



Parish Council Meeting Minutes

Minutes Monday 4th February 2013 2013 7.30pm

Present	In attendance	Apologies
Cllr Norman	E Billingham - Clerk	
Cllr Dibden	Cllr Hindson (HCC)	
Cllr Thornton	Cllr Coates (WCC)	
Cllr Reeve	Chris Lait - HCC	
Cllr Higham	Bella Birdwood	
Cllr Thistlethwayte	Roger Huxstep WCC	
	Simon Cramp - HCC	

Subject
<u>190/12 - Apologies for absence and declarations of interest.</u>
All Councillors were present.
<u>191/12 - To adjourn for public participation</u>
The Chair adjourned the meeting.
<u>191.1/12 - To receive Police Report</u>
The police were not present. Cllr Coates gave the report. Sgt Gilmore had taken up post at the start of February. There had been a report that three syringes had been found hidden behind the glass recycling bins. This had been reported to the Village Hall committee. There had been a search for other needles but none were found. The matter had been discussed with the police who would introduce further patrols in the area to keep an eye on things.
<u>191.2/12 - To receive the County Councillor's report.</u>
Cllr Hindson gave a verbal report: School Lane – Cllr Hindson had made some enquiries about ownership. Salt bin – Cllr Hindson had approved a small grant. Budget for 2013/14 – This was now waiting for full council approval. Council Tax would not increase. The Council had managed to protect front line services and provide more funding for Children's and Adult services. Funding for Shared Space - There will be an amount earmarked within the budget. The actual amount had not been agreed. Roger Huxstep was introduced as the prospective County Council candidate for the Conservative party. Cllr Huxstep was currently WCC councillor, Portfolio holder for the Environment and Governor at Hambledon Infant School.
<u>191.3/12 - To receive the District Councillor's report.</u>
Cllr Coates had sent a report prior to the meeting. Areas highlighted were: Water levels – The well levels were increasing and some properties were pumping again. Cllr Coates would follow up some areas of concern over draining of properties with residents . CCTV – Six blockages had been repaired in 2004. The latest CCTV results would confirm the current state of the drains. There had been some problems of access to manhole covers due to parked cars and this would be followed

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up and the CCTV would be completed.

Peters Farm – Decision had been postponed to 19th Feb. There would be a further meeting with the Parish Council and residents when the situation would be fully explained. Cllr Coates had obtained information from HPC and stated that no further details were needed at this time.

191.4/12 - Flood review - Chris Lait – HCC Head of Highways

Chris Lait – HCC Head of Highway.

Key issues were:

Reduced risk of flooding. It was felt HCC work on clearing drains and ditches had helped this year and averted some potential flooding.

There would be a joint meeting with the Environment Agency (EA) and Southern Water (SW). EA were positive for a pragmatic solution to meet cost basis. It was noted SW had ability to access funds if they fitted certain criteria and HCC were looking at funding for 2015 capital budget. If there was evidence surface water was interfering with foul water, this would release SW funding.

HCC were lead flood authority – Ground Water Flood action plan draft would be available in March. Hambledon was within the plan. HCC was co-ordinating potential partnership funding to meet proposed works

Flood and Coastal defence committee had agreed £5,000 grant to fund a feasibility study.

WCC funding – Chris Lait had met with WCC and 2014/15 capital funding was possible.

Dialogue with SDNP had begun.

All works would be driven by the Highways scheme to resurface East Street. HCC were looking at the road design to improve effectiveness during flooding.

Funding had been discussed with Operation Resilience; it was thought there could be increased funding for the work to include East and West Street and all kerbs and footpaths. The budget would be approx. £350,000. It was hoped there would be an opportunity to create a channel within the road design.

HCC had been surveying the area but results of the output were not yet available.

Core surveys of the depth of the current road surface had shown a thin construction as expected. It was felt it would not be possible to achieve wholesale lowering of the highway due to services and cost but it was hoped to reduce the camber in East Street and include a parallel pipeline to the existing pipeline. At present, the size could not be determined but it was envisaged the size of the current system would be replicated and may be enlarged. Currently the drain was 12 inches diameter. It was noted that generally existing drain condition was not unreasonable even though approximately 70 years old. The previous survey had shown some silted areas but these had been jetted through since.

Highway – Shared Space – This would need consultation but would be a minor part of the overall construction. There was a need to make sure consultation continued throughout the process and the concepts of Shared Space was bought in by all.

Sign de-cluttering – lead by WCC.

Next actions:

SW would perform an infiltration test but first groundwater needed to get to a reasonable level.

It was noted that some private manholes were within cellars and had been submerged.

A complete feasibility report was needed. Reconstruction of the road and additional pipe work would be determined by utilities in the street.

It was hoped there could be wider pipes at the Lower end of West Street. The feasibility report would show whether these needed to be sealed or French drains.

Discharge at Lotts – Winterbourne stream at Hook Vinney and below Bittle's Farm – there would be pipe-crossing improvements.

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Once the feasibility report was written, the engineering report would go to the EA for grant aid funding.

The timings of works meant that some minor maintenance would continue; with the current scheme for grants, it was expected road works would take place in 2015 and dependent on grant bids.

It was noted the ditch at Lotts Store to the Winterbourne needed to be dug deeper and was not dug out between the two bridges. There was some question about funding from WCC related to drainage from houses to the main drainage system. WCC funding might be available to connect with parallel piping. There was concern noted that homes were pumping onto the highway; this might freeze and cause hazardous conditions. It was noted efforts by HCC were very marked and there had been a great improvement in communication.

Simon Cramp, HCC was introduced. It was noted he was working within conservation areas and was a link for HCC.

It was noted there had been a positive response to a presentation at the 2012 APM on Shared Space.

Thanks were made to HCC for the good communication between the community and HCC officers; and all the advice and updates made throughout the year and in particular during the flood threat and snow.

191.5/12 Other public participation:

A member of the public voiced concern over the possible change of use on the land adjacent to Valeo. There had been a caravan on the land for many years and he had been informed that it had become an LDC site by default.

There was concern a precedent had been set and the same would occur on other parcels of land in the same area.

ACTION – Cllr Dibden to meet the resident and discuss the situation.

192/12 - To approve the Minutes of the meeting held on 7th January 2013.

Agreed as a true record and signed.

193/12 - Matters arising from these minutes

Item 179/12 – Cllr Norman to discuss with Cllr Coates.

Cllr Norman did write to Cllr Coates and acknowledged points made by reply

Item 85.3/12 – Oak tree – Regarding planting and plaque. Cllr Thornton

Guards for the tree had been purchased.

ACTION: Cllr Norman would liaise with Tom Besley and Chris Martin.

Plaque – On going.

Item 162/12 – Ditches and hedge cutting near Lotts Store. Cllr Hindson/Chris Lait

ACTION Cllr Higham to discuss at the meeting with Chris Lait.

194/12 - Planning Applications and Decisions.

194.1/12 Matters Arising:

Matters Arising:

Item 165.3/12 – St. Peters Farm and Meadow Farm letter. Cllr Dibden

The Council would wait for the outcome of the meeting.

ACTION: Meadow Farm letter - Clerk to chase response.

Item 180.1/12 – Boundary issue at property Cams Hill and The Maltings. Cllr Dibden

The police had dealt with the situation. There was some concern over rubbish at the play area at the Maltings and the owner had asked the PC to write to Bargate.

194.2/12 - To receive planning applications from Winchester City Council and agree response

SDNP/12/03353/FUL - Meadows Farm, Menslands Lane, Hambledon PO7 4SR

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Continued stationing of a mobile home for occupation by a gypsy/traveller (as defined in Planning policy for traveler sites) for a temporary period of three years (RETROSPECTIVE)

ACTION: Cllr Dibden to write a letter and the Clerk to send.

194.3/12 - To receive planning appeals notification

None

194.4/12 - To receive Application Decisions.

To receive planning Decisions:

SDNP/12/01253/FUL - Park Farm, East Street, Hambledon –
 APPROVED - Change of use of agricultural building to B1(a) office use (RESUBMISSION)
 SDNP/12/02537/HOUS – Valeo, Green Lane, Hambledon, PO7 4SY –
 APPROVED - Replacement of existing garage with new extension and internal alterations.

194.5/12 Village Design Statement.

Item 180.5/12 – Working Party update.
 ACTION – Meeting to be arranged. Cllr Dibden

195/12 - Finance and Parish Council management.

195.1/12 Matters Arising

Item 166.3/12 – Update in Hambledonian. Cllr Norman

Cllr Norman had written an update.

195.3/12 To approve payments

APPROVED

HAMBLEDON PARISH COUNCIL PAYMENTS -Feb 2013

CHEQUE PAYMENTS

Date	Cheque number	Company		VAT amount	Total
04/2/13	28	Kennett Carpentry	Basketball hoop install		£160
04/02/13	29	Hambledon Church PCC	Grant Churchyard		£597
				Total	£757

BACS PAYMENTS

English Basketball Assoc. (originally approved in August) £442.00

PAYMENTS – Standing Order

E Billingham – Clerk Dec2012 £.....

Bank balance : £16426.96

Cash book (incl uncleared cheques) – £15699.46

195.4/12 To review expenditure versus budget update feb.13.

The Council looked at the budget update. Cllr Higham reported that the budget was healthy and to plan. The council planned to pay for the website set up in this financial year.

The Council were waiting for the VAT refund and Open Spaces funding.

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195.5/12 - Website Update

Cllr Reeve reported that the working party had met with some village groups to discuss the website and its way forward. There had been positive feedback since the meeting

RESOLVED to purchase the Gold package and ask invoice for end of the year.

ACTION: The working party would meet to take the website forward.

Matter arising: Item 181.6/12 – Benches on West Street

To decide on location of the bench on West Street. To leave in situ or move to a new location. Cllr Norman

ACTION – C/f Cllr Norman

195.6/12 - Grant Applications – Item 166.2/12 – Church Yard application

AGREED – To approve the grant of £597.00

Clerk emailed the application details to the Councillors.

195.7/12 - Agree meeting dates for 2013/14 including AGM and APM

To book the committee room for AGM on May 13th and hall for APM on May 20th .

ACTION – All councillors to email Chair with suggestions ideas for APM

196/12 - Village Maintenance

196.1/12 - Lengthsman Update

ACTION: Lengthsman schedule – Cllr Norman and Reeves

196.2/12 - Village Maintenance Contractor

Need to award contract for 2013/14.

ACTION: Agenda

196.3/12 - Village Hall maintenance update

ACTION: Cllr Higham – Trimming fir trees on play area and grit bins.

ACTION: Cllr Norman to arrange a village walk for Councillors to assess the work needed and to decide who would be responsible for actions.

Cllr Higham had requested that Chris Martin trim branches so that the Grit bin could be installed.

ACTION – Cllr Norman to suggest a Bi annual clear up at the Village Hall.

197/12 - Flood Action Group

Cllr Higham gave a brief update.

To note: The well levels were going down and that the Flood Alert would be reviewed within a week. Cllr Higham had been in contact with Matthew Wright from Southern Water and he had invited him to the meeting with Chris Lait regarding the flood review and management.

ACTION: Cllr Higham to arrange the meeting with Chris Lait and other parties.

198/12 - Play Areas

198.1/12 -Play inspection - To discuss regular play area inspections.

The areas had been inspected and there was nothing to report.

198.2/12 - Update on Village Hall play area refurbishment

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Nothing to update.

198.3/12 - Update on proposed tennis courts

Tennis Courts

Grant for £28500 had been approved by Inspired Facilities (Sport England)

The finance committee had studied the tenders and agreed that Multi Sport Surfaces were the most appropriate contractor due to best value.

AGREED Multi Sport Surfaces as contractor.

199/12 - Footpaths

It was noted that plastic bags containing dog mess were frequently left on hedges.

ACTION – Cllr Norman to include in his article for the Hambledon.

200/12 - Highways

200.1/12 – SLR

On going

200.2/12 - Signs Audit

Cllr Thornton reminded the council of his meeting with WCC over sign removal.

ACTION – Cllr Thornton would write and seek clarity on the timeline of the removal.

200.3/12 - Salt Bins

Cllr. Hindson had requested that Chris Lait look at the issue – see above.

Cllr Hindson had approved a smaller amount than requested by the church in the grant application.

Cllr Higham proposed that the Parish Council purchase a grit bin £180

AGREED. It was resolved that the Parish Council would fund a second grit bin at the church to allow footpath clearing to the school.

HCC had agreed installation of two grit bins at the Village Hall.

201/12 - Parish Plan

CD – ACTION Highlighted areas and will then make checklist of actions.

202/12 – Correspondence

Pharmaceutical review – ACTION: Cllr Norman took the paperwork and would respond.

Public consultation meeting regarding Primary status of the school would be held on 8th February. The Clerk sent an email with the details. Cllr Higham explained the timeline.

A NALC briefing on Localisation of Council support had been sent to all Councillors.

Democratic Services Update had been received.

202.3/12 – Other Correspondence

203/12 - Date and time of next meeting and items for the next agenda.

The meeting ended at 21.55pm

Items for next Agenda:

Post Office

Co-option of new Councillor