

HAMBLEDON PARISH COUNCIL

Q4 Report 01 Jan 2021 to 31 Mar 2021

		Actual to 31 Mar 2021	Annual Budget	Actual-v-Budget	Notes
<b>RECEIPTS</b>					
	Precept	£22,440.00	£22,440.00	100.0%	
		£22,440.00	£22,440.00	100.0%	
	<b>Other Income</b>				
	Tennis fees	£1,800.00			
	VAT Reclaimed to date	£2,273.01			
	Grants and Donations - see Schedule 1	£5,028.50			
	<b>Total Income</b>	<b>£31,541.51</b>			
<b>PAYMENTS</b>					
Parish Council Funded Expenditure					
	<b>Staff Costs</b>				
	Clerk's Salary	£9,543.06	£8,000.00	119.3%	Net salary (i.e. after employee's pension contribution deducted)
	Clerk's Expenses	£5.00	£180.00	2.8%	
	Clerk's Pension	£801.89	£239.04	335.5%	Incl. employer and employee contributions
	Administration - Clerk's Office	£480.00	£480.00	100.0%	
	<b>Sub Total</b>	<b>£10,829.95</b>	<b>£8,899.04</b>	<b>121.7%</b>	
	<b>Administration Costs</b>				
	Hall Hire /Meeting Costs	£167.90	£316.00	53.1%	
	Insurance Premium	£644.59	£693.91	92.9%	
	Audit - Internal	£240.00	£240.00	100.0%	
	Audit - External	£200.00	£200.00	100.0%	

Web-site	£530.00	£605.00	87.6%	
Annual Meeting of the Parish	£0.00	£100.00	0.0%	
Remembrance Sunday Wreath	£30.00	£30.00	100.0%	
Village Christmas Tree	£39.94	£50.00	79.9%	Lights
Bank Service Charges	£72.00	£72.00	100.0%	
<b>Sub Total</b>	<b>£1,924.43</b>	<b>£2,306.91</b>	<b>83.4%</b>	
<b>Councillors' Costs</b>				
Councillors' Travel & Expenses	£0.00	£50.00	0.0%	
Councillors' Training/Seminars	£95.00	£100.00	95.0%	
<b>Total Councillors' Costs</b>	<b>£95.00</b>	<b>£150.00</b>	<b>63.3%</b>	
<b>Grants</b>				
Hambledon Man Shed Grant	£200.00	£200.00	100.0%	
Churchyard Maintenance	£600.00	£600.00	100.0%	
<b>Sub Total</b>	<b>£800.00</b>	<b>£800.00</b>	<b>100.0%</b>	
<b>Membership Subscriptions</b>				
HALC & NALC	£373.98	£372.00	100.5%	
SLCC	£140.00	£136.00	102.9%	
HPFA	£0.00	£40.00	0.0%	
CPRE	£0.00	£40.00	0.0%	Due for payment Jan 2021
ICO Registration	£35.00	£35.00	100.0%	
<b>Sub Total</b>	<b>£548.98</b>	<b>£623.00</b>	<b>88.1%</b>	
<b>Running Costs</b>				
Parish Maintenance	£3,160.00	£1,550.00	203.9%	
Defib Training & Maintenance	£176.00	£260.00	67.7%	
Glebe Land Rent	£600.00	£600.00	100.0%	
Glebe Land Maintenance	£0.00	£700.00	0.0%	Due to be paid Apr 2021
Stewarts Green Playground Maintenance	£57.60	£50.00	115.2%	Replacement cross-pole

	Village Hall Playground Maintenance	£33.92	£200.00	17.0%	
	Village Hall & Stewarts Green Playground Inspections	£0.00	£89.90	0.0%	2020 paid in 2019/20; 2021 to be paid in 2021/22
	<b>Sub Total</b>	<b>£4,027.52</b>	<b>£3,449.90</b>	<b>116.7%</b>	
	<b>Other Approved Costs (Extra to Initial Bud</b>				
	Hambledon Cricket Club Grant	£100.00	£0.00		To assist during covid-19 pandemic
	Hambledon Greening Campaign - Initial Phase	£176.00	£0.00		Under Section 137. To be reimbursed by SDNP
	Rowans Hospice Donation	£250.00	£0.00		To assist during covid-19 pandemic
	TS Alacrity Donation	£100.00	£0.00		To cover VE & VJ
	VJ Day Wreath	£20.00	£0.00		
	<b>Sub Total</b>	<b>£646.00</b>			
	<b>Better Streets Fund Expenditure</b>	<b>£6,420.00</b>			
	<b>Total Parish Council Expenditure</b>	<b>£25,291.88</b>			
	<b>Other Funded Expenditure</b>				
	Tennis Coaching	£1,275.00			
	Tennis Equipment	£66.13			
	Tennis Other	£2,755.00			
	Earmarked Reserves - see Schedule 2	£587.02			
	VAT to be reclaimed for payments in FY 20/	£1,732.00			
	<b>Sub Total</b>	<b>£6,415.15</b>			
	<b>Total Expenditure</b>	<b>£31,707.03</b>			
	<b>Assets</b>				
	Unity Trust Bank a/c @ 31/03/21	£32,186.26			

	Fixed Assets	£80,809.76			
	<b>Sub Total</b>	<b>£112,996.02</b>			
<b>Schedules</b>					
Schedule 1 - Grants & Donations Received					
	Tennis Donations	£990.00			
	Tennis Grants	£0.00			
	PC Grants	£2,251.50			
	Better Streets Grants	£1,787.00			
	<b>Sub Total</b>	<b>£5,028.50</b>			
Schedule 2 - Earmarked Reserves					
		Spent YTD		Unspent	
	Village Design Statement	£0.00	£100.00	£100.00	
	Parish Plan Actions	£0.00	£250.00	£250.00	
	Flood Reserve	£0.00	£3,000.00	£3,000.00	
	Clerk's CiLCA Registration	£0.00	£350.00	£350.00	
	Denmead & Hambledon Ed. Trust Grant - Tennis Camps balance b/fwd	£0.00	£45.00	£45.00	Denmead & Hambledon Ed. Trust Grant - Tennis Camps balance b/fwd
	HAP Reserve	£587.02	£1,000.00	£412.98	
	<b>Sub Total</b>	<b>£587.02</b>	<b>£4,745.00</b>	<b>£4,157.98</b>	
Joanna Tester					
Parish Clerk & RFO					
Dated (Minutes Ref.):	12/04/21 (1237)				

HAMBLEDON PARISH COUNCIL Q4 Financial Statement 01 Jan 2021 to 31 Mar 2021		
Bank balance at 31 Mar 2021	£32,186.26	
Less uncleared payments	£0.00	
Less tennis fund	£755.80	(VAT of £79.22 to be reclaimed)
Less total value of Better Streets fund	£18,587.16	See 'Better Streets Fund Q4' for breakdown
<b>Total funds available</b>	<b>£12,843.30</b>	
<b>Earmarked reserves</b>		
Village Design Statement	£100.00	
Parish Plan	£250.00	
Flood Reserve	£3,000.00	
Clerk's CiLCA Registration	£350.00	Approved 03/12/19 (item no. 460) But, virement will be needed as unable to book in 2019/20
Hambledon and Denmead Ed Trust	£45.00	Held on their behalf for use by the PC
HAP reserve	£412.98	
<b>Total</b>	<b>£4,157.98</b>	
<b>Committed expenditure</b>		
VE Day 75 grant	£500.00	WCC grant (may now be used for post-lock-down party)
<b>Total</b>	<b>£500.00</b>	
<b>Unallocated reserve</b>	<b>£8,185.32</b>	Equivalent to circa 6-months' worth of running costs. HALC recommends maintaining general reserves between 3 and 12 months' worth.
Joanna Tester		
Clerk to Hambledon PC		
Dated		

Better Streets fund FY 20-21		End of Q4
	<i>All costs ex-VAT</i>	
<b>Precept</b>		
BBF at 1/4/20	14,893.50	Precept money - previous year's brought forward less spend (ex grant)
New money	6,111.15	£6111 from 20-21 precept
<b>Grants</b>		
Village entrance signs	3,440.00	HCC
Green Man beds maintenance	562.71	£312.71 remaining from original £2k grant (originally shown in main PC reserves), plus 2021 grant of £250 - both from Hambledon Hort Soc.
<b>Total funds</b>	<b>25,007.36</b>	
<b>Expenditure</b>		
Church/school sign	133.00	Croft Castings (plus £77 from grant from school)
Planters for George House	1,458.00	Riverhill Garden Supplies
Remove signs at Park	50.00	JKE
Install posts at Lotts	590.00	JKE
Kissing gates	1,050.00	Joe Gordon (plus £1050 from WCC grant)
Soil for planters	100.00	Alsoils
Street name signs	1,289.00	Second tranche (JKE) (plus 1773.5 from HCC & WCC grants)
Bollards for GH	1,644.00	JKE
Plants for George House	106.20	Hayloft Plants & Long Acre Plants
<b>Total spent year to date</b>	<b>6,420.20</b>	
<b>Balance</b>	<b>18,587.16</b>	Total value of Better Streets fund
<b>Committed</b>		
Church/school sign fitting	35.00	John Blackman
Green Zone planting plans	262.50	The Gardens (Green Zone)
Village entrance signs	3,690.00	(HCC grant of £3440)
Street name signs	5,000.00	£8062.5 from last year less £3062.5 tranche
Reserve for Green Man Beds Maintenance	562.71	Maintenance by Hort Soc
The Gardens Sign	650.00	JKE
<b>Total committed</b>	<b>9,550.21</b>	
<b>Expected expenditure</b>		
Finger post refurbishment	2,958.00	Contract stopped, but some of this will be needed for completion.
Plants for George House	393.80	Estimate of £500 less £106.20 already spent
The Gardens	1,350.00	£2000 less £650 committed for street name sign
<b>Total expected expenditure</b>	<b>4,701.80</b>	
<b>Unallocated funds</b>	<b>4,335.15</b>	