



DRAFT MINUTES

Hambledon Parish Council

28 June 2021; 7.30pm; Hambledon Village Hall

PRESENT:

Cllr Quinn (Chair); Cllr Mason; Cllr Twiney & Cllr Silcock

In Attendance:

Mrs Joanna Tester (Clerk); Cllr Pearson (WCC; left 7.47pm); Cllr Lumby (HCC; left 8.08pm); Jan Jarvie (FAG); & Penny Mahon (HG)

Meeting started at 7.32pm

Item No.	Item	Discussion & Decision	Action
1299	Chair's Acceptance of Office Forms	Resolved: that the PC receives and accepts the Declaration of Acceptance of Office for Cllr Paul Quinn as Chair of Hambledon PC for 2021/22. [Voted unanimously for.]	
1300	Acknowledgements	Councillors paused and remembered in silence the contributions of Julie Elliot, Noel Dibden, John Spiller, and all other villagers who have passed away since the last meeting.	
1301	Apologies	Apologies received and accepted from Cllrs Higham, Thornton, Dyson & Weston.	
1302	Disclosable pecuniary interests	None declared.	
1303	Requests for dispensations	None received.	
1304	Public questions & comments	Standing orders suspended for maximum 10 mins. No comments received from members of the public.	
1305	Resume standing orders	Agreed	
1306	District councillor's report & questions arising	Cllr Weston will produce a later report this month. Cllr Pearson reported the following: <ul style="list-style-type: none"> Winchester District Local Plan Development Scheme - currently analysing results of recent consultation. 	

1306	District councillor's report & questions arising cont.	<ul style="list-style-type: none"> • Carbon Footprint Report - important to look at how info has been collected (desktop not realtime). Appears to be no realtime info therefore of marginal interest (may help to prioritise actions but take with a pinch of salt). • Parish Briefings - presentation to be provided by Cllr Pearson to HPC members. • E-mail exchanges with a member of the parish re. noise from dog exercising field. Environmental Health Dept have looked at noise levels and doesn't consider it excessive. Landscaping could be of benefit. H&S issue with dog faeces? <p>Cllr comments:</p> <ul style="list-style-type: none"> • Thanks to Cllr Weston for on-going hard work with fly-tipping issues in Chidden. 	
1307	County councillor's report & questions arising	<p>Report received from Cllr Lumby & is available on PC website. Main points as follows:</p> <ul style="list-style-type: none"> • Election results - details of the new HCC Cabinet Members are given. • Highways England <ul style="list-style-type: none"> • Highways England consultation for M3 Jn9 project ends 8th July 2021. All documents can be viewed on https://highwaysengland.co.uk/our-work/south-east/m3-junction-9-improvements/ • M27 Junction 9 to 11 - overnight closures 9pm to 6am; Tues 1 June 2021 to Fri 30 July 2021 (weekday dates only). The M27 will be closed in at least one direction. Updates via www.trafficengland.com. • Covid testing - Hampshire residents without symptoms can access free supervised testing, or collect kits to self-test at home, from participating pharmacies across the county. Hampshire's symptomatic testing sites will continue to offer test kit collection for people without symptoms from 2.30pm to 8pm, alongside the pharmacy scheme. Lateral flow testing and the test kit collection scheme are for people without symptoms. Anyone with symptoms of coronavirus must book a PCR test or call 119. • Connect4Communities - Community grants to support vulnerable families are open until 13th June 2021. • Ticks & Lyme disease - be aware! Further information is available at https://www.hants.gov.uk/News/20210401ticks <p>Further points raised at the meeting were as follows:</p> <ul style="list-style-type: none"> • Consultation re. finances & services. Looking to save circa £40m in the budget. • Constituency changes. • Highways - briefing last week organised by East Hants. Speeding traffic enforcement - active interventions & technology. HCC carrying out study looking at potential ways of reducing speed. SIDs - effective when moved around but limitations on time they can be left in one place & moved elsewhere. Acoustic cameras. Technology not quite there yet. Concerns about displacement (speeding in rural areas instead of on larger roads where speed cameras are placed). 	

1307	County councillor's report & questions arising cont.	<p>Comments/questions raised for Cllr Lumby:</p> <ul style="list-style-type: none"> • Could a meeting be organised between HCC, SDNP & HPC (Traffic & Pedestrian safety WG)? Yes. • Recycling centre - booking system to be made permanent? Currently under discussion. More walk-in sessions have been trialled recently. Feel that the booking system is working well. Link between charging and fly-tipping? Quite a lot of commercial waste is coming from Portsmouth. Id Verde only a small team. Based in Otterbourne so lots of travelling back and forth. Enforcement is key. 	
1308	Police/PCSO report	Not received	
1309	Mins of previous meeting (05/05/21)	Agreed as a true record	Clerk
1310	Clerk's progress report	<p>Parish Lengthsman Agreement Work schedule for this financial year is as follows:</p> <ul style="list-style-type: none"> • 10/08/21 (Cllrs to advise Clerk of possible jobs for this visit.) [Clearance of vegetation around Milestone; Chidden/Brook Lane sign requires cleaning; & vegetation around '30mph' sign on Well Hill needs clearing.] • 19/10/21 • 05/01/22 • 25/02/22 <p>Dead badger has been removed by WCC from Back Lane drain.</p> <p>Lengthsmen created grip at the Brook Lane/Chidden junction during 02/06/21 visit.</p> <p>Hambledon Vineyard (HV) Liaison meeting to be organised for July 2021 @ HV.</p> <p>V/H Play Equipment Agenda item 1323.</p> <p>HCC Report (OFTR Headwall) Agenda item 1321.</p> <p>Reports & Issues (Bus Shelter) Clerk chasing contractor.</p> <p>School/Church Sign Clerk chasing John Blackman re. painting of final screw. Last message left 24/06/21. PCC to consider contribution to costs once work completed & paid for. [Contact has now been made.]</p> <p>Hambledon Greening Campaign Agenda item 1326. Last public meeting held 12th May. Wildflower walk 30th June now fully booked. Next guided walk planned for 24th July.</p> <p>Parish Pollinator Pledge Initiative Project has been developing dedicated webpages with info for town/parish councils. Cllr Quinn has given feedback on behalf of HPC. Once live, Parish Pollinator Initiative should re-start.</p> <p>Reports & Issues (Manhole covers) Clerk spoke to Hants Highways (HH) 27/05/21. No record of West St. issue. Now re-logged but no action to date. Advised to contact Southern Water (SW) re. East St. issue. SW advised HH responsibility. [Spoke to HH 25/06/21. They are still in dispute with SW re. ownership.]</p> <p>Electricity Supply for Christmas Tree at The Gardens Cllr Thornton in on-going discussions with WCC.</p> <p>Great British Spring Clean 2021 Successful event 28th May 2021. To be removed from report.</p>	<p>All cllrs</p> <p>Cllrs Mason & Quinn</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr Thornton</p>

1310	Clerk's progress report cont.	<p>Traffic Review - Survey To be discussed agenda item 1322.</p> <p>Plants for GH Planters Plants have now been delivered. To be removed from report.</p> <p>Annual Meeting of the Parish (Cyclists) Nothing to report at present.</p> <p>Fly-tipping Cllr Lumby & WCC Contracts Monitoring Officer have both conducted site visits to Chidden. On-going correspondence between Cllr Weston & Chidden residents. Cllr Weston has requested that Chidden be included in an upcoming camera project.</p>	Clerk/Cllr Quinn
1311	Bank account	Bank balance - £39,955.34 (@ 22 June 2021; bank statement 128 will be forwarded to cllrs as soon as it becomes available).	Clerk
1312	Annual Governance Statement	Resolved: that the PC approves the Annual Governance Statement 2020/21.	Clerk
1313	Accounting Statements	Resolved: that the PC approves the Accounting Statements 2020/21.	Clerk
1314	Annual Internal Audit Report	Resolved: that the PC approves the Annual Internal Audit Report 2020/21.	Clerk
1315	Payment of accounts	<p>Mrs J C Tester Clerk salary (May 2021) £779.66</p> <p>Mrs J C Tester Clerk salary (June 2021) £779.66</p> <p>Mrs J C Tester Reimbursement for stationery £ 1.18</p> <p>NEST Clerk pension (May 2021) £ 62.40</p> <p>NEST Clerk pension (June 2021) £. 62.40</p> <p>B C Martin Grounds maintenance/cleaning (May & June 2021) £240.00</p> <p>Do the Numbers Ltd Internal audit for 2021/21 £240.00</p> <p>Hambledon Pre-school Reimbursement for VH sand purchase £33.32</p> <p>Kimcell Ltd Website annual service charge 2021/22 £576.00</p> <p>HALC Training for Cllr Dyson £114.00</p> <p>ICO Annual data protection fee 2021/22 £ 35.00</p> <p>Ashley House Printing Co. Greening Campaign phase 2 printing £161.00</p> <p>Antonio Mironovic Tennis Coaching 1st, 8th & 22nd May 2021 £210.00</p> <p>James Houlberg Tennis Coaching 12th & 16th June 2021 £100.00</p> <p>Mr F J C Luard Reimbursement for tennis court padlock & centre line £ 30.27</p>	Clerk

1316	Planning applications	<ul style="list-style-type: none"> • SDNP/21/03180/LDE Rushmere Stud, Flat Speltham Hill Hambledon PO7 4SE. Use of roof space a dwelling flat. NO OBJECTION. • SDNP/20/05335/FUL Francis House The Maltings Hambledon PO7 4AE. Change of Use Application from existing commercial office space to create 4 x mixed tenure residential units comprising of 1 and 2 bedroom flats with associated services and amenities. OBJECTION ON THE GROUNDS OF LACK OF SUFFICIENT PARKING. (Cllr Mason to send final text to Clerk asap for submission.) <p>The following applications had deadlines in advance of this meeting, hence comments (in []) were agreed by the Planning Committee and have already been submitted by the clerk:</p> <ul style="list-style-type: none"> • SDNP/21/02404/HOUS Little Windover, West Street, Hambledon, PO7 4RW Proposed ground floor and first floor extension to front and rear, with internal alterations and external detached garage. <p>[Hambledon Parish Council objects to this planning application, the proposed garage is too close to the road and would adversely affect the street scene. This is detailed in the Village Design Statement - HVDG45 Parking and garages should not dominate the street scene. The application refers to the replacement of the roof lights; these will need to be of the correct type to avoid light spillage in the Dark Skies area around Hambledon.]</p> <ul style="list-style-type: none"> • SDNP/21/02551/HOUS The Coach House, Vicarage Lane, Hambledon, PO7 4RP. Strip off existing roof, provision of insulation above rafter level and retile using new tiles to match existing. Minor alterations to form new openings and installation of new windows to replace existing. New roof lights, new rainwater goods and modification to existing roof to boot room. <p>[Hambledon Parish Council supports this planning application, which reflects the need to upgrade this old building. The application refers to the replacement of the roof lights; these will need to be of the correct type to avoid light spillage in the Dark Sky area around Hambledon.]</p> <ul style="list-style-type: none"> • SDNP/21/02718/LIS 2 West Street, Hambledon, Waterlooville, Hampshire, PO7 4RW. Consent to replace the timber windows throughout the property. Grade II listed. <p>[Hambledon Parish Council supports this planning application, which reflects the need to reduce global warming and the reduction in use of heating oils. The application refers to the appropriate double glazing as detailed within the VDS. The specification detailed isn't clear in terms of the windows being of heritage style double glazing with white spacers and individual panes bedded with silicon into timber glazing bars and puttied on the outside. The planning authority is asked to ensure that the windows conform to the correct design as has previously been permitted on listed buildings in Hambledon.]</p>	Clerk
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1317	Planning applications received after 23/06/21	None received.	
1318	Planning decisions	Decision noted.	
1319	BSWG	No report received. Cllr Twiney noted that there is possible funding for re-surfacing of footpath between School and Vineyard. Cllr Twiney to take this forward. Cllr Mason to supply Cllr Twiney with footpath number.	Cllr Twiney/ Clerk Cllr Mason
1320	Tennis WG	Report received from Frank Luard & sent to cllrs in advance of the meeting. Main points as follows: <ul style="list-style-type: none"> • James Craven no longer coaching. • Antonio Mironovic hired but has other commitments. • Denmead Tennis Club has been asked if they can provide more permanent coaches. • FL and the Clerk to meet up to discuss finances. • Padlock, balls & middle net strap recently replaced. • Record no. of children attending coaching (up to 40 some days). • Need to replace Cllr Higham's details on Clubnet. • WG face-to-face meetings will resume post 19/07/21. 	
1321	Flood Action Group	Report received from Jan Jarvie (Chair, FAG). Main points as follows: <ul style="list-style-type: none"> • Grip at Brook Lane/Chidden could cause hazard to walkers. Reflective bollards needed? Could reallocate black & white posts from OFTR. 	Cllr Quinn
1322	Traffic & Pedestrian Safety WG	Report received from Cllr Silcock. Main points as follows: <ul style="list-style-type: none"> • First meeting has been held. Eleven attendees. • Main issues raised as follows: <ul style="list-style-type: none"> • Speed through the village. Green Lane and Brook Lane. • Size of vehicles • Area around The Peoples Market • Speed & size of some farm vehicles • Lack of footway along Green Lane • How to collect data? £2.9k speed indicator device. Or could look at different device - £180/wk hire; £2.8k to buy. Looking to borrow one. • Considered effectiveness of street 'furniture' e.g. chicanes 	
1323	Play WG	Report received from Cllr Silcock. Main points as follows: <ul style="list-style-type: none"> • Playground re-vamp - two phases. First is Calor Crowd-fundraising. Second is direct fundraising from the village. 	
1324	Hambledon Playgrounds Re-vamp WG	Resolved: that the PC appoints a new Hambledon Playgrounds Re-vamp Working Group, lead by Cllrs Silcock and Dyson, which focuses on fundraising to replace/up-date equipment at both Village Hall and Stewarts Green play areas. Members to include Toni Sealey, Mark Watkiss, Fran Pilcher and the Clerk.	Cllrs Silcock & Dyson/ Clerk
1325	Village Play Areas	Resolved: that the play areas at the Village Hall and Stewarts Green should remain open (based on Mar 2021 risk assessment and any subsequent advice/info received). Monthly review to continue until further notice.	

1326	Hambledon Greening WG	Report received from Penny Mahon. Main points as follows: <ul style="list-style-type: none"> • Greening Festival (not 'Eco Festival') -11th Sept 2021. Scouts may be interested in taking part. • Offered thanks to HPC for paying for Phase 2 card printing. • Heritage-grade double-glazed windows to be on show at the the Festival. • Solar panels can be retrofitted— could HGWG get a quote? Low impact & not too expensive. 	
1327	HAP Volunteers' Party	Resolved: that the PC does not organise a summer 2021 party but instead uses funds for a joint thank you/Platinum Jubilee party, as per item 1328, below.	Clerk/Cllr Quinn
1328	The Queen's Platinum Jubilee Party 2022	Resolved: that the PC organises a village-wide Platinum Jubilee party combined with post-Covid celebration for the weekend 2nd to 5th June 2022. Cllrs to think about who might be willing/able to organise.	All cllrs
1329	Reports & Issues	<ul style="list-style-type: none"> • Hampshire Parish Workshop - attended by Cllr Quinn who reported the following: <ul style="list-style-type: none"> • Whole of SDNP is protected. • National Model Design Code - guides? Limiting permitted development. • Encouraging socially-rented housing. • Need a local connection to apply for socially-rented housing. • Supplementary Planning document - passive housing (doesn't use energy) - 10%; energy efficiently +39% • Parking SPD - landscape led. • Camping & clamping best practise. • Explosion of applications for vineyards in SDNP. • Visitor management - pop-up events & posters. • Nature recovery. • Bio-diversity; nature recovery; species conservation & environmental connection. • Re-nature not re-wild. • CiL projects - Neighbourhood portion. May be worth phoning them to see if any funds available for playground re-vamp. • Attended by Cllr Quinn 21 June 2021. Main topics/points as follows: <ul style="list-style-type: none"> • New leisure centre in Winchester is now up and running. • New plan • Many Covid-19 grants have been awarded. • Welcome back fund for high streets. • Grants for outside hospitality. • Road closure licences are to be revoked. • Verges - annual cutting of verges outside of village boundary - Cllr Quinn to discuss with Cllr Weston. • Upcoming waste management strategy changes. • Queen's Platinum Jubilee - advised to request road closures sooner rather than later. • BCE Consultation Portal - proposal to move Hambledon from Meon Valley to Winchester. Cllrs agreed that overall in favour & Cllr Quinn has responded to the consultation on behalf of the PC. • Thank you to Cllr Dyson & Toni Sealey for the fantastic promotional video on the project page for the Calor Fund. 	

1330	Date/time of next meeting	Monday 6th September 2021; 7.30pm; to be held in Hambledon V/H.	
1331	Confidential matters	Members of the public left the room to enable cllrs to discuss confidential matters.	
1332	Clerk's A/L	Resolved: that the PC approves the Clerk's A/L request for the summer period.	
1333	Cllr Tony Higham	<p>Resolved: that the PC formally accepts Cllr Higham's resignation on grounds of ill health. Cllrs thanked Cllr Higham for his long and dedicated contribution to the Hambledon community.</p> <p>Actions going forward:</p> <ul style="list-style-type: none"> • Clerk to start co-option process. • Cllr Silcock to become Chair of both Finance & Tennis WGs. • Issue raised by Cllr Higham re. Lashley Meadows street name signs - two old signs being replaced with one new one and a village entrance sign. PC had historically resolved to consult residents for their opinion following a complaint from one resident (who has since moved out of the village) but this has not yet been done. Cllrs agreed that the consultation could be carried out after new signs have been installed, to consider whether a second street name sign needs to be added. 	Clerk

The meeting closed at 9.45pm

Signed:

Cllr Paul Quinn OBE (Chair):

Dated:

Signed:

Joanna Tester (Clerk):

Dated: