



3rd May 2022

To All Members of the Council

You are hereby summoned to attend the Annual Meeting of Hambledon Parish Council which will be held on Monday 9th May 2022 in the Meeting Room at Hambledon Village Hall, West Street, Hambledon, PO7 4RW, commencing at 7.30pm, for the purpose of transacting the following business.

Yours faithfully

Joanna Tester

Mrs Joanna Tester
Clerk, Hambledon PC
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**Agenda for the Annual Meeting of
HAMBLEDON PARISH COUNCIL**

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND
PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION
OF THE COUNCIL FOR A MAXIMUM OF TEN MINUTES**

1574. To elect a Chairman for 2022/23.

1575. Delivery by the Chairman of Acceptance of Office forms.

1576. To elect a Vice-Chairman for 2022/23.

1577. Co-option of councillor

Proposed: that the PC should approve the co-option of Sam Dyson and take receipt of Acceptance of Office form.

1578. Acknowledge the sad passing of any Villagers since the previous PC meeting.

1579. Apologies for absence.

1580. Declarations of Disclosable Pecuniary Interests on Items on the Agenda.
1581. To consider requests for dispensations.
1582. Standing Orders suspended for no more than ten minutes, to allow for public question time.
1583. Resume Standing Orders.
1584. To receive District Councillor's report (if available) and questions to District Councillor arising from report.
1585. To receive County Councillor's report (if available) and questions to County Councillor arising from report.
1586. To receive Police/PCSO report (if available).
1587. Approval of the minutes of the previous meeting of the PC held 04 Apr 2022.
1588. Review of delegation arrangements to committees, sub-committees, staff and other local authorities.
1589. Review of the terms of reference for committees.
1590. To elect members to existing committees (C)/working groups (WG):
- Planning (C)
 - Finance (WG)
 - Better Streets (WG)
 - Traffic & Pedestrian Safety (WG)
 - Footpaths (WG)
 - Village maintenance & Lengthsman (WG)
 - Play & Playgrounds Re-vamp (WG)
 - Flood Action Group (WG)
 - Tennis (WG)
 - Hambledon Greening (WG)
 - Platinum Jubilee Celebrations (WG)
1591. Review arrangements with other local authorities
Proposed: that the PC should approve the Lengthsman Scheme contract with Soberton PC (Lead Parish) for the period 01/04/22 to 31/03/23.
1592. Review representation on or work with external bodies, and arrangements for reporting back
- Village Hall Committee
 - Vineyard Liaison Group
1593. Make arrangements with a view to the PC becoming eligible to exercise the general power of competence in the future.
1594. Determine the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.

1595. Parish Clerk's progress report (for information only).

1596. Bank account balance as of 01 May 2021 - **£61,283.71** (Cllrs have been provided with bank statement 141, 02 Apr 2022 to 01 May 2022.)

1597. Bank Account Signatory

Proposed: that the councillor taking over from Jim Twiney as a member of the finance committee should become an authorised signatory on the PC's Unity Trust Bank account. Clerk to arrange the necessary paperwork.

1598. Annual Playground Inspections

Proposed: that the PC appoints RoSPA to inspect the Village Hall and Stewarts Green play areas May/June 2022, at a cost of £70 + VAT per site. (Cllrs have been advised that the usual arrangement with WCC/Play Inspection Co @ £46.50 + VAT per site was thought by the Clerk to have been booked, but recent correspondence has confirmed that it was not. Play Inspection Co would charge £85+ VAT per site.)

1599. Village Entrance Signs

Proposed: that the PC should approve an interim payment of £1,200.00 to JK Engineering in respect of work carried out to date under contract for the above work.

1600. Gazebo Purchase

Proposed: that the PC should review quotes obtained & agree on a preferred supplier for purchasing a gazebo (primarily for use during the June 2022 Jubilee celebrations), with the following specification:

- Size 3mx3m
- Aluminium frame (hexagonal 50/58mm)
- Fabric 600 denier polyester
- Storage bag incl.
- Anchoring tie-down kit for soft ground
- 5-year frame warranty
- Lifetime warranty on sliders & connectors (cast aluminium)
- Sidewall set - 1x plain solid panel; 2x window panels with a blind on the inside which can be rolled up; & 1x door panel.

1601. Payment of Accounts for Apr 2022:

Payee	Description	Amount (£)	Chq No/BACS Ref
PC			
Mrs J C Tester	Clerk salary (Apr 2022)	£803.90	Paid by SO 28/04/22
NEST	Clerk pension (Apr 2022)	£64.74	Paid by DD
Mrs J C Tester	Balance of back-pay for 2021/22	£140.69	To be paid by BACS
HALC	HALC/NALC annual subscription 2021/22	£389.97	To be paid by BACS

Parish Online	Annual subscription 2022/23	£96.00	To be paid by BACS
Kimcell Ltd	Annual website service charge - hosting, support & backup	£576.00	To be paid by BACS
Hambledon Village Hall	Hall hire Apr 2022	£22.50	To be paid by BACS
JK Engineering Ltd	Interim payment for village entrance signs	£1200.00	To be paid by BACS
Belinda Johnson	Reimbursement for mulch (Green Man beds)	£50.00	Paid by BACS 25/04/22
Paul Quinn	Reimbursement for Jubilee expenses - sweets (Booker)	£46.97	To be paid by BACS
Hambledon PCC	Annual grant towards churchyard maintenance	£600.00	To be paid by BACS
Hambledon PCC	Gardening/mowing of upper Glebeland for the year 2021	£700.00	To be paid by BACS
John Thornton	Reimbursement for watering can (George House planters)	£28.99	To be paid by BACS
Tennis			
Jamie Houlberg	Tennis Coaching (Apr 2022)	£170.00	To be paid by BACS
Michael Farrell	Tennis Coaching (Apr 2022) & DBS application	£187.82	To be paid by BACS

1602. Planning Applications

- SDNP/22/01418/HOUS - 1 Rushmere Gate, Green Lane, Hambledon, Waterlooville, Hampshire, PO7 4SS. Double storey side and single storey rear extension to replace existing conservatory.
- SDNP/22/01601/HEDG - Cams Cams Hill Lane Hambledon Hampshire PO7 4SP. Gateway to agricultural use field needs widening to allow access for larger modern machinery for hay making for 3 fields behind access gate. As narrow gateway and narrow lane, impossible to get tractor and trailer for hay bales through gateway. Hedge is not good quality and we only need to remove about 3metre width, and most of the hedge is brambles. We can then add a new gate, so double gate for entrance.
- SDNP/22/01982/PA14J - Hambledon Village Hall West Street Hambledon Waterlooville Hampshire PO7 4RW. To install solar voltaic panels to the village hall roof.

1603. To discuss any planning applications that are received after 03/05/22 and require consideration at this meeting.

1604. Planning Decisions (none received at time of publication of agenda).

1605. To receive a report from the Better Streets Working Group (BSWG)

1606. To receive a report from the Tennis Working Group.

1607. To receive a report from the Flood Action Group.

1608. To receive a report from the Traffic & Pedestrian Safety Working Group.

1609. To receive an update from the Play & Playgrounds Re-vamp Working Groups.

1610. To receive a report from the Hambledon Greening Working Group.

1611. Upper Glebeland Lease

Proposed: that a working group be set up to examine the viability of leasing the land above the Upper Glebeland for village use. (To be viable as a re-naturing project with tree-planting, it would require a long lease of 100+ years. HGC willing to draw up a plan. Members of the WG could include representatives from Hambledon Scouts, Hambledon School/Pre-school, the Horticultural Society and HGC, among others.)

1612. To receive an update from the Platinum Jubilee Celebrations Working Group.

1613. Jubilee Celebrations - Saturday 4th June 2022

Proposed: that the PC approves the risk assessment created for the Hambledon Jubilee celebrations planned for Saturday 4th June 2022.

1614. Reports & Issues (for information only):

- Election of the Winchester representative for the SDNPA - nominations need be received by Hampshire ALC via post or email by 17:00hrs on Wednesday 25 May 2022.
- WeCAN Network Event, Winchester Climate Action Network - 12 May; 7.00pm; via Zoom.
- Notification of confirmed order has been received for the diversion of Hambledon footpath 4a (PPO 5163).
- HALC's Hampshire and the Isle of Wight's Village of the Year competition launches Fri 29th April 2022. Deadline 15th July 2022.
- Government Dept for Environment, Food & Rural Affairs has announced new plans to stop households paying for DIY waste to reduce fly-tipping – consultation at <https://www.gov.uk/government/consultations/household-waste-recycling-centres-diy-waste-disposal-charges-and-booking-systems>

1615. Date and place of next meetings (Annual Meeting of the Parish - Mon 23rd May 2022 at Hambledon VH; 7.30pm; Mon 6th June 2022 at Hambledon VH; 7.30pm).

1616. To exclude members of the public and press from Confidential Matters to be discussed.

1617. To discuss the one remaining vacancy on the PC.