

Parish Council Meeting Minutes

Monday 5th January 2015, 7.30pm

Present: Cllr C Dibden, Cllr T Higham, Cllr J Thornton, Cllr S Wigley, Cllr T Wood and two members of the public.

In attendance: G Wright (Clerk)

Chair of Meeting: Cllr J Thornton

Clerk for Meeting: G Wright

1. Apologies for absence and declarations of interest
Cllrs B Birdwood and M Thistlethwayte apologies for absence were accepted.
There were no declarations of interest.
2. Public participation.
The Chairman opened the meeting for public participation.
 - a. The Police
PCSO Amey Stevens was not in attendance at the meeting and no report had been received regarding Police matters.
 - b. The County Councillor
HCC Cllr Huxstep was not in attendance at the meeting and no report had been received regarding Hampshire County Council matters.
 - c. The District Councillor
Cllr Dibden had circulated her report prior to the meeting and read this at the meeting:-

The Silver Hill planning application was approved after an 8 hour meeting of the planning committee, so pending the legal challenge on tendering, the process will move forward to the next stage. Meanwhile, and not related in any way to Silver Hill, the owner of the Brooke's Centre has gone into administration. So there may be some changes to that retail area as well.

As you know the village was not thoroughly delivered with waste calendars, so I have complained, but it seems that they would like us to ask people who didn't receive them to collect them from a central repository - maybe the People's Market and/or Lotts. Meanwhile -the "Great Waste" will be a corporate theme for WCC in 2015 along with several local authorities (University, Discovery Centre, School of Art, & WinACC). This will involve a

travelling exhibition of recycled curiosities, workshops, large sculptures, art exhibits, and "swishing" and will be the theme for the 2015 Winchester Fashion show to raise public awareness of recycling.

WCC has a new organisational structure for works relating to trees, and our Tree Officer in the Hambledon area will be Andrew Giles.

The economic delivery team at WCC have come up with some proposals to help "market" Hambledon during the flood alleviation road works, and so we will need to reply with any more thoughts or suggestions.

The recent Anti-social Behaviour Crime and Police Act 2014 gives local authorities new powers to deal with nuisance crime such as loud noise, dogs barking (via the Environment team) and ASB (via the Neighbourhood officers).

There is a briefing for WCC Councillors about the proposals for a new hospital between Winchester and Basingstoke on 28th January, so I will report back at the next meeting.

3. Minutes from the previous meetings:

a. Council Meeting of 1st December 2014

The minutes were accepted and approved unanimously.

4. Planning

a. Planning applications as listed in Appendix A were discussed and decided upon unanimously.

ACTION: The Clerk

b. Planning decisions and enforcements as listed in Appendix B were noted and action agreed.

ACTION: Cllr Dibden

5. Finance

a. The National Joint Council for Local Government Services (NJC) pay settlement was considered and following discussion was approved unanimously. **ACTION: The Clerk**

b. The financial report to the 31st December 2014 was received and accepted.

c. Payments as listed in Appendix C were approved. **ACTION: The Clerk**

d. The proposed budget for financial year 2015-2016 was considered and following discussion, it was decided that the Parish budget should be set at a total of £14,000 including the Council Tax Support Grant allocation of £721.82. This resulted in the Parish Precept requirement for Hambledon for 2015/12016 being a total sum of £13,278.18. This was approved unanimously. It was explained that the earmarked reserve for 'Decluttering' included funds for repairing and replacing signs; traffic calming and getting rid of unwanted signs in the Village. It was also agreed unanimously that funds earmarked for Flooding could be used to pay for the Flood update (advert) in The Hambledonian.

ACTION: The Clerk

6. Grants

a. To consider applications received to 31st December 2014

The following Grant application was considered:-

i. Winchester District Citizens Advice Bureau - an application for a Grant of £150 towards the operational running costs and continuation of the Denmead Outreach Service which takes

place every Thursday from 1pm to 3pm in Denmead Community Centre. Following discussion, a grant of £150 was approved unanimously.

ACTION: The Clerk

7. Transport and Highways

- a. As there were no other specific current issues raised regarding Transport and Highways, a discussion took place on the issues raised by Susanne Neville (see Correspondence section of the minutes). As Susanne was present at the meeting this took place as part of Public participation. Councillors agreed to investigate the issues raised but stressed that some of the matters were beyond the legal powers of the Parish Council to address.

ACTION: Highways Working Group

8. Footpaths

- a. Windmill Farm

The Clerk confirmed that he was still awaiting confirmation that the application submitted in 2014 by HPC complied with legislation. Cllr Thornton said that alternative means for resolving this issue were also still continuing to be pursued.

9. Pipe and Flooding issues

- a. Cllr Higham provided a verbal update on this matter and said that although the contract for the work had not yet been let, that utility (including Internet preparation) work would probably start in February 2015 and that digging holes would likely start in March 2015 and that businesses should plan accordingly based upon this information.

10. Community Right to Bid

- a. Cllr Wigley confirmed that a provisional draft list of potential Community assets for Hambledon Parish had been produced. The Clerk was still researching what the steps needed to be taken to progress this matter and agreed to contact other Parishes for further information and to report back.

ACTION: The Clerk

11. Hambledon email list

- a. Cllr Thornton said that some further work was still needed to progress this project and it was on his list of items to schedule. Cllr Dibden drew attention to the Data Protection Act requirements which needed to be taken into consideration.

ACTION: Cllr Thornton

12. Dates for meetings in 2015

- a. Discussion took place regarding the dates of HPC meetings in 2015 and Cllr Dibden agreed to provide a list of dates for HPC meetings that took into consideration bank holidays and the election. **ACTION: Cllr Dibden**

The Clerk agreed to confirm the legal obligations regarding the dates for when the Annual Parish Meeting (also known as the Annual Parish Assembly and specifically held for Parish Electors), could be held and inform. **ACTION: The Clerk**

13. Correspondence

- a. Email from Susanne Neville regarding traffic and parking issues on High Street/Speltham Hill/West Street/East Street was discussed earlier in the meeting under Transport and Highways.

- b. A Grant thank you letter from Home Start Meon Valley was acknowledged.
- c. A Grant thank you email from Hambledon PCC was acknowledged.
- d. A Grant thank you email from Hambledon Village Hall was acknowledged.

14. The next meeting will be held at 7.30pm on Monday, 2nd February 2015 in Hambledon Village Hall.

The meeting closed at 21:00.

Appendix A – Planning Applications

- i) SDNP/14/05233/HOUS – Rushmere Farm, Rushmere Lane, Hambledon, Waterlooville, Hampshire, PO7 4SG – Two storey extension, replacement conservatory – No objection. ACTION: The Clerk**
- ii) SDNP/14/06014/HOUS– Homelands, Cams Hill Lane, Hambledon, Waterlooville, PO7 4RQ – Erection of a two bay detached Garage - No objection. ACTION: The Clerk**
- iii) SDNP/14/06030/FUL – Little West End Farm, Teglease Lane, Hambledon, Waterlooville, Hampshire, PO7 4TE – Steel framed extension to a livestock building - Following discussion, the Parish Council asked for its comments be recorded to show that dark-coloured materials be used, in accordance with South Downs National Parks guidance, to help prevent the building from becoming an eyesore on the landscape, otherwise it had No objection to the application. ACTION: The Clerk**
- iv) SDNP/14/05335/FUL – Mobile Home, Old East Hoe Down, Green Lane, Hambledon, Hampshire, PO7 4SY– Creation of new access to site - Following discussion, the Parish Council asked for its comments to be recorded show that it would not like to see any change in the use of this site to more permanent accommodation, otherwise it had No objection to the application. ACTION: The Clerk**

Appendix B – Planning – Decisions and Enforcements

Planning Decisions

- i) SDNP/14/04908/HOUSE – Barn House, West Street, Hambledon, Waterlooville, Hampshire, PO7 4SN – Erection of oak framed one bay car port (RESUBMISSION) - Approved.**

Enforcements

- i) Two caravans parked in full view of the Wayfarers Way at the Vineyard, Hambledon.** The caravans had been moved from an area near to the house to a more open aspect and were considered to be potentially in breach of existing planning conditions. Cllr Dibden agreed to raise this matter with WCC Planning Department as a both a District and Parish Councillor. **ACTION: Cllr Dibden**

Appendix C - Payments

Payments made between Council Meetings

4/12/14	BACS	G WRIGHT	Nov - Salary, Allowance & Travel (Net)	£476.82
4/12/14	BACS	Diocese of Portsmouth	Glebe Land Lease - Annual Rental	£600.00 *
4/12/14	122	Home-Start Meon Valley	Grant of funds for Unrestricted use	£400.00
4/12/14	123	Hambledon Village Hall	Grant of Funds towards cost of Scaffolding	£300.00
4/12/14	BACS	D GILLOTT	Tennis Coaching (4/10/14 to 29/11/14 incl)	£630.00 **
4/12/14	BACS	TAYLOR ROBERTSON	Asst Tennis Coaching (20/9 to 30/11 incl)	£142.50 ***
4/12/14	129	C DIBDEN	Village Design Statement Supplies	£27.95
4/12/14	BACS	Claymart (Chris Martin)	Grounds Maintenance - Nov & Dec 2014	£196.00
4/12/14	127	Came & Company (Network Broker Ltd)	Local Council Scheme - Parish Council Insurance - 1/12/14 to 30/11/15	£487.03
4/12/14	128	Hambledon & Denmead Poppy Appeal	2014 Poppy Appeal (Centenary Year)	£50.00
4/12/14	124	Hambledon Bonfire Society	Grant of funds towards cost of Marquee	£200.00
4/12/14	126	St Peter & St Pauls PCC	Grant of funds towards costs of repairs to Clock and for pollarding of tree	£575.00

Total Payments made

£4,085.30

Notes

* = Total invoices paid were for £600; an additional invoice for £100 was paid since HPC meeting of 1st Dec 2014 as the annual rent due is £600, not £500 (no VAT payable).

** = Total invoices paid were for £630 (no VAT payable) which included invoices due for payment in Nov 2014, but received after the agenda for HPC meeting on 1st Dec had been published.

*** = Total invoices paid were for £142.50 (no VAT payable) which included invoices due for payment in Nov 2014, but received after the agenda for HPC meeting on 1st Dec 2014 had been published.

Payments to be made

31/12/14	BACS	G Wright	December – Pay, Expenses & Travel	£457.92
31/12/14	BACS	Taylor Robertson	Asst Tennis Coach – 13 th Dec	£18.75
31/12/14	130	Society of Local Council Clerks	VAT payable and due on Invoice 114449 (Job Advert - April 2014)	£18.00
31/12/14	131	Mik Norman	Travel expenses for attending Winchester Transport forum	£19.70

Total Payments to be made

£514.37

Total of all payments due in December 2014

£4,599.67