



**MINUTES**

**Hambleton Parish Council**

**03 July 2017, 7.30pm**

**Village Hall - Hambleton**

**PRESENT:**

Cllr Quinn OBE (Chair)  
 Cllr Thornton (Vice-chair)  
 Cllr Wigley  
 Cllr Higham

**In attendance:**

Mrs Joanna Tester (Clerk)  
 Two members of the public

**Meeting started at 7.33 pm**

<b>No</b>	<b>Item</b>	<b>Discussion and Decision</b>	<b>Action</b>
68		<p>A moment of silent reflection was held to remember villagers who have passed away:</p> <p>June Langdon, who passed away on 26<sup>th</sup> June 2017.            Joanna Butler            Graham Donaldson            Belinda, Neil Masons daughter</p>	
69	Apologies	<p>Cllr Thistlethwayte            Cllr Mason            Cllr Wood            Cllr Weston (HCC)            Cllr Pearson (HCC)            Cllr Huxstep</p> <p>Apologies accepted</p>	
70	Disclosable pecuniary interests	None declared	

71	<p>Public Question and comments</p> <p>DC report</p> <p>CC report</p> <p>PCSO report</p>	<p>Standing Orders suspended for 10 minutes.</p> <p>The two members of the public expressed their views on the importance to the Village of the tennis coaching. They highlighted the wide range of ages and abilities of players, and the increasing numbers attending. They also noted the physical/developmental benefits for the children, and social benefits, especially new families to the Village. They urged the PC, when making decisions on the future running of the coaching, to consider the wider benefits to the community.</p> <p>Received Refuse disposal issue noted. 14/07/17 due date for PC comments; to be provided by Cllr Quinn. Cllr Weston to be asked going forward to underline in the report what is relevant to Hambledon PC.</p> <p>Received</p> <p>None received</p>	<p>Cllr Quinn</p> <p>Clerk</p>
72	Resume standing orders	Agreed	
73	Minutes of previous meeting	<p>Amendments required:</p> <ul style="list-style-type: none"> <li>• <b>Item 59 Parish Lengthsman Agreement</b></li> </ul> <p>‘Agreement &amp; schedule to be e-mailed to Shedfield PC Clerk.’ To be amended to ‘Signed by Cllr Quinn. Clerk to e-mail signed copy to Shedfield PC. Schedule for 2017-18 received.’</p> <p>Agreed as a true record with addition of amendment noted above.</p>	
74	Clerk’s Progress Report	<p><b>Village Design Statement</b> – A majority of the photos have now been received. On-going.</p> <p><b>Tennis coaching</b> – Open Space Funding application in process. Cllr Higham and Clerk to finalise paperwork and submit asap. On-going.</p> <p><b>Bat &amp; Ball</b> – No progress. On-going.</p> <p><b>Allotment provision</b> – Noted that Jenni Dixon (Cams) would charge £450/month for use of her field for allotments. The owners of Snowdrop Cottage have expressed an interest in using their walled garden as a possible site. Cllr Quinn to investigate further and Cllr Mason to advise on legalities on his return. On-going.</p> <p><b>Fingerpost</b> – No progress. Formal letter to be sent to Heritage Finger Post Signs, requesting immediate update and installation before August bank holiday (to coincide with completion of the roadworks). Cllr Quinn to provide Cllr Thornton with info on alternative supplier, British</p>	<p>Cllr Thornton</p> <p>Cllr Higham &amp; Clerk</p> <p>Cllr Thornton</p> <p>Cllr Quinn Cllr Mason</p> <p>Clerk</p> <p>Cllr Quinn</p>

		<p>Legion Industries.  <b>Community assets</b> – On-going.  <b>Financial Risk Assessment</b> – Item for Sept 17  <b>Spring Clean 2018</b> – Item for Jan 18  <b>Footpaths/kissing gates</b> – 3 x STILES ON FOOTPATH 8a (Cams; land owned by Jenni Dixon)  Stephen Harwood seeking PC help with improving 3 x stiles (that he can't effectively get over). Elliott Rowe (HCC) has advised to apply for up to 75% grant support to possibly change to kissing gates if owner agrees. Cllr Thistlethwayte has informed Stephen Harwood that there will be a delay on this with Cllr Mason away. Cllr Mason has volunteered to be PC lead  <b>Parish Lengthsman Agreement - Work Schedule 2017-18</b> (for information) as follows:</p> <ul style="list-style-type: none"> <li>• w/c 07 Aug 2017</li> <li>• w/c 02 Oct 2017</li> <li>• w/c 27 Oct 2017</li> <li>• w/c 26 Feb 2018</li> </ul> <p><b>HCC Invoice for Greenman Kerb Repairs</b> – On-going. Clerk has requested a full breakdown of costs from Simon Cramp (HCC). Not yet received. Simon Cramp has requested that Clerk forwards to him any future correspondence from HCC Credit Control.</p>	Cllr Mason
75	Bank A/C	<p><b>Bank balance</b> - £25,311.20 @ 30 June 17  <b>Bank Account</b> – Clerk reported that documents requesting change of administrator and signatories have been sent to Unity Trust Bank.</p>	
76	Financial statements review	<p><b>Accounting Statements</b> – Cllr Thornton and the Clerk have met to review past and current accounting records. Clerk to arrange a meeting with Graeme Roberts who has kindly offered to assist with on-going IT issues.</p> <p><b>Budget</b> – Mid-year budget review to be itemised on agenda for next PC meeting 04 Sept 17.  Cllr Higham to provide Clerk with current version of budget to work with in the meantime.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr Higham</p>
77	Payment of accounts	<p>Approved as per agenda.  Cllr Quinn has requested that a payment for the Remembrance donation for Nov 2017 is included in the agenda for the 04 Sept 2017 PC meeting.</p>	<p>Clerk</p> <p>Clerk</p>
78	Planning applications	<ul style="list-style-type: none"> <li>• SDNP/17/02203/LIS; Court House, East Street - <b>No objection</b></li> <li>• SDNP/17/03090/DCOND and SDNP/17/03091/DCOND; Hambledon Vineyard; East Street - No objection overall. Pleased to see a clear traffic management plan. Request chalk removal route be returned to arable use afterwards.</li> </ul>	Clerk

		<p>Concerned about the lack of clarity regarding the destination of the chalk spoil and its potential to damage the amenity value of the countryside. Recommend SDNPA seek further information before approval.</p> <ul style="list-style-type: none"> <li>• SDNP/17/02899/LIS; The Old Vicarage, Vicarage Lane – <b>No objection</b></li> <li>• SDNP/17/02972/PRE; Whitedale Farm, East Street – pre-application only; no comments required at this stage</li> <li>• SDNP/16/05931/FUL; Green Pastures, East Street – <b>No objection</b></li> <li>• SDNP/17/03133/LIS; Court House, East Street - <b>No objection</b></li> </ul> <p>Clerk to add comments</p>	
79	Planning decisions	Received and noted.	
80	Village trust	<p>Cllr Quinn raised the idea of establishing a Village trust which could function in partnership with, or with support from, Hambledon PC. Set-up costs would be low, and benefits would include increased chances of receiving grant funding (due to charity status); individuals would be able to leave legacies etc.; and Trustee positions are likely to appeal to Villagers who are interested in helping the local community but not keen to be part of the PC.</p> <p>Cllr Quinn to discuss with Mik Norman.</p>	Cllr Quinn
81	Village Improvement Project Working Group Report	<p>(i) <b>Village entrance signs</b> – HCC grant of £3440 is available. One quote obtained to date, from Heritage Finger Post Signs. Given current problems with supply of fingerpost signs, Cllr Quinn to provide Cllr Thornton with details of an alternative supplier. Cllr Thornton to provide Clerk with existing quote.</p> <p>(ii) <b>PC Declaration form</b> – Agreed that the PC should apply for a grant (maximum £3000) to assist with the cost of replacing circa 18 road name signs in the Village. Total cost estimated at £5,580. A condition of the grant is that a quarter of the project costs must be covered by the PC. Cllr Quinn to include details of this in his August/September Hambledonian article. Cllr Thornton to proceed with grant application as deadline imminent. PC element of £2,580 approved for allocation if grant received.</p> <p>(iii) <b>George House planters</b> – Permission from Highways needed. Clerk to approach Highways. Cllr Thornton to provide details.</p>	<p>Cllr Quinn Cllr Thornton</p> <p>Cllr Quinn Cllr Thornton</p> <p>Clerk Cllr Thornton</p>
	Tennis coaching	<p>Clerk and Cllr Higham to finalise figures to date.</p> <p>Figures to be reported and discussed at 04 Sept 17 PC meeting as well as future arrangements.</p>	<p>Clerk &amp; Cllr Higham</p> <p>Clerk</p>

		HALC has confirmed that the PC can use precept to support this activity.	
	End of Flood-Works Party	Organising a summer party to celebrate the end of the flood-works was discussed. Lack of time and risk of the work not being finished on schedule prohibit taking this idea any further. No action required.	
	Playground reports	Immediate action required to assess problem areas highlighted in reports, particularly for Stewarts Green playground. Chris Martin to be consulted by the Clerk. Cllr Higham to pass contact details to Clerk.	Clerk  Cllr Higham
81	Reports & issues	(i) HARAHA Rural Housing Week Event – no councillors available (ii) Focus on: Transparency and Budgeting Event – no councillors available (iii) 5/6 Sept 2017 – Rural Conference, Park Campus, Cheltenham – no councillors available (iv) Travellers – no update to report	
82	Next meeting	Monday 04 Sept 2017 (Hambleton Village Hall, 7.30pm)  A planning committee meeting will be held in August	
83	Exclude public & press	No members of public/press in attendance.	

**The meeting closed at 9.13 pm**

Signed:

Paul Quinn OBE (Chair)

Dated:

Signed:

Joanna Tester (Clerk & Responsible Financial Officer to HPC)

Dated: