



## DRAFT MINUTES

### Hambleton Parish Council

To Incorporate the Annual Meeting of the PC 2021 and the Ordinary May 2021 Meeting of the PC

05 May 2021; 7.30pm; Virtual Meeting via Zoom

#### PRESENT:

Cllr Quinn (Chair); Cllr Mason; Cllr Twiney; Cllr Thornton; Cllr Silcock & Cllr Dyson

#### In Attendance:

Mrs Joanna Tester (Clerk); Cllr Pearson (WCC); Cllr Gemmell (WCC); Cllr Huxstep (HCC); and Jan Jarvie (FAG)

Item No.	Item	Discussion & Decision	Action
1260	Election of Chairman	<b>Resolved:</b> that the PC appoints Cllr Paul Quinn as Chair of Hambleton PC for 2021/22. [Voted unanimously for.]	
1261	Election of Vice-chairman	<b>Resolved:</b> that the PC appoints Cllr Neil Mason as Vice-chair of Hambleton PC for 2021/22. [Voted unanimously for.]	
1262	Chair's Acceptance of Office Forms	<b>Resolved:</b> that the PC approves Cllr Quinn signing the Acceptance of Office Forms (in the presence of the Clerk) before, and delivers them at, the next full PC meeting.	Clerk/Cllr Quinn
1263	Acknowledgements	Councillors paused and remembered in silence the contributions of Brenda Shakeshaft, Graham Barrett and all other villagers who have passed away since the last meeting.	
1264	Apologies	Apologies received and accepted from Cllrs Higham & Weston.	
1265	Disclosable pecuniary interests	None declared.	
1266	Requests for dispensations	None received.	
1267	Public questions & comments	Standing orders suspended for 10 mins. No comments received from members of the public.	
1268	Resume standing orders	Agreed	

1269	District councillor's report & questions arising	<p>Cllr Weston did not produce a report this month.</p> <p>Cllr Pearson reported the following:</p> <ul style="list-style-type: none"> <li>• Election counts delayed due to Covid-WCC this Sat 08 May.</li> <li>• Fly-tipping - one prosecution underway currently. Forensic evidence was discovered. Expected to be a positive outcome.</li> </ul>	
1270	County councillor's report & questions arising	<p>Cllr Huxstep did not produce a report this month.</p> <p>Comments/questions raised for Cllr Huxstep:</p> <ul style="list-style-type: none"> <li>• Verge cutting - issue raised at APM. As a PC, can designate certain verges to only be cut at certain times of the year. WCC contracts out to Id Verde - cutting only within settlement boundary. HCC responsible for visible splays at junctions to be safe. Cllr commented that moving to a wildflower-friendly regime (as in Dorset) requires more than just reducing the frequency of cutting; it also requires the cuttings ("risings") to be removed and that would be a significant change for HCC.</li> <li>• Cllr Quinn gave a formal vote of thanks to Cllr Huxstep at what will be his last meeting as HCC councillor (last formal day as county councillor is 10th May).</li> </ul>	
1271	Police/PCSO report	Not received	
1272	Mins of previous meeting (12/04/21)	Agreed as a true record	Clerk
1273	Review of Delegation Arrangements	<b>Resolved:</b> that no amendments are required to current arrangements.	
1274	Review of Terms of Ref for Committees	<b>Resolved:</b> that no amendments are required to the terms of reference for committees.	
1275	Election of Members to Existing Committees/WGs	<p><b>Resolved:</b> that the PC approves the appointment of the following cllrs to existing committees/WGs:</p> <ul style="list-style-type: none"> <li>• Finance WG - Cllrs Higham (Chair), Thornton (Vice-chair), Twiney &amp; Silcock</li> <li>• Planning Committee - Cllrs Mason (Chair), Thornton, Twiney &amp; Quinn</li> <li>• Better Streets WG - Cllrs Thornton (Chair) &amp; Mason</li> <li>• Highways, roads &amp; transport - Cllrs Thornton &amp; Silcock</li> <li>• Recreation &amp; Play WG - Cllrs Higham (Chair), Silcock (Vice-chair) &amp; Dyson</li> <li>• Footpaths - Cllr Mason</li> <li>• Village maintenance &amp; Lengthsman - Cllrs Higham (Chair) &amp; Silcock (Vice-chair)</li> <li>• Flood Action Group - Cllrs Mason &amp; Quinn</li> <li>• Village Hall representative - Cllr Quinn</li> <li>• Tennis Working Group - Cllrs Higham (chair), Silcock (Vice-chair) &amp; Dyson</li> </ul>	
1276	Appointment of New Committees/WGs	<p><b>Resolved:</b> that the PC appoints the following new WGs (with cllr representations noted):</p> <ul style="list-style-type: none"> <li>• Hambledon Greening WG - Cllr Dyson (supported by Cllr Quinn) - if supported by attendees at GC meeting 12/05/21.</li> <li>• Travel Survey Analysis WG - Cllr Silcock (to let PC know preferred name). Clerk to request volunteers for WG on next newsletter (due out 06/05/21 for village-wide view).</li> </ul>	Clerk

1277	Review of arrangements with other local authorities	<b>Resolved:</b> that no amendments are required to current arrangements with Soberton PC with regards to the Lengthsman Scheme.	
1278	Review of representation on or work with external bodies, and arrangements for reporting back	<b>Resolved:</b> that no amendments are required to current arrangements with Hambledon Village Hall Committee.	
1279	General Power of Competence	<b>Resolved:</b> that the PC reviews eligibility to exercise the general power of competence in May 2022.	
1280	Arrangements for Ordinary Meetings & Next Annual Meeting	<b>Resolved:</b> that ordinary meetings of the PC will be held on the first Monday of the month, with the following exceptions: <ul style="list-style-type: none"> <li>• Bank Holiday (meeting will be postponed to the following Monday)</li> <li>• June 2021 (moved from 07/06/21 to 28/06/21)</li> <li>• July 2021 (cancelled)</li> <li>• August 2021 (no meeting held in August)</li> </ul> All meetings will take place in the Meeting Room of Hambledon VH @ 7.30pm, unless Covid-related restrictions dictate otherwise.	
1281	Clerk's progress report	<p><b>Parish Lengthsman Agreement</b> Work schedule for this financial year is as follows:</p> <ul style="list-style-type: none"> <li>• 02/06/21 (Cllrs to provide Clerk with items of work req. Clerk to check Lengthsman contract; fingerpost pointing to Chidden needs cleaning &amp; grip needs putting in to help drain water accumulating on road).</li> <li>• 10/08/21</li> <li>• 19/10/21</li> <li>• 05/01/22</li> <li>• 25/02/22</li> </ul> <p>Chris Martin has confirmed that when drain at bottom of Back Lane is cleared, waste is taken away from site. [Dead badger - Clerk to send info to Cllr Pearson.]</p> <p><b>Hambledon Vineyard (HV)</b> Nothing to report.</p> <p><b>V/H Play Equipment</b> Clerk has applied to Calor Fund. Cllr Silcock and Clerk to look at more funding opportunities. Awaiting delivery of replacement parts from Online Playgrounds. Clerk chasing.</p> <p><b>HCC Report (Old Forge Tea Room Headwall)</b> FAG report agenda item 1289.</p> <p><b>Reports &amp; Issues (Bus Shelter)</b> Contract has been sent to Manor Farm Joinery. Clerk chasing. [Cllr Thornton advised that some contact has been made &amp; contractor has ordered the timber.]</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>



1283	Payment of accounts cont.	<p>Dorset Perennials      <b>Plants for GH planters £17.89</b></p> <p>Paul Quinn      <b>Reimbursement for lead for Clerk's monitor £15.00</b></p> <p>RS Hydro Ltd      <b>Water Level Meter for FAG £322.80</b></p> <p>Online Playgrounds      <b>Playground replacement parts £378.48</b></p> <p>Antonio Mironovic      <b>Tennis Coaching 24 Apr 2021 £70.00</b></p> <p>Scott Salway      <b>Tennis Coaching 03/10/17 Apr 2021 £210.00</b></p>	Clerk
1284	Planning applications	<ul style="list-style-type: none"> <li>• SDNP/21/01540/HOUS - Rooks, Cams Hill Lane, Hambledon, PO7 4SP. Side extension and timber frame carport. [This was considered at April meeting.]</li> <li>• SDNP/21/02083/HOUS - Pitt Hill House Harrow Gate Lane Denmead Hampshire PO7 6FQ. Remove existing hanging tiles on. <u>No objection.</u></li> </ul> <p><u>Tree Within a Conservation Area [NO COMMENTS NECESSARY FOR TCAs]</u></p> <ul style="list-style-type: none"> <li>• SDNP/21/02234/TCA - Rosecroft, East Street, Hambledon, Waterlooville, Hampshire, PO7.</li> </ul>	Clerk
1285	Planning applications received after 29/04/21	<ul style="list-style-type: none"> <li>• SDNP/21/02174/HOUS - 2 Old Barn Crescent, Hambledon, PO7 4SW. Proposed two storey extension to rear of dwelling. <u>Objection. Cllr Mason to send detailed comments to Clerk for submission.</u></li> <li>• SDNP/21/02003/PRE - Little Mead, East St, Hambledon, Waterlooville, Hampshire, PO7 4RX. Transform existing paddock and create a re-wilded and conserved area for benefit of local residents. Single storey barn accommodation, office and visitor centre. <u>Cllr Mason to provide comments after consulting with Planning Committee members.</u></li> </ul>	<p>Cllr Mason/ Clerk</p> <p>Cllr Mason/ Clerk</p>

1286	Planning decisions	<p>Decisions noted. Additional decisions made following publication of the agenda are as follows:</p> <ul style="list-style-type: none"> <li>• SDNP/21/00688/TCA - Myrtle Bank, East Street, Hambledon, Waterlooville, Hampshire, PO7 4RX. 2x yew trees - fell. (Raise No Objection)</li> <li>• 12 The Maltings, Hambledon, PO7 4AE. SDNP/21/00682/TCA Medium sized sycamore tree of low amenity value. The tree is in poor health with several dead branches. Fell to allow for further landscaping of site. (Raise No Objection)</li> <li>• SDNP/21/00738/TCA - Bulpitts Cottage, Green Lane, Hambledon, Waterlooville, Hampshire, PO7 4SS. 1 semi mature beech in middle of rear garden - crown reduction by 2m and crown lift to 3m. (Raise No Objection)</li> <li>• SDNP/21/01516/TCA - 6 The Terrace, Green Lane, Hambledon, PO7 4ST. Fell Ash tree (T1) at rear of garden which has ash dieback disease. One of the four large stems is badly cracked and in danger of splitting or breaking (see photograph). (Raise No Objection)</li> <li>• SDNP/21/01519/TCA - 7 The Terrace, Green Lane, Hambledon, PO7 4ST. Tall hedgerow between rear garden of 7 The Terrace and rear garden of 3 Stewarts Green containing several beech trees (T1) and a holly tree (T2). The hedgerow is currently approx 9m high and finished height will be approx 4/5m high. Work is required to manage the size of hedgerow whilst retaining screening. Crown raise large holly tree T2 to approx 3m, to clear the canopy from directly above a shed roof. (Raise No Objection)</li> </ul>	
1287	BSWG	<p>Cllr Thornton reported the following:</p> <ul style="list-style-type: none"> <li>• Nothing heard from HCC re. Three-corners fingerposts.</li> </ul>	
1288	Tennis Working Group	<p>Cllr Silcock to speak to Frank Luard &amp; update cllrs in due course.</p>	
1289	Flood Action Group	<p>Jan Jarvie (Chair, FAG) did not provide a report this month. Comments as follows:</p> <ul style="list-style-type: none"> <li>• Water Level Meter received.</li> <li>• Slippage of bank near footbridge (between OFT and Hook Vinney) accelerated recently.</li> <li>• Schedule for gully cleaning still not received from WCC.</li> <li>• Drain covers on upper East St very noisy. Jan to send info to Clerk.</li> </ul>	
1290	Traffic Survey	<p>Cllrs noted Cllr Silcock's report which was discussed at the APM and has been published on the PC website.</p> <p><b>Resolved:</b> that the next stage of the overall strategy should be decided at the next PC meeting when hopefully the WG will be up and running.</p> <p>Clerk to print scanned surveys for Cllr Silcock.</p>	Clerk

1291	Footpath Relocations	<b>Resolved:</b> that the PC approves relocations, as per information sent by land owners, of the following footpaths: <ul style="list-style-type: none"> <li>• Footpath 14 (near Chidden)</li> <li>• Footpath 30 (Hole Farm, Hoe Cross, Hambledon, Hampshire PO7 4RB)</li> </ul>	
1292	Annual Meeting of the Parish	<b>Resolved:</b> that the following actions should take place in response to issues raised at the 2021 APM: <ul style="list-style-type: none"> <li>• Speed of cyclists through the village. Formal letter to be sent to cycling associations, asking for cyclists to be considerate when riding through the village centre. Signs with the same request could also be placed at Old Forge Tearoom. Cllr Quinn and Clerk to take forward.</li> <li>• Verges - already discussed (item 1270).</li> </ul>	Cllr Quinn/ Clerk
1293	Cllr Huxstep	<b>Resolved:</b> that the PC formally thanks Cllr Roger Huxstep.	
1294	Fly-tipping	<b>Resolved:</b> that PC reps, local farmers and land owners & Cllr Weston meet informally to agree on the wording of a petition to WCC requesting more support for landowners who are having to pay the cost to clear fly-tipping rubbish. Wording to be agreed at the next PC meeting.	
1295	Correspondence - Damage to Green Man Beds	<b>Resolved:</b> that the PC approves the following actions with regard to damage made to Green Man beds by vehicles: <ul style="list-style-type: none"> <li>• Cllr Mason to consult with Dr Jo Walker to explore various options for deterring vehicles driving over the beds.</li> </ul>	Clerk/Cllr Mason
1296	Reports & Issues	<ul style="list-style-type: none"> <li>• Hampshire Parish Workshop - Wednesday 9th June, 18:00 to 20:00. (Cllrs Quinn &amp; Dyson to attend.)</li> <li>• Parade - Should Remembrance Sunday parade continue? Yes. Cllr Quinn to put note in next Hambledonian. Asking for a volunteer to take on the role of parade marshal.</li> <li>• VH and SG playground areas to remain open (based on Mar 2021 risk assessment and any subsequent advice/info received). Monthly review to continue until further notice. (Cllrs were unanimously content with this.)</li> </ul>	
1297	Date/time of next meeting	Monday 28th June 2021; 7.30pm; to be held in Hambledon V/ H.	
1298	Confidential matters	No confidential matters were discussed.	

Meeting started at 7.31pm

**The meeting closed at 8.49pm**

**Signed:**

**Cllr Paul Quinn OBE (Chair):**

**Dated:**

**Signed:**

**Joanna Tester (Clerk):**

**Dated:**