



DRAFT MINUTES

Hambledon Parish Council
To Incorporate the Annual Meeting of the PC and the Ordinary May 2022 Meeting of the PC
09 May 2022; 7.30pm; Hambledon Village Hall

PRESENT:

Cllr Mason (Chair); Cllr Thornton; Cllr Hand

In Attendance:

Mrs Joanna Tester (Clerk); Cllr Lumby (HCC; arrived 8.19pm & left at 8.27pm)

Meeting started at 7.31pm

Item No.	Item	Discussion & Decision	Action
1574	Election of Chairman for 2022/23	Resolved: that Cllr Quinn is elected as Chair of the PC for the year 2022/23. [Cllrs voted unanimously for.]	
1575	Chairman's Acceptance of Office Forms	Resolved: that the PC is content for Cllr Quinn to deliver acceptance of office form at the July PC meeting.	
1576	Election of Vice-Chairman for 2022/23	Resolved: that Cllr Mason is elected as Vice-chair of the PC for the year 2022/23. [Cllrs voted unanimously for.]	
1577	Co-option of Cllr	Resolved: that Sam Dyson is approved as a co-opted member of the PC & members are content for Cllr Dyson to deliver acceptance of office form at the June PC meeting. [Cllrs voted unanimously for.]	
1578	Acknowledgements	None.	
1579	Apologies	Apologies received and accepted from Cllrs Quinn & Silcock.	
1580	Disclosable pecuniary interests	Cllr Mason declared an interest in agenda item 1602 ref. 1 Rushmere Gate (next door neighbour).	
1581	Requests for dispensations	None received.	
1582	Public questions & comments	Standing orders suspended for maximum 10 mins. • No members of the public in attendance.	
1583	Resume standing orders	Agreed	

1584	District councillor's report & questions arising	No report received this month.	
1585	County councillor's report & questions arising	<p>Report received from Cllr Lumby & is available on PC website. Main points as follows:</p> <ul style="list-style-type: none"> • Homes for Ukraine update - as of 3 May 2022, 45,126 visas have been issued for England, of which 1,685 are for Hampshire. Leader's Community Grants are available for local community/voluntary organisations working to help Ukrainian families - details are at https://www.hants.gov.uk/community/grants/grants-list/leaders-community-grants Useful information for anyone welcoming Ukrainian guests can be found at https:// www.gov.uk/guidance/homes-for-ukraine-scheme-frequently-asked-questions. Hampshire County Council has a helpful webpage at www.hants.gov.uk/ukraine which is being regularly updated. This includes a new Welcome Guide webpage https:// www.hants.gov.uk/ukraine/guests/welcome-guide • County Councillor Grant Scheme 2022/23 - opens 09/05/22. • HCC Fostering Hampshire Children team nominated for Purpose Award for its 2021 'You Can Foster' campaign which achieved a 300% increase in enquiries. https://www.purposeawards.co.uk/finalists/you-can-foster-winter-2021-d0003 • Street Lighting in Hampshire - maintenance contract with Enerveo started 2010. Energy usage has reduced since then, mainly due to LED replacements, dimming & part-night lighting. Number of reported faults has fallen to two thirds what it was in 2009. Most faults are detected automatically by the system, but you can also report faults online at https:// www.hants.gov.uk/ transport/roadmaintenance/ roadproblems/streetlight • Consultation on Hampshire's New Local Transport Plan (LTP4) - plan aims to support economic prosperity, decarbonise the transport system, & help people live healthy lives. It will define the future of travel & transport in Hampshire to 2050. The consultation runs until 26 June 2022 and people can take part at: https:// www.hants.gov.uk/ localtransportplan Plan is expected to be adopted by early 2023. <p>Clerk to apply for £1k County Councillor grant for the playground re-vamp.</p>	
1586	Police/PCSO report	No report received.	
1587	Mins of previous meeting (04/04/22)	Agreed as a true record.	
1588	Delegation arrangements to committees, sub-committees, staff and other local authorities.	Resolved: that no amendments are required to current arrangements.	

1589	Review of the terms of reference for committees.	Resolved: that no amendments are required to the terms of reference for committees.	
1590	Election of members to existing committees (C)/ working groups (WG)	<p>Resolved: that the PC approves the appointment of the following cllrs to existing committees/WGs:</p> <ul style="list-style-type: none"> • Planning (C) - Cllr Mason; Cllr Thornton; Cllr Quinn • Finance (WG) - Cllr Silcock; Cllr Thornton; Cllr Quinn • Better Streets (WG) - Cllr Thornton; Cllr Mason • Traffic & Pedestrian Safety (WG) - Cllr Silcock; Cllr Thornton • Footpaths (WG) - Cllr Hand • Village maintenance & Lengthsman (WG) - Cllr Hand • Play & Playgrounds Re-vamp (WG) - Cllr Dyson • Flood Action Group (WG) - Cllr Mason; Cllr Quinn • Tennis (WG) - Cllr Dyson • Hambledon Greening (WG) - Cllr Quinn; Cllr Dyson • Platinum Jubilee Celebrations (WG) - Cllr Quinn <p>Clerk to update website with the above details.</p>	Clerk
1591	Arrangements with other local authorities	Resolved: that the PC approves the Lengthsman Scheme contract with Soberton PC (Lead Parish) for the period 01/04/22 to 31/03/23. Clerk to sign & return contract.	Clerk
1592	Representations on external bodies	<p>Resolved: that the PC approves the following cllrs to represent the PC on external bodies:</p> <ul style="list-style-type: none"> • Village Hall Committee - Cllr Quinn • Vineyard Liaison Group - Cllrs Quinn & Mason • Hambledon Connected - Cllr Quinn 	
1593	General Power of Competence	Resolved: that the PC reviews eligibility to exercise the general power of competence in May 2023.	
1594	Arrangements for Ordinary Meetings & Next Annual Meeting	<p>Resolved: that the ordinary meetings of the PC will be held on the first Wednesday of the month, with the exception of:</p> <ul style="list-style-type: none"> • June 2022 (second Wed in June i.e. 8th not) • August 2022 (no meeting held in August). <p>All meetings will take place in the Meeting Room of Hambledon Village Hall @ 7.30pm.</p> <p>Clerk to double-check that Meeting Room is available.</p>	Clerk
1595	Clerk's progress report	<p>Parish Lengthsman Agreement</p> <p>Brendan Gibbs (Tichbourne PC) has taken over as Clerk of Soberton PC, which has retained the Lead Parish role for the Lengthsman Scheme. Contract to be signed agenda item 1591.</p> <p>Upcoming visits as follows:</p> <ul style="list-style-type: none"> • 19/05/22 - Cllrs to advise of any specific work required for this visit [traffic calming @ Dower House & SG - clean out vegetation & build-up in gullies; footpath clearance between Vineyard & Whitedale. Cllr Hand & clerk to discuss schedule of village maintenance.] 	

1595 cont.	Clerk's progress report cont.	<ul style="list-style-type: none"> • 07/07/22 • 07/10/22 • 16/12/22 • 20/02/22 <p>Issues with flooding @ Brook Lane/Chidden Jn & bottom of Bury Lodge Lane - awaiting confirmation of work dates from HH.</p> <p>Electricity Supply for Christmas Tree at The Gardens Installation of electricity supply connection by SSEN completed beginning of Dec. Placed on post behind salt bin, rather than on the low wall on the LHS boundary, for safety reasons (Clerk not informed until after the work had been completed). E-mail received from Fiona Churcher 07/12/21 - not happy with the installation as is; needs to be beneath the surface with a flush plate, as previously discussed. Clerk liaised with SSEN, who are happy to do this if WCC provide the plate and it is within the slabbed area. If it needs to be located elsewhere, WCC contractors will need to complete the relevant trenching works. WCC electrician is liaising with SSEN contact. [MOP advised Clerk 09/05/22 that WCC have today visited the site to relocate the post.]</p> <p>Clerk's progress report (bus shelter) Cllr Thornton currently planning cork board.</p> <p>Reports & Issues (rattling manhole covers & cracks in tarmac) - No update. Clerk has reported to HH. Awaiting response.</p> <p>Hambledon Greening WG - Clerk asked to investigate with WCC whether the land between No 1 Stewarts Green & Green Lane could be used for a Hambledon Greening/PC/village project. Records show that Clerk e-mailed Fiona Churcher Sept 2021 with this request, but no response received. This e-mail has now been forwarded to Cllr Weston asking for assistance.</p>	
1596	Bank account	Bank balance - £61,283.71 (@ 01 May 2022; bank statement 141 has been forwarded to cllrs).	Clerk
1597	Bank Account Signatory	Resolved: that Cllr Quinn should become an authorised signatory on the PC's Unity Trust Bank account. Clerk to arrange the necessary paperwork.	Clerk
1598	Annual Playground Inspections	Resolved: that the PC appoints RoSPA to inspect the Village Hall and Stewarts Green play areas May/June 2022, at a cost of £70 + VAT per site.	Clerk
1599	Village Entrance Signs	Resolved: that the PC approves an interim payment of £1,200.00 to JK Engineering in respect of work carried out to date under the village entrance signs contract.	Clerk
1600	Gazebo Purchase	Resolved: that the PC purchases a red 3mx3m hex50 gazebo (in the first instance for use during the June 2022 Jubilee celebrations; thereafter for hire to villagers/village groups) from Gazebo Shop, at a cost of £589.00 incl. VAT plus delivery.	Clerk

1601	Payment of accounts	<p>Mrs J C Tester Clerk salary (Apr 2022) £803.90</p> <p>NEST Clerk pension (Apr 2022) £ 64.74</p> <p>Mrs J C Tester salary arrears 2021/22 £140.69</p> <p>(BALANCE)</p> <p>HALC/NALC annual subscription 2022/23 £380.40 (amended from £389.97 in agenda)</p> <p>Parish Online annual subscription 2022/23 £ 96.00</p> <p>Kimcell Ltd annual website service charge £576.00</p> <p>Hambledon Village Hall (04 Apr 2022) £ 22.50</p> <p>JK Engineering Ltd Interim payment £1200.00</p> <p>(Village entrance signs)</p> <p>Belinda Johnson Reimbursement for Green Man beds mulch £ 50.00</p> <p>Paul Quinn Reimbursement for Jubilee expenses £ 46.97</p> <p>Hambledon PCC Churchyard maintenance grant £600.00</p> <p>Hambledon PCC Glebeland mowing 2021 £700.00</p> <p>John Thornton Reimbursement for watering can £ 28.99 (George House planters)</p> <p>Keoghs VAT element of insurer's solicitor costs £115.00 (Ref. Bus shelter; to be reclaimed)</p> <p>James Houlberg Tennis coaching (Apr 2022) £170.00</p> <p>Michael Farrell Tennis coaching (Apr 2022) £187.82 & DBS</p>	Clerk
1602	Planning applications	<ul style="list-style-type: none"> • SDNP/22/01418/HOUS - 1 Rushmere Gate, Green Lane, Hambledon, Waterlooville, Hampshire, PO7 4SS. Double storey side and single storey rear extension to replace existing conservatory. [NO OBJECTION - but the PC feels that this application should not have been validated without the Heritage & Design Statement required by SDNP, and without reference to the VDS.] • SDNP/22/01601/HEDG - Cams, Cams Hill Lane, Hambledon Hampshire PO7 4SP. Gateway to agricultural use field needs widening to allow access for larger modern machinery for hay making for 3 fields behind access gate. As narrow gateway and narrow lane, impossible to get tractor and trailer for hay bales through gateway. Hedge is not good quality and we only need to remove about 3metre width, and most of the hedge is brambles. We can then add a new gate, so double gate for entrance. [NO OBJECTION.] • SDNP/22/01982/PA14J - Hambledon Village Hall West Street Hambledon Waterlooville Hampshire PO7 4RW. To install solar voltaic panels to the village hall roof. [OBJECTION - on the grounds of deficient application and lack of justification by 'sustainability'. Full written comments will be available on the SDNPA planning portal. In addition, the PC respectfully requests that if the Case Officer is minded to approve this application it is referred to full committee for further consideration.] <p>Clerk to approach WCC Planning re. Issue of accepting planning apps without Heritage & Design Statement & VDS. If no response received Clerk to escalate to SDNPA.</p>	Clerk

1603	Planning apps received after 03/05/22	None received.	
1604	Planning decisions	<p>The following decision notifications were received after publication of the agenda:</p> <ul style="list-style-type: none"> • SDNP/21/05971/HOUS - White Thorns, Back Lane, Hambledon, PO7 4AB. Proposed extensions and alterations. • SDNP/22/00762/TCA - Hambledon Cottage, Vicarage Lane, Hambledon, Waterlooville, Hampshire, PO7 4RT. T1 Fell. Likely to cause harm to the listed wall. T2 Crown lift to 3m. To provide reasonable access to the garden below the tree. 	
1605	BSWG	<p>No report received.</p> <ul style="list-style-type: none"> • Cllr Thornton has seen casts from JKE and can confirm that they are acceptable. 	
1606	Tennis WG	No report received but Clerk confirmed that the new system is working well, following a few teething problems, and that preparations for the fundraiser 20/05 are well underway.	
1607	Flood Action Group	No report received as outside of flood season.	Clerk
1608	Traffic & Pedestrian Safety WG	<p>Cllr Silcock reported the following:</p> <ul style="list-style-type: none"> • Progress slower than WG would have liked. Chasing SDNPA to establish if speed measuring device can be borrowed. If not, WG to approach PC in June for approval to purchase one. • HG has agreed to assist with efforts to soften/alter the look of local roads to encourage drivers to slow down. • Direct contact has been made with '20's Plenty' organiser & draft e-mail currently with the Clerk to send to 4 x HCC cllrs, if agreed by PC. HCC will deliberate issue in the Autumn. • HCC's Local Transport Plan - now out for consultation. Should chime with '20s Plenty' scheme. 	
1609	Play & playground Re-vamp WGs	<p>Cllr Silcock reported the following:</p> <ul style="list-style-type: none"> • WG currently has 5 costed options for the upgrade of the VH playground. Hoping to bring a recommendation to the June PC meeting. • WG has met to discuss fundraising. Next step is to create a 'case for support'. Poor response to survey so far. Has been advertised again & a deadline given. • Detail on fundraising strategy thin at present, but WG considering a pyramid approach. 	

1610	Hambledon Greening WG	<p>Report received & is available on PC website. Main points as follows:</p> <p>First Repair Cafe took place on April 30th at Denmead Community Centre. Eight repairers present & 25+ repairs made. Next one is in Hambledon Church on May 21st.</p> <p>Renaturing emphasis to continue so HG has encouraged a Wilder Community initiative which is being taken forward by John and Christine Dunkley with support from HIWWT.</p> <p>Retrofit emphasis continues through thermal imaging photos taken by Alasdair Mackenzie.</p> <p>Recycling Pop-up station now established in Village Hall car-park on 3rd Saturday of the month to coincide with visit of Little Green Van. Next one: May 21st.</p>	
1611	Upper Glebeland Lease	<p>Resolved: that the PC does not approve the establishment of a PC working group to examine the viability of leasing the land above the Upper Glebeland for village use. Cllrs agreed that HG needs to do some basic groundwork before re-approaching the PC on this matter e.g. approach Portsmouth Diocese to ascertain if the land is going to be available to rent; an indication of what the rent would be & the term of the lease etc.</p>	
1612	Platinum Jubilee Celebrations WG	<p>The Clerk reported the following:</p> <ul style="list-style-type: none"> • Preparations progressing well. • WG to meet at Dettmer's field this week to finalise arrangements for tea party. • Art Soc evening has been cancelled (members feel that they have too many other commitments). 	
1613	Jubilee Celebrations - Saturday 4th June 2022	<p>Resolved: that the PC approves the risk assessment created for the Hambledon Jubilee celebrations planned for Saturday 4th June 2022.</p>	Clerk
1614	Reports & Issues	<ul style="list-style-type: none"> • Election of the Winchester representative for the SDNPA - nominations need be received by Hampshire ALC via post or email by 17:00hrs on Wednesday 25 May 2022. • WeCAN Network Event, Winchester Climate Action Network - 12 May; 7.00pm; via Zoom. • Notification of confirmed order has been received for the diversion of Hambledon footpath 4a (PPO 5163). • HALC's Hampshire and the Isle of Wight's Village of the Year competition launches Fri 29th April 2022. Deadline 15th July 2022. • Government Dept for Environment, Food & Rural Affairs has announced new plans to stop households paying for DIY waste to reduce fly-tipping – consultation at https://www.gov.uk/government/consultations/household-waste-recycling-centres-diy-waste-disposal-charges-and-booking-systems 	
1615	Date/time of next meeting	<ul style="list-style-type: none"> • Annual Meeting of the Parish - Mon 23rd May 2022 at Hambledon VH; 7.30pm. • Wed 8th June 2022 at Hambledon VH; 7.30pm. 	
1616	Confidential matters	No members of the public or press were present.	

1617	Vacancy/co-option	Resolved: that the Clerk advertises the position of co-opted member of the PC via e-mail, FB and info on the PC notice-board, with a deadline for applications of Friday 24th June 2022.	Clerk
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The meeting closed at 9.17pm

Signed:

Signed:

Cllr Neil Mason (Acting Chair)

Joanna Tester (Clerk)

Dated:

Dated: