



DRAFT MINUTES

Hambledon Parish Council

07 Dec 2020; 7.30pm; Virtual Meeting via Zoom

PRESENT:

Cllr Quinn (Chair); Cllr Mason; Cllr Twiney; Cllr Thornton; Cllr Higham & Cllr Silcock (joined 7.40pm)

In Attendance:

Mrs Joanna Tester (Clerk); Cllr Weston (WCC; left 7.41pm); Cllr Huxstep (HCC; arrived 8.10pm; left 8.47pm); Jan Jarvie (Chair, FAG; arrived 8.02pm); & 4 members of the public

Meeting started at 7.30pm

Item No.	Item	Discussion & Decision	Action
1078	Acknowledgements	Councillors were not aware of any villagers who have passed away since the last meeting.	
1079	Apologies	Apologies accepted from PCSO Wetherill.	
1080	Disclosable pecuniary interests	None declared.	
1081	Requests for dispensations	Request received from Cllr Mason regarding agenda item 1097 - planning application SDNP/20/04868/CND - Hambledon Vineyard East Street Hambledon Waterlooville Hampshire PO7 4RY. This dispensation allows Cllr Mason to participate in discussion and voting on the above. The issue of family land ownership was clarified. Resolved: that the above dispensation is approved. [Voted 4 for; 1 against; 1 abstention]	
1082	Public questions & comments	Standing orders suspended for 10 mins. Cllrs agreed to hear public comments on planning applications during agenda item 1097.	
1083	Resume standing orders	Agreed	

1084	District councillor's report & questions arising	<p>Report received from Cllr Weston & has been published on the PC website. Main points as follows:</p> <ul style="list-style-type: none"> • Local Heroes for Mayor's Award - 100+ nominations • New garden waste service - starts 01/02/21. Visit https://www.winchester.gov.uk/waste-recycling/garden-waste-collection-sign-up • Glass recycling - record levels every month • Riparian responsibilities - see https://www.youtube.com/watch?v=an4KpfaRwBg&feature=youtu.be • Biodiversity Action Plan (BAP) - (how leaders intend to enhance & protect essential biodiversity across the district) due Jan 2021. • Septic tanks - no longer allowed to discharge to a surface water & must be upgraded to a sewage treatment plant to meet with General Binding Rules. Visit .gov.uk website for more info. • Wastewater - see full report for info. • Additional restrictions grant - discretionary fund aimed at those not eligible to supply for the local restrictions support grant. Declaration must be made before 5pm 14/12/20. Further info/guidance ecodev@winchester.gov.uk or 01962 814915. • Supporting wildlife - see full report for great ideas to help wildlife at this time of year. 	
1085	County councillor's report & questions arising	<p>Report received from Cllr Huxstep & has been published on PC website. Main points as follows:</p> <ul style="list-style-type: none"> • Covid-19 - Hampshire is now in tier 2. See www.hants.gov.uk/coronavirus for up-to-date data for Hampshire. • Helpline for most vulnerable residents - tel 0333 370 4000 (9am-5pm, 7 days a week). • Travel guidance for university students - travel window open 03-09 Dec. Search for 'higher education' on the gov.uk/coronavirus webpages. • Helping hand for vulnerable children & young people this Christmas - HCC to implement food voucher scheme during Christmas holiday & Feb half term week. To be delivered in partnership with education providers. HCC also providing schools & colleges with a discretionary grant fund to help support families who may not be immediately eligible for the voucher scheme <p>Comment to Cllr Huxstep:</p> <ul style="list-style-type: none"> • What help is being offered to families who lost jobs in Oct when furlough scheme finished but children not eligible for free school meals until Dec 30? 	
1086	Police/PCSO report	Not received	
1087	Mins of previous meeting (02/11/20)	Agreed as a true record.	Clerk

1088	Clerk's progress report	<p>Stiles/kissing gates Now installed & quality checked. To be removed from report.</p> <p>Parish Lengthsman Agreement Work schedule for this financial year:</p> <ul style="list-style-type: none"> • Jan 11th 2021 • Mar 11th 2021 <p>Clerk requested visit to re-do Oct 2020 work to remove debris from Back Lane drain and spread on verge opposite Deepdale House, as this had not been done correctly (debris was not moved from site). This has been done, but not in the correct position on that verge. Labelled map provided for future ref.</p> <p>Cllrs to provide Clerk with details of work for Jan 21 visit.</p> <p>Hambledon Vineyard (HV) Clerk has been in contact with Ed Vincent regarding position on informal HV Liaison Group. Cllr Quinn to send cllrs details of a possible 4th member (non-PC) of the group.</p> <p>V/H Play Equipment Cllr Higham and clerk currently looking at options & grant funding opportunities.</p> <p>HCC Report (Old Forge Tea Room Headwall) FAG report agenda item 1104.</p> <p>Reports & Issues (Bus Shelter) Received confirmation from insurance co. that final settlement figure is £7490.75. To be discussed during agenda item 1100.</p> <p>School/Church Sign Installation imminent. Hambledon Primary School has kindly agreed to contribute £77 towards costs.</p> <p>Oak Bollards @ Cams/B2150 These have now been installed by JK Engineering. Cllr Thornton, Clerk, and Peter Caizley all confirmed happy with quality of work. Payment made. Can be removed from report.</p> <p>Hambledon Greening Campaign First parish meeting took place 10 Nov, 7pm, on Zoom. Cllr Quinn to provide update - agenda item 1105.</p> <p>Parish Pollinator Pledge Initiative No update.</p> <p>Advertising Signs @ East St/Brook Ln Jn To be added to agenda for Nov 2021. Clerk to remove from report & record in diary instead.</p> <p>Reports & Issues (Manhole covers) Clerk spoke to Hants Highways 30/11/20 re outstanding repair work to West St manhole covers. Some have been assigned to Op Res Flood Alleviation Team; others to Southern Water. No further info at present.</p> <p>Reports & Issues (Murderstone) Clerk has contacted a stonemason re. advice & possible site visit and is awaiting a response. Chased 30/11/20. Clerk to research other local stonemasons (making clear that no funds in PC budget).</p> <p>VIPWG (fingerpost @ Park) Position of fingerpost @ Brook Lane/East St Junction - site visit delayed until after lockdown. Cllr Thornton to arrange.</p>	<p>Clerk</p> <p>All Cllrs</p> <p>Clerk Cllr Higham</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk/Cllr Quinn</p> <p>Cllr Thornton All Cllrs</p>
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1097	Planning applications	<ul style="list-style-type: none"> • SDNP/20/04868/CND - Hambledon Vineyard East Street Hambledon Waterlooville Hampshire PO7 4RY Variation of Condition No.2 (Plans) and No.12 (Construction Management Plan) of Planning Consent SDNP/16/03880/ FUL - Demolition of existing cellar and creation of single multi-purpose building combining improved visitor facilities, cellar and estate offices, together with landscaping, access improvements, parking and associated works. <p>Cllr Huxstep was asked to give advice and did so as follows: PC is entitled to object (rather than remain neutral) and this should not influence the planning authority's attitude to conditions etc. proposed by the PC. Useful phrase is 'If authority minded to approve, would wish to see the following conditions applied...'</p> <p><u>OBJECTION on the grounds of risk of substantially greater noise from events and significantly increased risk of light pollution from the staircase across the valley to opposite properties and degradation of Dark Sky. Cllrs are also concerned at the ostentatious design of the external stair case.</u></p> <p>Cllr Quinn to re-draft original comments and circulate to all cllrs for approval before submission. [Voted unanimously for]</p> <ul style="list-style-type: none"> • SDNP/20/04460/HOUS & SDNP/20/05161/LIS - Haywood House 9 East Street Hambledon Hampshire PO7 4RX Replace glass roof to existing extension with a pitched and tiled roof, and alterations to the doors and windows. <u>NO OBJECTION</u> • SDNP/20/04955/FUL - Four Acres Cams Hill Lane Hambledon Hampshire - Change of use of equestrian land to sui generis (for secure dog walking and family picnics/ recreation site), conversion of existing stable to shelter/store plus access alterations and parking. <p><u>Applicant comments:</u></p> <ul style="list-style-type: none"> • Under permitted development, the following work has already taken place: <ul style="list-style-type: none"> - French drains installed under current entrance to address flooding issue. - 290 beech hedge plants planted. - Hedgehogs & dormouse • Keen to work with the community & allow the field to be used by the parish on bank holidays. <p><u>Cllr comments:</u></p> <ul style="list-style-type: none"> • Existing site at Hoe Cross is very busy & well used. Additional traffic on Cams Hill could pose a major issue. • Traffic & noise concerns. <p><u>OBJECTION - on the basis of traffic and noise. Cllr Mason to send full comments for approval with all cllrs, then to Clerk to submit. [Voted 5 for; 1 Abstained.]</u></p>	<p>Cllr Quinn/ All cllrs/ Clerk</p> <p>Clerk</p> <p>Cllr Mason/ All cllrs/ Clerk</p>
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1097	Planning applications	<ul style="list-style-type: none"> • SDNP/20/04933/DCOND - Lower Chidden Farmhouse Chidden Down Lane Hambledon PO7 4TD - discharge of condition 3 and 4 relating to application SDNP/20/03472/LIS. <u>DCOND ONLY - NO COMMENTS REQUIRED</u> • SDNP/20/05232/HOUS - Benchmark Speltham Hill Hambledon PO7 4SE - Proposed external alterations including removal of existing cladding and new insulated panels and part render applied. APPROVED - but with recommendations re. cladding and roof lights. Cllr Mason to formulate comments and send to Clerk for submission. 	Cllr Mason/ Clerk
1098	Planning applications received after 02/11/20	None received.	
1099	Planning decisions	Noted	
1100	VIPWG	<p>Cllr Thornton reported the following:</p> <p><u>Bus Shelter</u></p> <ul style="list-style-type: none"> • Meeting with WCC 08/11/20 has been postponed. • In consultation with Selbourne shelter maker. <p><u>Street Name Signs</u></p> <ul style="list-style-type: none"> • Second batch of street name signs ready for installing. <p>Cllr comments:</p> <ul style="list-style-type: none"> • VIPWG lay member names to be circulated to all cllrs. 	Cllr Thornton
1101	Fingerpost Renovation @ Three Corners	<p>It was proposed and agreed that an amendment should be made to the original proposal to include Teglease Down and x2 at Chidden</p> <p>Resolved: that the PC writes formally to Hampshire Highways to thank them for the recent renovation work to the fingerpost signs at Green Lane/Brook Lane, Teglease Down and Chidden [Voted unanimously for]</p>	Clerk
1102	Village-wide Traffic Review	<p>Resolved: that the PC approves the first formal draft of the residents' survey.</p> <p>Cllr comments:</p> <ul style="list-style-type: none"> • Could use 'postcode' for the geographical question. • Care should be taken in the way that the questions are posed. • Easy to understand? 	
1103	Tennis Working Group	<p>Cllr Higham's reported the following:</p> <ul style="list-style-type: none"> • Tennis court now open following LTA advice. 	
1104	Flood Action Group cont.	<p>Jan Jarvie (Chair, FAG) reported the following:</p> <ul style="list-style-type: none"> • Overview of rainfall and aquifer levels. • Ditch & catchment basin - latter has not yet been cleared & reduces the capacity of the Big Pipe to handle rain water in torrential conditions. Hants Highways is kept informed on a regular basis. Eighteen new hedging plants have been placed on the B2150 verge where the damage was made to the hedge alongside the ditch. Unknown who carried out this work. • Flood Action Group membership - interest shown by a number of villagers. FAG to meet in Dec. 	

1104	Flood Action Group	Full report to be published on PC website.	Clerk
1105	Hambledon Greening Campaign	<p>Cllr Quinn reported the following:</p> <ul style="list-style-type: none"> Public Zoom meeting took place 10/11/20 Eight challenge items to be approved. Cards to be printed and will go out with the Hambledonian in Jan '21. 	
1106	Defibrillator	<p>Cllr Higham reported the following:</p> <ul style="list-style-type: none"> He has consulted a few village medics who consider an additional defib a good idea & good use of precept money. He has also consulted Millers & Peoples Market. Both content to go on their walls. Planning issues to consider. <p>Cllr comments:</p> <ul style="list-style-type: none"> Perhaps defibrillators should be further apart than VH and Millers/Peoples Market. <p>Resolved: that the PC should discuss at the January 2021 meeting. Cllrs to come up with ideas for alternative locations.</p>	
1107	Co-option of Cllr	<p>Resolved: that the PC advertises for the position of co-opted parish councillor, with a deadline date for applications middle of Feb 2021, with a view to appointing at the Mar 2021 PC meeting.</p> <p>Clerk to create formal advert.</p>	Clerk
1108	Reports & Issues	<p>(Virtual) Local Parish Briefing – 10 November 2020 (3 p.m.) - all cllrs have been sent a copy of the Power Points presented at the briefing. Cllr Quinn attended and briefed cllrs.</p> <p>Parish Online Training Event - 04 Dec 2020 - Cllr Silcock attended and briefed cllrs as follows:</p> <ul style="list-style-type: none"> Does have utility but will take effort to set up. Costs £76.80/annum (with discount). 30-day free trial. See how it works then decide whether to sign up. <p>Clerk to speak to other PCs who have already set it up. Can be delayed until ready to go. Aim for a trial Feb 2021.</p> <p>AQUIND Interconnector - Local Councils meeting with WCC on next phase. Cllr Quinn briefed cllrs as follows:</p> <ul style="list-style-type: none"> Meeting held 26/11/20. Individual hearings this week. Areas of disagreement between WCC and AQUIND - Lovedean site; Denmead Meadows; fibre-optics; remaining issue on noise during piling stage. HCC has agreed cables will go up the A3. Acquisitioning of the development site. WCC - trigger point (not used for 2 years will be decommissioned). Flick Drummond has written to AQUIND. Urgent White Paper might change Interconnector. Mtg of local councils 18/12/20. 	Clerk

1108	Reports & Issues Cont.	<p>SDNP/20/00412/BRECON - The Retreat - regarding the extension works, WCC has confirmed that following discussion with the conservation officer it has been decided that the flint wall as constructed is not harmful and the Council will not be pursuing the matter any further. Case is now closed.</p> <p>Footway Issues:</p> <ul style="list-style-type: none"> • Clerk to send note to all residents asking them not to leave bins on the footway. <p>George House & Sign Decluttering Correspondence - responses have been e-mailed to all residents who contacted the PC before the Nov meeting with concerns regarding George House bollards and/or planters, and sign decluttering at the East Street/Brook Lane junction. Copies are available to view on the Village Improvements page of the PC website.</p>	
1109	Date/time of next meeting	Monday 04 Jan 2021; 7.30pm; to be held online via Zoom.	
1110	Confidential matters	Members of public and press excluded.	
1111	Clerk's SCP Level	<p>(1091) Resolved: that the Clerk's salary for Dec 20 to Mar 21 should be based on SCP 14; from Apr 21 this should be increased to SCP15; and then SCP 17 on gaining the CiLCA qualification. [Voted unanimously for]</p> <p>(1092) Resolved: that the PC approves the amendment of its contribution to the Clerk's pension fund for Dec 2020 to Mar 2021, to reflect the amendment to the clerk's salary (but remaining at 3% of basic pay). [Voted unanimously for] Clerk to amend details on NEST.</p>	Clerk
1112	Clerk's annual leave	<p>Resolved: that the PC approves the Clerk's annual leave for Dec 20/Jan 21 as requested - w/c 21/12/20 and w/c 28/12/20. However, the Clerk will work necessary hours during these weeks to prepare for the Jan 2021 meeting.</p> <p>Jan meeting to be as light as possible. No WG reports (excluding FAG if necessary).</p>	

The meeting closed at 9.37pm

Signed:

Cllr Paul Quinn OBE (Chair):

Dated:

Signed:

Joanna Tester (Clerk):

Dated: