



**Minutes of the Annual Meeting of the Hambledon Parish Council held on Monday 8 May 2017 at Hambledon Village Hall, West Street, Hambledon, PO7 4RW commencing at 7.30pm**

**PRESENT:** Cllr Quinn in the Chair, Cllrs Higham, Mrs Thistlethwayte, Thornton and Wood. Also present: WCC Cllrs Frank Pearson and Vicki Weston, five members of the public and Mrs Sue Hobbs, Locum Clerk.

**1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Mrs Wigley for personal reasons. In addition, HCC Cllr Roger Huxstep had also apologised for not being able to attend the meeting. A proposal was received, seconded and voted in favour of accepting the apologies as received.

**RESOLVED:** That the apologies for absence received be accepted.

*(Power used: Local Government Act 1972 s85)*

**2. TO ELECT CHAIR OF HAMBLEDON PARISH COUNCIL FOR 2017 – 2018 MUNICIPAL YEAR**

Cllr Quinn was proposed as Chair of Hambledon Parish Council, which was seconded and following a vote in favour of the proposal, Cllr Quinn accepted the nomination.

**RESOLVED:** That Cllr Quinn be elected as Chair of Hambledon Parish Council for the 2017 - 2018 municipal year.

*(Power used: Local Government Act 1972 ss15(1) & 34(1))*

**3. TO RECEIVE CHAIR'S DECLARATION OF ACCEPTANCE OF OFFICE**

Cllr Quinn signed his Declaration of Acceptance of Office, in the presence of the Locum Clerk.

**RESOLVED:** That the Chair's Declaration of Acceptance of Office is received.

*(Power used: Local Government Act 1972 s83(4) & Local Elections (Declaration of Acceptance of Office Order SI2012/1465)*

**4. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS ON ITEMS ON THE AGENDA**

No Declarations of Disclosable Pecuniary Interests were received.

*(Power used: Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulation 2012)*

**5. TO APPROVE DISPENSATIONS FOR DISCLOSABLE PECUNIARY INTERESTS UNDER SECTION 33 OF THE LOCALISM ACT 2011**

The Locum Clerk advised this item was not required at this meeting.

## **6. TO ELECT VICE-CHAIR OF HAMBLEDON PARISH COUNCIL FOR 2017 – 2018 MUNICIPAL YEAR**

After some discussion, a proposal was received, seconded and voted in favour of deferring this item to the next meeting.

**RESOLVED: That the election of the Vice-Chair of Hambledon Parish Council be deferred to the next meeting.**

## **7. TO RECEIVE AND DISCUSS NOTICE TO CO-OPT ONE COUNCILLOR**

The Locum Clerk advised that the Elections Officer at WCC had notified her that a demand for an election by ten electors of the parish had not been received by the statutory deadline and hence Hambledon Parish Council would be able to co-opt a new Member. Members present agreed to advertise the vacancy further via a mail drop, an article in The Hambledonian and the noticeboards.

## **8. TO RECEIVE RESOLUTION TO SUSPEND STANDING ORDERS FOR NO MORE THAN TEN MINUTES TO ALLOW MEMBERS OF THE PUBLIC PRESENT TO RAISE QUESTIONS**

A proposal was received, seconded and voted in favour of suspending the meeting for no more than ten minutes to allow the members of the public present to speak regarding issues not included on the agenda.

**RESOLVED: That Standing Orders be suspended for no more than ten minutes to allow members of the public present to speak regarding issues not included on the agenda.**

## **PUBLIC QUESTION TIME**

The owners of The Peoples' Market asked if there was scope for Hambledon Parish Council to provide compensation for loss of income during the upcoming roadworks due to flood mitigation measures. It was explained that when previous works had been conducted in the recent past, it took some eighteen months to recover the losses suffered. WCC Cllr Weston advised that contact should be made initially with herself and Cllr Pearson, who could direct the enquiry regarding a 'holiday' from payment of National Non Domestic Rates (NNDR) to the appropriate officer at WCC.

## **TO RECEIVE DISTRICT COUNCILLOR'S REPORT (IF AVAILABLE)**

Cllr Weston had circulated her report to Members prior to the meeting by e-mail. The report touched on WCC's purchase of the Winchester bus station site, the adoption of the Winchester District Local Plan Part Two (Development Management and Site Allocations) and the updating of the WCC Parking Strategy, which was looking at how the existing service could be enhanced. In addition, the latest Enforcement Plan had been published and a Supplementary Planning Document (SPD) was due to be adopted by the end of the year, following consultation events held in central Winchester. A Family Ride event was due to take place on 11 June 2017, in collaboration with the South Downs National Park (SDNP).

## **QUESTIONS TO DISTRICT COUNCILLOR ARISING FROM REPORT**

No questions were received.

### **TO RECEIVE COUNTY COUNCILLOR'S REPORT (IF AVAILABLE)**

Cllr Huxstep had been returned as HCC Member and whilst he did not send a report in his absence, he commented that HCC was still a Conservative-led council.

### **QUESTIONS TO COUNTY COUNCILLOR ARISING FROM REPORT**

A question was raised regarding the possibility of pupil transport to Swanmore College being reduced. WCC Cllr Pearson suggested gaining the support of the College regarding this issue and Cllr Higham agreed to draft an e-mail to be forwarded to HCC.

### **TO RECEIVE POLICE/PCSO REPORT (IF AVAILABLE)**

The Locum Clerk commented that she did not have the contact details of the PCSO or beat officer for Hambledon, hence no contact had been made or received. Cllr Wood agreed to provide the e-mail address for the PCSO and it was noted that there had been an increased number of burglaries in the Meon Valley area of late.

### **9. TO RECEIVE RESOLUTION TO RESUME STANDING ORDERS**

A proposal was received, seconded and voted in favour of resuming Standing Orders.  
**RESOLVED: That Standing Orders be resumed.**

### **10. TO RECEIVE AND APPROVE MINUTES OF THE PREVIOUS MEETING HELD ON 3 APRIL 2017**

It was highlighted that Cllr Wood had tendered his apologies. A proposal was received, seconded and voted in favour of approving the minutes of the meeting held on 3 April 2017, together with the amendment, as a true record of the meeting.

**RESOLVED: That the minutes of the meeting held on 3 April 2017, together with the amendment, be accepted as a true record of the meeting.**

*(Power used: Local Government Act 1972 Schedule 12 Para 41(1))*

### **11. TO RECEIVE THE PARISH CLERK'S PROGRESS REPORT (FOR INFORMATION ONLY)**

Village Design Statement – progress is being made to take photographs to complete the document, however it was noted that staff at the SDNPA were busy with other policies at present.

Grounds maintenance issues – there was no further progress to report.

Bat & Ball – no progress to report.

Allotments – no progress had been made, but the Chair agreed to include an article in the next edition of The Hambledonian.

Defibrillator box – the box had been gratefully received by Warnford Parish Meeting, following an advertisement being placed with HALC’s ‘Round Robin’ communication by e-mail.

Fingerpost – this had yet to be installed and Cllr Thornton agreed to contact the supplier for progress.

Annual Parish Assembly – the Locum Clerk advised that she had contacted Marc Samways HCC, who had confirmed that HCC officers do not attend parish assemblies or Council meetings, due to the large number of local councils in the county. A suggestion was received that representatives of local organisations are often invited to parish assemblies to talk about their work within their parishes. Cllr Higham agreed to enquire about the availability of the voting technology used at last year’s assembly. Cllr Mrs Thistlethwayte agreed to organize the purchase of refreshments from The People’s Market and it was suggested that a pre-meeting be held on 25 May 2017 at Hambledon Village Hall at 7.00pm to discuss the format of the assembly.

## **12. TO RECEIVE AND APPROVE PAYMENT OF ACCOUNTS**

ClubNet Ltd	Admin Fee for Booking System	Chq 300233	£ 12.00
HALC	Annual Subs & NALC Levy	Chq 300238	£ 328.00
SLCC	Clerk’s Advertisement	Chq 300239	£ 108.00
Hambledon PCC	Tennis Court Works	Chq 300240	£ 715.00
Mr J Craven	Tennis Coaching March 2017	Chq 300241	£ 280.00
Mrs S L Hobbs	Locum Clerk April 2017	Chq 300242	£ 449.57
Mr J Smith	Tennis Coaching March 2017	Chq 300243	£ 18.75
Hambledon Village Hall	Hall Hire April 2017	Chq 300244	£ 16.00
ARB Fencing Ltd	Hall Tree Works Oct 2016	Chq 300245	£ 840.00

Cllr Higham clarified that the account for the Hambledon PCC was in respect of works to The Glebe and not the tennis courts. A proposal was received, seconded and voted in favour of approving the payment of the accounts between 4 April 2017 and 8 May 2017 as presented.

**RESOLVED: That payment of the accounts as presented between 4 April 2017 and 8 May 2017 be approved.**

*(Power used: Local Government Act 1972 Schedule 12 Section 151)*

## **13. PLANNING APPLICATIONS**

- (i) **SDNP/17/01719/HOUS – Weaverfield, West Street, Hambledon, PO7 4SN.**  
Single storey side extension. **No objection.**
- (ii) **SDNP/17/01705/TCA – Whitedale House, East Street, Hambledon, PO7 4RZ.**  
T1 Beech -remove to ground level. T2 Spruce -remove to ground level. T7 Hazel - remove to ground level. T8.5 Sycamore -remove to ground level. T8 & T9 Beech & Holm Oak - formative prune. T10 Sycamore – remove. T11 Cherry -remove. T12 Catalpa – remove. T13 Sycamore – remove. T21 Lime - remove to ground level. G1 Laurel hedge - reduce in height. T3 & T4 Fastigiated Cypress - remove to ground level. T5 & T6 2 x Silver Birch - remove to ground level. T14, 15, 16. 3 x Yew - raise crown to allow 3ft ground clearance. T17

Holly – remove. T18 Sycamore – remove. T19 Catalpa – remove. T20 Yew - remove one limb. **No objection.**

- (ii) **SDNP/17/01885/LIS – Tower House, High Street, Hambledon, PO7 4RS.** Amendment of approved kitchen extension and inclusion of a glazed lantern above dining room. Discussion followed regarding potential Dark Skies issues with the roof lantern. It was noted there are precedents, but they pre-date the Dark Skies reserve status. It was suggested that an enquiry be sent to ask what measures would be taken to mitigate against light spill. **No objection.**
- (iv) **SDNP/17/01232/HOUS – Rushmere Farm, Rushmere Lane, Hambledon, PO7 4SG.** Convert existing garage and store to self-contained annexe and construct replacement garage. A suggestion was received to emphasise the requirement for the conversion to remain subservient to the main house and to add a covenant or condition that it should not be sold separately. **No objection.**
- (v) **SDNP/17/01576/TCA – Hollybank, West Street, Hambledon, PO7 4RW.** T1 - beech. Reduce by approximately 3 metres to previous pruning points. **No objection.**
- (vi) **SDNP/17/02085/CND – Park Farm, East Street, Hambledon, PO7 4SB.** Variation of condition 3 of approved planning consent SDNP/12/01253/FUL to reflect the drawings submitted with this application. A comment was received that it was a pity to see the brickwork hidden behind timber cladding. **No objection.**

#### **14. TO RECEIVE PLANNING DECISIONS REPORT**

- (i) SDNP/16/06261/OUT – St Peter’s Farm, Church Lane, Hambledon, PO7 4RT. Outline planning consent considering appearance for the erection of 1no. bungalow. **REFUSED.**
- (ii) SDNP/17/01705/TCA – Whitedale House, East Street, Hambledon, PO7 4RZ. T1 Beech -remove to ground level. T2 Spruce -remove to ground level. T7 Hazel - remove to ground level. T8.5 Sycamore -remove to ground level. T8 & T9 Beech & Holm Oak - formative prune. T10 Sycamore – remove. T11 Cherry -remove. T12 Catalpa – remove. T13 Sycamore – remove. T21 Lime - remove to ground level. G1 Laurel hedge - reduce in height. T3 & T4 Fastigiated Cypress - remove to ground level. T5 & T6 2 x Silver Birch - remove to ground level. T14, 15, 16. 3 x Yew - raise crown to allow 3ft ground clearance. T17 Holly – remove. T18 Sycamore – remove. T19 Catalpa – remove. T20 Yew - remove one limb. **RAISE NO OBJECTION.**
- (iii) SDNP/17/00946/HOUS - Old Rushmere, Rushmere Lane, Hambledon, PO7 4SG. Amendment to SDNP/14/00270/HOUS, reduction in massing of rear extension using a cat-slide roof with dormer windows, single storey green roof kitchen extension. Enlargement of porch and modify front extension to provide two storey accommodation. **APPROVED.**
- (iv) SDNP/17/00048/LIS – Park House, East Street, Hambledon, PO7 4SB. Two roof lights approved under previous permission to be altered to one larger roof light and changes to internal alterations. **APPROVED.**

(v) SDNP/17/00869/HOUS – 1 George Cottages, East Street, Hambledon, PO7 4RL. Construct a single storey rear extension to enlarge kitchen and covered sitting area outside. APPROVED.

(vi) SDNP/17/00893/HOUS – 3 Old Barn Crescent, Hambledon, PO7 4SW. Two storey side and single storey rear extension. APPROVED.

(vii) SDNP/17/01059/HOUS – 2 Old Barn Crescent, Hambledon, PO7 4SW. Proposed single storey oak framed open porch structure to replace existing flat roofed porch. APPROVED.

**15. TO RECEIVE EAST HAMPSHIRE DISTRICT COUNCIL STRATEGIC HOUSING LAND AVAILABILITY ASSESSMENT – CALL FOR SITES DOCUMENT (COPIES TO ALL COUNCILLORS 24 APRIL 2017, RESPONSES REQUIRED BY 30 MAY 2017)**

The document was received and noted without further comments made.

**16. TO RECEIVE INFORMATION RE: POTENTIAL MOBILE PHONE MAST INSTALLATION ADJACENT TO HAMBLEDON VINEYARD, HAMBLEDON, PO7 4SA (COPIES TO ALL COUNCILLORS 25 APRIL 2017)**

Cllr Thornton suggested that Hambledon Parish Council should engage with the company and explore the options available. A proposal was received, seconded and voted in favour of a meeting being arranged with the company and the WCC Planning Officers to explore the most suitable sites for a mobile phone mast in the parish.

**RESOLVED: That a meeting is arranged for Hambledon Parish Council to meet with the company and WCC Planning Officers to explore the most suitable sites for a mobile phone mast in the parish.**

**17. TO APPROVE DATES OF COUNCIL MEETINGS FOR THE 2017 – 2018 MUNICIPAL YEAR**

A proposal was received, seconded and voted in favour of the Hambledon Parish Council meetings being held on the first Monday of the month, excepting Bank Holidays and August. It was agreed however, that the next meeting would be held on 12 June 2017.

**RESOLVED: That the Hambledon Parish Council meetings are held on the first Monday of the month, excepting Bank Holidays and August and that the next meeting would be held on 12 June 2017.**

**18. TO APPROVE MEMBERSHIP SUBSCRIPTIONS 2017 - 2018**

A proposal was received, seconded and voted in favour of Hambledon Parish Council continuing to subscribe to the Hampshire Association of Local Councils (HALC), the National Association of Local Councils (NALC), the Hampshire Playing Fields Association (HPFA) and the Campaign for the Protection of Rural England (CPRE).

**RESOLVED: That Hambledon Parish Council continues to subscribe to the Hampshire Association of Local Councils (HALC), the National Association of**

**Local Councils (NALC), the Hampshire Playing Fields Association (HPFA) and the Campaign for the Protection of Rural England (CPRE).**

**19. TO APPOINT MEMBERSHIP OF THE FINANCE WORKING GROUP**

A proposal was received, seconded and voted in favour of Cllrs Higham, Thornton and Mrs Wigley being appointed to the Finance Working Group

**RESOLVED: That Cllrs Higham, Thornton and Mrs Wigley be appointed to the Finance Working Group.**

**20. TO APPOINT MEMBERSHIP OF THE PLANNING COMMITTEE**

A proposal was received, seconded and voted in favour of Cllrs Quinn, Mrs Thistlethwayte and Thornton being appointed to the Planning Committee.

**RESOLVED: That Cllrs Quinn, Mrs Thistlethwayte and Thornton be appointed to the Planning Committee.**

**21. TO APPOINT MEMBERSHIP OF THE PERSONNEL COMMITTEE**

A proposal was received, seconded and voted in favour of Cllrs Higham, Thornton and Mrs Wigley being appointed to the Personnel Committee.

**RESOLVED: That Cllrs Higham, Thornton and Mrs Wigley be appointed to the Personnel Committee.**

**22. TO APPOINT MEMBERSHIP OF THE APPEALS PANEL**

A proposal was received, seconded and voted in favour of Cllrs Quinn and Wood being appointed to the Appeals Panel.

**RESOLVED: That Cllrs Quinn and Wood be appointed to the Appeals Panel.**

**23. TO APPOINT MEMBERSHIP OF THE PLAY WORKING GROUP**

A proposal was received, seconded and voted in favour of Cllrs Quinn and Wigley being appointed to the Play Working Group.

**RESOLVED: That Cllrs Quinn and Wigley be appointed to the Play Working Group.**

**24. TO APPOINT MEMBERSHIP OF THE FOOTPATHS WORKING GROUP**

A proposal was received, seconded and voted in favour of Cllrs Mrs Thistlethwayte and Wood being appointed to the Footpaths Working Group and that the Lengthsman's tasks are included in the Group's remit.

**RESOLVED: That Cllrs Mrs Thistlethwayte and Wood be appointed to the Footpaths Working Group and that the Lengthsman's tasks are included in the Group's remit.**

**25. TO APPOINT MEMBERSHIP OF THE HIGHWAYS WORKING GROUP**

A proposal was received, seconded and voted in favour of Cllrs Thornton and Wood being appointed to the Highways Working Group.

**RESOLVED: That Cllrs Thornton and Wood be appointed to the Highways Working Group.**

**26. TO APPOINT MEMBERSHIP OF THE BUSINESSES WORKING GROUP**

A proposal was received, seconded and voted in favour of Cllr Higham being appointed as the Businesses Representative.

**RESOLVED: That Cllr Higham be appointed as the Businesses Representative.**

**27. TO APPOINT REPRESENTATIVE TO HCC PASSENGER TRANSPORT FORUM (COPIES TO ALL COUNCILLORS 25 APRIL 2017)**

A proposal was received, seconded and voted in favour of deferring this item until a new Councillor had been co-opted.

**RESOLVED: That the appointment of a representative to the HCC Passenger Transport Forum be deferred until a new Councillor has been co-opted.**

**28. TO RECEIVE REPORT FROM THE VILLAGE REGENERATION PROJECT WORKING GROUP**

Cllr Thornton updated the Members present that the Group had held three meetings and been busy conducting a parish-wide walk, to help prioritise the areas which need attention. As a consequence, the Group had sent e-mails to WCC and HCC regarding maintenance issues which needed immediate attention. A proposal was received, seconded and voted in favour of Cllrs Thornton, Mrs Wigley and Wood remaining as Hambledon Parish Council representatives for the Village Regeneration Project Working Group.

**RESOLVED: That Cllrs Thornton, Mrs Wigley and Wood remain as Hambledon Parish Council representatives for the Village Regeneration Working Group.**

**29. TO RECEIVE UPDATED INFORMATION RE: FLOOD ALLEVIATION PROJECT, FOLLOWING MEETING HELD ON 2 MAY 2017**

It was highlighted that a 'drop-in' session had been held during the day on 8 May 2017, when some unhappiness was expressed by attendees that sections of footpaths and road would be dug up and re-laid, although it was noted that the contractors will attempt to avoid road closures. The High Street and Speltham Hill will be closed for works to be conducted, however these closures will not be advertised locally and re-surfacing should take some two to three days. It is anticipated the works would be completed by August 2017, in time for the Village Fayre. Drawings for the works would be available on the HCC website.

Cosmetic works only will be undertaken, with a smooth bitumen surface provided. The contractor would be providing temporary bus stops at Old Barn Crescent and Stewarts Green when the re-surfacing is taking place at The Gardens. It was very much hoped that the impact on local businesses would be reduced to a minimum.

Discussion followed regarding ditch clearance and it was suggested that this issue be brought up at the next Flood Group meeting and the subsequent Council meeting.



A proposal was received, seconded and voted in favour of Cllrs Higham, Quinn, Thornton and Wood represent Hambledon Parish Council for the Flood Group.  
**RESOLVED: That Cllrs Higham, Quinn, Thornton and Wood represent Hambledon Parish Council for the Flood Group.**

**30. TO APPOINT MILDREN, CONTRACTED VIA HCC, TO LAY GRANITE SETTS AT THE GREEN MAN BEDS**

Cllr Thornton gave the Members present a brief update of the project's progress. A path had been added and it was suggested that if the total sum of the works did not exceed the previously agreed amount of £45,000.00, that the amended project should proceed. Discussion followed regarding the materials proposed to be used, which it was countered were considered to be low risk for maintenance if laid properly. It was clarified that by instructing the works, Hambledon Parish Council had a responsibility for the future maintenance of the area. It was requested that a specific cost for the amended project should be provided and a proposal was received, seconded and voted in favour of Cllr Wood contacting Simon Cramp HCC regarding the likelihood of damage being incurred to the site and for this issue to be referred to the next meeting for a decision to be made.  
**RESOLVED: That Cllr Wood contacts Simon Cramp HCC regarding the likelihood of damage being incurred to the site and that this issue is referred to the next meeting for a decision to be made.**

**31. TO APPOINT A F HOILE CONSULTING TO OVERSEE THE CONTRACT ON BEHALF OF HPC**

A proposal was received, seconded and voted in favour of referring this issue to the next meeting.  
**RESOLVED: That this issue is referred to the next meeting.**

**32. TO RECEIVE INFORMATION FROM HCC RE: APPLICATION FOR A LICENCE TO PLANT ALONG A HIGHWAY (COPIES TO ALL COUNCILLORS 2 MAY 2017)**

This information was noted for future reference.

**33. TO DISCUSS TRAFFIC OBSTRUCTION ISSUES IN EAST STREET, HAMBLEDON**

During his discussion with Simon Cramp HCC, Cllr Thornton had raised the possibility of yellow lines being placed in East Street. However more information was expected, which was expected be reported to a Council meeting in the near future.

**34. TO RECEIVE AND DISCUSS UPDATED INFORMATION RE: WINDMILL DOWN FARM (REFERRED FROM COUNCIL 3 APRIL 2017)**

There was no further information to report to Members. Cllr Wood agreed to attend the meeting to be held on 15 May 2017.

**35. TO DISCUSS SPRING CLEAN EVENT 2018 (REFERRED FROM COUNCIL 6 MARCH 2017)**

A proposal was received, seconded and voted in favour of deferring this item to the meeting to be held in January 2018.

**RESOLVED: That the Spring Clean event 2018 is deferred to the meeting to be held in January 2018.**

**36 TO RECEIVE AND APPROVE HAMBLEDON PARISH COUNCIL'S PARTICIPATION IN THE 'BATTLE'S OVER' BEACON LIGHTING EVENT ON 11 NOVEMBER 2018**

After some discussion, a proposal was received, seconded and voted in favour of not pursuing this issue further.

**RESOLVED: That Hambledon Parish Council does not participate in the 'Battle's Over' event.**

**37. TO RECEIVE REQUEST FROM THE ROYAL BRITISH LEGION FOR RETROSPECTIVE DONATION FOR POPPY WREATH NOVEMBER 2016**

A proposal was received, seconded and voted in favour of making a donation of £30.00 to the Royal British Legion in respect of the poppy wreath laid in November 2016.

**RESOLVED: That a donation of £30.00 be made in respect of the poppy wreath laid in November 2016.**

*(Power used: Local Government Act 1972 s137)*

**38. TO RECEIVE REPORTS AND ISSUES (FOR INFORMATION ONLY)**

- (i) To receive notice from HALC of Fuller's Brewery Hampshire Village of the Year competition 2017 (copies to all Councillors 25 April 2017, response required by 14 May 2017). The Chair advised that he had been approached by Channel Four and that he would complete the application form on behalf of Hambledon Parish Council.
- (ii) To receive invitation for two Councillors to attend the WCC Depot Contract Option Appraisal Workshop event to be held 24 May 2017 at Winchester Guildhall, commencing at 6.30pm (copies to all Councillors 19 April 2017). This event was noted.
- (iii) To receive notice of WCC adoption of Winchester District Local Plan Part 2 – Development Management and Site Allocations (copies to all Councillors 19 April 2017). This issue had been highlighted in WCC Cllr Weston's report earlier in the meeting.
- (iii) To receive notice of Notification of Committee Scheduling for Application No: SDNP/16/04679/CM - Markwells Wood, I Well Site, South Holt Farm, Dean Lane End, Forestside, Rowlands Castle, to be held on 11 May 2017 at the Memorial Hall, South Downs Centre, Midhurst, GU29 9DH, commencing at 10.00am (copies to all Councillors 2 May 2017). Information had been received that the application had been withdrawn.
- (iv) Barbed wire at footpath adjacent to kissing gates. Cllr Higham noted the presence of barbed wire and after some discussion, it was felt appropriate for Cllrs Higham and Mrs Thistlethwayte to liaise with the appropriate landowners and report this issue to HCC Rights of Way if necessary.

**39. DATE AND PLACE OF NEXT MEETING**

The next meeting was scheduled to take place on Monday 12 June 2017 at Hambledon Village Hall, at 7.30pm.

**40. TO RECEIVE RESOLUTION TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS FROM CONFIDENTIAL MATTERS TO BE DISCUSSED ‘THAT IN VIEW OF THE CONFIDENTIAL/SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW’**

A proposal was received, seconded and voted in favour of excluding the public and press from the meeting.

**RESOLVED: That the public and press be instructed to withdraw from the meeting.**

*(Power used: Public Bodies (Admission to Meetings) Act 1960 s2)*

**41. TO RECEIVE AND APPROVE INTERVIEW PANEL’S RECOMMENDATION RE: APPOINTMENT OF PARISH CLERK**

The Chair commented that the interview panel had been impressed with the high quality of candidates for the Parish Clerk role. A proposal was received, seconded and voted in favour of appointing Mrs Joanna Tester as Clerk and Responsible Financial Officer to Hambledon Parish Council.

**RESOLVED: That Mrs Joanna Tester be appointed as Clerk and Responsible Financial Officer to Hambledon Parish Council.**

*(Power used: Local Government Act 1972 s112 & s151)*

The meeting closed at 9.40pm.