

Parish Council Meeting Minutes

Minutes Monday 3rd February 2014

Present	In Attendance	Apologies
Cllr Birdwood	R Hoile – Locum Minutes Clerk	Cllr Norman
Cllr Dibden	District Cllr Coates	
Cllr Higham	County Cllr Huxstep (from 7.40pm)	
Cllr Reeve		
Cllr Thornton		
Cllr Thistlethwayte		
157/13 Apologies for absence and declarations of interest.		
Cllr Norman had given notification of absence at the January meeting.		
158/13 - To adjourn for public participation		
No members of the public were present.		
158.1/13 - To receive the Police Report		
The Police were not present. Matter arising: Item 123.1/13 – Deferred- On going. <i>(Post meeting Clerk's note: PCSO Amey emailed the Chairman on 11th January reporting long term sick leave since November – she had returned to work as of that date)</i>		
158.2/13 - To receive the District Councillor's Report.		
<p>Cllr Coates had attended a meeting with Department of Communities and Local Government (DCLG) Junior Minister Brandon Lewis MP that morning and presented Hambleton's case. 12 other Council Leaders were present or contributing via a Conference Call facility. Each Leader gave the Minister details of the issues in their areas and the recovery challenges from the events of December and January. It was clear early on that the Minister was only interested in the conduct of current operations and the costs of Recovery. He or his Head of Dept made it clear that DCLG had no part in providing funding for Flood Defence Works. These meetings have been held with groups of Local Authorities across the regions. DCLG has provide £7m of recovery monies across England. Roy Perry, the Leader of HCC, and Cllr Coates gave brief details of the situation in Hambleton.</p> <p>The Minister and his Staff had been given email copies of the daily Flood Incidents Reports and a copy of the Hambleton Flood Plan. As requested by DCLG Officers Cllr Coates had forwarded a full WCC Brief to their Recovery section.</p> <p>The EA Officer at the meeting expressed the EAs support for a flood alleviation Scheme for Hambleton and the EA is awaiting details of the business case from HCC to progress a scheme.</p> <p>It is clear that to gain support for a scheme then a number of Partners such as HCC, WCC, SW and SSE will need to contribute to bring the Partnership score up to a high enough level to attract Flood Grant in Aid funding from the EA.</p> <p>Cllr Coates asked the EA to give details of the amount of Partnership funding necessary to get an early scheme on the ground in Hambleton.</p> <p>Cllr Higham said the situation is unacceptable, Hambleton has been identified Hampshires No 1 Flood risk area. A large drainage pipe is required underneath the road; and to only repair roads which have to be dug up again is a waste of money.</p> <p>Cllr Higham noted Cllr Coates's interview with Fred Dinenage on Meridian TV. He took issue with the EA for 'kicking the application into the long grass' Cllr Coates replied that in the document there is a funding line, but the EA is awaiting the business case from HCC. HCC is intending to spend £150, 000 on works below Hambleton and £50,000 to build a case to put to the EA. £375,000 of public contribution is needed to get the project off the ground – the scheme has been on the EA's list for 4-5 years and each year it slips – the feeling in the village is that work not starting in 2014-15 is unacceptable.</p> <p>Cllr Dibden thanked Cllr Coates for representing Hambleton at the London meeting and observed that action is required now and not in dribs and drabs.</p> <p>Councillors discussed alternative funding e.g Transco – water drainge and gas pipes laid simultaneously would reduce cost and minimise disruption. This solution was thought unlikely to be acceptable due to previous opportunities to install gas in the villege not being taken up.</p>		
158.3/13 – To receive the County Councillor's Report.		
<p>Cllr Huxstep reported on the Steering Committee Meeting on 9th December. The Committee reviewed partnering, funding overlapping responsibilities and maintenance. Cllr Higham observed that the recovery plan process is building the road which is no good if the road has to be dug up. There was discussion around partnership funding. Cllr Higham asked Cllr Huxstep why HCC should not put the business case on the table by 1 March.</p> <p>Cllr Huxstep replied there was a partnering issue with Hambleton. At the next HCC Economy Environment and Transport Select Committee meeting Simon Cramp will review the current situation, emergency planning, HCC budget, partnership funding, WCC and PC contributions. Estimates will be required.</p> <p>George Hollingbery MP intends to chair a meeting on 6th February after the next storm has blown through.</p>		

<p>Following the Select Committee meeting, Roger Huxstep will arrange a meeting with Simon Cramp as soon as possible, and include James Humphrey and Andrew Gillan. Cllr Dibden said an invitation should be extended to voting members of the Flood Forum and a representative from EA invited to visit Hambledon. Cllrs Wheale and Woodward were also included.</p> <p>Matters arising: Item 123.2/13 — Cllr Huxstep confirmed the HCC Budget briefing will be held at the Castle at 10 a.m on Thursday 20th February. There are no precedents or plans for HCC budget briefings to be given to parishes - they can be viewed on-line. If The Parish Council can make a request through the County Councillor for budget allocation. Cllr Dibden said the PC should check the budget lines.</p> <p>Select Meeting - Education: HCC performs consistently above the national average at all levels of education, but are conscious there is more work to do.</p> <p>Disbandment of ACSOs Accredited Community Safety Officers. HCC propose to end the ACSO service in the 2014/15 Budget – their function to be covered by Hampshire Constabulary (although not to the same level). Cllr Higham praised the variety of skills and hard work undertaken by ACSOs working in Hambledon. He attributed their dedication to helping maintain morale in Hambledon . He trusted that Cllr Huxstep would support retention of ACSOs at the HCC Budget meeting on 20th February. Cllr Huxstep said he would not commit to voting in favour of keeping them – he would decide given information received on the day. He said Hambledon can petition to keep them.</p>
<p>159/13- To approve the minutes of the meeting held on the 6th January 2014. Cllr Dibden welcomed Rosie Hoile - standing in temporarily to take the Minutes for Elizabeth Billingham - RESOLVED to agree the Minutes</p>
<p>160/13 - Matters arising from these minutes.</p> <p>Item 123.2/13 Cllr Dibden had previously circulated her notes on the meeting with Glenn Peacey. She said the matter must be followed up. She will circulate a map showing where cabinets and boxes are located to accompany her notes after the meeting.</p>
<p>161/13 - Planning Applications and Decisions</p>
<p>161.1/13 - Matters arising</p> <p>Matters arising:</p> <p>Item 126.2/13 and Item 57/12 - Hayloft:Councillors regretted the post decision amendment made by WCC without consulting the Parish Council.</p> <p>Item 144.3/13 SDNP/13/04796/HOUS – 3/4 East Street, Hambledon PO7 4RX: The problem is the request for double glazing in the new front window. Alison Davidson - WCC Head of Historic Environment, has not accepted the English Heritage case put forward by applicant following refusal of planning permission and listed building consent. Applicant has been advised to apply for listed building consent for internal alterations only to progress work.</p>
<p>161.2/13 - To receive Planning Applications</p> <p>SDNP/13/06077/HOUS -17 The Maltings, Hambledon, PO7 4AE - Demolish existing ground floor kitchen, build two storey extension with internal alterations.</p> <p>Councillors expressed concern that precedents would be set for building large extensions which impinge property boundaries, and also skylights. The proposed garage door under the arch would urbanise the street scene, allow closing in of and encourage use of garages for storage. Properties were purchased in full knowledge of the Covenant restricting on street parking. The development was devised to alleviate pressure on parking in the village by creating parking in the garden and under the arches. If the arches are closed in, the original intention to provide sufficient off-road parking within the development would be destroyed. Councillors’ opinion was that in reality the ‘garage’ would become a shed and there would be two cars parked on the road. OBJECTION</p> <p>SDNP/13/04943/TCA – Jasons Cay, High Street, PO7 4RS (more information has been requested by WCC Tree Officer) 1 no. Fir tree crown reduction by 10% and 1 no. Pittosporum to fell. NO DECISION REQUIRED</p> <p>SDNP/14/00436/LIS – 3 High Street, Hambledon, PO7 4RS (deadline 21st February) Replacement conservatory and part garage conversion and extension. NO OBJECTION</p> <p>SDNP/14/00333/HOUS - 19 The Maltings, Hambledon, PO7 4AE (deadline 20th February). Addition of a loft room with 3 no. Sky lights to the south elevation with new internal staircase.</p> <p>Councillors observed that skylights on front elevations are not the local style and suggested dormer windows, which appear frequently locally. OBJECTION</p> <p>SDNP/13/03849/DINPP – 12 Stewarts Green, Hambledon, PO7 4SU (this inquiry for DINPP is going to be closed as additional required information was not supplied by the applicant). Not discussed – for information .</p>
<p>161.3/13 - To receive Planning Decisions</p> <p>To receive planning Decisions:</p> <p>SDNP/13/05539/TEL – Openreach wooden pole - Glidden Lane, Hambledon – REFUSED (due to lack of arboricultural information)</p>
<p>161.4/13 - To receive Planning Appeals Notification</p> <p>Matters Arising: Item 154/13 SDNP 13/03629/LIS - 1 Church Lane - Nothing to update</p>
<p>161.5/13 Update on Enforcement issues</p> <p>Matters Arising: Item 144.5/13 St Peters Farm:</p> <p>The response from WCC Legal Department so far has not taken the Council any further forward in respect of:-</p> <ul style="list-style-type: none"> - Caravans in use on both agricultural and equine land. - The Wealden case.

<p>- Proof of residential use or used as a 'mess' room</p> <p>The appeal against the previous enforcement is on 18th March. Cllr Coates and Cllr Higham will appear for WCC and Cllr Dibden will be present for Hambledon PC.</p> <p>Cllr Dibden asked if she should meet with Fiona Sutherland, WCC Legal Advisor for Planning Applications to discuss the Wealden case. Cllr Higham contended the Wealden case did not apply. Cllr Dibden asserted that Ms Sutherland would not be persuaded otherwise. Ms Sutherland had advised there may be more guidance after the the Appeal. Cllr Dibden said the alternatives are either to take Ms Sutherland's information to brief a lawyer to appear on behalf of Hambledon (which will cost money), or, wait to see if WCC have more grounds to take action as a result of the Appeal on 18th March</p> <p>RESOLVED: To wait until after the Appeal.</p>
<p>162/13 Village Design Statement</p> <p>Locum clerk's note: Cllr Norman had emailed a proposal before the meeting for the Village Design Statement to be included in an event proposed fo 19th May 2014</p>
<p>163/13- Correspondence relating to Planning: None</p>
<p>164/13 - Finance and Parish Council management</p>
<p>164.1/13</p> <p>Matters Arising: Matters Arising: Item 126.8/13 and 113.21/13 – Shared Space : Cllr Thornton said a full design would cost circa £64,000. He proposed asking Ben Hamilton-Baillie - Consultant to come and give a few ideas for £2000. It was noted that Hamilton Baillie has donework for SDNPA – Ongoing. Item 126.8/13 - Neighbourhood Watch signs - Neville Crisp has responded to Cllr Norman. ACTION Cllr Norman to follow up.</p>
<p>164.2/13 – To approve payments</p> <p>RESOLVED to approve The Council agreed a maximum of £1400 to part fund the Village Hall to compensate for ongoing damage over 2 weeks as part of the already agreed budget from Reserves.</p>
<p>164.3/13 Website Matters Arising and Update</p> <p>Cllr Dibden said Facebook is another method of communicating and is particularly useful in current flood conditions. She required agreement to request a quote to change codes to make changes to order on the website. RESOLVED to approve.</p>
<p>164.4/13 – Church Clock repair</p> <p>Cllr Higham said the scaffolding would cost £200. Cllr Birdwood said the Parish Council ought to support the clock and supported the grant which had been approved in principle at the previous meeting. However a completed grant application form is required from the PCC. ACTION – Clerk to remind the PCC to apply using a grant form</p>
<p>164.5/13 - Local Councils Working Together, 16th January 2014 - Cllr Birdwood said great emphasis was placed on natural watercourses. An important measure might be to include water courses on planning applications, with maps and photographs showing water flow. Cllr Higham said it will be important to have a compendium of all the pictures of the flooding in Hambledon for the records. ACTION – Chris Dixon to be asked if he is willing to provide this,</p>
<p>165.6/13 - Village Agent Scheme – Update on progress deferred to March meeting</p>
<p>165.7/13 - Open Spaces. – Nothing to update</p>
<p>165.8/13 - Matters Arising: Village parking issues Item 113.12/13 – Event planned 25th February postponed due to current flooding conditions. Proposed to hold on 19th May as part of Annual Parish Meeting - Ongoing. Increased parking provision at the Village Hall – deferred to March meeting - Ongoing</p>
<p>166.9/13 – Parking and Planning workshop – to be included in the proposed 19th May event.</p>
<p>166.10/13 - to agree new Standing Orders – deferred</p>
<p>167/13 - Village Maintenance</p>
<p>167.1/13 Lengthsmen - Cllr Birdwood reported that the lengsmens' visit had been postponed this month due to flooding, instead Hambledon had been offered 3 days from 3rd March, one day on 17th March and 3 days from 24th March.</p>
<p>167.2/13 Village Contractor – Cllr Thistlethwaite said that old hay had been laid on the path from Stewart's Green to the School.</p>
<p>168/13 - Flood Alleviation</p>
<p>168.1/13 Matters Arising 147/13: Cllr Dibden expressed thanks to Cllr Higham's work with the Flood Action Group. Cllr Higham said the Chief Executive of Southern Water had come to see the situation for himself and had increased the workforce. Cllr Higham said they are running short of volunteers to take over from the ACSOs on Tuesday night when ten more volunteers will be required to walk round the village through the night. Cllr Higham deplored the position taken by the Lord Chris Smith, Chairman of the Environment Agency, to the effect that there was not a big enough pot. The Council approved Cllr Norman's letter sent to the Secretary of State - the Right Hon Owen Patterson MP and a second letter to Brandon Lewis MP Parliamentary under Secretary of State for Communities and Local Government. The letters reiterated the case put by WCC Cllr Sean Woodward WCC Executive Member for the Environment, in correspondence with the Rt Hon Owen Paterson, Secretary of State.</p>
<p>168.2/13 Flood Alleviation Scheme: Resolve to request the Environment Agency to reconsider its position in regard to contributing</p>

to funding the Hambledon Flood Alleviation Scheme. RESOLVED to send to Lord Smith a copy of Cllr Norman's letter to The Secretary of State -the Right Hon Owen Patterson MP and to Brandon Lewis MP.
169/13 - Play Areas
Matters deferred due to flooding.
170/13 - Tennis Court – Update – Cllr Higham
Cllr Higham reported that childrens' coaching will be starting again on 15 th February (post-meeting note: postponed due to adverse weather forecast
171/13 – Footpaths
Matters arising: Item 85/13 – Letter to landowners regarding maintenance and letter to Mr Mason regarding the permissive footpath : * At the Parish council Meeting 3 rd March 2014 the Minutes of the meeting were amended as follows: <i>Replace ' Cllr Thistlethwayte had written to Mr Mason again - Mr Mason had erected a 'Private Land' sign.'</i> <i>with</i> <i>'Cllr Thistlethwayte had drafted a letter prior to Council approval and will liaise with the Chair regarding this point.'</i> The Parish Council will obtain statements from residents regarding historic use of the footpath. Cllr Birdwood will write to Elliot Rowe at HCC to start the process of applying to claim a new footpath. ACTION Cllr Thistlethwaite and Cllr Birdwood
172/13 - Tree Warden
Cllr Thistlethwayte said she was still waiting for a date for the meeting. Cllr Dibden said she would like to attend.
173/13 - Highways
Nothing to update.
174/13 - Signs Audit Update:
The Signs Audit was proposed to become part of the 19 th May event.
175/13 - Parish Plan
No update - On-going.
176/13 Correspondence.
WDALC – Possible informal meetings with Councillors and Clerks from WDALC. ACTION – Clerk to send apologies WCC - Consultation – Frequency of City Council Elections – ACTION – Clerk – put on March agenda Reminder – Annual Play Inspection date – ACTION – Clerk to book
157/13 - Date and time of next meeting and items for the next agenda.
157.1/13 The following dates for forthcoming meetings/APM/AGM were agreed: PC Meetings : Mondays 3 rd March/7 th April/12 th May/7 th July/1 September/6 th October/3 rd November/1 st December 2014 Annual Parish Meeting (APM) and Workshop: Monday 19 th May 2014 PC Annual General Meeting (AGM): Monday 2 nd June 2014
Meeting closed at 21.15

* With this correction the Minutes were approved and signed by the Chair at the Parish Council meeting on 3rd March 2014.