



DRAFT MINUTES

Hambleton Parish Council

09 April 2018, 7.30pm

Village Hall - Hambleton

PRESENT:

- Cllr Quinn OBE
- Cllr Mason
- Cllr Thornton
- Cllr Wood
- Cllr Thistlethwayte
- Cllr Higham
- Cllr Wigley

In attendance:

- Mrs Joanna Tester (Clerk)
- Cllr Huxstep (arrived 8.08pm)
- Nine members of the public

Meeting started at 7.30pm

No	Item	Discussion and Decision	Action
247	Acknowledgments	A moment of silent reflection was held to remember villagers who have recently passed away: Charles Wainwright	
248	Apologies	Cllr Gemmell Cllr Weston PCSO Owen Reeves Apologies accepted	
249	Disclosable pecuniary interests	None declared.	
250	Public Questions and comments	Standing Orders suspended for 10 minutes. 1. Individual expressed concern that recent correspondence with the Village regarding replacement of Village entrance signs implied that current twinning association signs would not be replaced. The PC was informed that the President of the Reville Twinning Committee is	

		<p>unhappy with the proposal. The member of the public considers the proposal not ‘worked-up’ unless done in consultation with the Twinning Association.</p> <p>2. A second member of the public wished to reiterate the view that the Twinning Association is an important link with France. In addition, regarding planning application SDNP/18/01901/FUL (Chidden Farm), the accuracy of the validation date of 09 Mar was called into question. Clerk to check with WCC Planning Dept.</p> <p>3. A further member of the public expressed concern about the potential for the Twinning Association signs to be removed, and also the inability of the Clerk to provide exact costs for the new entrance signs. Cllr Quinn confirmed that research still needs to be done by the VIWG before the work can go out to tender, hence no definite figures are available at this time.</p> <p>Cllr Quinn gave assurance that the above representations will be passed down to the remaining members of the VIWG by the Chair, Cllr Thornton, and views taken into account.</p>	
	CC report	Not received.	Clerk
	DC report	Received and noted. No questions to District Councillor. Clerk to request report sent as far in advance of the PC meeting as possible, as many councillors are not able to look at documents before the meeting begins if they are received on the same day.	Clerk
	PCSO report	Not received.	Cllr Thornton
251	Resume standing orders	Agreed	
252	Minutes of previous meeting	Agreed as a true record	Clerk
253	Clerk’s Progress Report	<p>Fingerpost Signs (FPS) – Clerk awaiting contact from Marcus Slegg. No progress made with installation. Councillors commented that delay is unacceptable and have requested that a letter is sent to Mr Slegg (drafted by Clerk; approved and signed by Chair) advising that they will conduct a visit within the next two weeks to his work premises to view progress, unless there is evidence of installation work beforehand.</p> <p>Community assets – Clerk advised that progress on this has been halted temporarily due to time constraints.</p> <p>Financial Risk Assessment – Item for Sept 18 agenda.</p>	Clerk/Cllr Quinn

		<p>Footpaths/kissing gates –</p> <ul style="list-style-type: none"> Main update to be discussed under agenda item 262. Ref. Footpath 8a (land owned by Jenni Dixon), the Countryside Access Ranger met with Cllr Mason, on-site, and has agreed to write to the land owner to reiterate that the stiles are difficult to cross and that any fall or injury will be at her liability. The issue will be logged on the HCC footpath website, where it will remain <p>Parish Lengthsman Agreement - Awaiting work schedule 2018-19.</p> <p>VIPWG –</p> <ul style="list-style-type: none"> Street-name signs – letters have been sent to owners of walls where signs may be fixed, requesting permission. Subsequent correspondence is on-going. Village Entrance Signs: Village-wide e-mail sent giving further details. Mixed response. Clerk and Cllr Thornton continuing to answer queries etc. <p>Removal of phone-box @ The Gardens – Potential new electricity connection after removal of the telephone box: agenda item 260.</p> <p>New Village notice board – Clerk has placed order with Greenbarnes.</p> <p>Spring Clean 2018 – David Warren very successfully organised and ran this event on 17/03.18. Clerk to write a letter of thanks to David (to be signed by the Chair). Cllr Quinn has agreed to include an additional thank you (and a photo of the litter-picking results) in his article for the next Hambledonian.</p> <p>WWI Commemorative Event Nov 2018 - Cllr Higham has submitted a pre-application for a grant from the War Memorials Trust to repair and refurbish the War Memorial. A response is due within 8 to 10 weeks of submission.</p> <p>Planters @ The George – Some progress has now been made. VIPWG to consult with residents of The George and also with members of the Village Horticultural Society. The topic of organising a more formalised planting plan will be on the agenda for the Horticultural Society’s meeting on 2nd May 2018.</p>	<p>Clerk</p> <p>Clerk/Cllr Quinn</p>
254	Bank A/C	Bank balance - £31,910.23 (@ 01 April 2018; statement 077)	

255	Q4 Report	Report accepted. (Note that this is a ‘report’, not a ‘financial statement’ as described in the agenda.)	Clerk
256	Payment of accounts	Agreed as per details on agenda.	Clerk
257	Planning Applications	<ul style="list-style-type: none"> • SDNP/18/01092/HOUS Hook Vinney West Street Hambledon Waterlooville Hampshire PO7 4QL PC. <u>The PC would like to be reassured that any outside lighting will be directed downwards and suitable for the Dark Skies initiative. NO OBJECTION.</u> • SDNP/18/01343/HOUS 2 Quarry Wood Cottages West Street Hambledon Waterlooville Hampshire PO7 4SN <u>The PC can see no ‘in principle’ problem with this application but would like to stress the importance of using sympathetic materials and lights that respect the Dark Skies initiative. Cllr Thornton & Caroline Dibden to draft comments and send to Clerk.</u> • SDNP/18/01524/TCA Sawyers Lodge Menslands Lane Hambledon PO7 4SR <u>NO OBJECTION</u> • SDNP/18/01459/FUL Forge Cottage West Street Hambledon Waterlooville Hampshire PO7 4SN <p>A member of the public (neighbour) made a representation on this application, with concerns as follows:</p> <ul style="list-style-type: none"> ○ development would be outside the SDNP Local Plan Settlement Boundary (but appreciates that the Plan is only currently at the draft stage); ○ highways (e.g. Cams Hill has in the past been part of the diversion route around the Village e.g. during flooding, The Big Pipe project etc. and a number of minor collisions of vehicles occurred with increased traffic); ○ ecological (taking down old hedge); ○ environmental (potential increase in risk of flooding); and ○ detrimental impact on own property – overlooking (straight line). <p>If development has to go ahead, they ask that the application is amended from two to one cottage, which should be aligned end on to the lane to minimise the issue of it overlooking their own property.</p> <p>Caroline Dibbden commented that the two local plans are currently working in parallel, but decisions are made on ‘weight of opinion’. At the present time, the WCC</p>	Clerk

		<p>plan still takes precedence. This is not at the PC’s discretion. SDNP Plan - intent is to stop ‘backyard development’.</p> <p>Cllr Higham expressed concerns about increased flooding risk, but Cllr Mason commented that the new properties would be approximately 0.75m higher than Forge Cottage and a comprehensive Flood Risk Assessment has been carried out.</p> <p>Cllr Quinn reiterated that the PC’s stance is to support the new settlement boundary as per the draft SDNP Plan.</p> <p>Councillors voted 6 to 1 in favour of making an objection to this application. Comments to include the following: <u>OBJECTION – Councillors request that the application should be taken to committee if minded to approve. In addition, they wish to stress the importance of the following:</u> <ul style="list-style-type: none"> ○ there should be off-street turning & parking (to alleviate highways issues); ○ the potential negative impact on ‘positive buildings’ in the vicinity; ○ traditional materials to be used; and ○ lighting to respect the Dark Skies initiative <p>Clerk to send draft comments to Caroline Dibden before submitting to the Planning Dept.</p> <ul style="list-style-type: none"> ● SDNP/18/01606/HOUS 6 The Maltings Hambledon Waterlooville Hampshire PO7 4AE <u>NO OBJECTION</u> </p>	
258	Planning application notifications received after agenda published	<ul style="list-style-type: none"> ● SDNP/18/01901/FUL Proposed road to be used by tractors and farm equipment; Chidden Farm, Chidden Lane, Hambledon, PO7 4TD – At the time of the meeting, no additional information was available, despite the Clerk being informed by the Case Officer that an e-mail from the applicant was to be made publicly accessible that day. Councillors agreed that if no extra material was provided then previous objection (to SDNP/18/01056/APNR) stands. If it is provided, the decision should be deferred to the Planning Committee, as comments are required before the next Full Council Meeting in May. 	Clerk
259	Planning Decisions	Noted	
260	VIWG	Donation from Arts Society of £150 towards new Village notice board – Clerk to write formally to Martyn Kille, Chairman, to voice thanks.	Clerk

		SSE Quote – noted. To be considered in the future.	
261	Tennis WG	Formal report to be brought to PC meeting May 2018 – to contain proposals regarding letter to tennis court users, the Tennis Working Group itself, and the tennis bank account. Councillors to send any comments to Cllr Higham in advance of this meeting.	Cllr Higham
262	Footpaths	Generally speaking, the PC is supportive of 3 kissing gates. Clerk to investigate whether PC can fund improvements on private land. (i.e. to pay for balance of cost of gates and installation).	Cllr Mason
263	Financial Assistance to the Church	Report from the Clerk received. Councillors agreed that there is sufficient support from recognized organizations/experts to justify the continuation of HPC’s financial assistance to Hambledon PCC in the form of a £600 annual grant for mowing/maintenance of the churchyard.	
264	HALC Membership	Councillors approved the HALC Membership Document for the year 01/04/18 to 31/03/19. Clerk to provide minute no. to HALC for their records.	Clerk
265	HMS Hambledon Ship’s Badge	A proposal to return the HMS Hambledon badge to Waverley District Council was approved.	
266	Hambledon Vineyard	Councillors were, in general, in favour of improving the relationship between the PC and Hambledon Vineyard. Cllrs Quinn and Mason to organise a visit to the Vineyard to discuss the best way forward.	Cllrs Quinn & Mason
267	Annual Parish Meeting 2018	No date was formalized for the Annual Parish Meeting 2018. Clerk to check limitations on when this meeting can be held.	Clerk
268	Reports & Issues (Information Only)	South Downs National Park Authority Parish Representative (Winchester) Elections – noted. No members of HPC wished to be nominated. South Downs National Park Trust research – noted. Revised date for HCC Parish and Town Council event (16 May 2018) – noted.	
269	Cllr Thistlethwayte	Cllr Thistlethwayte was sincerely thanked for her hard work over the six years that she has been a Hambledon Parish Councillor.	
270	Next meeting	Annual Meeting of the Council will be held on Monday 14 May 2018 (Hambledon Village Hall, 7.30pm); to be followed by the Ordinary May 2018 PC meeting.	
271	Exclude public & press	Public excluded	
272	Clerk’s training	Additional financial training agreed but Clerk to speak with Cllr Quinn regarding who provides it.	Clerk & Cllr Quinn

The meeting closed at 9.13pm

Signed:

Paul Quinn OBE

Dated:

Signed:

Joanna Tester (Clerk & Responsible Financial Officer to HPC)

Dated: