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**Notice of Meeting of Hambleton Parish Council
Monday 7th November 2016 at 7.30pm
Hambleton Village Hall**

Councillors are summoned to attend this meeting.

The Councillors will consider the business set out below.

Members of the public and the Press are invited to attend the Parish Council meeting.

1. To receive apologies for absence and declarations of interest
2. To adjourn for public participation and receive reports from:
 - The Police
 - The County Councillor
 - The District Councillor
 - Mik Norman – to receive report from CAB (Citizens Advice Bureau) AGM
3. To approve the minutes from the previous meeting:
 - Parish Council meeting held on 3rd October 2016
4. Review of outstanding actions
 - To review actions from last meeting.
 - To review outstanding actions as listed in Appendix D.
5. Planning
 - To discuss planning applications and appeals as listed in Appendix A
 - To note planning decisions in Appendix B
 - To receive update on progress made on the Village Design Statement (VDS) and determine actions still needed to complete the project.
 - To consider request from Markwells Wood Watch asking for support to object to drilling for Oil production in Markwells Wood, which lies within Forestside and the SDNP.
 - To note email from SDNP regarding a consultation on the Review of the SDNP's Local List for validation of SDNP's Development Management Applications (any response required by 5pm on 30th Dec 2016).
6. Finance and Council Business
 - To receive the financial report to 1st November 2016 (to follow)
 - To approve payments as listed in Appendix C
 - Hambleton Glebe South – New lease
 - (i) To consider correspondence from Carter Jonas seeking agreement to a new [7-year] lease with Portsmouth Diocesan Board Finance (PDBF) on land known as "Hambleton South Glebe"
 - (ii) To review new lease and make any changes required to Head of Terms

(iii) To agree changes in (ii) above, approve new Lease and seek agreement from PDBF to those changes

(iv) To agree to pay Landlord's costs for preparing new lease (capped at £400) and enter a new 7-year term lease agreement (at £600 per annum, until first review date) from 28th September 2016.

- To consider a potential increase in the Clerk's contracted hours.
- To note that Cllrs Higham and Thornton will be attending Procurement Training at HALC on 8th Nov 2016.

7. WCC Matters

- To receive update from Mik Norman

8. Footpaths, Rights of Way & Village Maintenance

- To consider any matters still to be resolved regarding proposed changes to the Footpath across Symmonds Field.

9. Pipe and Flooding issues

- For update on any outstanding issues

10. Village Hall issues

- To receive update from Mik Norman

11. Community issues & Grants

- To receive progress report on registration of Community Assets.
- To endorse the Village Environment Improvement Project (see separate agenda paper).
- To stop posting paper minutes and to allow community use of the Parish notice board.
- To note BT's intention to remove the Telephone Box at the Gardens, and to consider appropriate action.

12. Correspondence

- To note request from HCC to complete NHT (Highways) survey

13. To confirm the date of the next meeting as Monday 5th December 2016.

Geoff Wright – (Outgoing) Clerk to the Parish Council

Issued: 1st Nov 2016

Appendix A – Planning Applications & Appeals

Planning Applications

- i) **SDNP/16/04753/FUL – Harwood House, Hambledon Road, Hambledon, PO7 4QN -** Change of use from mixed use (C3 and D1 nursery) to 2 no. dwellings together with a single storey rear extension, replacement single storey rear extension, the formation of dormer windows and garaging.

Appendix B – Planning - Decisions and Enforcements

Planning Decisions

- i) **SDNP/16/03987/HOUS – 3 Rushmere Gate, Green Lane, Hambledon, PO7 4SS – Erect a new conservatory – Application approved (5th Oct 2016).**

Appendix C – Schedule of Payments (to follow)

Appendix D – Outstanding actions (OA)

Nov 2015 (added back Sep 2016)

13d(i) Provision of Allotments – (Action: Cllr Wood)

March 2016

7a Church/School sign – Ongoing – Cllr Wood reported that this matter was still ongoing and further quotes were being sought – **(Action: Cllr Wood)**

April 2016 (Revised action Sep 2016)

15d Landscape Watch – Revised action - Cllr Thornton reported that he was now going to send this information to the History Group and other potentially interested parties. **(Action: Cllr Thornton)**

July 2016

8c Fingerposts – Ongoing – order for works issued and partial payment made to contractor to comply with contract – **(Action: Cllr Wood)**

11b VH & SG Play Inspection Reports – remedial actions completed for VH area – Query raised with WCC regarding SG area **(Action: The Clerk/Cllr Higham)**

14c Registration of Community Assets – ongoing project – **(Action: Community Assets Working Group)**

September 2016

7d Purchase of Hambledon Walk Guides – order not yet placed **(Action: The Clerk)**

10b Green Man Junction/Beds – ongoing project – orders placed & works commenced **(Action: Cllr Thornton/Cllr Wigley)**