



DRAFT MINUTES

Hambleton Parish Council

07 Sept 2020; 7.30pm; Virtual Meeting via Zoom

PRESENT:

Cllr Quinn (Chair); Cllr Mason; Cllr Twiney; Cllr Thornton; Cllr Higham & Cllr Silcock

In Attendance:

Mrs Joanna Tester (Clerk); Cllr Weston (WCC; arrived 7.33pm; left 7.41pm); & Cllr Huxstep (HCC; arrived 7.39pm; left 7.56pm); Cllr Pearson (arrived 8.08pm)

Meeting started at 7.31pm

Item No.	Item	Discussion & Decision	Action
976	Acknowledgements	Councillors remembered the contribution of the villager, Cath Hooper, who has passed away since the last meeting.	
977	Apologies	None received.	
978	Disclosable pecuniary interests	None declared.	
979	Requests for dispensations	None requested	
980	Public questions & comments	No members of the public in attendance.	
981	Resume standing orders	Agreed	
982	District councillor's report & questions arising	<p>No report from Cllr Weston this month.</p> <p>Questions to Cllr Weston:</p> <ul style="list-style-type: none"> • Is it possible to have regular updates on planning enforcement cases? Cllr Weston requested that the Clerk send over details of cases in question. • Comments on speeding issue (agenda item 1005)? Cllr Weston happy to write letter of support but Cllr Huxstep, HCC should be approached in the first instance. 	Clerk

983	County councillor's report & questions arising	<p>Report received from Cllr Huxstep. Clerk to publish on PC website. Main points as follows:</p> <ul style="list-style-type: none"> • Thanks to Hampshire volunteers during Covid crisis. Visit www.hampshirecvs.org.uk/volunteering/ to find out more about volunteering opportunities in Hampshire. • Children & young people return to school as of 01/09. • Climate change - HCC has announced first initiatives to help residents to reduce carbon footprint. Climate change Action Plan due to be presented to HCC Cabinet 29/09/20. Visit https://www.hants.gov.uk/landplanningandenvironment/environment/climatechange • Roads & Footpaths - Hampshire Highways now re-using recycled material from old roads. Over 40 new temporary footpaths & cycleways have been installed across Hampshire. HCC have bid for £3.45m from Government to build more highways schemes to support social distancing, encourage walking & cycling, and assist economic recovery. Visit https://www.hants.gov.uk/News/21082020TransportPopUps <p>Questions to Cllr Huxstep:</p> <ul style="list-style-type: none"> • Why were there two inset days at the start of the new school term? Cllr Huxstep confirmed that headteachers have the autonomy to set dates for inset days. • Why does the latest HCC report say schools re-open 01 Sept, but this was not the case? Cllr Huxstep was unable to clarify. • Cllr Quinn informed Cllr Huxstep that most of the circa 130 Hambleton Action Plan volunteers have agreed to remain 'on-call' so that the support system can be reactivated as needed. • Could re-cycled road materials referred to in latest HCC report be used to create pathway on B2150 between Lashley Meadows and Three Corners? Details to be sent to Cllr Huxstep. • Cllr Quinn advised Cllr Huxstep that further damage has occurred to the murderstone - probably now past the point of conservation. Land not registered with Land Registry, so HCC will not take any responsibility. Now reported to Historic England. • D1 First Bus service change - 2pm & 6pm buses have been removed. PC not consulted or informed & timetables haven't been updated. Cllr Huxstep was not aware but advised to speak to relevant contact at HCC. • Comments on speeding issue (agenda item 1005) - Cllr Huxstep will support. Relies on HCC paying & Police agreeing to enforce it. Clerk to write formally to Chief Exec of HCC & request accident statistics for that area. • Has traffic management policy changed in last 5 years? Circa 4 years ago a similar request was rejected on the basis that not consistent with the new HCC policy at the time. Cllr Huxstep not aware of any policy changes. 	Clerk
984	Police/PCSO report	Not received	

985	Mins of previous meeting (06/07/20)	Agreed as a true record.	Clerk
986	Clerk's progress report	<p>Stiles/kissing gates Gates currently not available from supplier. J Gordon to carry out installation as soon as they become available again.</p> <p>Parish Lengthsman Agreement Work schedule for this financial year:</p> <ul style="list-style-type: none"> • Oct 13th 2020 • Jan 11th 2021 • Mar 11th 2021 <p>Hambledon Vineyard (HV) Cllr Quinn to update - agenda item 1001</p> <p>V/H Play Equipment No further progress - on hold due to Covid-19 crisis.</p> <p>HCC Report (Old Forge Tea Room Headwall) Work to clear ditch below the Big Pipe headwall (seriously overgrown with vegetation, including large trees over its length down to Hook Vinney) booked for 04/09/20.</p> <p>VJ Day 75 Donation to TS Alacrity to be discussed agenda item 989. [REMOVE FROM REPORT.]</p> <p>V/H Grounds Maintenance VH contribution to work to be discussed agenda item 988.</p> <p>Reports & Issues (Bus Shelter) Insurance co has confirmed acceptance of claim @ £6784.50. Clerk awaiting clarification re. supplier/payment route & cost of installation.</p> <p>VIPWG Finial for Park fingerpost does not fit well. Clerk has requested quote from JK Engineering for work to rectify this problem. Verbal confirmation only that work will be foc received 03/09/20.</p> <p>School/Church Sign Quotations received to be discussed agenda item 999.</p> <p>Oak Bollards @ Cams/B2150 Since 01/06/20, Hampshire Highways (HH) has made contact and requested that the contractor purchases a Road Opening Licence. HH has not responded to Clerk's request for confirmation that this is correct. Cllr Thornton has discussed with Cllr Huxstep who is looking into the issue. Work will not commence until issue is resolved.</p> <p>Hambledon Greening Campaign Agenda item 1003.</p> <p>Parish Pollinator Pledge Initiative Awaiting update from Steve Peach.</p> <p>Milestone on B2150 Hambledon Man Shed have restored and Lengthsman have cut surrounding vegetation. [MILESTONE SOCIETY HAS BEEN APPROACHED & IS ASSISTING WITH APPLICATION FOR LISTED STATUS.]</p> <p>Playground Re-opening Play areas were cleaned and disinfected by Absolute Cleaning before re-opening. Signs put up (although SG ones proving difficult to keep up!).</p>	
987	Bank account	Bank balance - £41,320.78 (@ 01 Sept 2020; bank statements 113 & 114 have been forwarded to cllrs).	Clerk

988	Village Hall grounds tree cutting	The proposal to rescind the requirement for Hambledon village Hall to contribute towards the tree cutting costs in the Village Hall grounds completed earlier this year was withdrawn .	Clerk
989	Donation to TS Alacrity	Resolved: that the PC should make a donation of £100.00 to TS Alacrity ref services provided on VJ 75 Day. [Cllrs voted 6 (for) and 0 (against).]	Clerk
990	AGAR 2019/20	Resolved: that the PC should approve the following amendments made to boxes 4 and 6 of section 2 (accounting statements) of the 2019/20 AGAR: Box 4 (staff costs): corrected from £8,612 to £8,555 Box 6 (all other payments): corrected from £21,671 to £21,756 [Cllrs voted 6 (for) and 0 (against).]	Clerk
991	Payment of accounts	Payments approved as follows: Mrs J C Tester - Clerk salary (Jul 2020) £ 673.38 NEST - Clerk pension (Jul 2020) £ 53.14 Mrs J C Tester - Clerk salary (Aug 2020) £ 673.38 NEST - Clerk pension (Aug 2020) £ 53.14 B C Martin - Grounds maintenance/cleaning (Jul 2020) £ 120.00 B C Martin - Grounds maintenance/cleaning (Aug 2020) + replacement pole for SG play equip. £ 141.60 Rowans Hospice - Donation £ 250.00 Hambledon MensShed - Grant 2020. £ 200.00 Peter Caizley (Hambledon MensShed) £ 14.00 - expenses to restore milestone Absolute Cleaning - play areas disinfecting £ 390.00 Hambledon Pre-School - play area sand. £ 33.92 TS Alacrity - donation (VJ 75) £ 100.00 Southern Planters Ltd - GH planters. £1749.83 James Craven - tennis coaching Jul 2020 £ 200.00 James Craven - tennis coaching Aug 2020 £ 280.00	Clerk
992	Planning applications	<ul style="list-style-type: none"> • SDNP/20/03334/LDE - Scotland Cottage, Glidden Lane, Hambledon PO7 4SD; independent occupation continuously for a period of 4 years. NO COMMENT. • SDNP/20/03471/HOUS & SDNP/20/03472/LIS - Installation of an aluminium greenhouse with a new rear wall; Lower Chidden Farmhouse Chidden Down Lane Hambledon PO7 4TD. NO OBJECTION. • SDNP/20/03486/HOUS & SDNP/20/03487/LIS - To demolish and replace an existing garden shed with a single storey structure designed as both a utilitarian and recreation space for the grounds staff charged with maintaining this grade II listed property and grounds. NO OBJECTION 	Clerk
993	Planning applications received after 02/09/20	None	

994	Planning decisions	Noted	
995	Public consultation	Resolved: that the PC should <u>not</u> comment on the planning application no: 20/01483/HCS; site ref: WR242; location: Five Oaks Farm, Winchester Road, Shedfield, SO32 2HS.	
996	VIPWG	Cllr Thornton reported the following updates from JK Engineering: <ul style="list-style-type: none"> • Next tranche of street name signs due soon. • One GH bollard has been cast. Needs to be inspected at the foundry first. • JKE has a general road closure licence (mandatory for HCC work) • Quote of £550 + VAT for installing bollards @ B2150/ Cams Hill junction still stands. 	
997	Hampshire Countryside Service Priority Cutting List 2020	Resolved: that the contract for this year's vegetation clearance on footpaths 6, 26, 33, 8a and 15a should be awarded to Ashley Mills (at a cost of £1650). Cllr Mason to inspect and approve work before payment made. Clerk to inform Countryside Services of costs and enquire re. reimbursement.	Clerk
998	Sign/post Decluttering @ Park	Cllrs agreed to postpone consideration of the proposal to award the contract for the removal of the unwanted sign posts at Park. Cllrs noted the presence of numerous business advertising signs, the removal of which may need to be added to the work specification. Clerk to contact WCC/SDNP Planning to ascertain whether these signs (& also those @ Whitedale Farm) have appropriate permission.	Clerk
999	School/Church Sign	Resolved: that the contract for the supply & delivery of the school/church sign should be awarded to Croft Castings Ltd (at a cost of £210 + VAT). Cllrs content for John Blackman to install at a cost of £35+ VAT. Once installed, Clerk to enquire whether School and Church would still like to make a contribution.	Clerk
1000	Tennis Working Group	Cllr Higham reported the following: <ul style="list-style-type: none"> • Courts have re-opened & teaching resumed, but restricted heavily in terms of numbers. Coach covered by LTA insurance so need to comply with their guidance and rules. No coaching for under 5s. 	

1001	Hambledon Vineyard (HV) Liaison	<p>Cllr Quinn reported the following:</p> <ul style="list-style-type: none"> • Cllrs Quinn & Mason met with HV owner 03/08/20. Will only agree to informal meetings with limited numbers. • Visitors' Centre: planning 'variance' has been applied for, so no progress currently except permitted development. • Vineyard Bus was present at virtual Hort Soc show. • Termly meetings going forward. <p>Questions/points made to Cllr Quinn:</p> <ul style="list-style-type: none"> • Village reps should be included on liaison group, & a more formal meeting held. • What has happened to 'no entrance' sign @ the bottom of Vineyard Lane? The official HV sign at the new entrance has now disappeared. Should be reinstated. <ul style="list-style-type: none"> • All Cllrs to suggest the name of a villager who may wish to join liaison group alongside villager previously nominated. 	All cllrs
1002	Remembrance Commemoration	<p>Cllr Mason reported the following: It has been highlighted that the Remembrance Parade should be under the Legion's guidance, not run by them, and that the PC must maintain responsibility. Public liability/insurance needs must be covered by the PC.</p>	
1003	Greening Campaign	<p>Resolved: that the PC arranges the pre-public meeting to be held via Zoom, with a follow-up face-to-face meeting to be organised when Covid restrictions allow.</p>	Clerk/Cllr Quinn
1004	Accessibility Statement	<p>Resolved: that the PC should approve the accessibility statement, to be reviewed annually. Clerk to publish on PC website.</p>	Clerk
1005	Speeding	<p>Original Proposal: that the PC should write to HCC Highways requesting a 40mph speed limit on East St from a position to the east of Park Farm Cottages to the 30mph point at the eastern village entrance, and a similar limit on Brook Lane approaching the junction with East St.</p> <p>Amended Proposal: that the PC should consider a holistic approach to speeding issues within the village, particularly in the vicinity of East St from a position to the east of Park Farm Cottages to the 30mph point at the eastern village entrance, and on Brook Lane approaching the junction with East St.</p> <p>The above amended proposal was unanimously approved by council, and the following actions are to be taken:</p> <ul style="list-style-type: none"> • Clerk to obtain road traffic accident statistics & corresponding police reports • Cllr Higham to pull together facts & figures, and reports from villagers • Use influence of Flick Drummond MP • Cllr Silcock to develop ideas based on a holistic approach 	<p>Clerk</p> <p>Cllr Higham</p> <p>Cllr Silcock</p>

1006	Reports & Issues	<ul style="list-style-type: none"> • Murder Stone - no grant for restoration available from HCC; further damage to the remaining stone has occurred (could be due to weather conditions?). PC has taken advice from the Police - in the absence of an eyewitness it is unlikely that the Police would conduct an investigation. WCC Conservation Officer visiting the remaining stone w/c 31/08 and will advise further since Heritage Britain have to be informed of damage to Grade 2 listed monuments. [UPDATE: HCC lawyers have said that not on HCC land therefore not its responsibility. £3k-£5K approx costs. Conservation Officer looking into various funding options, but chances of success low. Heritage Lottery another possibility.] • Water leak at School-end of footpath 15a - Portsmouth Water investigating; potential source identified & meeting with customer was booked for 19/08/20 but cancelled last minute. To be re-booked. Awaiting update. 	
1006 Cont.	Reports & issues Cont.	<ul style="list-style-type: none"> • AQUIND - Cllr Quinn to update council. [UPDATE: Inspectors have confirmed meetings will be held virtually. Public meetings in due course. Denmead PC to speak on HPC's behalf. All HPC's concerns are reflected in Denmead's concerns.] • Manhole Covers (West St & East St) - correspondence received from villager re. noise issues related to vehicles driving over uneven manholes/manhole covers. Correction work started 01/09/20. [Update to be given at 05/10/20 PC meeting.] • Village Fireworks Evening 2020 - cancelled due to Covid-19 public gathering restrictions. • Great British September Clean 11-27 Sept 2020 - notice received in insufficient time to plan a village response. 	Clerk
1007	Date/time of next meeting	Monday 05 October 2020; 7.30pm; to be held online via Zoom.	
1008	Confidential matters	No members of public or press in attendance. No confidential matters were discussed.	

The meeting closed at 9.40pm

Signed:

Signed:

Cllr Paul Quinn OBE (Chair):

Joanna Tester (Clerk):

Dated:

Dated: