



Hambledon Parish Council

Tennis Working Group - Terms of Reference

1. Purpose

The Working Group has been established by the Parish Council to review and manage the Tennis Club. It will undertake this role by:

- a) Overseeing and managing the court to ensure that it is fit for purpose, put forward appropriate changes and raise funds accordingly;
- b) Receiving requests to review certain areas of the court;
- c) Considering changes proposed by Members, Officers and Committees;
- d) Recommending proposed changes to the Parish Council for approval.

2. Membership

Members will be appointed to the Working Group by the Parish Council at its Annual Meeting.

3. Chairman

The Chairman of the Working Group will be appointed by the Parish Council at its Annual Meeting.

4. Voting

Any vote will be subject to a simple majority. The Chairman will have a casting vote.

Frequency of Meetings

The Working Group will meet as and when required. Dates and times of meetings will be agreed by the Working Group.

6. Administration

If deemed necessary, agendas will be sent out before the meeting and minutes will be provided after the meeting. The Working Group shall agree the minutes at the next suitable meeting and these shall be reported to the Parish Council at its next full meeting.