



DRAFT MINUTES

Hambledon Parish Council

02 Mar 2020; 7.30pm; Village Hall, Hambledon

PRESENT:

Cllr Mason (Acting Chair); Cllr Twiney; Cllr Thornton

In Attendance:

Mrs Joanna Tester (Clerk); Jan Jarvie (Chair, FAG); Cllr Weston (WCC; arrived 8pm); Cllr Huxstep (HCC; arrived 8.20pm; left 8.30pm) & two member of the public

Meeting started at 7.30pm

| Item No. | Item | Discussion & Decision | Action |
|----------|---------------------------------|--|--------|
| 869 | Acknowledgements | No acknowledgments were made. | |
| 870 | Apologies | Apologies accepted from Cllrs Quinn, Higham, Hubbard & Pearson, & Sgt Holland | |
| 871 | Disclosable pecuniary interests | None | |
| 872 | Requests for dispensations | None requested The Clerk clarified that it is not appropriate for a dispensation to be applied for by Cllr Twiney (ref PCC). Cllr Twiney should continue to disclose this interest when PCC business is on the agenda, refrain from contributing to any related discussion, and remove himself from the room during the relevant agenda item. | |
| 873 | Public questions & comments | Standing orders suspended for a max of 10 mins. No comments were made. | |
| 874 | Resume standing orders | Agreed | |

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| 875 | District councillor's report & questions arising | <p>Report received. Clerk to publish on PC website. Main points as follows:</p> <ul style="list-style-type: none"> • Flooding - relevant agencies' responsibilities: <ul style="list-style-type: none"> - HCC - lead authority; ditches/pipes (or private land-owner); & highways - Southern Water - mains sewage - Residents - own properties & private sewage systems - Environment Agency - main rivers; flood advice • Ditches & Riparian Responsibilities - riparian landowners are responsible for maintaining ordinary watercourses. For more info see https://www.hants.gov.uk/landplanningandenvironment/flooding/floodprevention • WCC News: <ul style="list-style-type: none"> - Lib Dems' financial plans for 2020/21 have been adopted, including council tax up by 3%; parking charges up 3% (or to the closest 10p); charges for green waste disposal; a commitment of £750,000 to support plans to become a carbon neutral council by 2024, and a carbon-neutral district by 2030. • Draft Plans: <ul style="list-style-type: none"> - Biodiversity and the Biodiversity Action Plan 2020 - Draft Local Enforcement Plan 2020 (comments by 28 Mar 2020). SDNP has its own enforcement guide: see https://southdowns.gov.uk/wp-content/uploads/2015/01/SDNPA-Enforcement-Guide-Amended-Sept-2018.pdf • Current consultations - view via https://winchester.citizenspace.com • What's on? - for info on future events see the following: <ul style="list-style-type: none"> - https://www.visitwinchester.co.uk/whats-on/ - https://www.visitwinchester.co.uk/whats-on/festivals/ <p><u>Questions to Cllr Weston:</u></p> <ul style="list-style-type: none"> • Ref. damaged bollards @ East Street chicane. Cllr Weston advised to lobby Cllr Huxstep & Rob Humby. • What costs are associated with WCC magazine (sent to every household in the district)? Carbon footprint? Not known. • Car-parking in Winchester - to be charged weekends and bank holidays. | Cllr Thornton |
| 876 | County councillor's report & questions arising | <p>Report received. Clerk to publish on PC website. Main points as follows:</p> <ul style="list-style-type: none"> • HCC has approved £2.1 billion budget for 2020/21 • Annual council tax increase of 3.99% includes 2% to be spent specifically on adults' social care. • Coronavirus - one of the best ways to minimise spread is to adopt good respiratory & hand hygiene. Stay up to date with latest info and guidance on the government's web pages gov.uk/coronavirus <p><u>Questions to Cllr Huxstep:</u></p> <ul style="list-style-type: none"> • Bollards @ East Street chicane. Cllr Thornton to take photos of damage & send to Cllr Huxstep who will look into issue. | Clerk Cllr Thornton |

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| 877 | Police/PCSO report | Not received | |
| 878 | Mins of previous mtg (03/02/20) | Agreed as a true record. | Clerk |
| 879 | Clerk's progress report | <p>Stiles/Kissing Gates HCC grant of £1,050 has now been received. Work has been booked in with J Gordon for 11/12 May 2020.</p> <p>Parish Lengthsman Final visit for this financial year Mar 4th 2020 (half day). Work requested:</p> <ul style="list-style-type: none"> • Clean area around the traffic-calmer by Stewarts Green. • Sweep-up and remove hedge cuttings next to the traffic-calmer (left by WCC contractor). • Clear weeds along the bottom of flint walls on B2150 (West Street). • Litter-pick Hambledon Road (down Well Hill to Bury Lodge Lane). <p>Vineyard Liaison Meeting - clerk sent letter to HV 28/01/20 suggesting possible ToR and meeting to be organised within next 2 months. Chased 26/02/20. Mr Kellett to get back to Clerk with possible dates for April 2020.</p> <p>VH Play Equipment Clerk has contacted a number of play equipment providers & attended the following site visits:</p> <ul style="list-style-type: none"> • Vitaplay (24/02/20) • Team Rubicon (24/02/20) • Playsource (27/02/20) • Redlynch Leisure (28/02/20) <p>Questionnaire to be left on tables at Big Breakfast (07/03/20). Deadline for CIL funding 31/03/20. To be discussed during agenda item 892.</p> <p>Fingerpost Signs Cllr Quinn unable to collect finials 22/02/20 as Mr Slegg not available. He has promised to return them by courier before the end of the month. PC to proceed with Small Claims Court if not actioned.</p> <p>HCC Report (Old Forge Tearoom headwall) FAG report agenda item 885.</p> <p>VE Day 75 Chris Silcock provided an update to cllrs 18/02/20. There is potential to apply for up to £500 grant from WCC to assist with items that will enable community activities to take place. Deadline 12pm 05/03/20.</p> <p>PC Logo Formal adoption of new logo agenda item 893.</p> <p>VH Grounds Maintenance WCC planning permission has been granted. Adjacent land-owner has requested crown reduction to 8ft rather than the approved 10ft. Clerk awaiting advice from Case Officer. Work booked in with J Gordon for 04-06 Mar 2020. [Update - authorisation for additional 2ft has now been received.]</p> <p>APM 2020 Clerk has sent out invitations & will publish agenda 05/03/20. Clerk to organise wine/glasses from Peoples Market.</p> <p>Bus Shelter First Bus insurers have been sent two replacement estimates: Externiture Ltd and GW Shelter Solutions Ltd (20/02/20). Awaiting further instruction. [Update - insurance co. has requested a breakdown of costs on the estimate from one supplier, and photos of the damage before the highway was made safe.]</p> | <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> |

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| 879 Cont. | Clerk's progress report cont. | Resignation of Cllr Notice of Vacancy for a Cllr has been published. Deadline 02/03/20. Clerk to contact Electoral Services after this date to find out if the PC can co-opt or not. | Clerk |
| 880 | Bank account | Bank balance - £40,121.07 (@ 01 Mar 2020; bank statement 106 will be forwarded to cllrs asap). | Clerk |
| 881 | Payment of accounts | <p>Mrs J C Tester - Clerk salary (Feb 2020) £673.38 £664.31 (salary) £40.00 (office allowance) £1.50 (printing allowance) £0.79 (icloud 50 GB storage plan for MacBook) LESS £33.22 (5% pension contrib'n)</p> <p>Mrs J C Tester - Clerk expenses £ 79.20 (Feb 2020) Postage stamps (£4.20) Additional printing (£1.00) Book tokens for logo prizes (£45.00) Gift for Cllr Wood (£29.00)</p> <p>NEST - Clerk pension (Feb 2020) £ 53.14 £19.93 (PC contrib'n; 3% basic salary) £33.22 (Clerk contrib'n.)</p> <p>Village Hall - Hall hire (Feb 2020) £ 18.00 B C Martin - Grounds maintenance £216.00 Feb 2020 (£120.00) Additional 8hrs vine clearance @ rear of V/H (£96.00)</p> <p>Derrick Whapshott - reimbursement £ 12.00 for cost of refurbishing footpath sign Opposite Stewarts Green</p> <p>SLCC - CiLCA registration £350.00 James Craven - tennis coaching Feb 2020 £280.00 Jay Smith - tennis coaching assistance. £262.50 19/10/19 to 22/02/20</p> <p>Clubnet Ltd - annual Clubnet bookings £378.00 & Database Lite user login fees 2020-21</p> | Clerk |
| 882 | Planning applications | SDNP/20/00632/LIS Blenheim East Street Hambledon PO7 4RX Repair slipped and missing tiles to the whole back of main roof. [NO OBJECTION] | Clerk |
| 883 | Planning applications received after 25/02/20 | <p>SDNP/20/00378/LIS. Kennett Lodge, East Street, Hambledon PO7 4SA To enlarge bathroom to provide space for shower and disabled toilet [NO OBJECTION]</p> <p>SDNP/20/00894/FUL. Glidden Farm, Glidden Lane, Hambledon PO7 4SD. Conversion of existing barns and workshop to provide 2 no. succession dwellings [NO OBJECTION ON THE CONDITION THAT BUILDINGS MUST BE REDUNDANT FOR MODERN AGRICULTURAL PURPOSES IN THEIR PRESENT FORMAT.]</p> | Clerk |
| 884 | Planning decisions | Noted | |

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| 885 | Flood Action Group | <p>Report provided by Jan Jarvie. Full report to be published on the PC website. Main points as follows:</p> <ul style="list-style-type: none"> • EA flood alert remains in force. • Fourteen [update: 16] properties have water ingress into cellars and from overflowing wells. Only one well & two cellars continue to need pumping. • Water levels in catchment basin (by The Old Forge Tearoom) remain high and slow to clear. Hants Highways has advised that they are also monitoring the situation and do not believe that there are any blockages at the current time. • Status of sewage system deteriorating, with manhole covers lifting on the Fareham Road where there is continuous flooding, and sporadic use of tankers at the pumping station. The FAG has been attempting to obtain an update but no contact yet made. [Update: Southern Water appear to be over-pumping in many locations which may explain the sporadic tankers and lack of contact.] • Gullies - significant no of gullies on West and East St pumped-out during the night of 27/02/20. Residents & FAG were not given any advance warning of this work. • FAG meeting planned for this month - to review efforts this season & make adjustments in future planning. | |
| 886 | VIPWG | <p>Cllr Thornton addressed issues raised by Cllr Higham in his e-mail dated 02/03/20, in order that cllrs should have accurate background information on the proposals to be discussed in agenda items 887 to 890:</p> <ul style="list-style-type: none"> - Area to the front of George House (GH) is owned by Hampshire Highways, therefore HPC cannot give permission to GH residents to put their own planters there. Furthermore, the PC already has permission for the placement of the planters. - The area to the front of GH is not private property (as above). - Purchase of planters has already been agreed by HPC. - Overall cost close to previous estimates (as per Cllr Thornton's e-mail to all cllrs 02/03/20). <p>Members of the public in attendance were invited to speak and thanked PC, especially VIPWG, for its patience & effort with this project.</p> | |
| 887 | George House Bollards | <p>Resolved: that the PC should appoint JK Engineering at a cost of £1544 + VAT to provide and install the six cast metal bollards outside George House, on the condition that the PC obtains written consent from HCC Highways for an amendment from four to six bollards. Agreed unanimously.</p> | Cllr Thornton/ Clerk |

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| 888 | George House Planters | Resolved: that the PC should proceed with the purchase of 4x Hampton Fibreglass planter pots (2x troughs and 2x square) from Get Potted, at a cost of £1,803.75 + VAT., on the condition that Cllr Thornton circulates quotes for alternative suppliers, and best value for money is evident. Votes recorded as 2 for; 1 against (Cllr Twiney requested that the Clerk record his opposition vote.) | Cllr Thornton/ Clerk |
| 889 | Village Entrance Signs | Resolved: that the PC postpones appointing a contractor for this work until April 2020 PC meeting. Cllr Thornton to provide written evidence of work specification as sent to suppliers. | Cllr Thornton/ Clerk |
| 890 | Cams Hill/West St Pinch Point Bollards | Resolved: that the PC appoints Joe Gordon on the condition that he can confirm he is aware of Road Opening licence & no additional cost will be charged to the PC. | Clerk |
| 891 | Tennis Working Group | No report provided. | |
| 892 | CIL Application 2020 | Resolved: that the Clerk confirms Cllr Weston's advice that the WCC CIL is not open to parishes within SDNP, and investigates other funding possibilities. | Clerk |
| 893 | PC Logo | Resolved: that the PC formally adopts IMG 003. Clerk to request high res file. | Clerk |
| 894 | Reports & issues | <ul style="list-style-type: none"> • Aquind Interconnector Local Meeting: Cllr Quinn attended and has subsequently sent e-mail brief to other cllrs. • Hambledon Vineyard: WCC Planning Enforcement Officer visited the site on 19.2.20 and met with the owners of the Vineyard. At the moment, work has stopped on site and it is anticipated that a revised application to ref SDNP16/03880/FUL for the cellar and visitor centre will be submitted within the next 2 to 3 months. In the meantime, as work has ceased, both the enforcement cases will now be closed. | |
| 895 | Date/time of next meeting | Monday 04 Apr 2020; 7.30pm; Meeting Room, Hambledon Village Hall. | |
| 896 | Confidential matters | Members of public & press excluded. | |

The meeting closed at 8.42pm

Signed:

Cllr Neil Mason (Acting-Chair):

Dated:

Signed:

Joanna Tester (Clerk):

Dated: