



DRAFT MINUTES

Hambledon Parish Council
06 June 2022; 7.30pm; Hambledon Village Hall

PRESENT:

Cllr Mason (Chair); Cllr Thornton; Cllr Silcock; Cllr Dyson & Cllr Hand

In Attendance:

Mrs Joanna Tester (Clerk); Cllr Lumby (HCC; arrived 7.35pm); & four members of the public

Meeting started at 7.31pm

Item No.	Item	Discussion & Decision	Action
1619	Acknowledgements	Councillors paused and remembered in silence the contributions of Tom Gates and all other villagers who have passed away since the last meeting.	
1620	Apologies	Apologies received and accepted from Cllrs Quinn, Wallace & Weston.	
1621	Disclosable pecuniary interests	None.	
1622	Requests for dispensations	None received.	
1623	Public questions & comments	<p>Standing orders suspended for maximum 10 mins.</p> <p>A member of the public made the following comments:</p> <ul style="list-style-type: none"> • Thank you to organisers of Jubilee celebrations. • PC is entitled to representation on Village Hall Committee. [Cllrs advised that Cllr Quinn is the nominated rep.] • Update on the VH planning for solar panels - WCC Planning Dept has asked VH to submit a full application & is working closely with VH Committee. [Cllr advised re. SDNP technical note on small-scale technical installations. To be sent to VH Committee.] <p>A member of the public commented as follows on planning application SDNP/22/02556/FUL (item 1638):</p> <ul style="list-style-type: none"> • Planning app initially approved 2018. Project started but subsequently realised needed to re-apply as planning had lapsed. Hoping for the initiative to be up and running circa 1st July 2022. 	Clerk
1624	Resume standing orders	Agreed	

1625	District councillor's report & questions arising	No report received this month.	
1626	County councillor's report & questions arising	<p>Report received from Cllr Lumby & is available on PC website. Main points as follows:</p> <ul style="list-style-type: none"> • New leadership team at HCC - new leader Rob Humby; reshuffle of the HCC cabinet. • Homes for Ukraine update - as of 30/05/22, 60,977 visas have been issued for England; and 2,314 for Hampshire (of which 1,431 guests have arrived). Free bus pass travel to be made available. Communities can apply for grants of up to £5,000 to help Ukrainian families arriving - details are at https://www.hants.gov.uk/community/grants/grants-list/leaders-community-grants • Platinum Jubilee celebrations - have occurred across the county, including the lighting of beacons at the start of the four day holiday. Hampshire's Record Office (in Winchester) has been awarded listed status to commemorate Her Majesty's 70-year reign. • Grants available to help communities in need - deadline for applying for a community grant is 29 July 2022. Organisations wishing to find out more should go to the connect4communities website • £0.25 million investment fund for community energy projects - 'Revolving Community Energy Fund' will invest up to £25,000 for any individual community project being launched in Hampshire as part of the Community Energy Pathways project. For more information, email climatechange@hants.gov.uk <p>Additional points:</p> <ul style="list-style-type: none"> • Re. 20's plenty - consultation to be launched soon. Asking people to not ask for 20mph speed limits but to give evidence as to why they think 20mph would be a good thing and where. What is the positive impact hoped for? Major barrier is cost. What effect would 20mph limit have on issues of vehicle size and number? Cllr asked if PC vs residents will be asked to provide the evidence for the consultation? Cllr Lumby responded that as many people as possible should make a submission. • Cllr Silcock mentioned the Revolving Community Energy Fund as some members of the VH Committee were present. Clerk to forward details. 	Clerk
1627	Police/PCSO report	No report received.	
1628	Mins of previous meeting (09/05/22)	Agreed as a true record.	

1629	Clerk's progress report	<p>Parish Lengthsman: Upcoming visits as follows:</p> <ul style="list-style-type: none"> • 07/07/22 • 07/10/22 • 16/12/22 • 20/02/22 <p>19/05/22 - Lengthsman cut back overgrowth on footpath 15b, and cleaned gullies within pinch points on East St and Green Lane. Drain at bottom of Back Lane is covered in silt and requires clearing. Issues with flooding @ Brook Lane/Chidden Jn & bottom of Bury Lodge Lane - awaiting confirmation of work dates from HH. [CLERK TO SEND DETAILS TO CLLR LUMBY.]</p> <p>Electricity Supply for Christmas Tree at The Gardens: No update. [Installation of electricity supply connection by SSEN completed beginning of Dec. Placed on post behind salt bin, rather than on the low wall on the LHS boundary, for safety reasons (Clerk not informed until after the work had been completed). E-mail received from Fiona Churcher 07/12/21 - not happy with the installation as is; needs to be beneath the surface with a flush plate, as previously discussed. Clerk liaised with SSEN, who are happy to do this if WCC provide the plate and and it is within the slabbed area. If it needs to be located elsewhere, WCC contractors will need to complete the relevant trenching works. WCC electrician is liaising with SSEN contact.]</p> <p>UPDATE: Clerk has spoken to Cllr Weston who is willing to chase on the PC's behalf. Info e-mailed to Cllr Weston.</p> <p>Clerk's progress report (bus shelter): No update. Cllr Thornton currently working on the cork board.</p> <p>Reports & Issues (rattling manhole covers & cracks in tarmac): Automated message received 26/05/22: 'Your enquiry has been initially assessed, and we now need to undertake further investigations into the problem. We endeavour to undertake these investigations within two weeks, but this can be dependant upon weather conditions.'</p> <p>Hambledon Greening WG: Clerk asked to investigate with WCC whether the land between No 1 Stewarts Green & Green Lane could be used for a Hambledon Greening/PC/village project. Records show that Clerk e-mailed Fiona Churcher Sept 2021 with this request, but no response received. This e-mail has now been forwarded to Cllr Weston asking for assistance.</p>	Clerk
1630	Bank account	Bank balance - £58,508.22 (@ 01 June 2022; bank statement 142 will be forwarded to cllrs as soon as it is available).	Clerk
1631	Asset register	Resolved: that the PC approves the Asset Register as at 31 Mar 2022 (no amendments since last reviewed Oct 2021).	Clerk
1632	Annual Governance Statement 2021/22	Resolved: that the PC approves the Annual Governance Statement 2021/22.	Clerk
1633	Accounting Statements 2021/22	Resolved: that the PC approves the Accounting Statements 2021/22.	Clerk
1634	Annual Internal Audit Report 2021/22	<p>Resolved: that the PC approves the Annual Internal Audit Report 2021/22, and acknowledges the recommendations made within that report.</p> <p>The Clerk informed cllrs that the dates for the period for the exercise of public rights will be set as Monday 13 June to Friday 22 July 2022.</p>	Clerk

1635	Updated Documents	<p>Resolved: that the PC approves the following documents:</p> <ul style="list-style-type: none"> • Standing Orders (based on NALC’s model standing orders updated Apr 2022); • Financial regulations (no amendments since last reviewed Mar 2021); and • Terms of reference for Planning Committee (new document). 	
1636	Payment of accounts	<p>Mrs J C Tester Clerk salary (May 2022) £803.90</p> <p>NEST Clerk pension (May 2022) £ 64.74</p> <p>Hambleton Village Hall (May 2022) £ 46.25</p> <p>Do the Numbers Ltd (Internal audit) £240.00</p> <p>Mr Nigel Foster (HG website set up) £ 99.30</p> <p>Michael Farrell Tennis coaching (May 2022) £ 70.00</p> <p>[Clerk to ask Internal Auditor if costs for next year will be increased.]</p>	<p>Clerk</p> <p>Clerk</p>
1637	Planning applications	None received.	Clerk
1638	Planning apps received after 30/05/22	<ul style="list-style-type: none"> • SDNP/22/02475/FUL - Whitedale Farm East Street Hambleton Hampshire PO7 4RZ. Proposed ground mount PV arrays. [NO OBJECTION] • SDNP/22/02556/FUL - Rushmere Farm, Barn At Rushmere Lane Hambleton Hampshire PO7 4SG. The change of use of one former cattle yard building (Building B) and replacement of another on the same footprint (Building A) with associated building works, car parking and landscaping to form 5 no self-contained holiday. The siting of one yurt and one shepherds cabin. (Retrospective) [NO OBJECTION] • SDNP/21/06119/TCA - Weaverlands, West Street, Hambleton, Waterlooville, Hampshire, PO7 4SN. Trees stand in garden of weaverlands) 5 trees on boundary between weaverlands and no 12 the maltings - 1 birch, 1 rowan, 2 hazel, 1 ash - Fell to ground level. 2x semi mature sycamore on boundary between weaverlands and no 14 the maltings - fell to ground level. [NO COMMENTS] 	
1639	Planning decisions	Noted.	
1640	BSWG	No report received. Nothing new to report.	
1641	Tennis WG	No report received but Clerk confirmed that final profit for fundraiser will be circa £3k.	
1642	Flood Action Group	No report received as outside of flood season. [Clerk to remove as a standing item and reintroduce Oct 2022.]	Clerk

1643	Traffic & Pedestrian Safety WG	<p>Cllr Silcock reported the following:</p> <ul style="list-style-type: none"> • Contact has been made with Denmead PC re their initiative. • Hoping for WG meeting next week. • Cllr Silcock asked which parishes are doing well in terms of gathering data etc and can HPC learn from them? Cllr Lumby confirmed that those with SIDS have lots of data & he will speak directly to Cllr Silcock re. details of those parishes. HPC would like to borrow/hire a SID. Cllr Thornton commented that ideally the PC would like a small, discreet device with no speed indicator. The SDNP <i>Roads in the South Downs</i> publication has a section on how villages should conduct the traffic recordings, but very little actual support appears to be offered. Cllr Lumby commented that HCC may have a small box device that could be borrowed. Meeting of Cllrs Lumby, Silcock & Thornton to be arranged. 	
1644	Play & playground Re-vamp WGs	<p>Cllr Dyson reported the following:</p> <ul style="list-style-type: none"> • WG Meeting planned for Tues. 14th June. Hoping to identify preferred supplier. • Funding - Cllr Dyson looking at appropriate grant streams. • Noted that it will be important to look first-hand at work carried out by preferred supplier. 	
1645	Supplier for Village Hall Playground Re-vamp	<p>Withdrawn: the Play & playground Re-vamp WG did not receive all required information in time to make a fully considered recommendation to Council, hence requested that this item be postponed to the next full PC meeting.</p>	
1646	Hambledon Greening WG	<p>No report received this month (full report submitted for the APM last month).</p>	
1647	Platinum Jubilee Celebrations WG	<p>The Clerk reported the following:</p> <ul style="list-style-type: none"> • Fantastic four-days of celebrations enjoyed by many. • Proceeds not yet calculated fully. To be reported asap. • Film was unfortunately not popular and was cancelled. Martyn Kille has requested costs are covered by PC - circa £135 (PC had previously agreed to underwrite it). 	
1648	Ordinary Meeting Day & Venue	<p>Resolved: that the decision made at the previous PC meeting (item 1594) to move the ordinary meetings of the PC to the first Wednesday of the month is reversed. Ordinary monthly meetings will remain in the VH at 7.30pm on the first Monday of the month. [Decision was based on Cllr Quinn having other commitments on Wednesday evenings, and the unavailability of the VH Meeting Room at the required time.]</p>	
1649	Annual Meeting of the Parish	<p>Resolved: that the PC has reviewed the Annual Meeting of the Parish and commented as follows:</p> <ul style="list-style-type: none"> • Very few people attended (circa 25). • Very PC-led. [It was noted that in the year before the pandemic, village groups & societies were invited by the PC to take part but the suggestion wasn't well received & didn't happen.] • Cllr Lumby commented that the most well-attended parish meetings were ones where the Deputy Police Commissioner attended. Something to consider for next year? 	

1650	Reports & Issues	<ul style="list-style-type: none"> Commonwealth Games Queen's Baton Relay is due to pass through Hambledon on Weds 6th July. At circa 2.30pm the Baton will visit Broadhalfpenny Down and will be run around the outfield by a number of runners. Parishioners welcome to attend. 	
1651	Date/time of next meeting	<ul style="list-style-type: none"> Mon 4th July 2022 at Hambledon VH; 7.30pm. 	
1652	Confidential matters	Members of the public/press were asked to leave. No confidential matters were discussed.	

The meeting closed at 8.29pm

Signed:

Signed:

Cllr Neil Mason (Acting Chair)

Joanna Tester (Clerk)

Dated:

Dated: