

Parish Council Meeting **Minutes Monday 2 June 2014**

<p>Present Cllr B Birdwood Cllr C Dibden Cllr T Higham Cllr M Thistlethwayte Cllr S Wigley</p>	<p>In Attendance J Worrall - Clerk R Hoile – Minutes Clerk PC Amey Stevens</p>
<p>Members of the Public : Mrs S Moon</p>	
<p>As the Chairman steps down, the Vice Chair presided. Cllr Dibden introduced the new Clerk and the newly elected member, Sarah Wigley. She asked Mrs Moon if she was present for any particular item who responded she was not.</p>	
<p>37/14 To elect the Chair for the ensuing year: John Thornton was proposed by Cllr Dibden and seconded unanimously. Resolved: To elect Cllr John Thornton as Chairman.</p>	
<p>38/14 To elect the Vice Chair for the ensuing year: Caroline Dibden was proposed by Cllr Thistlethwayte and seconded unanimously. Resolved: to elect Cllr Caroline Dibden as Vice Chair.</p>	
<p>39/14 Declarations of Office were received from all members present. ACTION - Clerk to obtain Cllr Thornton 's Declaration before the next meeting.</p>	
<p>40/14 To appoint members of Working Groups: Resolved - Finance: Caroline Dibden, Tony Higham, John Thornton Planning: Bella Birdwood, Caroline Dibden, Melissa Thistlethwayte, John Thornton Highways, Roads and Transport: Caroline Dibden, John Thornton Footpaths: Bella Birdwood, Melissa Thistlethwayte Recreation: Tony Higham, Sarah Wigley Village Maintenance and Lengthsmen: Bella Birdwood, Melissa Thistlethwayte Flood Action Group Representative: Tony Higham Village Hall Representative: Allocation of role deferred.</p>	
<p>41/14 Apologies Received: County Cllr Huxstep, Cllr Thornton, Rupert Watson</p>	
<p>42 /14 Declarations of interest: Cllr Thistlethwayte declared an interest in Agenda Item 11.1.2. Cllr Dibden declared an interest in Agenda Item 16.2</p>	
<p>43/14 To receive nomination for co-option. Cllr Dibden nominated Mr Rupert Watson. ACTION – The Council to consider Mr Watson's nomination at the next Parish Council meeting.</p>	
<p>44/14 Resolve to co-opt. Co-option deferred pending statutory obligation to advertise a Casual Vacancy for Parish Councillor. ACTION – Clerk to advertise on Parish notice board and in village shops ACTION Cllr Dibden to publish on website</p>	
<p>45/14 To adjourn for public participation:</p>	
<p>45.1 /14 Police Report: PC Amey Stevens reported 2 incidences of criminal damage, crops damaged at Glidden Farm Cottages and lamping at Glidden Farm. Drug offences – street warning issued to 2 young males on Green Lane. 45.2/14 County Councillor's Report: none received. But it was agreed that The Council should respond to the letter regarding ACSOs from HCC. 45.3/14 District Councillor's Report:: nothing yet to report 45.4/14 Chairman's announcement: the Vice Chair said she would look into training available for the Clerk and new councillors.</p>	
<p>46/14 To approve the minutes of the meeting held on the 12th May 2014. APPROVED</p>	

47 /14 Planning

47.1/14 New Planning Application Received:

47.1.1/14

SDNP/14/02242/HOUS - 18 The Maltings Hambledon Waterlooville Hampshire PO7 4AE (deadline 5th June)

Single Storey rear extension following demolition of existing kitchen (RESUBMISSION)

THE COUNCIL RAISED OBJECTION on the grounds that a precedent would be set. **ACTION – Cllr Dibden**

47.1.2/14

SDNP/02616/DCOND – Fairfield House, East St, Hambledon PO7 4RY External alterations to the Coach House and re-roofing works to the single storey garages - DISCHARGE CONDITION 6 -

SDNP/13/04318/LIS FOR INFORMATION

47.1.3/14

SDNP/14/02585/HOUS – The Willows, West Street, Hambledon. Replacement Outbuilding

NO OBJECTION. ACTION – The Clerk

47.1.4/14

SDNP/14/02418/TPO – The Maltings, Hambledon – STREET RECORD 1 no. Lime Crown thin by 15%, crown lift by 2m. 1 no. Lime Crown thin by 15%

NO OBJECTION. ACTION – The Clerk

47.2/14 Planning Decisions (SDNP/WCC)

SDNP/14/01805/LIS – 1 Church Lane, PO7 4RT

5 no replacement windows to south elevations. **PENDING CONSIDERATION**

SDNP/14/01320/HOUS - Barn House West Street Hambledon PO7 4SN

Oak framed one bay car port with log store. **PENDING CONSIDERATION**

SDNP/14/01866/TCA - St Peter and Paul Church, Church Lane, PO7 4RP

1 no. Ash tree to pollard immediately below area of recent damage on main trunk, prune remaining lower branches to remove damage and reduce weight. **NO OBJECTION BY WCC**

SDNP/14/01814/TCA - 3 West Street, PO7 4RW

1 no Yew Tree to crown reduce by 3 feet. **NO OBJECTION BY WCC**

SDNP/14/01905/FUL - Hambledon Infant School, Church Lane, PO7 4RT

Change of use of former head masters house to educational purposes and alterations to windows.

PENDING CONSIDERATION

SDNP/14/02302/HOUS - 7 Stewarts Green, PO7 4SU

Two storey side and rear extensions; front porch. **PENDING CONSIDERATION**

SDNP/14/02150/HOUS - 8 Stewarts Green, PO7 4SU

Two storey rear and side extensions. **PENDING CONSIDERATION**

47.3/14 Planning Appeals (SDNP)

SDNP/14/00010/REF – 3 East Street, PO7 4RX – **Appeal in Progress**

Insertion of two internal doorways in ground floor between numbers 3 and 4; replacement of bow window with a double glazed box window; minor alterations and repairs

SDNP/14/00011/REF – 3 East Street, PO7 4RX – Appeal in Progress

Insertion of two internal doorways in ground floor between numbers 3 and 4; replacement of bow window with a double glazed box window; minor alterations and repairs.

47.4/14 Planning Enforcement

Matters Arising Item 186.4/13 - St Peters Farm Church Lane, Hambledon PO74RT: Informal hearing 18/3/14

Cllr Dibden reported that some matters are closed and others remain open.

Matter Arising Item 186.13/13 - The Vineyard: Matters, which had been brought to the Council's attention, were considered. **ACTION – Invite Mr Kellett to meeting.**

48/14 Village Design Statement: The workshop had been well received. Attendance was disappointing in number but provided good outcome in the quality of information gathered. Councillors agreed to encourage formation of a committee to carry the Village Design Statement forward. **ACTION – The Council**

49/14 Correspondence related to Planning:

East Meon Parish Council: Notification to neighbouring parish of application to SDNP to designate the whole parish as a Neighbourhood Plan Area. **FOR INFORMATION**

50/14 Finance and Parish Council Management

50.1/14 Payment of Accounts: **Resolved to approve.**

The signatories on the bank account need to be updated to reflect the changes in Council Members. **ACTION – The Clerk** to notify the bank of changes

ACTION – The Clerk to raise invoice to Carter Jonas for tennis coaching sponsorship

50.2/14 To consider the Financial Regulations (revised June 2014). **Resolved to approve**

50.3/14 It was agreed to re-schedule the meeting to discuss Hambledonian information share following attending a training course with E-Mango. Training to be arranged for the clerk and one other councillor, possibly Cllr Thornton. **ACTION – Cllr Dibden and the Clerk**

50.3/14 Grant Applications – None.

50.4/14 Defibrillator Training has been arranged for 20th June. The defibrillator has been placed in a locked cabinet on the Village Hall external wall. Cllr Higham stressed the 'tick' button must be pressed to complete activation of the code - this information is missing from the Hambledonian. Cllr Dibden said she would put a sticker on the cabinet to draw attention to completing the code correctly. Cllr Higham reported that a number of donations had been received and more would be welcome. **ACTION - Cllr Dibden**

50.5/14 Village Agent Scheme. The Council is waiting to be informed when the agents will be in place.

50.6/14 Open spaces balance at 31 May £1,775.33 for Play, £2,984.76 for Sport. Total £4,760.09. **ACTION – Cllr Higham and Cllr Wigley** to meet to discuss equipment

50.7/14 – Thank the Volunteers Party: Cllr Higham said the Leader of HCC had been invited.

51/14 Village Maintenance

51.1/14 HCC Lengthsmen are scheduled to visit W/C 23 June for 2 days

51.2/14 Village Lengthsmen: Cllr Thistlethwayte said Chris Martin was shortly to repair the notice board, bus shelter and trim the Leylandii at the Village Hall.

52/14 Flood Alleviation

52.1/14 The outcome of the meeting with Simon Cramp and colleagues from HCC to discuss the proposed drainage pipe to alleviate flooding is to be appended on the Notice board, published on the website, in the Hambledonian and on Facebook. **ACTION – Cllr Dibden, the Clerk**

<p>52.2/14 Flood insurance claims under the Bellwin Scheme. The Council are working hard to ensure that those who need to claim do so. Cllr Higham reported that posters and dates advertising Flood Clinics are in place. Full details of the scheme can be found on the link www.winchester.gov.uk/environment/flood-recovery ACTION - Agreed to resolve outstanding Bellwin claim issues - Cllr Dibden and Cllr Higham</p>
<p>53/14 – Play Areas</p>
<p>53.1/14 Play Area: Replacement of rubber mat still outstanding. ACTION Cllr Higham and Cllr Wigley</p>
<p>53.2/14 Tennis Court: Cllr Higham reported heavy usage. Jonny Bray has retired; the new coach is Andy Olle. ACTION - Cllr Higham to apply for small grant for coaching.</p>
<p>54/14 Footpaths</p>
<p>54.1/14 Informal Access to footpath 13A and 15B Windmill Down. The Council has written to Mr Mason to thank him for the offer to create 2 permissive paths and advise that the proposals had not been found acceptable to parishioners. Therefore the Council has agreed to act as agent to collect evidence in order to pursue a ROW over the route habitually used. ACTION – Cllr Birdwood and Cllr Thistlethwayte</p>
<p>54.2/14 Headstone Copse A letter has been sent to Mr Witts stating reasons why the Council is unable to accede to his proposals. Agreed to arrange a meeting with Mr Witts and HCC Officers. ACTION – Cllr Birdwood and Cllr Thistlethwayte</p>
<p>55/14 Tree Warden Nothing to report</p>
<p>56/14 Correspondence.</p>
<ul style="list-style-type: none"> • Invitation to the Chairman: To attend the Hampshire County First World War Centenary Service in Winchester Cathedral - 22 June 2014. ACTION - FAO Chairman • HCC: Flood Mitigation Works – site investigatory works. June 4/5 weeks. FOR INFORMATION • Diary date to be noted – 14th October Chief Constable Hampshire Constabulary – policing re-organisation briefing.
<p>57/14 Date and time of next meeting and items for the next agenda. 7.30 pm Monday 7th July, Hambledon Village Hall</p>
<p>58/14 Items for the next agenda</p> <ul style="list-style-type: none"> • Candidate (s) for Co-option • APM de-brief • Community Assets • Winchester Passenger Transport Forum – invite representative (Marcus Nash) • Table Tennis table and possible Gym Equipment at VH (Cllr Higham and Cllr Wigley)
<p>Meeting closed at 21.30 hrs</p>