



30th Sept 2025

To All Members of the Council

You are hereby summoned to attend the Meeting of Hambleton Parish Council which will be held on Monday 6th Oct 2025 in the Meeting Room at Hambleton Village Hall, West Street, Hambleton, PO7 4RW, commencing at 7.30pm, for the purpose of transacting the following business.

Yours faithfully

Joanna Tester

Mrs Joanna Tester
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**Agenda for the Meeting of
HAMBLETON PARISH COUNCIL**

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND
PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION
OF THE COUNCIL FOR A MAXIMUM OF TEN MINUTES**

2767. Acknowledge the sad passing of any villagers since the previous PC meeting.

2768. Apologies for absence.

2769. Declarations of disclosable pecuniary interests on items on the agenda.

2770. To consider requests for dispensations.

2771. Standing orders suspended for no more than ten minutes, to allow for public question time.

2772. Resume standing orders.

2773. To receive a report from the Hambleton Greening Working Group.

2774. To receive District Councillor's report (if available) and questions to District Councillor arising from report.

2775. To receive County Councillor's report (if available) and questions to County Councillor arising from report.

2776. Approval of the minutes of the previous meeting of the PC held 01 Sept 2025.

2777. Parish Clerk's progress report (for information only).

2778. BASS and Finance Working Group Members

Proposed: that the PC appoints at least one further BASS WG member (and assigns one member as Chair), and at least one further Finance WG member (and assigns one member as Chair). One councillor will also need to resume responsibility for lead on Remembrance Sunday and torch-light procession (annually in August).

2779. Review of PC website accessibility statement

Proposed: that the PC reviews the website accessibility statement and agrees on any updates as drafted.

2780. Conclusion of audit

Proposed: that the PC should approve the annual return, including the external auditor certificate for y/e 31/03/25.

2781. Bank account balance as of 30 Sept 2025 - **£77,189.31** (Cllrs will be provided with bank statement 190 (01 Sept to 30 Sept 2025) as soon as it becomes available.)

2782. Bank Account Signatory

Proposed: that the PC approves the addition of Cllr Mills-Goodlet as a signatory on the PC bank account, with access to view the account, & authorise (VA).

2783. Grant applications

Proposed: that the PC considers the grant request from Hambledon Village Hall for £682.00 to assist with grounds maintenance.

2784. Q2 Financial Report/Statements

Proposed: that the PC receives and approves the financial report and statements for Q2 2025/26.

2785. E-mail service

Proposed: that the PC agrees whether to remain with X-Net Services Ltd at the end of the current contract in November 2025 (an increase from £50 + VAT/annum to £100 + VAT/annum), or to look at alternative providers.

2786. Asset register & insurance pre-renewal questionnaire

Proposed: that the PC receives and approves the updated asset register (no revisions) and pre-renewal questionnaire which will inform any changes to the PC's insurance policy at renewal (01/12/25).

2787. Payment of Accounts for Sept 2025:

Payee	Description	Amount (£)	Chq No/BACS Ref
PC			
Mrs J C Tester	Clerk salary Sept 2025	£993.14	Paid by SO 28/09/25

NEST	Clerk pension Sept 2025	£81.13	Paid by DD
Mrs J C Tester	Clerk expenses Sept 2025 (overtime - 6 hrs @ £15.56/hr & additional HP Ink charges)	£105.61	To be paid by BACS
Hambledon Village Hall	Hall hire Sept 2025	£32.50	To be paid by BACS
Biffa	Recycling bin collection Sept 2025	£111.06	Paid by DD 27/09/25
JH Tree Services Ltd	Village maintenance Sept 2025	£375.00	Paid by DD 01/10/25
BDO	External audit for 2024/25	£378.00	To be paid by BACS
Royal British Legion	Donation	£30.00	To be paid by BACS
Carter Jonas	Glebeland rent 2025/26	£600.00	To be paid by BACS
Defibstore Ltd	Replacement defib pads	£79.20	Paid by DD 25/09/25
Tennis			
Sam Richie	Tennis coaching Aug & Sept 2025	£120.00	To be paid by BACS
Moritz Flohr	Tennis coaching Sept 2025	£40.00	To be paid by BACS
Alfie Goodwin-Hudson	Tennis coaching Sept 2025	£40.00	To be paid by BACS

2788. Planning Applications

- SDNP/25/03338/FUL - The Vineyard, East Street, Hambledon, Hampshire, PO7 4RY. Change of use of Mill Down House from residential (Use Class C3) to business use (Use Class E(g)) with ancillary short-stay accommodation for staff and vineyard / winery workers.
- SDNP/25/03662/HOUS - Blake Cottage , Green Lane, Hambledon, Hampshire, PO7 4SY. Two storey side extension and single storey rear extension to replace conservatory.Replacement windows, roof covering, fascia, soffits and rainwater goods. Existing outbuilding reduced in scale.
- SDNP/25/03758/PNTEL - Land Off, Rushmere Lane, Denmead, Hampshire, 28 days notice - in accordance with Regulation 5 of the Electronic Communications Code (Conditions and Restrictions) Regulations 2003 (as amended). Part 16 of Schedule 2 of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended). H3G Ltd Greenfield-based upgrade at proposed base station upgrade at VINNELLS WOOD, RUSHMERE LANE, DENMEAD, WATERLOOVILLE, HAMPSHIRE, ENGLAND, PO7 6HB. The proposal is to install 1. no GPS Node, Cabin room upgrade, ancillary reworks thereto.
- SDNP/25/03474/TCA - Hollybank, West Street, Hambledon, Hampshire, PO7 4RW. T1 Large beech located in the rear garden to be reduced overall by around 25-30% to appropriate growth points to create a balanced uniform canopy and crown lift 5m from ground level to maintain size and allow additional light to the neighbouring property. T2 Hornbeam is located at the top of the garden to be reduced in height and

neighbouring face to allow more light to the neighbouring property, retaining the clients side of the tree. T3 Fell Variegated sycamore located at the front of the property to ground level due to wanting to make use of the area and plant alternative species.

- SDNP/25/03580/TCA - Vine Cottage, West Street, Hambledon, Hampshire, PO7 4RW. The trees are located on the back boundary of the garden. To crown reduce 1no Maple tree by 20% (1.5m). To crown reduce 1no Silver birch tree 20% (1.5m).
- SDNP/25/03849/TPO - Highbury Thatch, Green Lane, Hambledon, Hampshire, PO7 4SY. T1 - Beech (left tree). Crown raise to 5 metres above ground level. Leaving major limbs Intact. T2 - Beech (right tree). Remove lower most limb. Crown raise the remaining low limbs, by pruning the sub-branches that hang down, to reduce weight and allow clearance beneath the tree.
- SDNP/25/03860/TCA - Bulpitts Cottage, Green Lane, Hambledon, Hampshire, PO7 4SS. 1x Beech in rear garden crown reduce by 2meters to previous pruning points as part of on going preservation of the tree.

2789. To discuss any planning applications that are received after 30/09/25 and require consideration at this meeting.

2790. Planning Decisions:

- SDNP/25/01771/LIS - Rosemead, Vicarage Lane, Hambledon, Hampshire, PO7 4RP. (AMENDED PLANS AND INFORMATION 05.08.25) An alteration to the approved drawings for SDNP/23/03507/ LIS. The proposal is to change the concealed valley flat roof from lead to single ply membrane (dark grey finish) and to change the bay window flat roof from lead to zinc standing seam (quartz finish). To omit the 2no. roof lights from the east face of the pitched clay tile roof. [APPROVED.]
- SDNP/25/02783/LIS & SDNP/25/02784/HOUS - Verney Cottage, East Street, Hambledon, Hampshire, PO7 4RX. Alterations to the rear and roof of the existing garage / workshop storage / ancillary building in order to revise the defective existing roof structure and provide garden room, utility boot room, storage and bicycle area and revised first floor attic roof plan and associated works. [APPROVED.]
- SDNP/25/03197/TCA - Verney Cottage, East Street, Hambledon, Hampshire, PO7 4RX. Eucalyptus Removal - Verney Cottage. [RAISE NO OBJECTION.]

2791. To receive a report from the Flood Action Group. To include an update on response to latest communication (in particular the ‘buddy system’) and to agree on further communication with residents, including resource information.

2792. Remembrance Sunday

Proposed: that the PC discusses and agrees upon plans for Remembrance Sunday Nov 2025.

2793. To receive a report from the BASS Working Group.

2794. To receive a report from the Tennis Working Group.

2795. Tennis court maintenance

Proposed: that councillors decide between the following two options for court maintenance (as offered by Tennis Court Services):

1. jet clean and moss treatment spring 2026 (£460 + VAT); or
2. x2 moss treatments autumn/winter 2025 and spring 2026 (£460 + VAT).

2796. Tennis administration

Proposed: that councillors discuss a potential increase in fees for 2025/26; & approve the introduction of a new parent/carer declaration form.

2797. To receive an update from the Play Working Group.

2798. Reports & issues (for information only):

- SDNPA CIL funding bid unsuccessful. New round opens 03/11/25.

2799. Date and place of next meeting (03 Nov 2025 at Hambledon VH; 7.30pm).

2800. To exclude members of the public and press from confidential matters to be discussed.

2801. Co-option of PC members.