



Parish Council Meeting Minutes  
 Minutes Monday 7<sup>th</sup> January 2013 7.30pm

Present	In attendance	Apologies
Cllr Norman	E Billingham - Clerk	Cllr Coates (WCC)
Cllr Dibden	Cllr Hindson (HCC)	
Cllr Thornton		
Cllr Reeve	PCSO Amey Stevens	
Cllr Higham		
Cllr Thistlethwayte		

Subject
<p><b><u>175/12 - Apologies for absence and declarations of interest.</u></b></p> <p>Apologies were received from District Councillor Tony Coates.</p> <p>The Clerk reminded councillors that they needed to fill in the new Register of Interest forms and the councillors duly returned the forms to the Clerk.</p>
<p><b><u>176/12 - To adjourn for public participation</u></b></p> <p>A resident requested to speak regarding the recent article in the Hambledonian regarding the councils desire to remove white lines. The resident was concerned that when coming down Speltham Hill to East Street the line of sight was already restricted by parking outside the shop and he felt that removing white lines would make this worse. He proposed that yellow no parking lines and a 20 mph limit be implemented.</p> <p>Councillors were asked to comment. Cllr. Thornton noted that the article referred to several areas within the village. He stressed that research had shown that removing lines and other traffic calming measures slows traffic and improves safety. Cllr. Thornton gave the example of West Meon and the removal of the white lines and surface changes. Surveys had since shown that traffic had slowed by 4 mph. The councils aim was to produce a safer environment.</p> <p>The Chair noted the resident’s comments and would feed them into the on going review of traffic in Hambledon.</p> <p>The resident also noted that he felt that not all residents drove sensibly and they needed to be more aware of the road conditions, to note that the speed limit is the maximum and to drive within the safety of conditions at the time.</p> <p>The Police noted that white lines were not police enforceable.</p> <p>Thanks were made and comments would be noted.</p>
<p><b><u>176.1/12 - To receive Police Report</u></b></p> <p>PCSO Amey Stevens reported the latest incidents:</p> <p>Two Anti social Behaviour incidents:</p> <p>Stewarts Green - Recycle bins had been turned over.</p> <p>Hoe Cross area – Trail bikes had been reported and resident was concerned it would upset horses. There were no registration plates to identify bike owners.</p>

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Other reported incidents:

Cams Hill Lane - Boundary dispute with neighbours. The police hoped that this had been dealt with adequately.

Hoe Cross area – Suspicious person reported in the dark with a rake. Police responded but found no one.

East St – A disabled badge was stolen.

The Chair thanked the police for their report. He noted that there had been a report of glass on the road.

In addition, there had been an incident where a fire engine had been called to Stewarts Green. The fire engine could not immediately access the house due to cars parked which restricted the road. This delayed the fire engine reaching the property. The Police had not heard about the incident from the fire brigade but noted the residents concern and would investigate.

### **176.2/12 - To receive the County Councillor's report.**

Cllr. Hindson apologised that she could not join George Hollingberry MP and Chris Lait in the village on Saturday 5<sup>th</sup> January. She thanked Cllr. Higham for the flood updates via email and congratulated all those involved for the planning and prevention measures.

Cllr. Hindson had been in discussion with Chris Lait, Director Hampshire Highways Area South. It was agreed that a multi-agency approach was needed. Southern Water and Environment Agency would be meeting on the 8<sup>th</sup> January. Chris Lait will also contact and work with WCC and SDNP authority. It was deemed a good opportunity to make a coordinated effort for Shared Space, flooding and the village.

It was noted that Chris Lait was anxious to come to the next Parish Council meeting

#### **ACTION - Clerk to invite.**

Cllr. Hindson wanted to remind the council about the Good Neighbour award scheme. Closing date – 25<sup>th</sup> January.

Cllr. Hindson had spoken to Children Services regarding the proposed Primary status and had had a positive response. There would be a chance for consultation.

The new revenue support grant had been announced and the HCC Director of Resources was still looking into details and there would be a report at a later date.

Cllr. Hindson had spoken to Chris Lait about the grit bin request and he had stated that he would consider the subject when he visited Hambledon and address the supply, location and the obligation to keep it filled.

The Chair noted the positive meeting with Chris Lait and that the HCC would be looking at all the issues within Hambledon and hopefully move forward.

One councillor noted that the leader of HCC had supported the assets cap for people in care and wanted offer his thanks. Cllr. Hindson noted that actions would hopefully move forward in response to the Dermont report.

Cllr. Hindson wanted to address the news report on minute-by-minute care and felt that it had not been reported accurately. HCC asked providers to register arrival and departure so that they could accurately assess the level and time of care. It was noted that short visits might be part of a larger care package. Each person had an individual care package.

**ACTION: Clerk to send a list of the 2013 meeting dates.**

### **176.3/12 - To receive the District Councillor's report.**

The report was received prior to the meeting.

Some councillors expressed a concern that it was hard to understand by the public as it was in “council speak” and not relevant to the village.

### **176.4/12 - Update from Head Teacher and Chair of Governors of Hambledon Infants School**

The Chair welcomed Eileen Ball, Head Teacher and Belinda Medhurst, Chair of Governors to the meeting and invited them to update the council.

The Head Teacher thanked the Parish Council for the letter of support and that it was appreciated. The request for

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primary status was felt to be progressing quite well and Governors were working hard on the schools behalf. A meeting was held before Christmas with HCC and LEA. It was deemed positive and a lot came from the meeting. The Head teacher was hopeful that primary status would be complete by September. A report was being written and this would go the HCC meeting on the 23<sup>rd</sup> January for review and an agreement on new placement changes will be needed. A positive outcome of this meeting will allow the process to move forward to consultation. Tentative dates had been booked for a village hall meeting.

There were some concerns about parking and wider implications of volume of traffic. The PTA were keen to start a Walking Bus. Parents were being urged not to drive up to the school and only a few parents continued to do this and it was hoped further precautions would stop this practice. There was some discussion over installation of a gate, which would allow pedestrian access.

The School house had now been returned to the school. The Head teacher was allowed access on the last day of term and the LEA had checked the safety of the building. The water tank had been drained. The school would now commission an architect to help the Governors decide on the best usage of the building.

The Chair thanked the Head teacher for her update.

### **177/12 - To agree to Co-Opt Melissa Thistlethwayte to the Parish Council**

AGREED: To co-opt Melissa Thistlethwayte to the Parish Council.

It was noted that there was still one vacancy.

### **178/12 - To approve the Minutes of the meeting held on 3<sup>rd</sup> December 2012.**

**Agreed as a true record and signed.**

### **179/12 - Matters arising from these minutes**

Item 162/12 – The Chair had had a discussion with the District Councillor about the reports to council. It was noted that the District Councillor did not have a legal obligation to attend or write a specific report on Hambledon and had other commitments. The report was generic to all parishes. The Council expressed concern that the report was hard to understand and that it would be more useful to have a brief report on actions taken by the Councillor on matters relating to the village i.e.: relating to flood action etc.

ACTION –The Chair to write a letter to the District Councillor.

Item 162.4/12 – Letter of support to the school. The letter had been written and sent to relevant bodies.

Item 85.3/12 – Oak tree – the Chair had spoken to Tom Besly. Tom Besly would contact Chris Martin and arrange planting. The plaque – on going. Cllr Thornton to recommend wording.

ACTION: Cllr Thornton

Item – 162/12 – Ditches – Lotts Store. Cllr. Higham had been tasked to follow up ditch clearance. Ditches were not done. The ditches were now too dangerous to clear with a ditch cleaner.

ACTION: Cllr. Hindson would address the need to coordinate hedging and ditching to Chris Lait.

### **180/12 - Planning Applications and Decisions.**

#### **180.1/12 Matters Arising:**

Item 165.1/12 – Dossier would be on going

Item 165.3/12 – St Peters Farm –

ACTION: Cllr. Dibden and Clerk - Draft letter will be adapted and sent. Meadows Farm letter had been drafted and agreed it was agreed to send.

It was noted that the council had received an email regarding a boundary issues on Cams Hill and the Maltings. The police were aware of the dispute. The council noted that this was not a planning issue.

ACTION: Cllr. Dibden to clarify and bring back to the next meeting.

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**180.2/12 - To receive planning applications from Winchester City Council and agree response**

None

**180.3/12 - To receive planning appeals notification**

None

**180.4/12 - To receive Application Decisions.**

Reference SDNP/12/01894/HOUS

Address 7 The Maltings Hambledon Waterlooville Hampshire PO7 4AE

Proposal Conservatory to rear/side

APPROVED.

**180.5/12 Village Design Statement.**

AGREED to set up a working party to agree how to progress the Village Design Statement.

ACTION: Cllr. Dibden, Cllr. Thistlethwayte, Cllr. Reeve and Cllr. Thornton to arrange a meeting and report to the council.

**181/12 - Finance and Parish Council management.**

**181.1/12 Matters Arising**

Item 166.3/12 – Grant application for tree work.

ACTION: Cllr. Norman would be placing an article in the next Hambledonian advising groups to send in applications for grants by 1<sup>st</sup> April.

Cllr. Norman had spoken to the PCC about making an application for the tree work.

**181.2/12 To consider donation towards the Royal British Legion wreath.**

The council had received an email regarding the Royal British Legion Wreath seeking a donation toward the cost.

AGREED that it would be considered as an annual donation.

Cllr. Higham proposed a donation of £30.

AGREED to make a donation of £30.

**181.3/12 To approve payments**

APPROVED

7/1/13	25	Hambledon Village Hall	Hall hire 2012		£147.50
7/1/13	26	Royal British Legion	Wreath Donation		£30
7/1/13	27	C Martin	Play Inspection and maintenance.		£120
SO		E Billingham	Clerks salary		xxxx

**181.4/12 To review expenditure versus budget update Jan.13.**

The Council viewed the accounts. Open Spaces and VAT refund were still due.

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### 181.5/12 - Website Update

Cllr. Reeve reported finding of the working party.

The working party had looked at various companies.

The working party had come to the decision that parishcouncil.net were their preferred company. The websites seemed to be user friendly, clear and easy to use.

The Chair and Clerk would be meeting with the Jon Hollingsworth and ask for his feedback and the working party would meet on the 17<sup>th</sup> January. There would be a stakeholders meeting on the 23<sup>rd</sup> January.

There was some discussion over the stakeholders input into the site. It was noted that there would be a need for regular monitoring and updating.

AGREED – In principle to move forward with the new website company (Gold Package) but would seek further advice and input from experts living within the village.

ACTION: Working party to make further enquiries and to seek advice.

### 181.6/12 – To consider course of action and financial implications to the repair of the benches at West Street.

The Chair noted that his action from the last meeting had been to seek permission to move the bench the The Gardens. WCC had given permission but the residents were not as keen to see the bench moved, as there was concern from residents that youngsters might congregate there and make a noise. There was some suggestion that it be moved to the Village Hall.

ACTION: Defer to the next meeting.

Broken bench furthest from bus stop (easterly)

AGREED that it is broken and a health and safety concern. Clerk to ask Sean Kennet remove. Plaque to be removed and put on other bench.

### 181.7/12 - Grant Applications – Item 166.2/12 – Church Yard application

The Chair reported that a grant application was being filled in and this would be done annually thus providing an audit trail..

ACTION: Both parties to look into obligation for the Parish Council over burial grounds. Cllr. Norman.

### 181.8/12 - Update from the Parish Council Budget meeting at WCC – Mik Norman

The Chair had attended the meeting and gave a brief feed back to the council. It was noted that WCC faced cutbacks and the meeting was to discuss those cutback and its effects on WCC and Parish Councils.

Particular attention was made to discuss the impacts on cuts on benefit and offsetting this loss of income with changes to tax empty on unoccupied properties. This had received a positive feedback from estate agents.

Other areas addressed were grant availability and awareness.

### 182/12 - Village Maintenance

#### 182.1/12 - Lengthsman Update

Due in February –

ACTION: Cllr. Norman and Cllr. Reeve to update task list.

#### 182.2/12 - Village Maintenance Contractor

Nothing to update.

#### 182.3/12 - Village Hall maintenance update

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Chris Martin attended for two hours every two weeks to monitor playgrounds and to complete any tasks.

### **183/12 - Flood Action Group**

Cllr. Higham updated the Council.

It was noted that 2012 was the second wettest year on record and wettest December in England. The chalk had become saturated and cellars started filling up. Regular email updates were issued and the distribution list had grown.

50 volunteers had come forward.

West Street had reached within 2 inches of floor boards in some houses but was now going down in small amounts.

The Environment Agency and HCC were thanked for their excellent work. Householders had invested money in flood precautions. There were some reports of petty vandalism.

It was felt that Southern Water were less than satisfactory regarding sewerage. There had been no representation at the village meeting. Sewerage was backing up and another pump had now been brought in and raw sewerage was being sprayed on to an adjacent field.

Environmental Health at WCC have been contacted.

A formal vote of thanks was made to Cllr. Higham and Flood Action Group and all agencies involved. They were congratulated on working well together.

The council were aware of the hedging and ditching issues and this could be remedied by routine maintenance. The Lengthsman could be used for many preventative actions.

### **184/12 - Play Areas**

#### **184.1/12 -Play inspection - To discuss regular play area inspections.**

The areas had been inspected and there was nothing to report.

#### **184.2/12 - Update on Village Hall play area refurbishment**

Nothing to update.

#### **184.3/12 - Update on proposed tennis courts**

This item was CONFIDENTIAL.

ACTION: Agenda item

### **185/12 - Footpaths**

None

### **186/12 - Highways**

#### **186.1/12 – SLR**

Chair to remind Tom Besly.

ACTION – Chair to chase.

#### **186.2/12 - Signs Audit**

Cllr. Thornton noted that HCC had agreed to remove certain signs and this should be complete by the end of January.

#### **186.3/12 - Salt Bins**

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Cllr. Hindson had requested that Chris Lait to look at the issue. See above.

### 187/12 - Parish Plan

On going – Next meeting

### 188/12 – Correspondence

#### 188.1/12 – Matter Arising:

Item 173.1/12 Emergency Felling of the tree in the church yard:

Cllr. Norman had spoken to the PCC. He had urged them to get an urgent assessment of the tree.

Item 173.2/12 – Parish Christmas Tree:

Cllr. Dibden and Lindsay Dibden had taken down the tree.

There was a suggestion of asking the church if there could be a hole installed to hold the tree in the future.

ACTION: - To put on the agenda under “ Village Maintenance”

Chair would discuss with Rev. Coutts.

Item 173.3/12 – First Bus timetable:

The Chair had written to First Bus but had not received a reply.

HCC were looking at installing a new bus stop and timetable display.

Item 173.4/12 – Allsoils –

ACTION Cllr Dibden to write and thank Allsoils for their notification letter. Carried forward.

#### 188.2/12 - To consider response to Cllr. Mel Kendall regarding Shared Space.

With the recent developments with Chris Lait it was felt that it would not be necessary to repond.

#### 188.3/12 – Other Correspondence

Rural Services Network newsletter. This had been forwarded to councilors.

Your Winchester – Website and App to report issues within the District. I.e.: Fly tipping

#### 189/12 - Date and time of next meeting and items for the next agenda.

4th February 2012.