



DRAFT MINUTES

Hambleton Parish Council

05 Oct 2020; 7.30pm; Virtual Meeting via Zoom

PRESENT:

Cllr Quinn (Chair); Cllr Mason; Cllr Twiney; Cllr Thornton; Cllr Higham & Cllr Silcock

In Attendance:

Mrs Joanna Tester (Clerk); Cllr Weston (WCC; left 8.08pm); & Cllr Huxstep (HCC; arrived 7.36pm); Cllr Pearson (WCC) & Jan Jarvie (Chair, FAG; arrived 7.38pm)

Meeting started at 7.30pm

Item No.	Item	Discussion & Decision	Action
1009	Acknowledgements	Councillors remembered the contribution of the villagers, Kath Hooper, Katy Butler, Peter Cobb, Brian Smith and Bryan Bucksey who have passed away since the last meeting.	
1010	Apologies	None received.	
1011	Disclosable pecuniary interests	None declared.	
1012	Requests for dispensations	None requested	
1013	Public questions & comments	No members of the public in attendance.	
1014	Resume standing orders	Agreed	
1015	District councillor's report & questions arising	<p>No formal report from Cllr Weston this month. Full WCC council meeting week before last with important points discussed as follows:</p> <ul style="list-style-type: none"> • CPRE proposal for S Hants Green Belt. Voted down. Will now go to Cabinet. Cllr Weston to forward info to Clerk. • White paper (planning changes) - affects SDNP as well. Cllr Weston to forward presentation to Clerk. 	

1015	District councillor's report & questions arising cont.	<ul style="list-style-type: none"> • Biodiversity policies - permitted development rights take precedence & would allow large fences to be erected on private land set back from roads. • WCC facing £10m deficit - could lead to large council tax increase. • Parking charges increase in towns/cities (won't affect Hambledon directly). • Environmental policies have not been changed. • Planning enforcement must be sorted - need to have additional powers clarified. What are SDNP doing? <p>Questions to Cllr Weston:</p> <ul style="list-style-type: none"> • Parking not considered a problem in Hambledon. Why? 	Clerk
1016	County councillor's report & questions arising	<p>Report received from Cllr Huxstep. Clerk to publish on PC website. Main points as follows:</p> <ul style="list-style-type: none"> • Spotlight on Covid-19 costs - latest predictions £160m losses, with circa £83m unfunded; rising to over £210m over the next 3 years. A further £80m savings will need to be made in the budget by April 2023. • Majority of Hampshire pupils back at school - attendance above national average. • Hampshire sets out clear actions to reduce carbon emissions - action plan 2020-2025 has been agreed. <p>Questions to Cllr Huxstep:</p> <ul style="list-style-type: none"> • Regarding school attendance, are IOW figures included in school figures? Cllr Huxstep thought probably not. • One income loss due to reduced registration services, but deaths increased due to Covid so why this shortfall? • What plans are HCC making to allow people to charge electric cars? Should be proactive rather than reactive. Cllr Huxstep informed cllrs that there are now charging points for HCC staff at The Castle in Winchester and demand for charging points will increase as more people buy electric cars. 	Clerk
1017	Police/PCSO report	Not received	
1018	Mins of previous meeting (07/09/20)	Agreed as a true record.	Clerk
1019	Clerk's progress report	<p>Stiles/kissing gates Gates currently not available from supplier. J Gordon to carry out installation as soon as they become available again.</p> <p>Parish Lengthsman Agreement Work schedule for this financial year:</p> <ul style="list-style-type: none"> • Oct 13th 2020 • Jan 11th 2021 • Mar 11th 2021 <p>Cllrs to provide clerk with suggestions for Oct work schedule.</p> <p>Hambledon Vineyard (HV) Nothing to report.</p>	All Cllrs/Clerk

1019	Clerk's progress report cont.	<p>V/H Play Equipment No further progress - on hold due to Covid-19 crisis.</p> <p>HCC Report (Old Forge Tea Room Headwall) Headwall and ditch have now been cleared. FAG report to be discussed agenda item 1038.</p> <p>Reports & Issues (Bus Shelter) Clerk awaiting quotes for groundwork/installation. Design & position to be discussed agenda item 1027.</p> <p>VIPWG Finial for Park fingerpost has been re-fitted for by JKE. Cllr Quinn to write a letter of thanks to JKE.</p> <p>School/Church Sign Contract placed with Croft Casting. Delivery due by 28 Oct 2020. John Blackman - who will be installing - is aware of timeframe.</p> <p>Oak Bollards @ Cams/B2150 Agenda item 1032.</p> <p>Hambledon Greening Campaign Agenda item 1039.</p> <p>Parish Pollinator Pledge Initiative Update from Steve Peach received 01/10/20, as follows:</p> <ul style="list-style-type: none"> • Funding for project now in place. • Ready to launch properly within a few weeks - will be sending out a project timetable and supporting documents. • Pollinators very much remains a County Council priority. • Steve Peach is changing roles as of 05/10/20 - someone else will be taking on the Pollinator Project. <p>Milestone on B2150 No further update.</p>	Cllr Quinn												
1020	Bank account	Bank balance - £49,457.77 (@ 01 Oct 2020; bank statements 115 & 116 have been forwarded to cllrs).													
1021	Financial Report & Statement Q2	Resolved: that the PC should approve the financial report & statement for Q2 2020/21.	Clerk												
1022	Conclusion of Audit	Resolved: that the PC should approve the annual return, including the external auditor certificate, for the y/e 31 mar 2020.	Clerk												
1023	Payment of accounts	<p>Payments approved as follows:</p> <table border="0"> <tr> <td>Mrs J C Tester - Clerk salary (Sept 2020)</td> <td style="text-align: right;">£ 673.38</td> </tr> <tr> <td>NEST - Clerk pension (Sept 2020)</td> <td style="text-align: right;">£ 53.14</td> </tr> <tr> <td>Tester J&D - reimbursement for replacement de-fib battery (Defib Store)</td> <td style="text-align: right;">£ 211.20</td> </tr> <tr> <td>B C Martin - Grounds maintenance/cleaning (Sept 2020) + labour to replace pole for SG play equip.</td> <td style="text-align: right;">£ 176.00</td> </tr> <tr> <td>PKF Littlejohn LLP - Limited assurance review of AGAR y/e 31/03/20</td> <td style="text-align: right;">£ 240.00</td> </tr> <tr> <td>James Craven - tennis coaching Sept 2020</td> <td style="text-align: right;">£ 280.00</td> </tr> </table>	Mrs J C Tester - Clerk salary (Sept 2020)	£ 673.38	NEST - Clerk pension (Sept 2020)	£ 53.14	Tester J&D - reimbursement for replacement de-fib battery (Defib Store)	£ 211.20	B C Martin - Grounds maintenance/cleaning (Sept 2020) + labour to replace pole for SG play equip.	£ 176.00	PKF Littlejohn LLP - Limited assurance review of AGAR y/e 31/03/20	£ 240.00	James Craven - tennis coaching Sept 2020	£ 280.00	Clerk
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1024	Planning applications	<ul style="list-style-type: none"> • SDNP/20/03999/HOUS & SDNP/20/04000/LIS - 2 East Street Hambledon PO7 4RX - Change of use and to make minor revisions including reopening an existing internal door, new internal partition and a new infill window screen and garage door to replace the existing modern sliding glass doors. OBJECTION - REPLACEMENT SHOULD REFLECT MORE ACCURATELY THE PROPORTION OF SOLID WOOD TO GLASS THAT WAS THERE ORIGINALLY. CONCERNED ABOUT THE USE OF IT AS A GARAGE - SAFETY ISSUES & DOUBT VIABILITY AS A GARAGE. NO MENTION OF RAISING FLOOR LEVEL TO ADDRESS FLOODING ISSUE. [Exact wording to be confirmed by Cllr Mason.] • SDNP/20/03920/NMA - Hambledon Cottage Vicarage Lane Hambledon PO7 4RP - Removal of 2no. conservation roof lights, pedestrian door added to garage, facing brickwork added to elevations and note added reference flat roof. NO OBJECTION. • SDNP/20/03919/DCOND - Hambledon Cottage Vicarage Lane Hambledon PO7 4RP - Condition 3 in relation to application SDNP/19/04535/LIS - Material Schedule. NO OBJECTION. 	Clerk Cllr Mason
1025	Planning applications received after 30/09/20	<ul style="list-style-type: none"> • SDNP/20/03829/HOUS - Fairhill, West St, Hambledon, PO7 4SN - NO OBJECTION • SDNP/20/03114/PRE - Copperpot Cottage, 2 West Street, Hambledon, PO7 4RW - proposed vehicular gated entrance & proposed pergola structure in garden. <u>Pre-app only, no comments required.</u> • SDNP/20/04218/PRE - Four Acres Cams Hill Lane Hambledon Hampshire - change of use - Convert a 3.7 acre dormant equestrian field to Sui Generis, to provide a private and safe walking/picnic/dog walking field for members of the public with parking. <u>There was a short discussion during which several concerns were raised. Planning Committee to meet and provide Clerk with a suitable response.</u> 	Clerk Cllr Mason
1026	Planning decisions	Noted	
1027	VIPWG	<p>Cllr Thornton reported the following:</p> <ul style="list-style-type: none"> • Bus shelter - many good reasons to move bus shelter. Speak to residents of The Gardens before speaking to WCC? If current location used there is a better design that can be used on existing footprint. <p>Cllr comments:</p> <ul style="list-style-type: none"> • Need to consult people who use bus shelter. • Should it be replaced at all? • Will WCC consent to bus shelter being constructed on land it owns? <p>Actions:</p> <ul style="list-style-type: none"> • Clerk to ask bus users for their views via village e-mail. • Cllrs to also ask views face to face. • VIPWG to work on design & location etc. • Clerk to add to Nov PC meeting. • Cllr Thornton to approach existing WCC contact. 	Clerk All Cllrs Cllr Thornton Clerk Cllr Thornton

1028	Plants for GH Planters	<p>The proposal was amended to include clarification that the maximum expenditure of £500 (excl. VAT) excludes the cost of the bay trees which are to be paid for by the GH residents.</p> <p>Resolved: that the PC approves maximum expenditure of £500 (excluding VAT), as per the 2020/21 budget, for the purchase of plants for the GH planters (to be organised asap via Greenzone Design). As per the above amendment, this does not include the cost of the bay trees. [Voted 5 for; 1 abstain.]</p>	Clerk
1029	Soil for GH Planters	<p>Resolved: that the PC approves the purchase of topsoil for the GH planters from Alsoils Ltd at a cost of no more than £150 (excluding VAT), as per the 2020/21 budget. [Voted 5 for; 1 abstain.]</p>	Clerk
1030	Bollards for Outside GH	<p>The proposal was amended to include clarification that the increase of £100.00 + VAT will be applied to the GH Bollards contract.</p> <p>Resolved: that the PC increases the value of the GH Bollards contract with JK Engineering by £100.00 + VAT to cover the addition of reflective strips on the bollards outside George House, East Street. [Voted 6 for; 0 against.]</p>	Clerk
1031	Street Name Signs	<p>The proposal was amended to include clarification that the increase of £150.00 + VAT will be applied to the Street Name Signs contract.</p> <p>Resolved: that the PC increases the value of the Street Name Signs contract with JK Engineering by £150.00 + VAT to cover the addition of 'Residents' Only Parking' to the street name signs for Old Barn Crescent. [Voted 6 for; 0 against.]</p>	Clerk
1032	Cams Hill/B2150 Junction Bollards	<p>Resolved: that, subject to the Clerk confirming that paperwork satisfactory, the contract for the installation of the Cams Hill/B2150 junction & pinch-point bollards should be awarded to JK Engineering, at a cost of £590.00 + VAT. [Voted 6 for; 0 against.]</p>	Clerk
1033	Reinstatement of signs at East St/Brook Lane Junction	<p>Original proposal withdrawn.</p> <p>Amended Proposal: that a site visit is carried out, initially by HPC cllrs, to assess the current position of the fingerpost sign at the East St/Brook Lane Junction.</p>	All cllrs
1034	Sign/post Decluttering at East St/Brook Lane Junction	<p>Resolved: that the PC should retrospectively approve the payment of £50.00 + VAT to JK Engineering for the removal and disposal of redundant road signs at the East St/Brook Lane junction (work has already been completed). [Voted 6 for' 0 against.]</p>	Clerk
1035	Fingerpost Sign at East St/Brook Lane Junction	<p>Proposal withdrawn.</p>	Clerk

1036	Advertising Signs	Resolved: that the businesses which have erected advertising boards at the junction of East St and Brook Lane are invited to remove them. Councillors very much hoped that resort to enforcement action would not be needed. [Voted 6 for.]	
1037	Tennis Working Group	Cllr Higham's report on Q2 financial report/statement tennis figures has been received by Cllrs. No further comments or questions from Cllrs. Cllr Higham thanked for his comprehensive explanation of the current tennis finances.	
1038	Flood Action Group	<p>Jan Jarvie (Chair, FAG) reported the following:</p> <ul style="list-style-type: none"> • Ditch clearance has been undertaken. Work outstanding: debris in ditch up to Hook Vinney needs to be removed; growth in front of pipe grate (not blocking but slowing flow of water) needs to be removed. • Environmental Agency's long range forecast due to be published end of next week. <p>Full report to be published on PC website.</p> <p>Cllr comments:</p> <ul style="list-style-type: none"> • Villagers need to check pumps etc. Jan Jarvie confirmed that an e-mail will be going out over next couple of weeks from FAG to residents whose properties liable to flooding. • Jan Jarvie thanked for his hard work. 	Clerk
1039	Hambledon Greening Campaign	<p>Cllr Quinn reported the following:</p> <ul style="list-style-type: none"> • Has now met with Sue Crossley. Agreed village-wide meeting for 10/11/20. Eight challenges to be agreed for phase 1. To be put on cards. Sent off for printing. Into hambledonian end of Jan 2021. Scarecrow competition. Official launch easter-time. All available communication routes to be used. Volunteer Whatsapp group to ask buddies if they have any any comments. 	Clerk/Cllr Quinn
1040	Village-wide Traffic Review	Not currently in a position to report fully. Cllr Thornton to chase SDNP contact to arrange meeting. Important to have fact not opinion. Cllr Higham to send copy of his e-mail to villagers to all cllrs.	Clerk
1041	Remembrance Sunday	<p>Resolved: that the PC approves the following plan for Remembrance Sunday 2020:</p> <ul style="list-style-type: none"> - Marshalls to encourage social distancing - Bugle only, unless there is an easing of the rules - No marching parade - similar to VE/VJ - Attendance by Scouts and similar will be at their discretion - No singing but instead a piper playing <i>Eternal Father</i> or similar 	

1042	Reports & Issues	<ul style="list-style-type: none"> • Water leak at School-end of footpath 15a - update received 28/09/20 from PW, as follows: ...'I can confirm that we are now managing a private (customer side of meter) water leak for 2 properties in East Street having served notice of a Waste of Water in accordance with sections 75 and 170 of the Water Industry Act 1991.I acknowledge your Health and Safety concerns and whilst the leak is not our responsibility to repair, we will continue to investigate the matter until it is resolved....'[Advised 05/10/20 that leak has been repaired.] • Manhole Covers (West St & East St) - work has been completed successfully in East St, apart from at the Vineyard Lane/East St junction which was omitted from the work schedule. Temporary fix in place. Villager in West St has recently reported that manhole covers there are still very noisy - Clerk needs to feed this back to Hampshire Highways. • WCC Consultation on changes to the Council Tax Reduction Scheme 2021/22 - deadline 01/11/20. Further info available on the public consultation survey www.winchester.gov.uk/benefits <p>Question to Cllr Pearson regarding this consultation:</p> <p>Villagers most likely to be impacted are least likely to be on-line & able to respond. Cllr Pearson agreed.</p>	Clerk
1043	Date/time of next meeting	Monday 02 Nov 2020; 7.30pm; to be held online via Zoom.	
1044	Confidential matters	<p>Members of public and press excluded.</p> <p>Cllrs discussed potential village rep for Hambledon Vineyard liaison group. Cllr Quinn to approach potential candidates.</p>	

The meeting closed at 9.36pm

Signed:

Signed:

Cllr Paul Quinn OBE (Chair):

Joanna Tester (Clerk):

Dated:

Dated: