



MINUTES
Hambledon Parish Council
 05 Sept 2022; 7.30pm; Hambledon Village Hall

PRESENT:

Cllr Quinn (Chair); Cllr Dyson; Cllr Encke; & Cllr Silcock

In Attendance:

Mrs Joanna Tester (Clerk); Cllr Pearson (WCC; left 8.00pm); & Cllr Wallace (WCC; left at 8.00pm)

Meeting started at 7.33pm

Item No.	Item	Discussion & Decision	Action
1692	Acknowledgements	Councillors paused and remembered in silence the contributions all villagers who have passed away since the last meeting.	
1693	Apologies	Apologies received and accepted from Cllrs Thornton, Hand, Mason & Lumby.	
1694	Disclosable pecuniary interests	None.	
1695	Requests for dispensations	None received.	
1696	Public questions & comments	Standing orders suspended for maximum 10 mins. No member of the public in attendance.	
1697	Resume S/Os	Agreed	
1698	District councillor's report & questions arising	<p>No report received this month. Cllr Pearson reported the following:</p> <ul style="list-style-type: none"> • Nitrate/phosphate pollution. Southern Water concentrating on what comes off the fields from farming methods. Natural England are more focussed on pollution via housing development. Not such an issue in the SDNP. More than 5 houses - developer will need to mitigate the effects of nitrate/phosphate production. • SLAA - WCC wants SDNP to have an allocation of 40 houses. Southern parishes have to date been given a disproportionately large allocation. <p>Cllr Wallace reported the following:</p> <ul style="list-style-type: none"> • Allsoils - Cllrs confirmed that they are aware of the results of the operator's licence hearing & upcoming application for renewal of planning consent. <p>Cllr asked if there was anything that could be done about noise disturbance from dog walking parks along Cams. Once planning consent has been given there is nothing that can be done. Environmental Health has been involved and case has been closed. Clerk & Cllr Quinn have agreed to meet the villager in question on site.</p>	

1699	County councillor's report & questions arising	No report received this month.	
1700	Police/PCSO report	No report received. The Clerk informed cllrs that PCSO Grace Wetherill is no longer working out of Bishops Waltham. Clerk to find out who will be the replacement & make contact.	Clerk
1701	Mins of previous meetings (04/07/22 & 28/07/22)	Agreed as a true record.	
1702	Clerk's progress report	<p>Parish Lengthsman: Upcoming visits as follows:</p> <ul style="list-style-type: none"> • 07/10/22; 16/12/22; 20/02/22 <p>Drain at bottom of Back Lane is covered in silt and requires clearing - to wait until Oct Lengthsman visit. Clerk to ask Jan Jarvie re grips & gullies that might need looking at. Road signs bottom of Well Hill LHS - clear vegetation. Saplings (but not ivy on walls) along London Alley need removing. If Lengthsmen run out of time, Cllr Quinn to ask PCC if it would be willing to take on the maintenance.</p> <p>Flooding @ bottom of Bury Lodge Lane - Cllr Lumby has been informed that Bury Lodge Lane was swept at the beginning of August. Clerk has carried out a site visit & taken photos, and will feed back to Cllr Lumby if work is not satisfactory.</p> <p>Flooding @ Brook Lane/Chidden Jn - works to excavate the new water retention ditch and clear the existing grips on Brook Lane currently still with HCC's contractor to programme. Delay due to other pressures but will hopefully commence in Sept.</p> <p>Electricity Supply for Christmas Tree at The Gardens: Clerk has spoken to Cllr Weston who is willing to chase on the PC's behalf. Info e-mailed to Cllr Weston. Clerk has chased Cllr Weston for an update (30/08/22).</p> <p>Clerk's progress report (bus shelter): Cllr Thornton has completed and installed the cork board. To be removed from the report.</p> <p>Reports & Issues (rattling manhole covers & cracks in tarmac): Manhole covers - automated message received 26/05/22: 'Your enquiry has been initially assessed, and we now need to undertake further investigations into the problem. We endeavour to undertake these investigations within two weeks, but this can be dependant upon weather conditions.' The Clerk has chased by phone twice. Update 30/08/22 was that the Engineer had requested back in May that the Assistant Engineer arranges for the covers to be lifted to ascertain whose responsibility they are. There are no notes on the system to say that this has happened. Request for an update to be sent to Ass. Eng., stressing the urgency for a resolution, given the noise disturbance. Clerk has requested feedback asap.</p> <p>Cracks in tarmac - response received from HH that as the cracks do not present a hazard to highway users they do not require action at this time.</p> <p>Hambleton Greening WG: Land between No 1 Stewarts Green & Green Lane - Clerk & Cllr Quinn met on site with Caroline Robinson (WCC; Estate Improvements Officer) Tues 26 July 2022. The land is currently listed as having potential to build on. WCC would not be willing to consider leasing or donating the land to the Parish unless development opportunities are ruled out by SDNPA. The Clerk has since researched the settlement boundary and found that the land is inside the boundary.</p>	<p>Clerk</p> <p>Cllr Quinn</p> <p>Clerk</p>

1702	Clerk's progress report	<p>Reports & Issues: Pedestrian/cyclist safety on B2150 between Hook Vinney & OFTR - Cllr Nick Adams-King (HCC; Highways Op) has advised that pedestrian warning signs ('No footway for x miles') could be considered on this stretch of road, but cllrs have concerns that they would be seen as permanent and HCC would refuse to remove them at a later date; and/or it could set a precedent in the village for other roads with no footway. To be considered agenda item 1714.</p> <p>Removal of bollards to free up space to walk on the verge may be a better option - to be considered agenda item 1715. Paula Edwards & Andy Smith (both HCC) have confirmed that they would not permit removal of the bollards, for safety reasons. However, once the hedge is more established, '...it may be possible to reduce the number of marker posts on site.'</p> <p>Reports & Issues: Bus stop signs @ Hook Vinney - temporary sign has been placed at the B2150/Fareham Road junction (to be used for travel in both directions). It will be trialled for a couple of months before assessing feedback and placing a permanent stop somewhere in the area.</p>																																											
1702	Clerk's progress report cont.	<p>Co-option of Cllr: Jenni Lane has kindly agreed to sit on the HG and TPS WGs. To be removed from report.</p> <p>Speed tracking device: Andy Smith (HH) unable to assist therefore Clerk has booked services of Ampfield Traffic Consultants Ltd. Speed data recorders will be deployed in twelve locations throughout the village, to be chosen by the TPSWG. To start w/c 12/09/22. The PC will be invoiced monthly (@ £90 per site). No deposit required.</p> <p>Playground inspections: Clerk awaiting quotes for playground repairs. To be discussed at the Oct 2022 PC meeting.</p> <p>Village maintenance: The Clerk has liaised with four potential suppliers but is still awaiting some info. To be discussed at the Oct 2022 PC meeting.</p>																																											
1703	SAAA central external auditor appointments arrangements	<p>Resolved: that the PC should not opt out of the SAAA central external auditor appointment arrangements. No action required.</p>																																											
1704	Bank account	<p>Bank balance - £57,242.30 (@ 01 Sept 2022 (bank statements 145, 02 July 2022 to 01 Aug 2022 and 146, 02 Aug 2022 to 01 Sept have been forwarded to cllrs).</p>																																											
1705	Payment of accounts	<table> <tr> <td>Mrs J C Tester</td> <td>Clerk salary (July 2022)</td> <td>£803.90</td> </tr> <tr> <td>Mrs J C Tester</td> <td>Clerk salary (Aug 2022)</td> <td>£803.90</td> </tr> <tr> <td>NEST</td> <td>Clerk pension (July 2022)</td> <td>£ 89.10</td> </tr> <tr> <td>NEST</td> <td>Clerk pension (Aug 2022)</td> <td>£ 89.10</td> </tr> <tr> <td>Hambleton Village Hall</td> <td>(July 2022)</td> <td>£ 35.50</td> </tr> <tr> <td>HMRC</td> <td>Q1 NI payment</td> <td>£117.19</td> </tr> <tr> <td>HALC</td> <td>Chairs' networking event (29/06/22)</td> <td>£ 12.00</td> </tr> <tr> <td>Framework Sports</td> <td>Tennis balls</td> <td>£ 89.72</td> </tr> <tr> <td>NEST</td> <td>Clerk pension (June 2022)</td> <td>£ 89.10</td> </tr> <tr> <td>Michael Farrell</td> <td>Tennis coaching (July 2022)</td> <td>£ 70.00</td> </tr> <tr> <td>Moritz Flohr</td> <td>Tennis coaching (July 2022)</td> <td>£ 70.00</td> </tr> <tr> <td>Moritz Flohr</td> <td>Tennis coaching (Aug 2022)</td> <td>£ 70.00</td> </tr> <tr> <td>Sam Richie</td> <td>Tennis coaching (Aug 2022)</td> <td>£ 70.00</td> </tr> </table> <p><u>In addition to payments listed on the agenda:</u></p> <table> <tr> <td>PKF Littlejohn LLP</td> <td>External audit fee (y/e 03/22)</td> <td>£240.00</td> </tr> </table>	Mrs J C Tester	Clerk salary (July 2022)	£803.90	Mrs J C Tester	Clerk salary (Aug 2022)	£803.90	NEST	Clerk pension (July 2022)	£ 89.10	NEST	Clerk pension (Aug 2022)	£ 89.10	Hambleton Village Hall	(July 2022)	£ 35.50	HMRC	Q1 NI payment	£117.19	HALC	Chairs' networking event (29/06/22)	£ 12.00	Framework Sports	Tennis balls	£ 89.72	NEST	Clerk pension (June 2022)	£ 89.10	Michael Farrell	Tennis coaching (July 2022)	£ 70.00	Moritz Flohr	Tennis coaching (July 2022)	£ 70.00	Moritz Flohr	Tennis coaching (Aug 2022)	£ 70.00	Sam Richie	Tennis coaching (Aug 2022)	£ 70.00	PKF Littlejohn LLP	External audit fee (y/e 03/22)	£240.00	Clerk
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1706	Planning applications	None.	Clerk
1707	Planning apps received after 31/08/22	<ul style="list-style-type: none"> • SDNP/22/04020/HOUS - Cams Hill Wood, Cams Hill Lane, Hambledon, Hampshire PO7 4SP. Proposed single storey side and rear extension, new flue, insertion of roof lights into main pitch roof. [NO OBJECTION] • SDNP/22/04010/HOUS - Woodside Green Lane Hambledon Hampshire PO7 4SY. Proposed two storey rear extension and single storey side extension. [NO OBJECTION BUT CASE OFFICER TO CHECK THAT IT DOESN'T BREACH THE 30% RULE] • SDNP/22/04068/TPO - Peelers Cottage Green Lane Hambledon Waterlooville Hampshire PO7 4SX Proposal: 6x Ash Trees - Fell due to ash dieback. (see original application). [No comments necessary as TPO.] 	Clerk
1708	Planning decisions	Noted	
1709	Heritage Design Statement	<p>UPDATE: Lisa Booth (Principal Planning Officer, SDNP Team) responded 05/09/22 with the following: <i>'I discussed this with our Planning Support Officer at the time that you sent your email and she will ensure that Heritage Statements are requested for all applications in Conservation Areas, as well as for listed building applications. We have had to employ a temporary officer to cover this function, so she may have missed this whilst she was getting up and running.'</i></p> <p>Resolved: Clerk to go back to Lisa Booth and thank her for this & say that cllrs look forward to seeing Heritage Statements going forward.</p>	Clerk
1710	Correspondence (re. planning application SDNP/22/02858/FUL)	Resolved: no further action required, in view of the fact that a formal enforcement case has now been opened by WCC/SDNP relating to this site.	
1711	South Downs Local Plan Review	Resolved: that cllrs acknowledged receipt of the South Downs Local Plan Review.	
1712	Tennis WG	<p>No report received. Clerk reported the following:</p> <ul style="list-style-type: none"> • Cleaning - Coloured Courts' quote of £530 + VAT has been accepted (Peter Rafferty quoted £585). Advised to wait until the autumn to carry out the work. • Coaching - Sam Richie & Moritz Flohr have been coaching through the summer and will continue for the foreseeable future. DBS checks will be carried out if possible. 	Clerk

1713	Traffic & Pedestrian Safety WG	<p>Report received & will be published on PC website. Main points as follows:</p> <ul style="list-style-type: none"> • Ampfield Traffic - due to carry out speed tracking around the village for 6 weeks, starting w/c 12/09. • WG met 01/08 to reaffirm preferred speeds around the village & where best to locate tracking devices. • Jo Walker has made contact with relevant SDNPA officials & reported back. • HCC survey on 20mph limits in Hampshire was issued 20/07 with a deadline of 12/09 for responses. Clerk has sent a link to villagers on the e-mail distribution list & Cllr Silcock has completed it on behalf of the PC. <p>Clerk to e-mail village to give start date and say that the speed tracking is part of the overall survey; does not track plate info etc.</p>	Clerk
1714	Pedestrian warning signs on B2150	<p>Resolved: that the Clerk should write to Paula Edwards & Andy Smith to formally request that 'no footway' signs are NOT installed on the B2150 between Hook Vinney and the Old Forge Tea Room.</p>	Clerk
1715	Removal of bollards on B2150	<p>Resolved: that no further action is taken at the current time with regards to the bollards next to the footbridge into Chestnut Meadow on the B2150. Saplings are currently not large enough at the current time for HCC to consider removing some of the bollards.</p>	
1716	Play & playground Re-vamp WGs	<p>No report received.</p>	
1717	Hambledon Greening WG	<p>Report received & will be published on PC website. Main points as follows:</p> <ul style="list-style-type: none"> • Repair Cafe - 2nd Hambledon cafe 16/07/22. Well supported by repairers & visitors. Next one in Denmead 17/09/22, then in Hambledon 15/10/22. Mini repair cafe will be at the Greening Fair. • Recycling - functions well. Coincides with monthly visits from Little Green Van. • Hort Soc Show - HGC stall had info on what has been achieved by HG so far & examples of what can be recycled. There was also a wormery and a mini pond (in a washing up bowl). • Retrofit - one of the issues to be focussed on at this year's Greening Fair. Three speakers to attend the Retrofit evening 04/10/22. • Budget - not much of the annual budget has been used yet this year (due to not yet having made a decision re recycling bins; & 'well-being' not requiring much expenditure). Current & projected expenditure was itemised. <p>Clerk to thank HG for report & wish them luck with the upcoming Greening Fair.</p>	
1718	Gazebo insurance	<p>Resolved: that the decision is delayed until Oct 2022 PC meeting as insurance co had not replied with a quote for the additional premium.</p> <p>Cllr Dyson to draft a disclaimer/liability document for borrowers to sign before use.</p>	Cllr Dyson

1719	Risk assessment reviews	<p>Resolved: that the PC approves the risk assessments for both the Hambledon fireworks/bonfire event (05/11/22) & the Remembrance Sunday parade (13/11/22).</p> <p>Clerk to contact Alice Hurdle (Tenacity) to see if the band is available for the Remembrance Sunday parade.</p>	Clerk
1720	Reports & Issues	<ul style="list-style-type: none"> Projects put forward for CIL funding (village entrances & playground) have not been recommended for consideration. Jan Jarvie has submitted a FAG report, which has been sent to cllrs and will be made available on the PC website. SDNPA has adopted a Design Guide Supplementary Planning Document (SPD). Visit https://www.southdowns.gov.uk/planning-policy/supplementary-planning-documents/supplementary-planning-documents/adopted-design-guide-spd/ South Central Probation UPW (unpaid work) Consultation Survey - the Clerk has completed the survey and asked for further info on UPW within Hambledon. High Court hearing, when Aquind will challenge the Secretary of State's (SoS) decision to refuse the Interconnector proposal, will take place 22-23 Nov 2022. SDNPA has announced that it will no longer be publishing details of submitted pre-application enquiries on its website. Alsoils traffic licence hearing. No new planning application yet. Cllr Lumby has been informed that this will go to SDNPA. [Post-meeting note: notification of planning application SDNP/22/03825/FUL, The Lambing Yard, has been received. To be added to the Oct 2022 PC meeting agenda.] 	Clerk
1721	Date/time of next meeting	<ul style="list-style-type: none"> Mon <u>10th Oct</u> 2022 at Hambledon VH; 7.30pm. 	
1722	Confidential matters	No members of the public/press were present.	
1723	Chair position	Cllr Quinn has asked all cllrs to reflect on the Nov 2022 deadline for a new chair to step forward & stressed that PC meetings cannot be run without a chair and it would not be a sustainable or desirable position to end up with cllrs taking it in turns to cover the role for a short duration.	All cllrs

The meeting closed at 9.00pm

Signed:

Cllr Paul Quinn OBE (Chair)

Dated:

Signed:

Joanna Tester (Clerk)

Dated: