



DRAFT MINUTES

Hambledon Parish Council

01 Feb 2021; 7.30pm; Virtual Meeting via Zoom

PRESENT:

Cllr Quinn (Chair); Cllr Mason; Cllr Twiney; Cllr Thornton; Cllr Higham & Cllr Silcock

In Attendance:

Mrs Joanna Tester (Clerk); Cllr Weston (WCC; left 7.57pm); Cllr Pearson (WCC; left 7.57pm); Cllr Huxstep (HCC; arrived 7.50pm; left 7.57pm); & 4 members of the public

Meeting started at 7.30pm

Item No.	Item	Discussion & Decision	Action
1144	Acknowledgements	Councillors paused and remembered in silence the contribution of Doug Rose-Smith, Jean Sanders & Mike Swinburne, and all other villagers who have passed away since the last meeting.	
1145	Apologies	None	
1146	Disclosable pecuniary interests	None declared.	
1147	Requests for dispensations	None received.	
1148	Public questions & comments	Standing orders suspended for 10 mins. Comments received from members of the public as follows: • Second defibrillator - would support opportunity for another defib. in the village, potentially at the bottom of Speltham Hill. Cllr comment - need to balance potential demand with practicality etc. • Play equipment (budget) - play equipment at the VH needs upgrading & many grandparents in village who would be happy to be consulted.	

1148 cont.	Public questions & comments cont.	Community grant for fibre broadband for part of village (East Hoe; top of Green Lane etc.) - Openreach has provided a quote of £310k for circa 100 houses including Chidden, Beckless etc. £3000 per household grant potentially available. Support (non-financial) of PC in progressing further was requested. <u>Cllrs unanimously agreed that the PC would offer support.</u>	
1149	Resume standing orders	Agreed	
1150	District councillor's report & questions arising	Report received from Cllr Weston (Jan 2021) has been published on the PC website, alongside update for Feb 2021. Main points as follows: - Septic tanks rules have changed. For next Hambledonian report. Cllr Weston to send pdf to Clerk. - Brown bins (garden waste) - come into force today. SLA for delivery 4 weeks. Lorry drivers have list of licensees. Contact WCC on tel. 0300 3000013 re. issues with order/collection. Circa 7k bins have been delivered to date & WCC is currently ahead of the 4-week delivery time. - Bin collections - reminder of which bin to put out and when, visit www.winchester.gov.uk/bins - If your bin is not collected on the due date, report asap via www.winchester.gov.uk/waste-recycling; the Your Winchester app; email customerservice@winchester.gov.uk; or tel. 0300 300 0013. WCC only commit to pick up a missed collection if reported by midday the day after your usual collection day. - Recycling centres - you must still book visits in advance via www.hants.gov.uk/wasteandrecycling/recyclingcentres/book-appointment - Fly-tipping - report it (unless there's a large W painted on it) via Your Winchester app; www.winchester.gov.uk/report; or tel. 0300 300 0013. If it is taking a while to be removed, inform a district cllrs (details below) and they will follow it up. - Speeding & noisy bikes - local group CANS (Communities against noise and speed, www.canshamshire.co.uk/ community/communities-against-noise-and-speed-15072/home/) working with Meon Valley Ward cllrs on various initiatives. Forum has been set up to bring all stakeholders together, incl. local MPs, the police, HCC & local councillors. A no. of police operations have also been carried out. Overall objective to discourage small minority of motorcyclists who ride in an antisocial manner from coming to the area. Some parishes have acquired speed indicator devices. - Decisions from 16/12/20 Cabinet meeting - details available via Agenda for Cabinet on Wednesday, 16th December, 2020, 9.30 am - Winchester City Council and https://democracy.winchester.gov.uk/ieListDocuments.aspx?CIId=136&MIId=2434&Ver= - Detailed budget being prepared for consideration by Full Council Feb 2021 (incl council tax increase of 3%) - details available on Cllr Weston's report on PC website.	

1150 cont.	District councillor's report & questions arising cont.	Frank Pearson - fpearson@winchester.gov.uk Linda Gemmell - lgemmell@winchester.gov.uk Vicki Weston - yweston@winchester.gov.uk No comments/questions were raised to Cllr Weston. Cllr Pearson commented: • 'Tetra-pac type' refuse collection planned. • Collection of waste electrical items & batteries. Not sure if additional charge will apply. Don't know where they will be disposed. • Parish Connect received today. Comments to Cllrs Pearson & Weston: • Garden waste collection - Cllr Mason aware of some residents who have ordered a brown bag (available in exceptional circumstances e.g. where there are access issues), but brown bin has been delivered. Cllr Weston advised residents to contact WCC (tel. 0300 3000013) but if unresolved if no luck clerk to send details to her.	
1151	County councillor's report & questions arising	Report received from Cllr Huxstep & has been published on PC website. Main points as follows: • Covid-19 - helpline for Hampshire's most vulnerable residents - tel 0333 370 4000. • Bus passes for older residents - restrictions have been relaxed (can be used before 9.30am). • Extra funding - been made available to support children in need & those whose income has been affected by the pandemic. Visit connect4communities.org or https://www.citizensadvice.org.uk (tel: 0800 144 8848). No comments/questions were raised for Cllr Huxstep.	
1152	Police/PCSO report	Not received	
1153	Mins of previous meeting (07/12/20)	Agreed as a true record.	Clerk
1154	Clerk's progress report	Parish Lengthsman Agreement Work schedule for this financial year: • Mar 11th 2021 [The Clerk confirmed that the agreement is due for renewal. When the contract is received it will be presented to Council for approval.] Hambleton Vineyard (HV) Agenda item 1169. V/H Play Equipment No further progress. Cllr Higham and Clerk currently looking at options & grant funding opportunities. [Clerk to access WCC grant info meeting w/c 01/02/21.] HCC Report (Old Forge Tea Room Headwall) FAG report agenda item 1166. Reports & Issues (Bus Shelter) Agenda item 1163.	Clerk/All Cllrs Clerk/ Cllr Higham

1154 cont.	Clerk's progress report cont.	School/Church Sign Awaiting response from John Blackman re. installation date. [Cllr Mason to chase via Mr Blackman's son.] Awaiting response from PCC regarding its contribution. Hambledon Greening Campaign Phase 1 cards have been received and paid for. Reimbursement of £100 received from WCC. Parish Pollinator Pledge Initiative No update. Reports & Issues (Manhole covers) No update. Reports & Issues (Murderstone) Cllr Quinn to meet with stonemason when Covid restrictions allow. [Cllr Quinn has not received any interest from villagers following Hambledonian report. Should PC persist? Not clear who owns the stone. The Stares family currently investigating with Winchester Conservation Officer. Cllrs unanimously agreed that the PC should continue with investigating options.] VIPWG (fingerpost @ Park) Position of fingerpost @ Brook Lane/East St Junction - Cllr Thornton to arrange site visit when Covid tier restrictions allow. [Now that hedge on Brook Lane has been cut, visibility is good. An issue when dark? Any other position may be no better. Cllr Higham to conduct a site visit in the dark and report back at the March 2021 PC meeting.]	Cllr Mason/ Clerk Cllr Quinn/ Clerk Cllr Higham
1155	Bank account	Bank balance - £36,721.60 (@ 01 Feb 2021; bank statement 121 will be forwarded to cllrs as soon sit is available).	Clerk
1156	Q3 Financial Report & Statement	Resolved: that the PC should approve the Q3 financial report and statement. Unanimously approved. Clerk to publish on PC website.	Clerk

1157	Budget/Precept 2021/22	Resolved: that the PC should approve the budget (draft version Option D created 10/12/20) with the following amendments: • Grant to Rowans Hospice increased from £100 to £250. • Grant to Homestart of £100 removed. • Grant to Citizens Advice of £100 removed. • Subscription to CPRE of £40 removed. • Budget for parish maintenance reduced from £1868 to £1500. • Budget for Better Streets (previously Village Improvements) projects reduced from £6200 to £2500. • Budget for defib. training/replacement parts/additional defib. reduced from £2200 to £50 (to cover new pads for existing machine if required; no provision for a second defib.). • Budget for VH playground equipment replacement of £2000 removed. • Contingency of £2297.90. and agrees upon a precept of £22,597.00 (an increase of 0.7% over the 2020/21 precept) for the financial year 2021/22. [There were numerous indicative votes on the detail of the budget, most unanimous, some not, and a single binding vote to approve the adjusted budget, approved unanimously.] Further actions: • Clerk to inform WCC of precept asap 02/02/21. • Clerk to publish final budget on PC website.	Clerk Clerk
1158	Payment of accounts	Mrs J C Tester Clerk salary (Dec 2020) £ 783.29 NEST Clerk pension (Dec 2020) £ 62.40 Mrs J C Tester Clerk salary (Jan 2021) £ 783.29 NEST Clerk pension (Jan 2021) £ 62.40 B C Martin Grounds maintenance/cleaning (Dec 2020) £ 120.00 B C Martin Grounds maintenance/cleaning (Jan 2021) £ 120.00 LexisNexis Arnold-Baker 12th edition £ 119.99 CPRE Annual membership 2021/22 £ 40.00 JK Engineering 2nd batch of street name signs £3675.00 HALC Cllr training - Knowledge & Core Skills (Cllr Silcock) £ 114.00 Datacenta Renewal of hambledon-pc.gov.uk domain (for 2 years) £ 150.00 Mrs J C Tester Reimbursement for Employer NICs (relating to back-pay) £ 231.82 [The item above is additional to payments listed on the agenda.] The SportsLocker Tennis balls £ 29.95 Hugo Pennant Tennis coaching (stand-in Dec 2020) £ 25.00	Clerk

1159	Planning applications	• SDNP/20/05415/BBPN - Land at Chidden Lane JCN Brook Lane, Hambledon, Hampshire, PO7 4TG. Fixed Line Broadband electronic communications apparatus - install 1 x 8m wooden pole (6.2m above ground) under Regulation 5 -The Electronic Communications Code (Conditions and restrictions)(Amendment) Regulations 2017 [Under permitted development. No comments required.] • SDNP/21/00126/TCA - 3 George House, East Street, Hambledon, Waterlooville, Hampshire, PO7 4RJ. T1 Whitebeam - Fell (see original application) [No objection.]	Clerk
1160	Planning applications received after 26/01/21	SDNP/21/00442/HOUS & SDNP/21/00443/LIS - Copperpot Cottage, 2 West Street Hambledon Waterlooville Hampshire PO7 4RW. Proposed Vehicular gated entrance and covered pergola structure. [No objection.]	Clerk
1161	Planning decisions	Noted	
1162	VIPWG	Cllr Thornton confirmed that there was nothing to report this month. Cllr comments: • Request for details of lay members of VIPWG (Better Streets) to be sent to cllrs. • Request for planting plan for GH planters to be circulated to cllrs.	Cllr Thornton
1163	Renaming of VIWG	Resolved: that the PC formally acknowledges the re-naming of the <i>VIWG</i> as the <i>Better Streets WG</i> .	Clerk
1164	Bus Shelter	Resolved: that the PC goes out to tender for the manufacture and installation of a new bus shelter, with the following specification: - shelter to be located in the same/similar position as its predecessor (map to be supplied); - the shelter must NOT be cut into the hedge [to be clarified by Cllrs Mason & Thornton before spec sent out.]; - it must leave the footway clear; - the roof must come no closer to the road than 50cm; - imaginative design which is appropriate to the rural setting; and - total cost (manufacture and installation) should be no more than £7500 + VAT.	Clerk Cllrs Mason/ Thornton
1165	Street Sign at The Gardens	Resolved: that the Clerk should request a quote from JK Engineering for a sign for The Gardens (supply only plus touching up afterwards as WCC will install it at the same time as doing the paving). Single source as it needs to match the rest and Old Barn Crescent in particular. Cllr Thornton to supply the specification. [Unanimously approved.] BSWG to investigate whether the cost of <i>The Gardens</i> sign could ‘theoretically’ (i.e. not actually included in the existing contract) be counteracted by savings already made through some street name signs being removed from the original list.	Clerk/Cllr Thornton Cllr Thornton

1166	Electricity Supply for Christmas Tree at The Gardens	Resolved: that the Clerk should contact the charitable arm of SSE to request they install the electricity supply at The Gardens as previously agreed (Cllr Thornton has sought formal approval from WCC). [Approved unanimously.]	Clerk/Cllr Thornton
1167	Tennis Working Group	Cllr Higham confirmed that there was nothing to be reported this month. Next report due when tennis resumes.	
1168	Flood Action Group cont.	Jan Jarvie (Chair, FAG) report received & has been published on the PC website. Main points as follows: • Groundwater levels are fluctuating, with a general downward trend. Readings for 2021 significantly lower than for 2020, but there have still been flood warnings issued by the Environment Agency (EA). • Based on current EA advice, residents should remain prepared for the possibility of cellar flooding this winter. • No maintenance activities have been carried out on catchment basin or ditch to Hook Vinney since the Jan FAG report, and there are no major restrictions in the ditch and culverts. However, capacity of the Big Pipe is being reduced by a build-up of silt/detritus and this remains an issue to be addressed given the potential for heavy weather conditions. • FAG will continue to monitor the situation & report any adverse conditions in defences or risks to property.	
1169	Second village De-fib	Resolved: that the Clerk should not seek grants and quotes for a second defib. at the current time, since no provision was made in the 2021/22 budget. Cllr Higham to research and prepare a proposal for Mar PC meeting.	Cllr Higham
1170	Great British Spring Clean 2021	Resolved: that the PC should advertise for a volunteer co-ordinator to organise a Hambledon response to the Great British Spring Clean (currently 28/05/21 to 13/06/21) - in the event that Covid restrictions allow it to take place [Voted 5 for, 1 against.]	Clerk/Cllr Quinn
1171	Village Representative for Informal Hambledon Vineyard Liaison Group	Resolved: that the PC approves the appointment of Graeme Roberts as the fourth and final member (second village rep) of the informal Hambledon Vineyard Liaison Group. [Unanimously approved.]	
1172	Traffic Review - Survey	Resolved: that the PC approves the final content of the parishioner traffic survey; and agrees that it should be disseminated as the centre-fold of the April-May Hambledonian (3rd/4th Mar deadline; a small fee tbc) and returned to the home addresses of any cllr or the Clerk by the deadline of 01/05/21. In addition: • Cllr Quinn to include details in the PC's next Hambledonian article. • Cllr Silcock to provide survey in pdf format for the Clerk to send out via e-mail & put on website etc. Responses may also be returned via e-mail.	Cllrs Silcock & Thornton Cllr Quinn Cllr Silcock/ Clerk
1173	Risk Assessment for Continued Use of Village Play Areas	Resolved: that the PC approves the updated risk assessment for use of the village play areas during the Covid-19 pandemic, and agrees to allow all areas to remain open to the public at the current time.	Clerk

1174	Updated Code of Conduct	The proposal for the PC to adopt the updated Councillor Code of Conduct, produced by the Local Government Association was WITHDRAWN. To be re-visited once advice received from the PC's Monitoring Officer (WCC).	Clerk
1175	Correspondence	Resolved: that the proposal for all correspondence received and sent by HPC to be circulated to all councillors and a section to be included in the Parish Council meeting agenda should be REJECTED. [Cllrs voted 2 for, 4 against the original proposal.]	
1176	Reports & Issues	- WCC has announced that the tax base for Hambledon for 2021/22 will be 519.71 (no change from 2020/21). - AQUIND Interconnector - Cllr Quinn to provide an update. [Interaction with local schools has improved; French Government has rejected application to build at the Normandy end.] - Dispensations - Clerk to provide an update on correct procedures (all cllrs to be provided with a brief in advance of the meeting). [To be postponed until Mar 2021 PC meeting.] - HCC has announced a consultation for the development of a new Hampshire Local Transport Plan. Deadline 28/02/21. [Cllr Quinn confirmed that he has responded.] - Mayor of Winchester Community Awards - nominations to be submitted by 19/02/21. - Her Majesty's Land Registry (HMLR) land ownership on-line survey - closes 26/02/21.	Clerk Cllr Quinn
1177	Date/time of next meeting	Monday 01 Mar 2021; 7.30pm; to be held online via Zoom.	
1178	Confidential matters	Members of public and press excluded. No confidential matters to be discussed.	

The meeting closed at 10.10pm

Signed:

Signed:

Cllr Paul Quinn OBE (Chair):

Joanna Tester (Clerk):

Dated:

Dated: