & SDNP/21/00443/LIS - Copperpot Cottage, 2 West Street, Hambledon, Waterlooville, Hampshire, PO7 4RW. Proposed Vehicular gated entrance and covered pergola structure.

Raise No Objection: SDNP/21/00126/TCA - 3 George House, East Street, Hambledon, Waterlooville, Hampshire, PO7 4RJ. T1 whitebeam - Fell. (See original application)

1242. To receive a report from the Better Streets Working Group (BSWG)

1243. Bus Shelter

**Proposal:** that the PC should consider the quotes received for the supply and installation of a new bus shelter on West Street, and appoint a contractor accordingly.

1244. Street Name Signs

**Proposal:** that the PC orders the next batch of five street name signs and that, when they are satisfactorily installed, the final three signs are ordered, as follows:

- First tranche: DOG KENNEL LANE, EAST STREET, BROOK LANE, BACK LANE, GLIDDEN LANE
- Final tranche: LASHLY MEADOW, GREEN LANE, GREEN LANE

[Note: The contract is for up to 20 signs. This proposal give a total of 18. It leaves off three duplicates as requested by Cllrs Higham and Twiney and adds in Glidden Lane which was originally omitted. There is a slight increase in cost to £600 each. The additional cost is less than the original cost of one sign.]

1245. Green-Waste Bin for Green Man Beds

**Proposal:** that the PC should pay the owners of Bumblebee Cottage half the cost annually of a large brown garden waste bin on condition that they allow its use by Parish Council volunteers maintaining the Green Man beds. Current 2020-21 cost is £59/annum.

1246. Fingerpost Fingers at Park

**Proposal:** that the PC should consider quotes received for the supply and fitting of three new fingers for the fingerpost sign at the East Street/Brook Lane junction, and appoint a contractor accordingly.

1247. **Proposal:** that the clerk should seek quotes for two new fingerposts at Three Corners.

[Note: The original proposal was for six fingerposts. Three were supplied/refurbished by Heritage Finger Post Signs. One has been renovated by HCC. These two would complete the project.]

1248. To receive a report from the Tennis Working Group.

1249. To receive a report from the Flood Action Group.

1250. Water Level Meter

**Proposal:** that the PC should purchase a Solinst 101B Water Level Meter at a cost of £269.00 + VAT, to monitor borehole water levels.

1251. Hambledon Playgrounds

**Proposal:** that the PC should agree for the VH and SG playground areas to remain open (based on Mar 2021 risk assessment and any subsequent advice/info received). Monthly review to continue until further notice.

1252. Hambledon Playgrounds - Inspection Reports 2021 & Subsequent Actions

**Proposal:** that the PC receives the 2021 official inspection reports for the Village Hall (VH) and Stewarts Green (SG) play areas, and considers appropriate actions in response to these reports (as per Clerk's report sent to Cllrs in advance of this meeting).

1253. Addition of Assets to PC Insurance Policy

**Proposal:** that the PC should consider which of its recently acquired assets should be added to the insurance policy (full details of premium increases will be provided to cllrs before the meeting).

1254. Parish Online

**Proposal:** that the PC should consider the merits of using Parish Online (cllrs will have been provided with a brief report in advance of the meeting) and decide whether or not to subscribe for a 12-month period, at a cost of £80.00 + VAT.

1255. Reports & Issues (for information only)

- SDNPA 'Dark Night Skies' Webinar - 21/04/21 - Cllr Quinn to attend.
- AQUIND Interconnector - Cllr Quinn to provide an update.
- Murderstone - Cllr Quinn to provide an update.
- Travel Survey - Cllr Silcock to provide an interim update.
- Dispensations - All cllrs have been provided with a written brief in advance of the meeting.

1256. Date and place of next meeting (Wednesday 5th May 2021 via Zoom; 7.30pm - Annual Meeting of HPC and the May Ordinary Meeting of the PC).

1257. To exclude members of the public and press from Confidential Matters to be discussed.

1258. Clerk's Annual Leave

**Proposal:** that the PC approves the Clerk's annual leave for the remainder of the May 2020 to May 2021 period.

1259. Co-option of Councillor

**Proposal:** that the PC should consider applications to fill the vacancy for a co-opted member of HPC.