

Minutes of the Meeting of the Hambledon Parish Council held on Monday 6 March 2017 at Hambledon Village Hall, West Street, Hambledon, PO7 4RW commencing at 7.30pm

PRESENT: Cllr Quinn in the Chair, Cllrs Higham, Mrs Thistlethwayte, Thornton, Mrs Wigley and Wood. Also present: WCC Cllr Pearson, HCC Cllr Huxstep (part) three members of the public and Mrs Sue Hobbs Locum Clerk.

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mrs Birdwood for personal reasons. A proposal was received, seconded and voted in favour of accepting the apologies received.

RESOLVED: That the apologies for absence received be accepted.

(Power used: Local Government Act 1972 s85)

2. A SHORT PERIOD OF SILENCE TO REMEMBER VILLAGERS WHO HAVE PASSED AWAY RECENTLY

The Chair asked all present to stand for a short period of remembrance of those villagers who had recently passed away, including Gordon Birdwood, Charles Style and David Humphrey. The Chair asked for the contributions to the community in Hambledon of those named to be acknowledged.

3. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS ON ITEMS ON THE AGENDA

No declarations of Disclosable Pecuniary Interests were received.

(Power used: Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulation 2012)

4. TO APPROVE DISPENSATIONS FOR DISCLOSABLE PECUNIARY INTERESTS UNDER SECTION 33 OF THE LOCALISM ACT 2011

The Locum Clerk advised this item was not required at this meeting.

5. TO RECEIVE RESOLUTION TO SUSPEND STANDING ORDERS FOR NO MORE THAN TEN MINUTES TO ALLOW MEMBERS OF THE PUBLIC PRESENT TO RAISE QUESTIONS

A proposal was received, seconded and voted in favour of suspending the meeting for no more than ten minutes to allow the members of the public present to speak regarding issues not included on the agenda.

RESOLVED: That Standing Orders be suspended for no more than ten minutes to allow members of the public present to speak regarding issues not included on the agenda.

PUBLIC QUESTION TIME

The three members of the public were present for item 13 on the agenda.

TO RECEIVE DISTRICT COUNCILLOR'S REPORT (IF AVAILABLE)

A written report had been received from Cllr Weston earlier in the day, which referred to the Central Winchester Regeneration Community Planning event to take place 24 - 25 March 2017.

WCC has also won a Gold Standard award in recognition of its successful early intervention to reduce homelessness, being the first council in Hampshire to achieve this.

Cllr Weston also spoke about WCC achieving its planning determination target of 91.1% of planning applications being determined within the requisite 13-week period, during 2015 and 2016.

Winchester Criterium and Cyclefest will take place on 11 June 2017 and bids to run a car club in the WCC area should be submitted to the Council by 29 March 2017.

Bids are also invited to run a business support service with WCC, which should be submitted to the Council by 31 March 2017.

The SDNPA has also launched a campaign to improve responsible dog ownership, 'Take the Lead', which focuses on controlling dogs near livestock and picking up dog faeces.

QUESTIONS TO DISTRICT COUNCILLOR ARISING FROM REPORT

No questions were received.

TO RECEIVE COUNTY COUNCILLOR'S REPORT (IF AVAILABLE)

Cllr Huxstep had also circulated his report by e-mail earlier in the day. The report referred to HCC's plan to increase its element of council tax by 3% over the forthcoming two financial years. This would be to mitigate the increasing demands of adult social care, due to the county's ageing population. In real terms, this will mean an increase of approximately £1.00 per week for a Band 'D' equivalent property, equating to a council tax bill of £1133.10 per annum.

The schools funding formula consultation period will close at the end of March 2017 and it is feasible that rural schools will suffer funding cuts in the future. This could affect 1000 rural schools in communities such as Hambledon and Cllr Higham commented that the local school would be required to save approximately £10,000.00 in the coming financial year.

The Local Government Boundary Commission for England (LGBCE) has approved the modifications to the electoral divisions, which will be in place for the County Council elections on 4 May 2017. Hambledon will remain in the Meon Valley division as before.

Devolution in Hampshire is unlikely to occur without the agreement of HCC and central government, however there is a possibility of a combined authority without an elected mayor being revived.

QUESTIONS TO COUNTY COUNCILLOR ARISING FROM REPORT

No questions were received.

TO RECEIVE POLICE/PCSO REPORT (IF AVAILABLE)

A report was not received.

6. TO RECEIVE RESOLUTION TO RESUME STANDING ORDERS

A proposal was received, seconded and voted in favour of resuming Standing Orders.

RESOLVED: That Standing Orders be resumed.

7. VOTE OF THANKS FOR THE CHAIRMANSHIP OF CLLR THORNTON

The Chair asked for Councillors present to make a vote of thanks for the chairmanship of the previous Chair, Cllr John Thornton. The Chair commented that Cllr Thornton had been instrumental in starting a programme of improvements to the parish, which was currently being pursued. A proposal was received, seconded and voted in favour of thanking Cllr Thornton in recognition of his work on behalf of Hambledon Parish Council during his time as Chair.

RESOLVED: That a vote of thanks be given for Cllr Thornton's work on behalf of Hambledon Parish Council during his time as Chair.

8. TO RECEIVE AND APPROVE MINUTES OF THE PREVIOUS MEETING HELD ON 6 FEBRUARY 2017

A comment was received regarding the overturning of a previous resolution to publish hard copy minutes on Hambledon Parish Council's noticeboards. The Locum Clerk advised that either one half of the Council membership would need to sign a resolution to re-open the subject, or six months must elapse to allow the subject to be discussed again. This item would be included in the agenda for the next meeting to be held on 3 April 2017.

A further query was raised regarding a contact list for members of the public to complete when attending Council meetings, in view of the malicious letter sent to a Councillor after the meeting held in January 2017. The contact information would be destroyed as soon as possible after the meeting, to comply with Data Protection Act requirements.

A proposal was received, seconded and voted in favour of approving the minutes of the meeting held on 6 February 2017 as a true record of the meeting.

RESOLVED: That the minutes of the meeting held on 6 February 2017 be accepted as a true record of the meeting.

(Power used: Local Government Act 1972 Schedule 12 Para 41(1))

9. TO RECEIVE THE PARISH CLERK'S PROGRESS REPORT (FOR INFORMATION ONLY)

The Chair itemised the Clerk's Report and the following observations were made:

Village Design Statement (VDS) – Cllr Thornton reported as a member of the Working Group, that the VDS was ready for submission to the Planning Authority, a comment was received that VDSs are most often referred to the respective parish council for adoption, before submission to the Planning Authority. This item would therefore be referred to the agenda for Hambledon Parish Council's meeting to be held on 3 April 2017.

Flooding – it was suggested this issue be removed.

Defibrillator cabinet – a suggestion was received that this item could be advertised via HALC for disposal.

Bat and Ball – Cllr Thornton would pursue the issue of the location being referred to as Waterlooville.

Allotment provision – the Chair had provided Cllr Wood with an information pack and whilst it was suggested this issue be included in the Improvement Plan, Cllr Wood agreed to pursue the same.

Fingerpost – Cllr Thornton reported that a new model was being manufactured, the completion date for which would be weather dependent.

Play inspections – this issue was ongoing.

Community assets – it was suggested this would be a task for the new permanent Parish Clerk when appointed.

Walk guide – remove.

Green Man project – remove.

Firework event – remove.

Church and school sign – remove.

10. TO RECEIVE AND APPROVE PAYMENT OF ACCOUNTS

Mrs S L Hobbs	Locum Clerk Service Jan 2017	Chq300225	£518.17
Hambledon Village Hall	Hall hire Jan 2017	Chq300226	£ 30.00
Hambledon Village Hall	Hall hire Feb 2017	Chq300226	£ 25.00
Mrs S L Hobbs	Locum Clerk Service Feb 2017	Chq300227	£366.52

A proposal was received, seconded and voted in favour of approving the payment of the account between 7 February 2017 and 6 March 2017 as presented.

RESOLVED: That payment of the accounts as presented between 7 February 2017 and 6 March 2017 be approved.

(Power used: Local Government Act 1972 Schedule 12 Section 151)

11. PLANNING APPLICATIONS

(i) **SDNP/17/00048 – Park House, East Street, Hambledon, PO7 4SB.** Two no. roof lights approved under previous permission to be altered to one no. larger roof light and changes to internal alterations. It was noted that this application had already been received by the parish council.

(ii) **SDNP/17/00869/HOUS – 1 George Cottages, East Street, Hambledon, PO7 4RL.** Construct a single storey rear extension to enlarge kitchen and covered sitting area outside. A proposal was received, seconded and voted in favour of raising no objection. **No objection.**

(iii) **SDNP/17/00655/TCA – Orchard House, West Street, Hambledon, PO7 4RW.** 1 no. oak crown reduce by 2 metres and 1 no. Liquidamber crown reduce by .5 metres. A proposal was received, seconded and voted in favour of raising no objection. **No objection.**

12. TO RECEIVE PLANNING DECISIONS REPORT

(i) SDNP/17/00048/LIS - Park House, East Street, Hambledon, PO7 4SB. Two no. roof lights approved under previous permission to be altered to one no. larger rooflight and changes to internal alterations. **APPROVED**

(ii) SDNP/16/01676/LIS – The Red House, East Street, Hambledon, PO7 4RX. Discharge of condition 2 of listed building consent. **APPROVED**

(iii) SDNP/16/03047/HOUS – Court House, East Street, Hambledon, PO7 4RX. Discharge of Condition 3. **APPROVED**

It was noted that there was no further progress with The Vineyard planning application.

13. TO RECEIVE REQUEST FROM ADAMS HENDRY ON BEHALF OF ALSOILS+ FOR HAMBLEDON PARISH COUNCIL MEMBERS TO JOIN A WORKING GROUP IN CONNECTION WITH THE WINDMILL DOWN FARM SITE

Cllr Thornton advised that Ms Caroline Dibden would attend the proposed meeting in a private capacity and that he would not be able to attend such a meeting until after 21 March 2017, due to personal commitments. The Chair invited Mr Griffiths to speak, who suggested that a pre-working group meeting be held, to provide a potential strategy to the meeting with Alsoils+ representatives and other interested parties. Mr Griffiths confirmed that he would be willing to help advise Hambledon Parish Council regarding this issue. Ms Girdlestone and Mr Brown of Envisage Technology were present at the meeting and expressed their interest in joining the working group meeting. Cllr Thornton agreed to liaise with the Alsoils+ representatives to arrange a mutually convenient meeting as soon as practicable.

(Cllr Huxstep arrived at 8.15pm)

14. TO RECEIVE AND APPROVE QUOTATION FROM HCC RE: GREEN MAN PROJECT FOLLOWING MEETING HELD ON 1 MARCH 2017 (REFERRED FROM COUNCIL 6 FEBRUARY 2017)

Cllr Thornton reported that this issue was still ongoing and that a meeting was held on 1 March 2017 with Simon Cramp HCC. A positive work specification was discussed and Mr Cramp was expected to provide more information in time for referral to Hambledon parish Council's next meeting to be held on 3 April 2017. A comment was received that any advice should be provided in writing, particularly if there have been any significant changes to the specification. The Chair noted that if necessary, a meeting of the Highways Working Group should be convened to discuss the issues arising and subsequently provide recommendations for Council to consider. The Chair thanked Cllr Thornton for the updated information provided.

15. TO RECEIVE REQUEST FOR GRANT FUNDING FROM CITIZENS' ADVICE BUREAU WINCHESTER (COPIES TO ALL COUNCILLORS 22 FEBRUARY 2017)

After some discussion, a proposal was received, seconded and voted in favour of making a grant of £250.00 to the Citizens' Advice Bureau Winchester.

RESOLVED: That a grant of £250.00 is made to Citizens' Advice Bureau Winchester.

(Power used: Local Government Act 1972 s142(2A))

16. TO DISCUSS FUNDING FOR TENNIS COACHING (REFERRED FROM COUNCIL 6 FEBRUARY 2017)

Cllr Higham spoke about the grant funding and donations received so far to help finance tennis coaching in Hambledon. Money had been received from an Open Spaces grant, donations from an anonymous donor, Carter Jonas and Miller Insurance brokers and applications had been made to Sport England and Tesco.

A suggestion was received that regular users of the tennis courts could be charged an annual fee to use the facilities. An enquiry was received as to how this was proposed to be managed and who would be responsible for the bookings and accounts.

A further suggestion was received that a fund-raising event such as a barbecue might help boost funding for tennis coaching.

It was highlighted that Open Space grants should be used for capital and not revenue expenditure in the future.

A proposal was received, seconded and voted in favour of Cllr Higham providing a report for submission to the next Council meeting to be held on 3 April 2017, with recommendations, to enable Members to discuss this issue in a more informed manner.

RESOLVED: That Cllr Higham provides a report for submission to the next Council meeting to be held on 3 April 2017, with recommendations, to enable Members to discuss this issue in a more informed manner.

17. TO RECEIVE AND APPROVE FINANCIAL RISK ASSESSMENT DOCUMENT

Councillors had received the Financial Risk Assessment document prior to the meeting. The Locum Clerk advised that the document should be reviewed at least twice per annum, to satisfy audit requirements. A proposal was received, seconded and voted in favour of accepting the Financial Risk Assessment document and to review it again in September 2017.

RESOLVED: That the Financial Risk Assessment document be accepted and reviewed again in September 2017.

18. REPORT FROM THE WORKING GROUP ON PROGRESS TO A PRIORITISED AND COSTED PLAN FOR THE VILLAGE REGENERATION PROJECT AND PROPOSALS FOR VILLAGE CONSULTATION

Cllr Thornton advised that the Working Group would meet on 9 March 2017 and would forward a report to the Locum Clerk for referral to the Council meeting to be held on 3 April 2017. It was highlighted that this item would be a standing item on Hambledon Parish Council's Council meeting agenda in future.

19. WORKING GROUPS CLARIFICATION OF FLOOD GROUP AND FLOOD ACTION GROUP

A comment was received that one group would be adequate and the roles that the Flood Group and the Flood Action Group were discussed. The inclusion of a Hambledon Parish Council Member to a combined group was felt necessary. A proposal was received, seconded and voted in favour of dispensing with the Flood Group and its issues and actions be undertaken by the Flood Action Group in future, to include a Member of Hambledon Parish Council.

RESOLVED: That the Flood Group is dispensed with and its issues and actions be undertaken by the Flood Action Group in future, to include a Member of Hambledon Parish Council.

20. TO DISCUSS AND APPROVE THE APPOINTMENT OF PARISH COUNCILLORS TO WCC'S STANDARDS COMMITTEE (COPY TO ALL COUNCILLORS 15 FEBRUARY 2017)

No Hambledon Parish Councillors expressed an interest in being appointed to this Committee.

21. TO RECEIVE NOTICE OF CONTINUATION OF HCC PARISH LENGTHSMAN SCHEME 2017 – 2018

It was noted that the Lengthsman scheme would continue in 2017 – 2018, part funded by HCC Countryside Services. Discussion followed regarding the Spring Clean event held 3 – 5 March 2017, which had not been given sufficient attention, but would hopefully attract more interest if this event was organised again in 2018. A proposal was received, seconded and voted in favour of referring this issue to the Annual Meeting of the Council in May 2017.

RESOLVED: That discussion regarding a Spring Clean event in 2018 is referred to the Annual Meeting of the Council in May 2017.

22. TO RECEIVE REPORTS AND ISSUES (FOR INFORMATION ONLY)

(i) To receive invitation to the WCC Parish Council Forum Meeting to be held at the King Charles Hall, Winchester on 6 April 2017, commencing at 5.30pm (copies to all Councillors 15 February 2017). Noted.

(ii) To receive notice of Mik Norman's resignation as Transport Representative for Hambledon Parish Council, with effect from 31 March 2017. The Chair, assisted by Cllr Higham, would place an article to advertise the vacancy in The Hambledonian and thanks would be conveyed to Mr Norman for undertaking this role in the past.

(iii) To receive notice of Southern Water's Electro Scan survey. The Chair agreed to place an article in The Hambledonian to update residents.

23. TO RECEIVE RESOLUTION TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS FROM CONFIDENTIAL MATTERS TO BE DISCUSSED 'THAT IN VIEW OF THE CONFIDENTIAL/SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW'

A proposal was received, seconded and voted in favour of excluding the public and press from the meeting.

RESOLVED: That the public and press be instructed to withdraw from the meeting.

(Power used: Public Bodies (Admission to Meetings) Act 1960 s2)

24. TO RECEIVE UPDATED INFORMATION RE: RECRUITMENT OF PARISH CLERK

The Locum Clerk appraised Councillors present on the current situation and a proposal was received, seconded and voted in favour of placing the advertisement on the main Society of Local Council Clerks website, together with inclusion in The Hambledonian, the Hambledon Parish Council Facebook page and the village distribution list.

RESOLVED: That an advertisement is placed on the main Society of Local Council Clerks website, together with inclusion in The Hambledonian, the Hambledon Parish Council Facebook page and the village distribution list.

25. DATE AND PLACE OF NEXT MEETING

The next meeting was scheduled to take place on Monday 3 April 2017 at Hambledon Village Hall, at 7.30pm.

The meeting closed at 9.15pm.