



MINUTES

Hambleton Parish Council

05 Feb 2018, 7.30pm

Village Hall - Hambleton

PRESENT:

Cllr Quinn OBE (Chair)
 Cllr Mason
 Cllr Thornton
 Cllr Wood
 Cllr Thistlethwayte
 Cllr Higham

In attendance:

Mrs Joanna Tester (Clerk)
 Cllr Pearson
 Cllr Huxstep (arrived 7.59pm)
 Cllr Weston
 Cllr Gemmell
 Three members of the public

Meeting started at 7.30 pm

No	Item	Discussion and Decision	Action
206	Acknowledgments	A moment of silent reflection was held to remember villagers who have recently passed away: Mrs Molly Higgins Mr Mark Silvester Mr John Norreys Mrs Pam Newman	
207	Apologies	PCSO Owen Reeves Cllr Wigley Apologies accepted	
208	Disclosable pecuniary interests	None declared	
209	Public Question and comments	Standing Orders suspended for 10 minutes.	

Public question	The PC was asked if it would consider organising an event to commemorate 100 years since WWI in Nov 2018. In the past some British Legion members have run tea-dances etc. Clerk to include on the agenda for Mar 2018.	Clerk
CC report	Not received. Cllr Huxstep to forward report to Clerk asap & will be published on PC website in due course.	Clerk
DC report	<p>Received. Full report will be published on the PC website. Main points of interest as follows:</p> <ul style="list-style-type: none"> • Kerbside Glass Collection – WCC to consider whether a monthly collection would be feasible. • Great British Spring Clean Event 02-04 March 2018 – will be supported by WCC and ID Verde (WCC’s cleaning contractor). Further details of the national campaign can be found at http://www.keepbritaintidy.org/get-involved/support-our-campaigns/greatbritish-spring-clean • Southern Water works – Fareham Road, Wickham – commencing 10 Jan 2018, scheduled to finish 18 Feb 2018. Enquiries should be directed to Ian Winter (BTU) on 07740 251876, or Southern Water’s Customer Service Centre on 0330 303 0368. • Repairs to footpath along the Weirs, Winchester; expected to take approximately 10 weeks, during which time a section of the footpath will be closed and local diversions will be in place. • Winchester Unconference – How can Winchester be a premier business location? Friday 02 Mar 2018, 9.30am-4pm, Winchester Guildhall. Bookings via http://bit.ly/Winchbiz • Winchester Future 50 – funding has been secured from Historic England for a two-year pilot project to manage conservation areas. • Traveller Development Planning Document Consultation (Winchester District excluding SDNP) – 15/01/18 to 26/02//18. Visit http://www.winchester.gov.uk/planning-policy/traveller-dpd • Winchester parks & open spaces survey – open for responses until 30/11/18. See https://winchester.citizenspace.com/landscape-open-spaces/parks-andgreen-spaces-visitor-survey • HARAH is organizing a session for landowners and agents to hear how to turn land into an asset for both the owner and the community. March 16 2018 at Sparsholt College, Hampshire. For details contact Sherree Stanley-Conroy at contact@harah.org.uk <p>Questions to WCC councillors regarding the above report:</p>	Clerk

	PCSO report	<ul style="list-style-type: none"> • Cllr Thornton enquired whether the Winchester Future 50 project covers the whole of the district or just Winchester City and, if the former, how this aligns with Hambledon’s Village Design Statement which covers similar ground. Cllr Pearson advised that it is probably not relevant to Hambledon as it is within the SDNP, although Cllr Thornton pointed out that there is an ambiguity in this as the conservation area was declared by WCC who also deal with some planning matters delegated by the SDNP. Cllr Weston to find out further details & report back to PC. • Cllr Higham expressed concern regarding the feasibility of the kerbside glass collection and the financial implications for council tax rates. Cllr Pearson answered that money made from recycled glass must at least cover the additional associated costs. Cllr Weston will report back with further details at the March PC meeting. <p>Not received.</p>	
210	Resume standing orders	Agreed	
211	Minutes of previous meeting	Agreed as a true record	Clerk
212	Clerk’s Progress Report	<p>Allotment provision - Anne Hatfield and Anne and Mike Swinburne have agreed for the Clerk to act as intermediary between them and any villagers interested in using part of their garden for allotment purposes. Interested parties have been informed. This item can now be removed from the Clerk’s Progress Report.</p> <p>Fingerpost Signs (FPS) – E-mail update received 23/01/18. First visit hopefully to take place in Jan 18:</p> <ul style="list-style-type: none"> • 1st post to be installed @ Manor House junction. • Finial to be fitted to post on Brook Lane & old signage to be removed. <p>If time allows, hole will be dug in Green Man junction flower-bed, ready for post installation on 2nd visit. Clerk to chase again as no progress made.</p> <p>Community assets – Clerk has written informally to proprietors of potential assets. PC to go ahead with registration since the owners have had sufficient time to respond.</p> <p>Financial Risk Assessment – Item for Oct 18 agenda.</p> <p>Spring Clean 2018 – Agenda item 223.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk/Cllr Thistlethwayte</p>

		<p>Footpaths/kissing gates – Cllr Mason has been seeking consent to replace stiles with kissing gates on footpath no. 5 from Well Hill, crossing over the Worlds End road and passing over the Butler land, to the West of Bury Lodge Farm, into Madam's Copse and onto Menslands Lane. Consent has been received from the Butler family. Cllr Mason is still waiting for a response from John Wallace who owns the Copse.</p> <p>Parish Lengthsman Agreement - Work Schedule 2017-18 (for information) as follows:</p> <ul style="list-style-type: none"> w/c 26 Feb 2018 <p>Members to let Cllr Thistlethwayte know of any issues that they would like to add to the worksheet for the Feb 2018 Lengthsman.</p> <p>Budget 2018/19 - Proposed budget was agreed on the condition that £250 for CiLCA registration was removed from the allocated reserves. However, the Clerk notes that allocated reserves have not been included on this budget, hence this amendment is null and void. Adding allocated reserves to the budget will be discussed under agenda item no. 214.</p> <p>New/replacement street-name signs - Clerk has contacted British Legion Industries – they no longer have the machinery to produce cast aluminium signs. To be discussed under agenda item 219.</p> <p>Removal of phone-box @ The Gardens - Research is on-going. BT have referred Clerk to Open Reach, but no contact yet made. Clerk to continue trying on the given telephone number.</p>	<p>Cllr Mason</p> <p>All Cllrs/Cllr Thistlethwayte</p> <p>Clerk</p>
213	Bank A/C	Bank balance - £34,614.05 (@ 01 Feb 2018; statement 074)	
214	Budget 2018/19	<p>Proposal: to add allocated reserves to 2018/19 budget.</p> <p>Counterproposal from Cllr Thornton: earmarked reserves should be included in the quarterly financial statements, as that is a more appropriate place for them than the budget.</p> <p>Cllr Quinn proposed that they should be included in both quarterly reports and the budget. This proposal was agreed.</p> <p>Details of earmarked reserves as follows: Village Design Statement: £250.00 Village Improvements £8,300.00 (some of which may be spent in the remainder of the 2017/18 financial year) Parish Plan £250.00 Flood Reserve £3,000.00</p>	Clerk

		Green Man planting ex Hort Soc. £518.17 Village Entrance Signs £3440.00 Village Street Name Signs £2061.00 Hambleton and Denmead Educational Trust £75.00	
215	Payment of accounts	Agreed	Clerk
216	Planning Applications	<p>SDNP/18/00132/APNB - Lower Chidden Farmhouse; lean-to addition to existing brick loose box with corrugated metal roof.</p> <p>A ‘no objection’ decision by SDNP Planning was made on this application today, before any documents were made available. Cllrs expressed concern that this could happen, especially as it is not an isolated case. WCC Cllrs advised that APNB applications, compared to standard applications, have different legislation, but that it is not acceptable for consultees to not have access to the relevant documentation. Clerk to send letter to SDNP Planning explaining concerns.</p> <p>AQUIND Interconnector Converter Station (pre-app, out of parish) – Lovedean Power Station.</p> <p>Cllr Weston and Carline Dibden advised that the proposed 7-storey building would be visible (and possibly audible) from Hambleton parish, and that there could be concerns regarding lighting. C. Dibden advised HPC to express these concerns and also request a presentation from an AQUIND representative. C. Dibden to draft a letter for the Clerk to forward to the relevant organisation.</p> <p>Cllrs enquired which authority would be determining the planning consent once a full application is submitted, and it was confirmed that this decision has yet to be made.</p> <p>Cllr Higham expressed concern that the station will be visible from footpaths. C. Dibden confirmed that this would be the case.</p>	<p>Clerk</p> <p>Clerk</p>
217	Planning application notifications received after agenda published	<p>SDNP/18/00587/HOUS - The Firs, Green Lane, Hambleton, Waterlooville, Hampshire, PO7 4SX; proposed demolition of existing garage and replace with double garage with staircase access to storage room, lean-to log store to gable end.</p> <p>Cllr Thornton noted that documents were not currently available, and since the determination date is 28 Mar 2018, it would be reasonable for the Clerk to request an extension from 02 Mar to 07 Mar so that this case can be discussed at the 05 Mar 18 PC meeting.</p>	Clerk
218	Planning decisions	Received and noted.	
219	Village Improvement Project Working	<p>Cllr Thornton reported that the VIPWG has met since the last PC meeting and the following updates are available:</p> <ul style="list-style-type: none"> • Village notice board – specification has now almost 	Cllr Thornton

	Group Report	<p>been confirmed and the WG will be making a proposal to be discussed at the Mar 18 PC meeting.</p> <ul style="list-style-type: none"> • Street name signs – the WG is in the process of identifying the owners of walls where signs may be fixed, so that in due course the Clerk can approach them to request necessary permission. • Village entrance signs – on-going. <p>The Clerk requested advice as to whether it would be appropriate to seek a quote from British Legion Industries for die-stamped aluminium street signs. Some members expressed concern that they are a poor substitute for the cast aluminium signs, but Cllr Higham commented that if there is a large discrepancy in cost between the two, then it would be pertinent for the community to make a collective decision.</p> <p>It was agreed that the VIPWG would consider options and come up with costed proposals to the PC.</p>	
220	Tennis ‘Working Group’	Cllr Higham confirmed that there was nothing to report to the PC.	
221	Flood Action Group	<p>Jan Jarvie, Chair of the Flood Action Group, reported the following:</p> <ul style="list-style-type: none"> • East St ditch has been cleared, but there is still the outstanding issue of lack of a culvert below the crossing into the Whitedale Estate. • Lower West St ditch – no work yet carried out by HCC. Cllr Huxstep to speak to Simon Cramp. • North ditch into South ditch – water is currently flowing onto the road. Cllr Huxstep made aware. • A list of six items outstanding from the ‘Big Pipe’ project (including problems arising from the recently resurfaced footways in the Village) has been sent to HCC. <p>Cllr Higham commented that this situation is unacceptable & HCC needs an annual maintenance plan.</p>	
222	Elections 2018	Clerk has made contact with the Electoral Services Dept. (WCC) and they have confirmed that they will be putting together a pack for parish clerks regarding nominations and timetable etc. Given that the process starts early March, Cllr Quinn requested that the Clerk chase the info from WCC.	Clerk
223	Spring Clean 2018	Confirmation that the Hambledon Pre-School Big Breakfast is on Sat 17 th March 2018. The official event dates are 2 nd to 4 th March 2018. Clerk has contacted David Griffiths about running this event, but he is unable to do so. Cllr Wood has also confirmed that he will be unable to co-ordinate as he has prior commitments on this day. Clerk has contacted IdVerde and they have confirmed that they would be able to provide support (equipment, clothing & bin-bag collection) on the 17 th March.	

		It was agreed that a volunteer co-ordinator is needed. Cllr Mason to try to source a volunteer. The event will need joint advertising with the Big Breakfast; Clerk to e-mail villagers & give details on the PC website.	Cllr Mason Clerk
224	Reports & issues	<p>(i) Village ditches – clearing of the East Street winterbourne has now taken place; Cllr Quinn has contacted HCC ref. lower West Street winterbourne – awaiting update from HCC. Cllr Huxstep undertook to chase with Mr Cramp, HCC.</p> <p>(ii) Caravan abandoned opposite Lotts Stores (bottom of Cams Hill) – now removed. Cllr Huxstep was thanked for his efforts.</p> <p>(iii) Scottish & Southern Electricity Networks (Distribution) Workshops - Madejski Stadium, Reading, Wed 28 Feb 2018, 10am to 1pm.</p>	
225	Next meeting	Monday 05 March 2018 (Hambleton Village Hall, 7.30pm)	
226	Exclude public & press	<p>Public and press excluded to discuss confidential business.</p> <p>With reference to the Report of the Independent Remuneration Panel for Winchester City Parish and Town Councils (Sept 2017), all councillors present confirmed that they will exercise their right to choose <u>not</u> to receive any of the allowances that they would otherwise be entitled to.</p> <p>Clerk to consult with Cllr Wigley (absent from this meeting) and also publish the above report on the PC website.</p>	Clerk

The meeting closed at 8.33pm

Signed:

Paul Quinn OBE (Chair)

Dated:

Signed:

Joanna Tester (Clerk & Responsible Financial Officer to HPC)

Dated: