



2nd Dec 2020

To All Members of the Council

**You are hereby summoned to attend an online meeting of Hambledon Parish Council for the purpose of transacting the following business.**

Yours faithfully

*Joanna Tester*

Mrs Joanna Tester  
Clerk, Hambledon PC  
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**Agenda for the Meeting of**  
***HAMBLEDON PARISH COUNCIL***

**To be held online on Monday 7th Dec 2020 at 7.30pm**

**LOGIN – please follow these instructions:**

Topic: Hambledon PC Dec 2020  
Time: Dec 7, 2020 7:30 PM London

Join Zoom Meeting  
<https://us02web.zoom.us/j/81618761101?pwd=OHO4d0d4b1hrdGZ2S0djeXU5K2hiUT09>

Meeting ID: 816 1876 1101  
Passcode: 221318

**Please e-mail the clerk at [clerk@hambledon-pc.gov.uk](mailto:clerk@hambledon-pc.gov.uk) if you are having any problems logging in.**

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND  
PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION  
OF THE COUNCIL FOR A MAXIMUM OF TEN MINUTES**

1078. Acknowledge the sad passing of any Villagers since the previous PC meeting.
1079. Apologies for absence.
1080. Declarations of Disclosable Pecuniary Interests on Items on the Agenda.
1081. To consider requests for dispensations.
1082. Standing Orders suspended for no more than ten minutes, to allow for public question time.
1083. Resume Standing Orders.
1084. To receive District Councillor's report (if available) and questions to District Councillor arising from report.
1085. To receive County Councillor's report (if available) and questions to County Councillor arising from report.
1086. To receive Police/PCSO report (if available).
1087. Approval of the minutes of the previous meeting of the PC held 02 Nov 2020.
1088. Parish Clerk's progress report (for information only).
1089. Bank account balance as of 01 Dec 2020 - **£43,627.37** (Cllrs will be provided with bank statement 118, 02 Nov 2020 to 01 Dec 2020, as soon as it becomes available.)
1090. Clerk's salary - back-pay  
**Proposal:** that the PC approves the back-pay of £1,583.28 in the Clerk's salary (June 2017 to Nov 2020) to reflect the correct rate of pay based on SCP level 21 (equivalent to SCP 11 as of April 2019), as per current contract of employment.
1091. Clerk's salary - Dec 2020 to Mar 2021  
**Proposal:** that the PC approves the amendment of the Clerk's basic salary for Dec 2020 to Mar 2021 to the correct current rate of pay based on SCP level 21 (equivalent to SCP 11 as of April 2019), as per current contract of employment.
1092. Clerk's pension - Dec 2020 to Mar 2021  
**Proposal:** that the PC approves the amendment of its contribution to the Clerk's pension fund for Dec 2020 to Mar 2021, to reflect the amendment to the clerk's salary (but remaining at 3% of basic pay).
1093. CIL 2019/20  
**Proposal:** that CIL funds (£304.00) - received April 2020 - should be used for playground improvement projects, and reflected as such in the forthcoming financial reports/statements.
1094. Annual Playground Inspections  
**Proposal:** that the PC agrees to use the Play Inspection Company (as organised by WCC), at a cost of £44.95 per site, to carry out playground inspections in January 2021, and that no additional extras (Full DDA, Play Value, and Estimated Life Expectancy assessments) are required.

1095. 12th edition of Arnold-Baker on Local Council Administration

**Proposal:** that the PC approves the purchase of the new edition of Arnold-Baker on Local Council Administration, at a cost of £119.99.

1096. Payment of accounts for Nov 2020:

<b>Payee</b>	<b>Description</b>	<b>Amount (£)</b>	<b>Chq No/BACS Ref</b>
<b>PC</b>			
Mrs J C Tester	<b>Clerk salary (Nov 2020)</b>	<b>£673.38</b>	Paid by SO 29/09/20
NEST	<b>Clerk pension (Nov 2020)</b>	<b>£53.14</b>	Paid by DD
Mrs J C Tester	<b>Back-pay in Clerk's salary (Jun 2017-Nov 2020)</b>	<b>£1,583.28</b>	To be paid by BACS
Mrs J C Tester	<b>Reimbursement - additional cost of Zoom subscription (VAT element)</b>	<b>£23.98</b>	Paid by BACS
B C Martin	<b>Grounds maintenance/cleaning (Nov 2020)</b>	<b>£120.00</b>	To be paid by BACS
J Gordon Forestry & Arboriculture Ltd	<b>Supply/installation of kissing gates on footpath 5</b>	<b>£2,520.00</b>	Paid by BACS
<b>Tennis</b>			
James Craven	<b>Tennis coaching (Oct 2020; no coaching in Nov)</b>	<b>£280.00</b>	To be paid by BACS

1097. Planning Applications

- SDNP/20/04868/CND - Hambledon Vineyard East Street Hambledon Waterlooville Hampshire PO7 4RY Variation of Condition No.2 (Plans ) and No.12 (Construction Management Plan) of Planning Consent SDNP/16/03880/FUL - Demolition of existing cellar and creation of single multi-purpose building combining improved visitor facilities, cellar and estate offices, together with landscaping, access improvements, parking and associated works.
- SDNP/20/04460/HOUS & SDNP/20/05161/LIS - Haywood House 9 East Street Hambledon Hampshire PO7 4RX Replace glass roof to existing extension with a pitched and tiled roof, and alterations to the doors and windows.
- SDNP/20/04955/FUL - Four Acres Cams Hill Lane Hambledon Hampshire  
- Change of use of equestrian land to sui generis (for secure dog walking and family picnics/recreation site), conversion of existing stable to shelter/store plus access alterations and parking.
- SDNP/20/04933/DCOND - Lower Chidden Farmhouse Chidden Down Lane Hambledon PO7 4TD - discharge of condition 3 and 4 relating to application SDNP/20/03472/LIS.
- SDNP/20/05232/HOUS - Benchmark Speltham Hill Hambledon PO7 4SE - Proposed external alterations including removal of existing cladding and new insulated panels and part render applied.

1098. To discuss any planning applications that are received after 02 Dec 2020 and require consideration at this meeting.

1099. Planning decisions

Approved

- SDNP/20/03829/HOUS - Fairhill West Street Hambledon PO7 4SN - Single storey extension to front elevation. Dormers redesigned on front elevation.
- SDNP/20/03919/DCOND - SDNP/20/03919/DCOND - Condition 3 in relation to application SDNP/19/04535/LIS - Material Schedule - Hambledon Cottage Vicarage Lane Hambledon PO7 4RP
- SDNP/20/03334/LDE - Scotland Cottage, Glidden Lane, Hambledon, PO7 4SD - Independent occupation continuously for a period of 4 years.
- SDNP/20/03999/HOUS & SDNP/20/04000/LIS - 2 East Street, Hambledon, PO7 4RX - Change of use and to make minor revisions including reopening an existing internal door, new internal partition and a new infill window screen and garage door to replace the existing modern sliding glass doors

1100. To receive a report from the Village Improvements Project Working Group, including an update on the bus shelter.

1101. Fingerpost Renovation @ Three corners

**Proposal:** that the PC should write formally to Hampshire Highways to thank them for the recent renovation work to the fingerpost sign at Three Corners/Brook Lane.

1102. To discuss the first formal draft of the residents' survey regarding the village-wide traffic review.

1103. To receive a report from the Tennis Working Group.

1104. To receive a report from the Flood Action Group.

1105. To receive an update on the Hambledon Greening Campaign.

1106. To discuss the potential for a second defibrillator to be purchased and installed in the village.

1107. Co-option of Councillor

**Proposal:** that the PC advertises for the position of co-opted parish councillor, with a deadline date for applications middle of Feb 2021, with a view to appointing at the Mar 2021 PC meeting.

1108. Reports & Issues (for information only)

- (Virtual) Local Parish Briefing – 10 November 2020 (3 p.m.) - all cllrs have been sent a copy of the Power Points presented at the briefing. Cllr Quinn attended and will brief cllrs.
- Parish Online Training Event - 04 Dec 2020 - Cllr Silcock attended and will brief cllrs.
- AQUIND Interconnector - Local Councils meeting with WCC on next phase. Cllr Quinn to brief.
- SDNP/20/00412/BRECON - The Retreat - regarding the extension works, WCC has confirmed that following discussion with the conservation officer it has been decided that the flint wall as constructed is not harmful and the Council will not be pursuing the matter any further. Case is now closed.

- Responses have been e-mailed to all residents who contacted the PC before the Nov meeting with concerns regarding George House bollards and/or planters, and sign decluttering at the East Street/Brook Lane junction. Copies are available to view on the Village Improvements page of the PC website.

1109. Date and place of next meeting (Monday 04 Jan 2021 via Zoom; 7.30pm).

1110. To exclude members of the public and press from Confidential Matters to be discussed.

1111. To review the Clerk's SCP level in advance of setting the budget for 2021/22.

1112. To approve the Clerk's annual leave for Dec 2020/Jan 2021.