



29th May 2019

To All Members of the Council

**You are hereby summoned to attend the Meeting of the Hambledon Parish Council which will be held on Monday 03 June 2019 at Hambledon Village Hall, West Street, Hambledon, PO7 4RW commencing at 7.30pm, for the purpose of transacting the following business.**

Yours faithfully

*Joanna Tester*

Joanna Tester  
Parish Clerk

[www.hambledon-pc.gov.uk](http://www.hambledon-pc.gov.uk)

Email: [clerk@hambledon-pc.gov.uk](mailto:clerk@hambledon-pc.gov.uk)

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND  
PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION  
OF THE COUNCIL FOR A MAXIMUM OF TEN MINUTES**

- 630. Acknowledge the sad passing of any Villagers since the previous PC meeting.
- 631. Apologies for absence.
- 632. Declarations of Disclosable Pecuniary Interests on Items on the Agenda.
- 633. To consider requests for dispensations.
- 634. Standing Orders suspended for no more than ten minutes, to allow for public question time (non-School Travel Plan business only).
- 635. Resume Standing Orders.
- 636. To receive District Councillor's report (if available) and questions to District Councillor arising from report.
- 637. To receive County Councillor's report (if available) and questions to County Councillor arising from report.
- 638. To receive Police/PCSO report (if available).

639. To receive an update from Cllr Humby and Sarah Lees (HCC; Travel Plan Advisor) on progress made with the Hambledon Primary School Travel Plan.

640. Standing Orders suspended for no more than 10 minutes, to allow for public question time (School Travel Plan business only).

641. Resume Standing Orders.

642. Approval of the minutes of the Annual Meeting of the PC held 13 May 2019 and reconvened 17 May 2019, and also the Annual Meeting of the Parish held 23 May 2019.

643. Parish Clerk's progress report (for information only).

644. Bank account balance as of 29 May 2019 - **£44,872.80** (councillors will be provided with a copy of bank statement no. 094, 02 May 2019 to 01 Jun 2019 as soon as it becomes available).

645. Payment of accounts for May 2019:

Payee	Description	Amount (£)	Chq No/BACS Ref
<b>PC</b>			
Mrs J C Tester	Clerk salary (May 2019)	£664.31 (salary) £40.00 (office allowance) £1.50 (printing allowance) LESS £33.22 (5% pension contribution) LESS £0.46 (NI contribution) <b>Total £672.13</b>	Paid by SO 29/05/19
NEST	Clerk pension (May 2019)	PC contrib; 3% of basic salary): £19.93 Plus (Clerk contrib.): £33.22 <b>Total £53.14</b>	Paid by DD
Mrs J C Tester	Clerk's expenses (May 2019)	Additional printing costs for APM (May 2019) <b>Total £9.00</b>	To be paid by BACS
HMRC	Clerk's NI contribution (May 2019)	<b>£0.46</b>	To be paid by BACS
Village Hall	Hall hire (May 2019)	<b>£60.00</b>	To be paid by BACS
B C Martin	Grounds maintenance/cleaning (May 2019)	<b>£110.00</b>	To be paid by BACS

Murray Mahon	Reimbursement for printing by Hello Print of VDS copies for Annual Meeting of the Parish.	<b>£37.45</b>	Paid by BACS 29/05/19
Victim Support Hampshire & IOW	Grant	<b>£50.00</b>	To be paid by BACS
Hambledon Man Shed	Grant for 2019/20	<b>£200.00</b>	To be paid by BACS
Peoples Market	Refreshments for Annual Meeting of the Parish 2019	<b>£46.92</b>	To be paid by BACS
James Craven	Tennis coaching May 2019 (04 to 25 May)	<b>£280.00</b>	To be paid by BACS

#### 646. Planning Applications

Reference	Address	Proposal
SDNP/19/02398/HOUS	Dower House East Street Hambledon PO7 4RZ	Domestic extension and new single storey outbuilding [comments due by 19/06/19].
SDNP/19/01778/FUL	Windmill Down Farm Church Lane Hambledon PO7 4RT	Replacement machinery store, and workshop building.

647. To discuss any planning applications that are received after 29 May 2019, that require consideration at this meeting.

#### 648. Planning decisions

Reference	Address	Proposal	Decision
SDNP/19/00138/PRE	Mobile Home Old East Hoe Down Green Lane Hambledon Hampshire PO7 4SY	Change of use from holiday accommodation to permanent residential accommodation.	Pre-app advice given

649. To receive a report from the Village Improvements Project Working Group.

650. Heritage Finger Post Signs (deferred from 17 May 2019 PC meeting; with reference to two outstanding contracts: finger-post signs and Church/School sign).

**Proposal:** that the Clerk should formally write to the contractor requesting that both jobs are to be completed by close of business Wednesday 31 July 2019. Should this not happen, both contracts will be terminated, and the PC will re-tender for the outstanding work.

651. Street Name Signs (deferred from 17 May 2019 PC meeting)

**Proposal 1:** that the PC resolves to implement the decision of the Council on 01 April 2019 to purchase road signs in a multi-tranche approach with the PC reviewing each tranche in turn, including the list of signs for that tranche.

**Proposal 2:** that the PC approves the first tranche of five street name signs for the above contract, as recommended by the VIPWG, as follows:

- Green Lane x2 (Green Man & Hambledon Barn walls)
- West Street x3 (Bumblebee Cottage, Green Man & Hambledon Barn walls)

652. To receive a report from the Tennis Working Group (deferred from 17 May 2019 PC meeting).

653. To discuss requirements for re-printing of village leaflets and walking booklets (deferred from 17 May 2019 PC meeting).

654. Review arrangements and emerging issues from the Annual Meeting of the Parish (23/05/19).

655. Review meeting arrangements for Annual Meeting of the Parish and May/June meetings.

656. Reports and Issues (for information only):

- **Southern Water, South East Water & Portsmouth Water Stakeholder Workshops** – Botley Park Hotel; 15/07/19

657. Date and place of next meeting (Monday 01 Jul 2019 at Hambledon Village Hall, 7.30pm).

658. To exclude members of the public and press from Confidential Matters to be discussed.