



28th November 2018

To All Members of the Council

You are hereby summoned to attend the Meeting of the Hambledon Parish Council which will be held on Monday 03 December 2018 at Hambledon Village Hall, West Street, Hambledon, PO7 4RW commencing at 7.30pm, for the purpose of transacting the following business.

Yours faithfully

Joanna Tester

Joanna Tester
Parish Clerk

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**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND
PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION
OF THE COUNCIL FOR A MAXIMUM OF TEN MINUTES**

448. Acknowledge the sad passing of any Villagers since the previous PC meeting.
449. Apologies for absence.
450. Declarations of Disclosable Pecuniary Interests on Items on the Agenda.
451. To consider requests for dispensations.
452. Standing Orders suspended for no more than ten minutes, to allow for public question time.
453. Resume Standing Orders.
454. To receive District Councillor's report (if available) and questions to District Councillor arising from report.
455. To receive County Councillor's report (if available) and questions to County Councillor arising from report.

456. To receive Police/PCSO report (if available).

457. Approval of the minutes of the previous ordinary meeting held 05 Nov 2018.

458. Parish Clerk's progress report (for information only).

459. Bank account balance as of 28 Nov 2018 - **£39,596.97** (councillors will be provided with copy of bank statement no. 086, 02 Nov 2018 to 01 Dec 2018, as soon as it is available).

460. CiLCA Re-registration

Proposal: to approve the payment of the increased cost of CiLCA re-registration from £250 (as per approved at the 05/11/18 PC meeting) to £350 (councillors will be provided with an explanation from SLCC re. fee increase).

461. Insurance policy renewal

Proposal: to accept the Inspire 3-year Long-term Agreement quotation of £675.16 (including £50 admin fee charged by Came & Co), in replacement of that approved at the 05/11/18 PC meeting which did not provide cover for all assets listed on the revised Asset Register. (Councillors have been provided with Came & Co e-mail 12/11/18.)

462. Village Design Statement:

Proposal: to agree in principle the sum of approximately £100 (against a budget of £250) to pay for expert services to improve the text design of the VDS.

463. Citizens Advice Winchester District

Proposal 1: to approve the payment of a £250 grant to Citizens Advice Winchester District (as per 2018/19 budget).

Proposal 2: to discuss the potential for increasing the grant to Citizens Advice Winchester District from £250 to £300 in 2019/20 (councillors will be provided with corresponding letter).

464. Payment of accounts for November 2018:

| Payee | Description | Amount (£) | Chq No/BACS Ref |
|----------------|-------------------------|--|------------------------|
| PC | | | |
| Mrs J C Tester | Clerk salary (Oct 2018) | £664.31 (salary) £40.00 (office allowance) £1.50 (printing allowance) LESS £33.22 (5% pension contribution) Total £672.59 | Paid by SO 29/11/18 |
| NEST | Clerk pension Nov 2018 | £19.93 (PC contribution; 3% of basic salary) plus £33.22 (Clerk contribution) | Paid by DD |

| | | | |
|-------------------------------------|---|----------------------------------|-----------------------|
| | | Total £53.14 | |
| HMRC | Clerk's NI contribution (Sept & Oct 2018) | £51.20 | Paid by BACS 09/11/18 |
| HMRC | Clerk's NI contribution (Nov 2018) | £0.46 | To be paid by BACS |
| Village Hall | Hall hire Nov 2018 | £16.00 | To be paid by BACS |
| B C Martin | Nov 2018 - Grounds maintenance/cleaning | £110.00 | To be paid by BACS |
| Came & Company | Annual insurance premium (renewal date 01/12/18) | £675.16 (agenda item 461) | To be paid by BACS |
| GreenZone Design Ltd | Design fees for planters @ The George | £262.50 | To be paid by BACS |
| SLCC | CiLCA re-registration (to replace payment of £250 agreed 05/11/18; see agenda item 460) | £350.00 | To be paid by BACS |
| Citizens Advice Winchester District | Grant 2018/19 | £250.00 | To be paid by BACS |
| | | | |
| James Craven | Tennis coaching (03/11/18 to 24/11/18) | £280.00 | To be paid by BACS |
| Jay Smith | Tennis assistant (27/10/18 to 24/11/18) | £93.75 | To be paid by BACS |

465. Planning Applications

| Reference | Address | Proposal |
|--------------------|--|--|
| SDNP/18/04273/HOUS | 9 Stewarts Green Hambledon Waterlooville Hampshire PO7 4SU | Low profile conservation style roof light with vertical glazing bar to front elevation roof slope. |

466. To discuss any planning applications that are received after 27 Nov 2018, that require consideration at this meeting.

467. Planning decisions

| Reference | Address | Proposal | Decision |
|--------------------|---|--|------------------------|
| SDNP/18/05353/PA3R | Offices at Whitedale Farm East Street Hambledon Hampshire PO7 4RZ | Change of use from an agricultural building to a flexible use falling within what is permissible within Class R, and | Prior Approval Granted |

| | | | |
|--------------------|---|---|------------------------------|
| | | specifically focused to Class A2 (Financial and Professional Services) and B1 (Business). | |
| SDNP/18/03631/PRE | Hambledon Cottage Vicarage Lane Hambledon Waterlooville Hampshire PO7 4RT | Proposed double storey side extension and single storey rear extension detached double garage | Pre-application Advice Given |
| SDNP/18/04846/HOUS | Lyndale East Street Hambledon PO7 4RX | Proposed replacement of existing conservatory to form new garden room and extension to existing lead roof | Approved |
| SDNP/18/04752/HOUS | Westfields Vicarage Lane Hambledon Waterlooville Hampshire PO7 4RP | Single storey rear extension, single storey front/side extension, new part glazed roof to front | Approved |
| SDNP/18/04364/LIS | Haywood House, 9 East Street, Hambledon, Hampshire, PO7 4RX | Reduction in depth of hearth in living room; replacement of 3 internal room doors; insertion of extractor fan through first floor rear wall. | Approved |
| SDNP/18/04953/LIS | 2 West Street Hambledon Waterlooville Hampshire PO7 4RW | Proposed internal alterations to ground floor utility room, first floor alterations, including installations of roof lights and flue liner for log burner | Approved |

468. To receive an update from the Planning Committee regarding progress made with setting up a Hambledon Vineyard (visitors' centre) liaison group (to potentially

include representatives from HPC, WCC Enforcement, SDNP, Hambledon Vineyard, and the village).

469. To receive a report from the Village Improvements Project Working Group.

- Cams Hill (Corner) Bollards

Proposal 1: to accept the revised quotation from Chris Brown Joinery (dated 08/11/18) in replacement of quotation dated 31/08/18 (accepted at PC meeting Sept 2018). Quote has been revised in respect of 8 short oak bollards being amended to 6 short and 2 tall (1m) reflective. The cost implication is an increase of £45.00.

Proposal 2: to accept the quotation from Chris Brown Joinery (via e-mail correspondence with Cllr Thornton dated 08/11/18) for the supply of two additional tall reflective bollards, at a cost of £165.00.

470. To receive a report from the Tennis Working Group.

471. Annual inspection of play areas (information supplied to Councillors 20/11/18).

Proposal: that The Play Inspection Company should carry out the inspections on both Village Hall and Stewarts Green play areas, January 2019, at a cost of £44.95 per site (as per WCC e-mail forwarded to Councillors 20/11/18).

472. To discuss potential projects that may be eligible for 2019/20 SDNP Community Infrastructure Levy (CIL) funding.

473. Footpaths

Proposal: that 'footpaths' should be reinstated as a standing item on the agenda for ordinary PC meetings.

474. Correspondence

Proposal: that 'correspondence' should be reinstated as a standing item on the agenda for ordinary PC meetings, and that the Clerk should set-up and maintain an electronic file, for example on DropBox, of all public correspondence, to which all councillors will have access.

475. Date and place of next meeting (Monday 7th January 2019 at Hambledon Village Hall, 7.30pm).

476. Exclude members of the public and press from Confidential Matters to be discussed.