



28th Nov 2023

To All Members of the Council

**You are hereby summoned to attend the Meeting of Hambledon Parish Council which will be held on Monday 4th Dec 2023 in the Meeting Room at Hambledon Village Hall, West Street, Hambledon, PO7 4RW, commencing at 7.30pm, for the purpose of transacting the following business.**

Yours faithfully

*Joanna Tester*

Mrs Joanna Tester  
Clerk, Hambledon PC  
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## **Agenda for the Meeting of HAMBLEDON PARISH COUNCIL**

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND  
PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION  
OF THE COUNCIL FOR A MAXIMUM OF TEN MINUTES**

- 2149. To acknowledge the sad passing of any villagers since the previous PC meeting.
- 2150. Apologies for absence.
- 2151. Declarations of Disclosable Pecuniary Interests on Items on the Agenda.
- 2152. To consider requests for dispensations.
- 2153. Standing Orders suspended for no more than ten minutes, to allow for public question time.
- 2154. Resume Standing Orders.
- 2155. To receive District Councillor's report (if available) and questions to District Councillor arising from report.

2156. To receive County Councillor's report (if available) and questions to County Councillor arising from report.

2157. To receive Police/PCSO report (if available).

2158. Approval of the minutes of the previous meetings of the PC held 06 Nov 2023.

2159. Parish Clerk's progress report (for information only).

2160. Clerk's Salary

**Proposed:** that the PC approves the increase in the clerk's salary in line with the Local Government Pay claim 2023/24, and the corresponding increases in employer's pension and NI contributions. Clerk to alter accordingly the Unity Trust Bank's SO for monthly salary payments, with Dec 2023 to incorporate the back pay due. (Full details and figures will be provided to cllrs in advance of the meeting.)

2161. Stewarts Green Play Equipment

**Proposed:** that the PC should consider potential options for play equipment at Stewarts Green, based on recent info and indicative quotes received from Ava Recreation, and use these to inform this area of the budget (below). Cllrs to approve the Clerk seeking further quotes.

2162. Budget/Precept 2024/25

**Proposed:** that the PC should discuss and approve the budget and precept for the financial year 2022/23 (councillors will be provided with a copy of the draft budget in advance of the meeting).

2163. Finance WG Member

**Proposed:** that Cllr Encke should be approved as a member of the Finance WG.

2164. Cultivation Licence - George House Planters

**Proposed:** that the PC renews the HCC cultivation licence for the George House planters at a cost of £196 for three years (from Feb 2024).

2165. Christmas Tree at the War Memorial

**Proposed:** that the PC purchases a Christmas tree from Christmas Trees at Four Acres (in Droxford) at a cost of circa £95 (based on a 12ft tree; free delivery). To be erected by The Manshed in the Churchyard.

2166. Bank account balance at 28th Nov 2023 - £57,750.31 (Cllrs will be provided with bank statement 164, 02 Nov 2023 to 01 Dec 2023 as soon as it becomes available).

2167. Payment of Accounts for Nov 2023:

Payee	Description	Amount (£)	Chq No/BACS Ref
PC			
Mrs J C Tester	Clerk salary (Nov 2023)	£866.43	Paid by SO 28/03/23
NEST	Clerk pension (Nov 2023)	£69.94	Paid by DD
Hambledon Village Hall	Hall hire (Nov 2023; to include BASS meetings 07/11/23 & 27/11/23 & Remembrance Sunday)	£104.00	To be paid by BACS

Biffa Waste Services Ltd	<b>[Direct Debit set up for hard plastics recycling bin @ VH.] Nov 2023</b>	<b>£45.17</b>	Paid by DD 30/10/23
Hambledon Scouts	<b>Donation towards costs of Remembrance Sunday refreshments etc.</b>	<b>£100.00</b>	To be paid by BACS
Orbital Fasteners Ltd	<b>Emergency pumps (FAG) x2</b>	<b>£669.60</b>	Paid by BACS 23/11/23
<b>Tennis</b>			
Alfie Goodwin-Hudson	<b>Tennis Coaching (Nov 2023)</b>	<b>£60.00</b>	To be paid by BACS
Moritz Flohr	<b>Tennis Coaching (Nov 2023)</b>	<b>£70.00</b>	To be paid by BACS

## 2168. Planning Applications

- SDNP/23/04750/CND - Windmill Down Farm, Church Lane, Hambledon, Hampshire, PO7 4RT. Variation of Conditions 4, 9 and 14 and removal of condition 10 relating to planning approval SDNP/23/02143/FUL, to allow for changes to the vehicle movements and highway restrictions.
- SDNP/23/04686/LDE - Habens Stables, Habens Lane, Hambledon, Hampshire, PO7 4AD. Conversion of stables and residential use for a continuous period beginning 2nd August 2019.
- SDNP/23/03506/HOUS - Rosemead Vicarage Lane Hambledon Hampshire PO7 4RP. Repurposing of existing garage as new kitchen space with existing rear lean-to space converted to new breakfast dining room. Removal of existing garage door and replacement with Traditional Stable Door and Flush Casement Window arrangement, with retention of existing timber lintel above. Removal of existing felt tiled roof to rear lean-to extension. Demolition of non-original portions of existing rear lean-to extension wall. Addition of new brick courses to top of existing but non- original walls, painted white in keeping with the existing brickwork. Replacement pitched roof construction with handmade clay tiles covering footprint of existing lean-to extension, including 2no. conservation style roof lights to concealed side of pitched roof. Addition of new Bay Window extension to west of the existing rear lean-to. Introduction of stepped garden terraces to improve relationship between rear of dwelling and the naturally raised garden. Addition of new length of flint garden wall to South Boundary, to match the existing flint boundary walls to the west and north.
- SDNP/23/04580/TCA - 2 Hamlet Cottages , East Street, Hambledon, Hampshire, PO7 4RY. T1 - fir tree. Fell tree to stump level. Tree is encroaching on house and touching phone lines. Non Native species.
- SDNP/23/04792/TCA - 2 Coachmans Halt , West Street, Hambledon, Hampshire, PO7 4RN. T1 cedar tree to have the lowest 4 limbs removed back to stem due to getting low to the ground and to allow more light in to the area, finished height 40m width 8m.

2169. To discuss any planning applications that are received after 28/11/23 and require consideration at this meeting.

## 2170. Planning Decisions

- SDNP/19/05092/LIS - Kennett Lodge , East Street, Hambledon, Hampshire, PO7 4SA. Install a stair lift in line with 3 year approval dated 10th January 2020 with reference SDNP/19/05092/LIS. The site plans, details of application, applicant and listed building conditions are unchanged from that 2019/2020

application and the consent granted on 10th January 2020. The sole purpose of this application is to request repeat consent as the original has expired.

- SDNP/23/03413/TCA - Annis Meadow, West Street, Hambledon, Waterlooville, Hampshire, PO7 4RW T1 liquid amber - cut back 3 lowest branches and 1 on either side to not scrape against car. T2 purple leafed shrub - Cut back branch by 1.5m by 2m over drive. T3 cotoneaster - crown raise by 1.5m. T4 - bromley apple - cut back overhanging branches by 1.5m. T5 eucalyptus - reduce height by 2.5m.
- SDNP/23/03699/TCA - Timbered Cottage , East Street, Hambledon, Hampshire, PO7 4RX. Crown reduction of Silver Birch Tree (T1) in rear garden of property growing close the back of house. The tree is approximately 8 metres tall. There is one long limb extending over the rear of the property. Remove this limb back to the trunk. Crown reduce the height by 3 metres. The crown width of the tree is approximately 6 metres. Reduce the width of the tree by 1 metre at each point, therefore 2 metres in total. Remove a small amount of dead wood.
- SDNP/23/03700/TCA T1 - Bury Lodge , West Street, Hambledon, Hampshire, PO7 4QL. Crown raise the lower overhanging branches of a large Yew Tree by up to 3m. The branches are in places touching the roof of a garage. T2 - Reduce a single lateral limb from a large Horse Chestnut Tree back to edge of drive to allow access to larger vehicles. (Amended). T3 - Beech Tree at entrance to driveway. Crown raise to 4.5m to allow vehicular access for building works.

2171. To receive a report from the FAG Working Group, to include an update on the Rural England Prosperity fund.

2172. To receive a report from the BASS Working Group.

2173. To receive a report from the Tennis Working Group.

2174. To receive an update from the Play & Playgrounds Re-vamp Working Groups.

2175. To receive a report from the Hambledon Greening Working Group.

2176. Annual Parish Meeting 2024

**Proposed:** that the PC agrees upon a date and format for the APM 2024.

2177. Summer Community Event - Use of the Glebeland

**Proposed:** that the PC agrees to allow a volunteer-organised community event on the Glebeland early summer 2024, with insurance covered under the PC's policy (subject to no amendments to the premium).

2178. D-Day 80 (06/06/24)

**Proposed:** that the PC discusses how it might mark the 80th anniversary of D-Day, and agrees upon a planning lead and budget etc.

2179. Training Requirements

**Proposed:** that the PC discusses need/options for cllr Core Knowledge and cllr/Clerk planning training, within the current and next financial years.

2180. Reports, Issues & Correspondence (for information only):

- Emergency Planning & Resilience Focus Group for Hampshire Resilience Forum - current possible dates

2181. Date and place of next meeting (Mon 8th Jan 2024 at Hambledon VH; 7.30pm).

2182. To exclude members of the public and press from Confidential Matters to be discussed.

2183. Co-option of Councillor

**Proposed:** that the PC should consider any applications for co-opted councillor.