



30th April 2025

To All Members of the Council

You are hereby summoned to attend the Annual Meeting of Hambleton Parish Council which will be held on Wednesday 7th May 2025 in the meeting room at Hambleton Village Hall, West Street, Hambleton, PO7 4RW, commencing at 7.00pm, for the purpose of transacting the following business. [PLEASE NOTE THE EARLIER START TIME OF THIS MEETING.]

Yours faithfully

Joanna Tester

Mrs Joanna Tester
Clerk, Hambleton PC
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Agenda for the Annual Meeting of HAMBLEDON PARISH COUNCIL

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND
PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION
OF THE COUNCIL FOR A MAXIMUM OF TEN MINUTES**

2640. To elect a Chairman for 2025/26.

2641. Delivery by the Chairman of Acceptance of Office forms.

2642. To elect a Vice-Chairman for 2025/26.

2643. To acknowledge the sad passing of any villagers since the previous PC meeting.

2644. Apologies for absence.

2645. Declarations of disclosable pecuniary interests on items on the agenda.

2646. To consider requests for dispensations.

2647. Standing orders suspended for no more than ten minutes, to allow for public question time.

2648. Resume standing orders.

2649. To receive District Councillor's report (if available) and questions to District Councillor arising from report.

2650. To receive County Councillor's report (if available) and questions to County Councillor arising from report.

2651. Approval of the minutes of the previous meeting of the PC held 07 Apr 2025.

2652. Fencing in Headstone Copse

Proposed: that the PC discusses the concerns raised by some members of the parish over the closure of the access to the top section of Headstone Copse and agrees upon any appropriate actions. (A summary of the relevant legislation will be made available in advance of the meeting.)

2653. Review of delegation arrangements to committees, sub-committees, staff and other local authorities.

2654. Review of the terms of reference for committees.

2655. To elect members to existing committees (C)/working groups (WG) (bold text indicates lead councillor):

- Planning (C) [currently Cllrs **Clarke** & Silcock]
- Finance (WG) [currently Cllrs **Silcock**, Hand & Encke]
- Beautiful & Safer Streets (WG) [currently Cllrs **Silcock** & Clarke]
- Footpaths (WG) [currently Cllr **Hand**]
- Village maintenance & Lengthsman (WG) [currently Cllr **Hand**]
- Play & Playgrounds Re-vamp (WG) [currently Cllr **Lamb**]
- Flood Action Group (WG) [currently **Cllr Hand**]
- Tennis (WG) [currently Cllr **Silcock**]
- Hambledon Greening (WG) [currently Cllr **Lamb**]

2656. Review arrangements with other local authorities

Proposed: that the PC should approve the continued membership of the Lengthsman Scheme. (Previous lead parish was Soberton; new lead is Tichbourne PC. No contract with the lead parish is now required.)

2657. Review representation on or work with external bodies, and arrangements for reporting back

- Vineyard Liaison Group [currently Cllr Hand]
- Hambledon School [currently Cllr Encke]

2658. Make arrangements with a view to the PC becoming eligible to exercise the general power of competence in the future. (Note that one of the pre-requisites is for a majority of cllrs to be elected members and this now cannot be the case until elections in 2026.)

2659. Determine the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.

2660. Parish Clerk's progress report (for information only).

2661. Bank account balance as of 30 Apr 2025 - **£60,517.34** (Cllrs will be provided with bank statement 185, 01 Apr 2025 to 30 Apr 2025 as soon as it becomes available.)

2662. Annual Playground Inspections

Proposed: that the PC reviews the annual playground inspection reports and agrees on actions required to mitigate any risks (a report will be provided .

2663. Payment of Accounts for Apr 2025:

Payee	Description	Amount (£)	Chq No/BACS Ref
PC			
Mrs J C Tester	Clerk salary (Apr 2025)	£964.97	Paid by SO 28/04/24
NEST	Clerk pension (Apr 2025)	£78.63	Paid by DD
Mrs J C Tester	Expenses (Apr 2025) Overtime hours (19): £274.55 Travel (return trip x2 Winchester; litter pick equipment): £30.60 Printer paper: £5.52	£310.67	To be paid by BACS
HALC	HALC/NALC annual subscription 2025/26	£465.00	To be paid by BACS
SLCC	Transfer of Assets webinar (28/05/25)	£36.00	Paid by BACS 29/04/25
Parish Online	Annual subscription 2025/26	£96.00	To be paid by BACS
X-Net (Services) Ltd [formally Kimcell Ltd]	Annual website service charge - hosting, support & backup	£576.00	To be paid by BACS
Hambledon Village Hall	Hall hire Apr 2025	£32.50	To be paid by BACS
Biffa	Recycling bin collection Apr 2025	£82.43	Paid by DD 27/04/25
HMRC	Q4 2024/25 PAYE/NI	£213.33	Paid by DD 28/04/25
Murray Mahon	Reimbursement for printer cartridges	£39.37	To be paid by BACS
JH Tree Services Ltd	Village maintenance Mar 2025	£375.00	Paid by SO 01/05/25
Tennis			
Moritz Flohr	Tennis Coaching (Apr 2025)	£tbc	To be paid by BACS

2664. Planning Applications

- SDNP/25/01314/PA3R - Park Farm, Agricultural Building, East Street, Hambledon, Hampshire, PO7 4SB. Change of use from agricultural to mixed commercial (Class E).
- SDNP/25/01749/HOUS - 3 Park Farm Cottages , East Street, Hambledon, Hampshire, PO7 4SB. Re-configuring and redesigning of a semi-detached dwelling into a medium sized dwelling to include a two storey side extension, along with internal and external.
- SDNP/25/01589/TPO T1 - Lithywood Acres, Green Lane, Hambledon, Hampshire, PO7 4SX. Beech - remove to ground level due to being a dead standing tree on boundary of woodland T2 - Ash - remove to ground level due to being a dead standing tree on boundary of woodland.

2665. To discuss any planning applications that are received after 30/04/25 and require consideration at this meeting.

2666. Planning Decisions:

- SDNP/25/00577/LIS(AMENDED PLANS 07.03.25) - Tower House, High Street, Hambledon, Hampshire, PO7 4RS. Replace post-1960 single glazed windows with double glazed windows.
- SDNP/25/00186/HOUS & SDNP/25/00187/LIS - Verney Cottage , East Street, Hambledon, Hampshire, PO7 4RX. (AMENDED PROPOSAL 19.03.25) Minor internal alterations along with the demolition of the small rear modern porch, formation of a new single storey dining room and replacement of steel windows with new double glazed timber windows. APPROVED.
- 22/00447/FUL - Denmead Farm, Edneys Lane, Denmead, Waterlooville, Hampshire, PO7 6JN. Establishment of solar farm with supporting development, on 4 separate parcels of agricultural land located to the north, south and west of the National Grid Lovedean substation... APPROVED.
- SDNP/25/00742/HOUS - Hole Barn, Hoe Street, Hambledon, Hampshire, PO7 4RB. Erection of detached garage and garden store building with room over. APPROVED.

2667. To receive a report from the BASS Working Group.

2668. To receive a report from the Tennis Working Group.

2669. To receive a report from the Flood Action Group.

2670. To receive an update from the Play & Playgrounds Re-vamp Working Groups.

2671. To receive a report from the Hambledon Greening Working Group.

2672. Reports & Issues (for information only):

- SDNPA CIL - £488.60 has been received.
- Damaged Green Man flower bed - £1000.00 compensation has been received from CCN Communications.
- SDNPA CIL fund - application has been submitted for £30k for phase 1 of BASS traffic calming measures.

2673. Date and place of next meetings (Annual Meeting of the Parish - Thurs 15th May 2025 at Hambledon VH; 7.30pm; Mon 2nd June 2025 at Hambledon VH; 7.30pm).

2674. To exclude members of the public and press from Confidential Matters to be discussed.