



25th September 2018

To All Members of the Council

You are hereby summoned to attend the Meeting of the Hambledon Parish Council which will be held on Monday 01 October 2018 at Hambledon Village Hall, West Street, Hambledon, PO7 4RW commencing at 7.30pm, for the purpose of transacting the following business.

Yours faithfully

Joanna Tester

Joanna Tester
Parish Clerk

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Email: clerkhambledon@gmail.com

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND
PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION
OF THE COUNCIL FOR A MAXIMUM OF TEN MINUTES**

393. Acknowledge the sad passing of any Villagers since the previous PC meeting.
394. Apologies for absence.
395. Declarations of Disclosable Pecuniary Interests on Items on the Agenda.
396. Standing Orders suspended for no more than ten minutes, to allow for public question time.
397. Resume Standing Orders.
398. To receive District Councillor's report (if available) and questions to District Councillor arising from report.
399. To receive County Councillor's report (if available) and questions to County Councillor arising from report.
400. To receive Police/PCSO report (if available).

401. To receive a report from the Chair of Governors, Hambledon Primary School, regarding updates on the school transport plan.

402. Approval of the minutes of the previous ordinary meeting held 03 September 2018.

403. Parish Clerk's progress report (for information only).

404. Bank account balance as of 25 Sept 2018 - **£44,360.64** (councillors will be provided with copy of bank statement no. 084, 02 September 2018 to 01 October 2018, as soon as it is available).

405. To receive and approve the report and statement of finances for Q2 of financial year 2018/19.

406. To approve and accept the Annual Return (including the external auditor certificate) for the y/e March 2018.

407. Payment of accounts for September 2018:

Payee	Description	Amount (£)	Chq No/BACS Ref
PC			
Mrs J C Tester	Clerk salary (Sept 2018)	£664.31 (salary) £40.00 (office allowance) £1.50 (printing allowance) LESS £33.22 (5% pension contribution) Total £672.59	Paid by SO 28/09/18
NEST	Clerk pension Sept 2018	£19.93 (PC contribution; 3% of basic salary) plus £33.22 (Clerk contribution) Total £53.14	Paid by DD
Village Hall	Hall hire Sept 2018	£16.00	To be paid by BACS
B C Martin	Aug 2018 - Grounds maintenance/cleaning @ £110.00 Sept 2018 – Grounds maintenance/cleaning; repair of V/H play area rubber tile gaps; & drain clearing @ £164.39 Total: £274.39	£274.39	To be paid by BACS
Richard Rogers Conservation Ltd	Conservation of Hambledon War Memorial (as per estimate dated 16/05/18)	£1,908.00	To be paid by BACS

J Gordon Forestry & Arboriculture Ltd	Post & rail fence alterations @ Cams Hill corner	£54.00	To be paid by BACS
Kimcell Ltd t/a Datacenta Hosting	10 x new hambledon-pc.gov.uk e-mail addresses (invoice dated 01/12/17)	£60.00	Paid by BACS 20/09/18 (approved by Cllr Quinn & Clerk)
PKF Littlejohn LLP	External Audit for y/e 31/03/18	£240.00	To be paid by BACS
Tennis			
James Craven	Tennis coaching (01/09/18 to 22/09/18)	£280.00	To be paid by BACS

408. Planning Applications

Reference	Address	Proposal
SDNP/18/04752/HOUS	Westfields Vicarage Lane Hambledon Waterlooville Hampshire PO7 4RP	Single storey rear extension, single storey front/side extension, new part glazed roof to front [Comments due 12/10/18]
SDNP/18/04783/LIS & SDNP/18/04782/HOUS	The Small House 11 High Street Hambledon Waterlooville Hampshire PO7 4RS	Extensions and alterations to existing house and existing barn [Comments due 19/10/18]
SDNP/18/04846/HOUS	Lyndale East Street Hambledon PO7 4RX	Proposed replacement of existing conservatory to form new garden room and extension to existing lead roof

409. To discuss any planning applications that are received after 25 Sept 2018, that require consideration at this meeting.

410. Planning decisions

Reference	Address	Proposal	Decision
SDNP/18/03410/TCA	Court House, East Street, Hambledon, PO7 4RX	Fell to ground 4 x Sycamore trees	Approved

411. To receive an update from the Flood Action Group on preparations for the flooding season.

412. To receive a report from the Village Improvements Project Working Group, to include the following proposals:

- To endorse the Village Design Statement.
- To approve the design of the George House planters as provided by Green Zone Design.

413. To receive a report from the Tennis Working Group.

414. To receive and approve updated versions of the following policies/statements:

- Financial Regulations
- Code of Conduct
- Equality and Diversity Policy
- Health and Safety Policy
- Expenses Policy
- Grievance and Disciplinary Procedures

415. To receive and approve the following new policies/statements:

- Publication Scheme
- Information and Data Processing Policy
- Media Relations Policy
- Social Media Policy

416. Reports and Issues (for information only):

- (i) CPRE Hampshire's Rural Affordable Housing Conference - 6th Nov 2018; 09.30-13.30; at Littleton Memorial Hall, Littleton, Winchester, SO22 6QL
- (ii) SDNPA Parish Workshops - Mon 19 Nov 2018; 18.30-21:30; at Meon Hall, Meonstoke (workshops will also be held in both West and East Sussex)

417. Date and place of next meeting (Monday 5th November 2018 at Hambledon Village Hall, 7.30pm).

418. Exclude members of the public and press from Confidential Matters to be discussed.