



28th May 2020

To All Members of the Council

You are hereby summoned to attend an online meeting of Hambledon Parish Council for the purpose of transacting the following business.

Yours faithfully

Joanna Tester

Mrs Joanna Tester
Clerk, Hambledon PC
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Agenda for the Meeting of
HAMBLEDON PARISH COUNCIL

To be held online on Monday 1st June at 7.30pm

LOGIN – please follow these instructions:

Join Zoom Meeting
<https://us02web.zoom.us/j/88277692714?pwd=L2dnbSttV1VhcWsvQUZnRDNLaE5XQT09>
Meeting ID: 882 7769 2714
Password: Hambledon

Or...

Dial by your location
Find your local number: <https://us02web.zoom.us/j/88277692714?pwd=L2dnbSttV1VhcWsvQUZnRDNLaE5XQT09>
Meeting ID: 882 7769 2714
Password: 556729

Please call the clerk on 02392 632106 if you are having any problems logging in.

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND
PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION
OF THE COUNCIL FOR A MAXIMUM OF TEN MINUTES**

901. Acknowledge the sad passing of any Villagers since the previous PC meeting.
902. Apologies for absence.
903. Declarations of Disclosable Pecuniary Interests on Items on the Agenda.
904. To consider requests for dispensations.
905. Standing Orders suspended for no more than ten minutes, to allow for public question time.
906. Resume Standing Orders.
907. To receive District Councillor's report (if available) and questions to District Councillor arising from report.
908. To receive County Councillor's report (if available) and questions to County Councillor arising from report.
909. To receive Police/PCSO report (if available).
910. Approval of the minutes of the previous meetings of the PC held 02 Mar & 17 Mar 2020.
911. Parish Clerk's progress report (for information only).
912. Bank account balance as of 28 May 2020 - **£48,419.78** (Cllrs will be provided with bank statement 110, 02 May 2020 to 01 Jun 2020, as soon as it becomes available).
913. To receive and approve the Q4 2019/20 financial report and statement.
914. To complete and approve the Annual Governance Statement 2019/20.
915. To approve the Accounting Statements 2019/20.
916. To receive and approve the Annual Internal Audit Report 2019/20.
917. To receive and approve updated asset register.
918. To receive and approve updated financial risk management document.
919. Donations

Proposal: in light of the current Covid-19 crisis, the following donations should be approved:

Marie-Curie Emergency Appeal - £100.00
Victim Support - £100.00
Citizens Advice - £250.00
Hambleton Cricket Club - £250.00

920. Grants

Proposal: that a grant of £600.00 should be awarded to Hambleton PCC to assist with the annual costs of maintaining the churchyard.

921. Delegation to the Clerk

Proposal: that the delegation to the Clerk approved at the extraordinary 17 Mar 2020 PC meeting should be renewed.

922. Virtual meetings - Zoom subscription

Proposal: that the PC should approve the purchase of a Pro Plan Zoom licence on a month-by-month basis (@ £11.99/month), until such a time that - based on current Government advice - the Clerk, Chair and Vice-Chair consider it appropriate to resume non-virtual meetings. Authority to be given for the Clerk (with standard authorisation from two members of the finance WG) to set up a direct debit if possible.

923. Payment of accounts for May 2020:

Payee	Description	Amount (£)	Chq No/BACS Ref
PC			
Mrs J C Tester	Clerk salary (May 2020)	£673.38	Paid by SO 28/02/20
NEST	Clerk pension (May 2020)	£53.14	Paid by DD
B C Martin	Grounds maintenance/cleaning (May 2020)	£120.00	To be paid by BACS

924. Planning Applications

- SDNP/20/02034/HOUS Buryfield, Bury Lodge Lane, Hambledon, PO7 4SQ (demolition of existing garage and construction of single storey kitchen extension)

925. To discuss any planning applications that are received after 28 May 2020 and require consideration at this meeting.

926. Planning decisions

Approved

- SDNP/20/00632/LIS Blenheim, East St (Repair slipped and missing tiles to the whole back of main roof)
- SDNP/20/00378/LIS Kennett Lodge, East Street (To enlarge bathroom to provide space for shower and disabled toilet)
- SDNP/19/04534/HOUS & SDNP/19/04535/LIS Hambledon Cottage, Vicarage Lane (AMENDED PLANS - PROPOSED SINGLE STOREY REAR EXTENSION AND REPLACEMENT GARAGE AND EXTERNAL ALTERATIONS)
- SDNP/20/01045/LIS 5 High Street (Replacement rear ground floor window)

Refused

- 20/00739/FUL Lower Paddock, Bent Lane (Change of use of land to use as residential caravan site for two gypsy/traveller families, each with two caravans including no more than one static caravan/mobile home, together with laying of hardstanding, construction of new access and erection of two ancillary amenity buildings.)

927. To receive a report from the Village Improvements Project Working Group.

928. To discuss insurance for new George House bollards & street name signs.

929. George House Bollards - to discuss repair/removal of two damaged bollards.

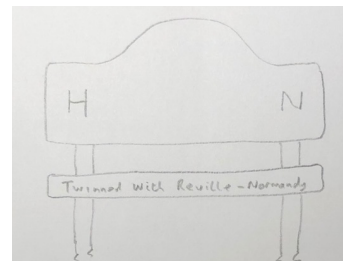
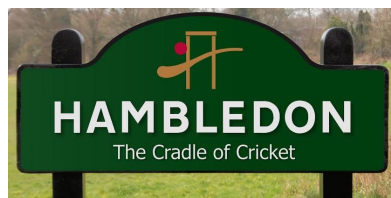
930. George House Planters

Proposal: that the PC should consider the three quotations for the supply of 4x Hampton Fibreglass planter pots (2x troughs 173cmx61cmx58cm; and 2x square 61cmx61cmx58cm; see below) and decide upon a preferred supplier. (Details to be e-mailed to all cllrs before the meeting.)



931. Village Entrance Signs

Proposal: that, following advice from the internal auditor, the PC should re-consider the three quotations for the supply and installation of three new cast metal village entrance signs & twinning signs (see below) and award the contract for this work. (Details to be e-mailed to all cllrs before the meeting.)



932. School/Church sign

Proposal: that the Clerk should seek quotations for the manufacture and installation of a cast metal School/Church wall-mounted sign; design previously approved by PC (see below).



933. Installation of oak bollards at bottom of Cams Hill and on B2150

Proposal: to instruct Joe Gordon to carry out the installation of the oak bollards as per his quote (agreed at the 02 March 2020 meeting; road opening licence to be discussed)

934. To discuss any part the PC should play in the Hambledon Greening Campaign.

935. To discuss any part the PC should play in the Parish Pollinator Pledge Initiative.
936. To discuss repair/re-positioning required for the milestone on the B2150.
937. To receive a report from the Hambledon Action Plan Team, and to discuss the potential issue of pedestrians maintaining social distancing within the Village, with narrow roads and moving traffic.
938. To receive a report from the Tennis Working Group.
939. To receive the playground inspections reports for 2020 and agree upon any subsequent action required.
940. Reports and Issues (for information only):
- VDS - draft Hambledon Village Design Statement has been finalised and formally submitted to the SDNPA: https://www.dropbox.com/s/hic5ydzzoz3bxvo/VDS%2004_2020%20hi-res.pdf?dl=0
 - Payment of £304.00 has been received from SDNPA CIL funds.
 - AQUIND - Cllr Quinn to provide an update.
 - Hambledon Business Group - Cllr Higham to provide an update.
941. Date and place of next meeting (Monday 06 July 2020 via Zoom; 7.30pm).
942. To exclude members of the public and press from Confidential Matters to be discussed.
943. To review applications for co-option onto the PC, and to elect a successful candidate.