



DRAFT MINUTES

Hambledon Parish Council

06 September 2021; 7.30pm; Hambledon Village Hall

PRESENT:

Cllr Quinn (Chair); Cllr Mason; Cllr Twiney; Cllr Silcock; Cllr Thornton & Cllr Dyson

In Attendance:

Mrs Joanna Tester (Clerk); Cllr Weston (WCC; left 7.43pm); Cllr Lumby (HCC; arrived 8.17pm; left 8.33pm); & one member of the public

Meeting started at 7.32pm

Item No.	Item	Discussion & Decision	Action
1334	Acknowledgements	Councillors paused and remembered in silence the contributions of Penny Hubbard, John Spiller and all other villagers who have passed away since the last meeting.	
1335	Apologies	Apologies received and accepted from Cllr Lumby (who has to attend Whitely Town Council meeting first & will therefore be late); Cllr Gemmell; Sue Crossley & Penny Mahon (Hambledon Greening).	
1336	Disclosable pecuniary interests	Cllr Twiney - item 1347 (grant to Hambledon PCC) Cllr Mason - item 1349 (planning applications) SDNP/21/03169/FUL (Hambledon Vineyard)	
1337	Requests for dispensations	None received.	
1338	Public questions & comments	Standing orders suspended for maximum 10 mins. It was agreed that since the member of the public in attendance wished to comment on a planning application only, this would be done at the relevant time during agenda item 1349.	
1339	Resume standing orders	Agreed	

1340	District councillor's report & questions arising	<p>Report received from Cllr Weston & will be made available on the PC website. Main points as follows:</p> <ul style="list-style-type: none"> • Further Covid-19 grant programmes launched - two additional grant schemes; aimed at businesses & organisations impacted by Covid: <ul style="list-style-type: none"> - COVID-19 Business Challenges (CBC) grant visit: https://www.winchester.gov.uk/business/business-grants Deadline for applications Mon 27 Sept 2021. - Transformation, Adaptations and Diversification (TAD) grant. Deadline for TAD applications Mon 13 Sept. [Clerk to pass info to Hambleton Connected.] • Small grants - up to £500 available to local voluntary and community groups for one-off pieces of expenditure if on projects, equipment and other items. [Clerk to speak to Small Grants Team re. grants towards a piece of play equipment for VH play area.] • Fly-tipping - 900 cases already reported this year. WCC is installing CCTV cameras around the district on a rolling programme. If you find any rubbish and there is no sticker on it please report it to www.winchester.gov.uk, on the Your Winchester App or by phoning 0300 300 0013. • Climate change - increased occurrence & severity of high rainfall events & droughts. There are a no. of natural flood management methods that everyone can do; most effective in this area is ditch management/re-profiling. See report for full details & for info on riparian responsibilities visit Reducing flood risk Hampshire County Council (hants.gov.uk) <p>[Cllr Weston to forward Natural Flood Management document to Clerk.]</p> <p>Cllr comments:</p> <ul style="list-style-type: none"> • Hambleton's Village Design Statement goes to committee this Thurs. 12th Sept. • Hants Highways currently failing to carry out ditch maintenance. Himalayan Balsam issue has been reported but no action to date. 	Clerk Clerk
1341	County councillor's report & questions arising	<p>Report received from Cllr Lumby & will be made available on PC website. Main points as follows:</p> <ul style="list-style-type: none"> • Return to school measures - guidance has been issued to parents/carers as children return to school and face-to-face learning. [Clerk to send out on Village e-mail.] • County deals ('levelling up' across the UK to benefit local communities) - HCC has registered interest to be one of the early pilots. • Afghan refugee support - HCC is working with district councils, NHS, support providers & local charities to help re-settle a no. of families into longer term accommodation. Temporary accommodation is also being procured. For more info on donations visit Community First website: https://www.cfirst.org.uk/donating-to-help-afghan-evacuees/ and they can be emailed with offers of practical support at support@cfirst.org.uk. For offers of accommodation, the County Council is working with district councils to establish a co-ordinations process. <p>Comments/questions raised for Cllr Lumby:</p> <ul style="list-style-type: none"> • The PC needs support re. lack of Highways action on Big Pipe headwall & ditch clearance. • Grants for play equipment? Should have circa £1k available. Clerk to formally apply on-line. 	Clerk Clerk

1342	Police/PCSO report	Not received	
1343	Mins of previous meeting (28/06/21)	Agreed as a true record	Clerk
1344	Clerk's progress report	<p>Parish Lengthsman Agreement Work schedule for this financial year is as follows:</p> <ul style="list-style-type: none"> • 19/10/21 • 05/01/22 • 25/02/22 <p>Work completed during 10/08/21 visit:</p> <ul style="list-style-type: none"> • Fingerpost @ Brook Ln/Chidden Ln junction cleaned & bridal way cleared.. • Vegetation cleared around 30mph sign/s on Well Hill. • Vegetation cleared around Milestone. • Cleared drain bottom of Back Ln. • Strimmed traffic-calming cycle-through & in front of parish sign near HV entrance. <p>Hambledon Vineyard (HV) Liaison meeting - Cllr Mason has e-mailed HV with possible dates. No progress to date. [UPDATE: HV has suggested either 14th, 15th, or 21st Sept. Cllr Mason to liaise. Cllrs discussed possibility of visiting new building to see progress or suggesting an update with photos is published in the next edition of the Hambledonian.]</p> <p>V/H Play Equipment Agenda item 1357.</p> <p>HCC Report (Old Forge Tea Room Headwall) Agenda item 1354.</p> <p>Reports & Issues (Bus Shelter) Delay on installation due to issue with availability of materials. Now received and being treated. Supplier has met with Cllr Thornton to discuss possible requirement for a concrete base. [UPDATE: installation planned for w/c 06/09/21.]</p> <p>School/Church Sign Final screw has been painted over but no invoice received yet from J Blackman despite numerous prompts. To continue chasing. PCC to consider contribution to costs once work completed & paid for. [UPDATE: Cllrs content to approve payment to J Blackman without invoice, based on formal quote and confirmation from Cllr Mason that work has been completed to a satisfactory standard.]</p> <p>Hambledon Greening Campaign Agenda item 1359.</p> <p>Parish Pollinator Pledge Initiative Andrew Davidson (Countryside Services) e-mailed 11/08 as new point of contact. Cllr Quinn liaising re. first meeting. Hambledon Greening WG to be involved.</p> <p>Reports & Issues (Manhole covers) Noisy manhole covers have been replaced. Clerk to double-check with residents and remove from report if satisfactory. [Remove form report.]</p> <p>Electricity Supply for Christmas Tree at The Gardens WCC has now given consent (ref. Fiona Churcher, 29/07/21). SSEN has issued an unmetered supply certificate. Clerk & Cllr Thornton liaising with Paul Fitzgerald @ SSEN re. installation. Cllr Thornton liaising with Fiona Churcher re agreement between WCC & HPC for erecting the Christmas tree (25/08/21).</p> <p>Traffic Review - Survey Agenda item 1355.</p> <p>Annual Meeting of the Parish (Cyclists) Clerk has contacted nine local cycling clubs so far and received six responses to date. Overall, response is very positive.</p> <p>Fly-tipping No update at present on Hambledon being included in camera initiative.</p> <p>The Queen's Platinum Jubilee Party 2022 No volunteer organisers yet to come forward. [UPDATE: Cllr Quinn may have a lead.]</p>	<p>Cllr Mason</p> <p>Clerk</p> <p>Cllr Quinn</p> <p>Clerk</p> <p>Clerk/Cllr Thornton</p> <p>Cllr Quinn</p>
1345	Bank account	Bank balance - £40,593.65 (@ 01 Sept 2021; bank statement 130 has forwarded to cllrs).	Clerk

1346	Q1 Financial Reports & Statement	<p>Resolved: that the PC approves the Q1 financial report, financial statement and Better Streets report for 2021/22.</p> <p>Cllr queried whether the full £3k flood reserve was still necessary. Cllrs advised that level of risk of flooding unchanged; Big Pipe not yet proven; & funds need to be readily available for purchasing/hiring pumping equipment in an emergency (pumping flooded cellars into BP etc.)</p> <p>Formal thanks to Clerk for good, clear reports.</p>	Clerk
1347	Grant to Hambledon PCC	<p>Resolved: that the PC approves the request from Hambledon Parochial Church Council for a £600.00 grant to assist with maintenance of the churchyard. [Cllr Twiney, as PCC Treasurer, did not partake in discussion/voting.]</p>	Clerk
1348	Payment of accounts	<p>Mrs J C Tester Clerk salary (July 2021) £ 779.66 Mrs J C Tester Clerk salary (Aug 2021) £ 779.66 NEST Clerk pension (July 2021) £ 62.40 NEST Clerk pension (Aug 2021) £ 62.40 B C Martin Grounds maintenance/cleaning (July & Aug 2021) £ 240.00 HMRC Clerk's NI £ 44.40 Hambledon Menshed Final annual grant payment £200.00 Hambledon Village Hall Hire 28/06/21 £ 20.00 James Houlberg Tennis Coaching 26/06 to 24/07 £350.00 James Houlberg Tennis Coaching Aug 2021 £250.00 Mr F J C Luard Reimbursement for new tennis balls £ 59.99</p>	Clerk
1349	Planning applications	<ul style="list-style-type: none"> • SDNP/21/03987/FUL - Litywood Acres Green Lane Hambledon Waterlooville Hampshire PO7 4SX. Conversion of the existing structure, The Old Goat Shed to an independent 4 bedroom dwelling with small western extension for utility and access door, with associated fencing and hedging. <p>Member of public commented as follows:</p> <ul style="list-style-type: none"> - Multigenerational (younger generations to live in the new dwelling). <p>[Resolved: that the PC supports this application but asks that it is called in by WCC Planning Committee. Cllrs voted unanimously for.]</p> <ul style="list-style-type: none"> • SDNP/21/03169/FUL - Hambledon Vineyard East Street Hambledon Waterlooville Hampshire PO7 4RY. Change of use of bottle store to preparation room and construction of a new personnel door and two high level windows. [NO OBJECTION.] [Cllr Mason did not partake in discussion/voting.] 	Clerk

1349 cont.	Planning applications cont.	<p>The following applications had deadlines in advance of this meeting, hence comments (in []) were agreed by the Planning Committee and have already been submitted by the clerk:</p> <ul style="list-style-type: none"> • SDNP/21/03497/FUL - Old East Hoe Down Green Lane Hambledon PO7 4SY. Replacement of existing dilapidated mobile caravan home. [Hambledon Parish Council has no objection to this planning application.] • SDNP/21/03521/FUL - Whitedale Farm East Street Hambledon PO7 4RZ. Proposed Conversion of Redundant and Disused Agricultural Building into Residential Dwelling; Associated Curtilage and Landscaping. [Hambledon Parish Council has no objection to this planning application. The Council does, however, ask <ul style="list-style-type: none"> ● for a condition that no new barn should be allowed on the site for at least ten years; and ● that an agricultural occupation condition should be applied to this conversion.] • SDNP/21/03584/HOUS - Litheys Hill House Green Lane Hambledon PO7 4SX Proposal: Single storey rear extension and two storey side extension. [Hambledon Parish Council has no objection to this planning application.] 	
1350	Planning apps received after 31/08/21	None received.	
1351	Planning decisions	Decisions noted. It was also noted that pre-app advice had been given with regards to Little Mead, East Street, PO7 4RX (SDNP/21/02003/PRE).	
1352	BSWG	<p>No report received. Cllr Thornton reported the following:</p> <ul style="list-style-type: none"> • JKE contracts - delays due to problems with foundry. New foundry found in Sussex but costs likely to be higher. May be necessary for contract values to be reviewed. Cllrs agreed to approach on a case-by-case basis. • Cllrs Thornton & Silcock met with Veronica Craddock (SDNP) 06/09/21. Very positive. Cllr Thornton to forward her strategy report. <p>[Cllr Quinn has asked that all WGs start thinking about future plans, budgets etc.]</p>	All cllrs
1353	Tennis WG	<p>Report received from Frank Luard & sent to cllrs in advance of the meeting. Main points as follows:</p> <ul style="list-style-type: none"> • New 'tennis' year starts end Sept. 2021. • Finances currently in credit. • Grant application for £2,021 successful (Hampshire & IOW Community Foundation). • Likely to need a new coach end of Dec. <p>Resolved: that Cllr Silcock & the Clerk re-assess the tennis Terms of Reference and Safeguarding policy and present them for approval at Oct 2021 PC meeting.</p>	Cllr Silcock/ Clerk

1354	Flood Action Group	<p>Report received from Jan Jarvie (Chair, FAG). Main points as follows:</p> <ul style="list-style-type: none"> • Headwall, catchment basin, ditch & road gullies - HCC maintenance of these areas has not yet commenced, nor updates received. Himalayan Balsam growing in the ditch has been reported to HCC as a matter of urgency. Yet to be removed. • Noisy manhole covers - bottom of Back Lane has been resolved. Others on East and West St have not. May be due to a lack of subcontractors. <p>[UPDATE: Cllrs confirmed that all issues have been resolved.]</p>	
1355	Traffic & Pedestrian Safety WG	No report received. Cllr Silcock advised that no updates to report, other than that already discussed in Cllr Thornton's report, item 1352 (BSWG).	
1356	Play WG	Cllr Silcock confirmed nothing to report.	
1357	Hambledon Playgrounds Re-vamp WG	<p>No report received. Update from Cllr Silcock as follows:</p> <ul style="list-style-type: none"> • £1693.32 raised from Calor Crowdfunding. • Mtg 19/08/21 with Cllrs Silcock & Dyson, and Fran Pilcher. Main conclusion was that WG needs to clarify exactly what it hopes to achieve before more work is done. Cllrs discussed various merits of either carrying out remedial work piecemeal as and when funds are raised (e.g. starting with replacing the VH play area surface), or surveying villagers & using results to produce a master plan and fundraising target. • Cllrs agreed that this WG should be incorporated into the main Play WG. 	
1358	Village Play Areas	Resolved: that the play areas at the Village Hall and Stewarts Green should remain open (based on Mar 2021 risk assessment and any subsequent advice/info received). Monthly reviews to discontinue unless there is a change in the Covid restrictions.	
1359	Hambledon Greening WG	<p>Summary of HG activities over the summer received from Sue Crossley. Main points as follows:</p> <ul style="list-style-type: none"> • April - launch of Re-wilding Campaign; wild seed packets distributed via Hambledonian; links with Eco Church est. • May - public meeting with speakers on retrofit & community energy; and litter pick. • June - flora walk. • July - insect walk planned but cancelled twice due to weather (now planned for during the Greening Fair); and progression of retrofit. • August - stand at Hort Show. • September - Greening Fair planned; HGC meeting planned for later in Sept to further retrofit & sustainability. • Grants - HCC 'Climate Change Together' grant only covers waste at source, not further recycling. • October - visit to Sustainability Centre planned to see buildings renovated under retrofit. • November - considering further litter pick. [PC supportive. Clerk to check availability of equipment with Id Verde & speak with previous organisers to see if they would organise again.] 	Clerk

1360	Co-option of Cllr	Resolved: that the Clerk proceeds with advertising the position of co-opted councillor.	Clerk/Cllr Quinn
1361	Reports & Issues	<ul style="list-style-type: none"> • Meeting of Southern Parishes Group 12 July 2021 - unfortunately, Cllr Quinn was unable to attend. • Hambledon Bonfire/Fireworks - planned for Sat 6th Nov 2021. Risk assessment has been sent to PC insurers. 	
1362	Date/time of next meeting	Mon 4th Oct 2021; 7.30pm; to be held in Hambledon V/H (<u>Meeting Room</u>).	
1363	Confidential matters	<p>There were no members of the public in the room. There were no confidential matters to be discussed.</p> <p>PC members sent best wishes to ex-councillor, Tony Higham.</p>	

The meeting closed at 9.21pm

Signed:

Cllr Paul Quinn OBE (Chair):

Dated:

Signed:

Joanna Tester (Clerk):

Dated: