



Parish Council Meeting Minutes

Minutes Monday 5th November 2012 7.30pm

Present	In attendance	Apologies
Cllr Norman	E Billingham - Clerk	
Cllr Dibden	Cllr Hindson	
Cllr Thornton	Cllr Coates	
Cllr Besly		
Cllr Higham		

Item	Subject	Action
147/12	<u>Apologies for absence and declarations of interest.</u>	
	<p>The Chair welcomed Christine Reeves to the meeting.</p> <p>All Parish Councillors were present.</p> <p>The Chair brought forward item 6.4 on the agenda – <u>To discuss and agree actions regarding Parish Council vacancy and Co-Opt a new Councillor.</u></p> <p>Councillors were asked if there had been any more interest in the vacancies. Councillors were urged to follow up with any interested parties.</p> <p>Mrs Christine Reeves was present at the meeting and Councillor Dibden nominated her as a candidate for co-option.</p> <p>Cllr Thornton seconded the nomination and all Councillors agreed.</p> <p>Christine Reeves was given the Declaration of Office and Pecuniary Interest forms and these were duly signed.</p> <p>Christine Reeves was welcomed onto the Parish Council and invited to attend the next meeting as a Councillor.</p>	
148/12	<u>To adjourn for public participation</u>	

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	Apart from the District and County Councillor there were no other members of the public.	
148.1/12	<u>To receive Police Report</u>	
	<p>It was noted that PCSO Amey Stephens was on firework duty and would not be attending the meeting.</p> <p>Cllr Higham had attended the Safer Neighbourhood meeting and noted the following areas:</p> <p>Speed Watch – There was continued concern about speeding in the Village particular on Green Lane where there had been an accident in October.</p> <p>It was noted that the scheme was run by volunteers in Denmead but it was felt that volunteers from Hambledon had the added cost and time involvement due to the need to pick up the equipment.</p> <p>Asbos – There had been an 8% reduction in Asbos.</p> <p>Neighbourhood wardens had been recruited.</p> <p>Cllr Coates noted that when Speed Watch was introduced there were four experimental areas including Hambledon, but that after the relaunch it had been impossible to find more volunteers and HPC had therefore decided not to participate.</p>	
148.2/12	<u>To receive the County Councillor's report.</u>	
	<p>Cllr Hindson noted that she had been monitoring email correspondence with HCC and the HPC over the flooding and noted that HCC were providing 100 copies of the flood information leaflet to householders in Hambledon.</p> <p>Shared Space – Cllr Hindson noted that HCC remained interested and that HPC should write to Mel Kendal (Portfolio holder for Environment, Transport and Economy) and register a continuing interest. She felt that if a scheme were to be agreed it would need contributions from all parties.</p> <p>Grit Bins – In order to qualify for funding the PCC would need to contact Cllr Hindson and satisfy her requirements for how they would be filled and replenished. The community would benefit from the siting of the two bins both in Church Lane and at the school.</p> <p>It was noted that Highways had made Church Lane a community gritting route.</p> <p>Wind Farm – Cllr Hindson noted that HCC had agreed a policy against large scale wind farms on its own land but had not said it wouldn't allow single wind turbines.</p> <p>WCC and HCC have agreed to two sheltered housing schemes to be upgraded to be extra care schemes.</p> <p>Expert advice was available for the elderly who can fund their own care.</p> <p>Residents were urged to respond to the Hampshire Broad Band</p>	

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	consultation.	
148.3/12	<u>To receive the District Councillor's report.</u>	
	<p>Cllr Coates apologised for not having a written report.</p> <p>Martin Hartridge had noted that a Hambledon tributary was now running in his garden and above the property and that this was an indication that springs were high.</p> <p>2001-2 report had noted that the evidence showed that flooding in cellars could occur every three years. Those properties with cellars will pump to a limited extent to keep water levels a foot below joists.</p> <p>Blockages had been repaired in the pipe through the village.</p> <p>It was noted that it was not possible to stop ground water and residents should be advised that flooding may occur.</p> <p>Potential allotment sites—the Stewarts Green site is let on a licence with one months notice. The land is owned by the City Council and might be required for housing and so it was therefore not recommended to pursue this area for allotments.</p> <p>Leaf cleaning – WCC provided a leaf clearing through maintenance contractors. A Community lead village sweep can be arranged. The cars would need to be moved on a particular date in order to facilitate this.</p> <p>It was noted that the website: www.floodforum.org.uk supplied products for protecting properties from flooding.</p> <p>The Chair had been in contact with Rob Heathcott to discuss County Council duties.</p> <p>Cllr Hindson wished to remind home owners that it would not be permissible to pump water if the weather was below freezing.</p> <p>Thanks were made to HCC officers who had been in contact regarding flooding. A flier was being written and would be available in the next week to advise 150 residents.</p>	
149/12	<u>To approve the Minutes of the meeting held on 1st October 2012.</u>	
	Agreed as a true record and signed.	
150/12	<u>Matters arising from these minutes</u>	
	<p><u>Matters arising from these minutes</u></p> <p>Items Carried Forward from previous meetings:</p> <p>Item 80.5/12 – Amendments to the grant application form.</p> <p>Action complete.</p> <p>Item 85.3/12 – Oak tree – Plaque for Oak tree and specification from Woodland Trust ACTION – Cllr Besly and Thornton would arrange planting. Cllr Thornton would recommend draft wording.</p> <p>Item 126.8/12 - Maps – Cllr Norman – New maps were being printed and</p>	Cllr Besly and Cllr Thornton

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	<p>due to arrive. These would be placed on the Notice Boards. Cllr Coates noted that the notice boards belonged to the PC</p> <p>Item 139.8 – Article for the News – ACTION On going.</p>													
151/12	<u>Planning Applications and Decisions.</u>													
151.1/12	<p><u>Matters arising from previous planning:</u></p> <p>Item 113.1/12 Lambing Yard – ACTION This would continue to be monitored.</p> <p>Item 138.5/12 A letter had been written to Simon Finch to address the inconsistencies in planning. ACTION Clerk chasing. Cllr Coates would be copied into any correspondence.</p> <p>ACTION: Clerk to also chase a response to the letter requesting details of the post-decision amendments to the landscaping at the Hayloft, Speltham Hill.</p>	Clerk												
151.2/12	<u>To receive planning applications from Winchester City Council and agree response</u>													
	<table border="1"> <tr> <td>Reference</td> <td>SDNP/12/02410/TCA</td> </tr> <tr> <td>Proposal</td> <td>50no. Yew fell.</td> </tr> <tr> <td>Address</td> <td>Fairfield House, East Street, Hambledon, Waterlooville, Hampshire, PO7 4RY,</td> </tr> </table> <p>Cllr Dibden had asked the homeowner to check the trunk width. Owners had taken professional advice and satisfied the needs of SDNP and Conservation area. ACTION Cllr Dibden to follow up</p> <table border="1"> <tr> <td>Reference</td> <td>SDNP/12/02537/HOUS</td> </tr> <tr> <td>Proposal</td> <td>Replacement of existing garage with new extension and internal alterations.</td> </tr> <tr> <td>Address</td> <td>Valeo, Green Lane, Hambledon, Hampshire, PO7 4SY, ,</td> </tr> </table> <p>AGREED - No objection</p>	Reference	SDNP/12/02410/TCA	Proposal	50no. Yew fell.	Address	Fairfield House, East Street, Hambledon, Waterlooville, Hampshire, PO7 4RY,	Reference	SDNP/12/02537/HOUS	Proposal	Replacement of existing garage with new extension and internal alterations.	Address	Valeo, Green Lane, Hambledon, Hampshire, PO7 4SY, ,	Cllr Dibden
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	<p>Proposal Bin store and new deck to accommodate the hot water cylinder and air ventilation unit (RETROSPECTIVE) Retrospective application The Hayloft.</p> <p>AGREED – NO OBJECTION</p> <p>There was some concern that applications had been missing from the new SDNP weekly lists and that this was a glitch in the new planning system.</p>																																					
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	<p>St Peters Farm - Ongoing</p> <p>Prestfield Stud – No update</p> <p>Meadow Stables – Cllr Dibden to check status with WCC and Cllr Coates</p>	Cllr Dibden																																				
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152.2/12	<u>To review expenditure versus budget update for Nov. 2012</u>	
	<p>The report was distributed prior to the meeting. It was noted that spend was below predicted amount and that there would be some projects/budget lines carried forward into next year.</p> <p>First Responders would be added into a budget line as a proportion would be paid in this financial year and a proportion in the 2013/14 year.</p> <p>Cllr Higham had circulated the draft budget to the finance committee.</p> <p>ACTION – Cllr Higham to circulate to the whole council</p>	Cllr Higham
152.3/12	<u>Website</u> To receive quotes for website design	
	<p>The Parish Council were shown two quotes. The Chair had spoken at length to the company E Mango at the HALC AGM.</p> <p>Cllr Higham noted that several organisations would be interested in having a page on the council website.</p> <p>ACTION: To hold a meeting prior to the December meeting regarding the website. The working party would consist of Cllr Reeve, Cllr Norman and the Clerk. The working party would compare the two quotes.</p> <p>Cllr Higham to send list of contacts.</p>	Cllr Norman, Cllr Reeve, Clerk Cllr Higham
152.4/12	<u>To discuss and agree actions regarding Parish Council vacancy and Co-Opt a new Councillor.</u>	
	<p>Cllr Reeve was co-opted at the start of the meeting.</p> <p>Cllr Besly noted that he would be resigning and that this meeting would be his last. Cllr Besly was thanked for his hard work over the past years.</p>	
152.5/12	<u>To discuss and agree insurance cover and receive quotations</u>	
	<p>The Clerk had sought other quotations but only one from Came and Company was suitable for particular Parish Council coverage.</p> <p><u>AGREED to accept Aviva insurance as cover and accept the three year option - £340.97</u></p>	
153/12	<u>Village Maintenance</u>	
153.1/12	<u>Lengthsman Update</u>	
	<p>All work had been completed.</p> <p>Areas noted as needing monitoring and possible work on the next visit were:</p> <p>Silt trap - End of Back Lane – refills after each rain.</p> <p>County Council work had been carried out on ditches under the Rural Cut scheme. Some further ditch work had been carried out due to the walk</p>	

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	about.	
153.2/12	<u>Village Maintenance Contractor</u>	
	<u>Village Hall Maintenance update</u> Matter arising from previous meeting: Item 128.3 – Update from meeting of all parties to discuss Village Hall grounds maintenance	
	Clerk to remind Mr Blackman that his maintenance contract had ended. Ad hoc grass cutting and village hall maintenance to be carried out by Chris Martin/ Claymart. AGREED That Chris Martin/Claymart would undertake to do two hours maintenance each fortnight at the Village Hall. Empty bins and clear brambles. Mid Nov to March. He would also inspect the play areas at Stuarts Green and the Village Hall.	
154/12	<u>Flood Action Group</u> Matter arising from previous meeting: Item 141/12 – Cllr Norman to distribute the Flood Action Plan	
	Cllr Norman had distributed the Flood Action Plan. It had been agreed that a meeting was not needed. 150 leaflets would be distributed.	
155/12	<u>Play Areas</u>	
155.1/12	<u>Play inspection - To discuss regular play area inspections.</u>	
	There was some discussion about the requirement to inspect Play areas weekly. AGREED – C Martin to check fortnightly.	
155.2/12	<u>Update on Village Hall play area refurbishment</u>	
	Spare swing seat was currently being stored by the Chair.	
155.3/12	<u>Update on proposed tennis courts</u>	
	Cllr Higham noted that the application for funding to Inspired Facilities had been made and they would be calling the Clerk in early December with their decision.	
156/12	<u>Footpaths</u>	
	Matter arising from previous meeting: Item 143.1/12 Green Lane Footpath – Update Wayfarer’s footpath was still blocked. Clerk to write to the landowner	

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	This had been cleared.	
<u>157/12</u>	<u>Highways</u>	
<u>157.1/12</u>	<u>Update on SLR</u> Matter arising from previous meeting: Item 144.1/12 Take down the SLR.	
	ACTION Cllr Besly would approach Mr. Blackman and obtain the key and charger.	Cllr Besly
<u>157.2/12</u>	<u>To discuss and update on the HCC Highways response to Signs audit</u> Matter arising from previous meeting: Item 144.3/12 There was some concern over the safety of the traffic calming island at Stewarts Green. ACTION: Cllr Thornton to discuss during his meeting with HCC traffic management team.	Cllr Thornton
	HCC Highways had stated that some of the signs noted in the audit could be removed. ACTION Cllr Thornton – Find contractor It was felt to be an achievement that HCC had agreed to remove some signs. Congratulations were made to Cllr Thornton. Cllr Thornton noted that he had been invited to a meeting to discuss and explain HCC position. There was some discussion about the road surface, surface reduction and road calming scheme. It was noted by Cllr Higham that the Hambledon Infant School Head Teacher and Chair of Governors would attend the next meeting. The school wished to discuss proposals to become a Primary school and the location of a sign for the school on West Street/High Street.	Cllr Thornton
<u>157.3/12</u>	<u>To discuss Parish provision of Salt Bins</u> Matter arising from previous meeting: Item 144.4/12 The Chair to write to HCC and ask if the council can buy its own bin and whether the county would fill it.	
	The PCC had agreed to allow the siting of two grit bins on church land. The PCC would seek funding for the grit bins from the County Councillor. The Chair noted that to obtain funding from the County Councillor there needed to be evidence of community need. It was noted that the salt bins would be located on a public footpath and also available for residents and parents using Church Lane. It would be filled by volunteers. Cams Hill – There had been a request for a Salt Bin on Cams Hill. This route had been upgraded to a secondary gritting route and therefore HCC will not provide a grit bin. Brook Lane was now considered to be a primary route and the school a community route. ACTION Chair to assist the PCC.	Cllr Norman

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<u>157.4/12</u>	<u>To discuss the road resurfacing and agree a response to HCC Highways</u> Matter arising from previous meeting: Item 131. 4/12 Cllr Thornton to update on the collating of data and response from all parties. See above.	
<u>158/12</u>	<u>Parish Plan</u>	
	Matter arising from previous meeting: Item 145/12 – Cllr Dibden to make changes and circulate	
	All changes had been made. AGREED Formally adopt the Parish Plan	
<u>159/12</u>	<u>Correspondence</u>	
	Request for Salt Bin at Cams Hill (see 157.3). Drain complaint in West Street. It was noted that HCC had dealt with this and noted that the drain does not lead anywhere and is not connected to main drains.	
<u>160/12</u>	<u>Date and time of next meeting and items for the next agenda.</u>	
	December 3rd Meeting ended at 9.45pm_	