

<b>HAMBLEDON PARISH COUNCIL</b> <b>Q3 Financial Statement</b> <b>01 Oct 2019 to 31 Dec 2019</b>		
Bank balance at 31 Dec 2019	£44,927.85	
Less uncleared payments	£0.00	
Less tennis fund	£2,160.95	@ 13/12/19
Less running costs to Mar 2020	£4,200.00	(£22,000 minus £5,200) divided by 4
<b>Total funds available</b>	<b>£38,566.90</b>	
<b>Earmarked reserves</b>		
		£5531.96 carried forward from 2018/19, plus £4535 transferred from committed expenditure for granite sets, plus £5200 from precept for 2019/20, less £6289 for street signs
Village Improvements	£8,978.00	
Village Design Statement	£100.00	£250.00 budget less £150.00 for layout editing
Parish Plan	£250.00	
Flood Reserve	£3,000.00	
Green Man Plants, Bulbs, Mulching etc.	£395.67	
Clerk's CiLCA Registration	£350.00	Approved 03/12/19 (item no. 460)
Village entrance signs	£3,440.00	HCC grant
Hambledon and Denmead Ed Trust	£45.00	Held on their behalf for use by the PC
Finger Post Balance	£2,958.00	Moved from committed expenditure as contract cancelled.
Church/School sign	£217.00	A third of the full cost of £650. Cost shared with church and school. Moved from committed
<b>Total</b>	<b>£19,733.67</b>	
<b>Committed expenditure</b>		
Street name signs	£6,289.00	Contract with JK Engineering for £10,750.00
New street name signs	£2,061.00	HCC grant
Replacement street name signs	£1,000.00	WCC grant (plus additional £1400 on completion)
Oak Bollards @ Cams Hill Corner	£327.50	
GreenZone Planting Plans - The Gardens	£262.50	
Grant to Hambledon PCC to assist with dangerous tree felling in churchyard	£600.00	
<b>Total</b>	<b>£10,540.00</b>	
		Equivalent to circa 5.9-months' worth of total expenditure. HALC recommends maintaining general reserves between 3 and 12 months' worth of total expenditure.
<b>Unallocated reserve</b>	<b>£8,293.23</b>	
Joanna Tester		
Clerk to Hambledon PC		
Dated		

HAMBLEDON PARISH COUNCIL					
Q3 Report 2019-20					
		Actual to 31 Dec 2019	Annual Budget	Actual-v- Budget	Notes
<b>RECEIPTS</b>					
	Precept	£22,000.00	£22,000.00	100.0%	
		<b>£22,000.00</b>	<b>£22,000.00</b>	<b>100.0%</b>	
	<b>Other Income</b>				
	Tennis fees	£1,900.00			
	VAT Reclaimed to date	£1,048.14			
	Grants and Donations - see Schedule 1	£658.00			
	<b>Total Income</b>	<b>£25,606.14</b>			
<b>PAYMENTS</b>					
Parish Council Funded Expenditure					
	<b>Grants and Donations - see Schedule 2</b>	<b>£1,510.00</b>	<b>£1,100.00</b>	<b>137.3%</b>	
	<b>Village Maintenance Costs</b>				
	Parish Maintenance (includes VH Grass & Grounds)	£1,065.60	£1,430.00	74.5%	
	Village Hall Playground Maintenance	£131.10	£157.39	83.3%	
	Stewarts Green Playground Maintenance	£0.00	£50.00	0.0%	
	Village Hall & Stewarts Green Playground Inspections	£89.90	£89.90	100.0%	
	Glebe Land Maintenance	£0.00	£700.00	0.0%	No payment requested 2018/19 or to date 2019/20
	Glebe Land Rent	£600.00	£600.00	100.0%	
	Defib Training & Maintenance	£178.90	£200.00	89.5%	
	<b>Total Village Maintenance Costs</b>	<b>£2,065.50</b>	<b>£3,227.29</b>	<b>64.0%</b>	
	<b>Salaries and Associated Costs</b>				
	Net Salaries	£5,691.67	£8,463.99	67.2%	
	Clerk's Expenses	£69.20	£180.00	38.4%	
	Clerk's Overtime	£272.48	£102.20	266.6%	
	Clerk's Pension	£425.12	£254.87	166.8%	
	Clerk's Training	£0.00	£0.00		
	Administration - Clerk's Office	£360.00	£480.00	75.0%	
	HMRC - Tax & NI	£57.38			
	<b>Total Salaries &amp; Associated Costs</b>	<b>£6,875.85</b>	<b>£9,481.06</b>	<b>72.5%</b>	
	<b>Administration Costs</b>				
	Hall Hire	£227.00	£276.00	82.2%	
	Insurance Premium	£693.91	£626.00	110.8%	
	Audit - Internal	£240.00	£240.00	100.0%	
	Audit - External	£240.00	£200.00	120.0%	
	Web-site	£605.00	£605.00	100.0%	
	Microsoft 365	£0.00	£150.00	0.0%	No longer required
	Norton Anti-virus	£0.00	£50.00	0.0%	No longer required
	Annual Meeting of the Parish	£84.37	£100.00	84.4%	Refreshments & printing of VDS proofs
	Remembrance Sunday Wreath	£30.00	£30.00	100.0%	
	Village Christmas Tree	£0.00	£50.00	0.0%	
	Subscriptions - see Schedule 3	£544.00	£509.00	106.9%	
	Bank Service Charges	£54.00	£72.00	75.0%	
	<b>Total Admin Costs</b>	<b>£2,718.28</b>	<b>£2,908.00</b>	<b>93.5%</b>	
	<b>Councillors' and Meeting Costs</b>				
	APM	£46.92	£100.00	46.9%	
	Councillors' Expenses	£0.00	£50.00	0.0%	
	Councillors' Training	£155.00	£200.00	77.5%	
	<b>Total Councillors' and Meeting Costs</b>	<b>£201.92</b>	<b>£350.00</b>	<b>57.7%</b>	
	<b>Other Approved Costs (extra to Initial Budget)</b>				
	Hambledon Man Shed Grant 2019/20	£200.00	£0.00		
	Victim Support Grant 2019/20	£50.00	£0.00		
	ICO Registration 2019/20	£35.00	£0.00		
	MacBook for Clerk	£928.00	£0.00		
	<b>Total Other Approved Costs</b>	<b>£1,213.00</b>	<b>£0.00</b>		
	<b>Total Parish Council Expenditure</b>	<b>£14,584.55</b>	<b>£17,066.35</b>	<b>85.5%</b>	
	<b>Other Funded Expenditure</b>				
	Tennis Coaching	£2,036.25			
	Tennis Equipment	£61.00			
	Tennis Other	£315.00			
	Earmarked Reserves - see Schedule 6	£150.00			
	VAT to be reclaimed for payments in FY 19/20	£179.19			
	<b>Total Other Funded Expenditure</b>	<b>£2,741.44</b>			
	<b>Total Expenditure</b>	<b>£17,325.99</b>			
	<b>Assets</b>				
	Unity Trust Bank a/c @ 31/12/19 (statement no 104)	£44,927.85			
	Fixed Assets	£68,817.00			
	<b>Total Assets</b>	<b>£113,744.85</b>			
	<b>Schedule 1 - Grants &amp; Donations Received</b>				
	Tennis Donations	£408.00			
	Tennis Grants	£250.00			
	PC Donations	£0.00			
	<b>Total Grants &amp; Donations Received</b>	<b>£658.00</b>			

Schedule 2 - Grants Paid Out					
	Citizens Advice Bureau	£300.00	£300.00	100.0%	
	Home Start Meon Valley	£250.00	£250.00	100.0%	
	Churchyard Grant	£600.00	£600.00	100.0%	
	The Poppy Appeal	£30.00	£30.00		
	Hambledon Man Shed Grant 2019/20	£200.00	£0.00		
	Victim Support Grant 2019/20	£50.00	£50.00		
	T Coates (Silhouettes)	£80.00	£0.00		
	<b>Total Grants Paid Out</b>	<b>£1,510.00</b>	<b>£1,150.00</b>	<b>131.3%</b>	
Schedule 3 - Subscriptions					
	HALC & NALC	£328.00	£328.00	100.0%	
	SLCC	£136.00	£101.00	134.7%	
	HPFA	£40.00	£40.00	100.0%	
	CPRE	£40.00	£40.00	100.0%	
	<b>Total Subscription Costs</b>	<b>£544.00</b>	<b>£509.00</b>	<b>106.9%</b>	
Schedule 6 - Earmarked Reserves					
		Spent YTD		Unspent	
	Village Design Statement	£150.00	£250.00	£100.00	
	Parish Plan Actions	£0.00	£250.00	£250.00	
	Flood Reserve	£0.00	£3,000.00	£3,000.00	
	Clerk's CiLCA Registration	£0.00	£350.00	£350.00	To be spent before 31/03/20
	Green Man Plants, Bulbs, Mulching etc.	£0.00	£395.67	£395.67	
	Village Improvements	£0.00	£8,978.00	£8,978.00	(Starting point of £15,267 i.e. £5531.96 carried forward from 2018/19, plus £4535 transferred from committed expenditure for granite sets, plus £5200 from precept for 2019/20.) Less £6289.00 when contract let for Street Name Signs, gives balance of £8,978.00. N.b. WCC have promised £196 to cover cost of removal of redundant sign-posts.
	Street Signs	£0.00	£6,289.00	£6,289.00	£10,750 less grants of £4461 (i.e. £2061 + £1000 + £1400)
	Village Entrance Signs	£0.00	£3,440.00	£3,440.00	HCC grant
	Replacement Street Name Signs	£0.00	£2,061.00	£2,061.00	HCC grant
	New Street Name Signs	£0.00	£1,000.00	£1,000.00	WCC grant (plus £1,400 on completion)
	Grant to Hambledon PCC to assist with dangerous tree felling in churchyard	£0.00	£600.00	£600.00	Approved; not yet invoiced
	<b>Total Earmarked Reserves</b>	<b>£150.00</b>	<b>£26,613.67</b>	<b>£26,463.67</b>	
Other Ring Fenced Funds					
	Denmead & Hambledon Ed. Trust Grant - Tennis Camps balance b/fwd	£0.00	£45.00	£45.00	
	<b>Total Other Ring Fenced Funds</b>	<b>£0.00</b>	<b>£45.00</b>	<b>£45.00</b>	
Joanna Tester					
Parish Clerk & RFO					
Dated (Minutes Ref.):					