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Parish Council Meeting Minutes

Monday 1st September 2014, 7.30pm

Present: Cllr B Birdwood, Cllr C Dibden, Cllr T Higham, Cllr J Thornton, Cllr S Wigley.

In attendance: G Wright (Clerk), one member of the public

Chair of Meeting: Cllr J Thornton

Clerk for Meeting: G Wright

1. Apologies for absence and declarations of interest
Apologies were received and accepted from Cllr M Thistlethwayte.
There were no declarations of interest.
2. Public participation. Reports received from:
 - a. The Police
None received.
 - b. The County Councillor
None received.
 - c. The District Councillor
Cllr Dibden reported as follows:
WCC had been very quiet over August as might be expected.
 - i. The proposals for Silver Hill [Winchester] rumble on, with much time spent by Officers and Cabinet.
 - ii. There have been submissions to the Boundary Commission who accepted WCC proposals that the number of Councillors should drop from 57 to 45. The next step are boundary and ward arrangements. Hambledon may be linked with other wards to make a larger 3 member ward.
 - iii. The [WCC] Council is running a project with a charity called SOVA to help Winchester people into work.
 - iv. New [WCC] Council owned houses have been opened in Itchen Abbas and in Otterbourne. The next phase of Winchester's Local Plan (part 2) is commencing – but this does not affect Hambledon as it is in the National Park.
 - v. In respect of Hambledon, a response had been received to my queries on double glazing, but this does not really address the issue.
 - vi. I have also had no answer on the ownership of the grass area at Old Barn Crescent.
 - vii. I have had no feedback yet on our questions about The Vineyard, and will continue to chase.

- viii. As we know from the last [Planning Committee] meeting, the Rose Cottage application was withdrawn.
3. Minutes from the previous meetings:
 - a. Council Meeting of 21 July 2014 and Planning Committee Meeting of 11 August 2014 – Accepted and approved.
 4. Casual Vacancy for Parish Councillor
 - a. Mr Tom Wood was elected to fill the Parish Council casual vacancy unanimously.
 5. Planning
 - a. Planning applications as listed in Appendix A were discussed.
 - b. Planning decisions, appeals and enforcements as listed in Appendix B were noted.
 6. Finance
 - a. The financial report to the 31st August 2014 was received.
The Bellwin flood claim money had now been received.
 - b. Payments as listed in Appendix C were approved.
 - c. A grant application for Tennis Coaching had been submitted to the LTA.
 7. Footpaths
 - a. Informal path on Windmill Down
The Chairman met with Mr Mason during August and proposals resulting from that meeting were considered and discussed at length. The Chairman agreed to provide this information for consideration by villagers via The Hambledonian. The Parish Council also decided to proceed with a formal application for a Footpath using the procedure detailed.
ACTION: Cllrs Thornton, Birdwood and Thistlethwayte and The Clerk
 8. Recreation
 - a. Open Spaces funding balances
Cllr Higham had carried out further investigations for suitable uses of this fund and agreed to submit a proposal at the next meeting. The Clerk agreed to confirm current fund balances.
ACTION: Cllr Higham, Cllr Wigley and The Clerk
 9. Village Maintenance and Lengthsmen
 - a. Cllr Birdwood advised that the Lengthsmen had attended for two days in August and confirmed that Brook Lane/East Street Junction had been trimmed, however clearing of rubble at Back Lane had still not been completed. Cllr Birdwood stated that she had contacted Highways on four occasions to make them aware of this issue but agreed to contact them again because of the potential flooding issues if not carried out.
ACTION: Cllr Birdwood
 - b. Cllr Birdwood further advised that neither the Lengthsmen nor the Village Contractor (who had completed work during August and would visit again during October) were equipped to carry out some of the work required and that these matters would be referred to Highways to address.
 10. Flood Update/Issues
 - a. Cllr Higham advised that a meeting had been held in late July with Simon Cramp and his team who were made aware of the houses that had cellars and who owned the houses. A meeting was also being arranged for 13th October so that villagers could be informed about the process of installing the pipe and the impact upon road access.

- b. Cllr Dibden stated that she had attended a meeting with Winchester City Council concerning Flood issues in her role as District Councillor.

11. Correspondence

- a. Winchester City Council – review of Polling Districts and Polling Places - consultation
Following discussion, it was decided unanimously that the existing Polling District and Polling Place for Hambledon was satisfactory and that no additional comments would be submitted.
ACTION: The Clerk
- b. Youth Hut – granting of free use of Youth Hut for Flood meeting with Hampshire County Council (HCC) and others on 30th July 2014.
Councillors unanimously gratefully acknowledged the free use of the Youth Hut for the meeting.
- c. HCC – ACSO Replacement – response from Cllr Roy Perry, Leader of HCC
The letter stated that the existing ACSO service would continue until 31st December 2014 and that plans were underway within HCC to establish a volunteer force under the Head of Emergency Planning & Resilience for HCC (Ian Hoult) after that. HPC had also written to Mr Hoult but had received no useful information to date. Cllr Higham has been invited to attend a meeting with HCC at the end of September.
- d. HCC – Flooding measures – correspondence since meeting of 30th July 2014
Further information has been exchanged between HPC and HCC and shared with interested parties. A further meeting was being arranged for late September.
- e. Mr J F Lake – Hambledon Flood Alleviation Scheme – Proposed Pipe
The points in the letter was considered and following discussion Cllr Thornton agreed to draft a response for the Clerk to reply to Mr Lake. **ACTION: Cllr Thornton and The Clerk**
- f. The Harlequin Group – The Mobile Infrastructure Project - Phone Masts
Following agreement by a Hambledon landowner, The Harlequin Group had been provided with the landowner’s contact details. HPC had also contacted the Parochial Church Council to enquire whether there was any interest in this matter or not.
- g. Jane Jenkins – Tar and Chippings on the Roads
Item has been addressed under agenda item 9. (Village Maintenance and Lengthsmen).
- h. Southern Water – Flood relief measures for Hambledon
Following many interchanges of correspondence during August, a meeting was being arranged, once a date suitable for interested parties to attend could be agreed.

12. The next meeting will be held at 7.30pm on Monday 6 October in Hambledon Village Hall.

The meeting closed at 20:55.

Appendix A – Planning Applications

- i) **SDNP/14/03546/TCA Cams, Cams Hill Lane Hambledon Waterlooville Hampshire PO7 4SP** – 1 no. Ash to remove deadwood (T1), 1 no. Horse Chesnut to prune back the tips of the branches brushing roof (T4), group of Western Red Cedar to fell (G1) – **No Comment ACTION: The Clerk**

Appendix B – Planning Decisions

- i) **SDNP/14/02585/HOUS The Willows West Street Hambledon Waterlooville Hampshire PO7 4SN** – Replacement Outbuilding - **Approved**
- ii) **SDNP/14/02701/HOUS 4 Walnut Tree Cottages Vicarage Lane Hambledon Waterlooville Hampshire PO7 4RP** – Conversion of roof space to provide additional accommodation - **Approved**
- iii) **SDNP/14/02888/HOUS Battlegreen Green Lane Hambledon Waterlooville Hampshire PO7 4TB** – Orangery to rear - **Approved**
- iv) **SDNP/12/02197/NMA The Hayloft Speltham Hill Hambledon Waterlooville Hampshire PO7 4RU** – (MINOR AMENDMENT to Planning Permission 09/00472/FUL – Conversion of redundant barn to a single dwelling) Alteration to bin store arrangement - **Approved**
- v) **SDNP/14/02411/HOUS Homelands Cams Hill Lane Hambledon Waterlooville PO7 4RQ** – Two storey side and rear extensions, removal of existing porch and replace with single storey extension and new front entrance - **Approved**
- vi) **SDNP/14/03073/LIS Park House East Street Hambledon Waterlooville Hampshire PO7 4SB** – Replacement of 4no sash windows and 1no casement window to southern elevation; replacement of 2no doors to north and north-west elevations - **Approved**
- vii) **SDNP/14/03136/HOUS 18 The Maltings Hambledon Waterlooville Hampshire PO7 4AE** – Single storey rear extension following partial demolition of existing rear extension (Amended plan received 16.07.14 reducing the width of the extension by 165mm and increasing the depth by 165mm) - **Approved**
- viii) **SDNP/14/03459/FUL Land Adj Rose Cottage Speltham Hill Hambledon Waterlooville PO7 4SE** – Change of use of stable, ancillary storage and tractor storage building to holiday accommodation – **Application Withdrawn**
- ix) **SDNP/14/03316/HOUS Hapton House Church Lane Hambledon Waterlooville PO7 4RT** – Single storey infill extension (WITHIN THE CURTILAGE OF A LISTED BUILDING) – **Approved**
- x) **SDNP/14/02418/TPO Street Record The Maltings Hambledon Hampshire** – 1 no. Lime Crown thin by 15%, crown lift by 2m. 1no. Crown thin by 15% - **Approved**

Appendix C - Payments

Payments made between Council Meetings

21/07/2014	114	Peoples Market	APM	£70.25
21/07/2014	115	T Higham	National Flood Forum Conference – fee and travel	£80.90
21/07/2014	116	M Norman	Expenses	£67.24
21/07/2014	BACS	HALC	Multi-Clerk Discount Cancellation	£52.00
25/07/2014	BACS	J Worrall	July – Salary, Allowance & Travel to Course	£402.34
01/08/2014	BACS	A Olle	Tennis Coaching - July	£262.50
01/08/2014	BACS	C Spencer	Tennis Coaching (cover 5 July)	£40.00
14/08/2014	BACS	HALC	HR Consultancy (Recruitment) & What you need to know (Training)	£522.00
21/08/2014	117	C Neville	Flood – flyers distribution	£20.00

Total payments made

£ 1,517.23

Payments to be made

29/08/2014	118	T Higham	Sand for Play Area	£23.92
29/08/2014	BACS	G Wright	Aug – Salary, Allowance & Travel	£457.92
29/08/2014	BACS	G Wright	Office Insurance costs (Aug to Oct)	£48.80
29/08/2014	BACS	G Wright	Flood – flyers printing	£45.40

Total payments to be made

£ 576.04

Total payments for August 2014

£2,093.27