



MINUTES

Hambleton Parish Council

12 June 2017, 7.30pm

Village Hall - Hambleton

PRESENT:

Cllr Quinn OBE (Chair)
 Cllr Thistlethwayte
 Cllr Thornton

After item 46
 Cllr Mason

In attendance:
 Mrs Joanna Tester (Clerk)

Meeting started at 7.34 pm

No	Item	Discussion and Decision	Action
42	Apologies	Cllr Higham BEM Cllr Wood Cllr Wigley JP Cllr Weston (WCC) Cllr Pearson (WCC) Owen Reeves (PCSO) Apologies accepted	
43	Disclosable pecuniary interests	None declared	
44	Approve dispensations for Disclosable Pecuniary Interests	None declared Resolution passed to remove this item from future agendas	Clerk
45	Elect Vice-Chair	Cllr Thornton (Cllr Thistlethwayte proposed & Cllr Quinn seconded)	
46	Co-opt one councillor	Neil Mason had put himself forward as a candidate (Cllr Quinn proposed & Cllr Thistlethwayte seconded).	Clerk

		Resolution carried. Clerk to send necessary forms to Cllr Mason (Sue Hobbs to advise)	
47	Public Question and comments DC report CC report PCSO report	Standing Orders suspended for 10 minutes. No members of public in attendance None received None received None received	
48	Resume standing orders	Agreed	
49	Minutes of previous meeting	Amendments required: <ul style="list-style-type: none"> • Item 30 “£45.00.00” should read “£4535.00” • Item 33 “...’yellow lines...’ should read ...’grey road surfacing...’ • Item 38(iv) Cllr Higham should read Cllr Wood Agreed as a true record with addition of amendments noted above.	
50	Clerk’s Progress Report	VDS – Cllr Thornton has submitted 1 st draft to SDNP – response due end June 17 after workload of SDNP abates. Cllr Thornton to ensure Chris Dixon is taking photos. B&B – Cllr Thornton to chase Allotment – Jenni Dixon has shown interest in leasing her land; Cllr Mason to provide PC with advice on legalities. Fingerpost – Cllr Thornton to obtain progress report Community assets – defer; no current action required Windmill Down Farm – ongoing; planning application needed soon for permission to be granted Sept 17; remove from Clerk’s Report. Financial Risk Assessment – Item for Sept 17 Spring Clean 2018 – Item for Jan 18 APM 2017 – complete; remove from Clerk’s Report	Cllr Thornton Cllr Thornton Cllr Mason Cllr Thornton Planning Gp Clerk Clerk Clerk
51	Payment of accounts Bank A/C	Approved as agenda except HCC regarding Green Man kerb repairs. Clerk to request breakdown of costs for this invoice, prior to challenge regarding costs. Bank balance £27,940.13 @ 24/05/17 Bank Account Resolution passed to add Cllr Quinn as signatory & Clerk as administrator; and remove Geoff Wright (previous Clerk) as administrator. PC recognises that the change of clerks has led to financial statements needing to be resolved & updated including full assessment of tennis-related expenses & income. Agenda item for next mtg.	Clerk Clerk Clerk, Finance WG

52	Planning applications	<p>(i) SDNP/17/02158/LIS - Court House NO OBJECTION</p> <p>(ii) SDNP/17/02203/LIS - Court House NO OBJECTION</p> <p>(iii) SDNP/17/02255/TEL - Highways Land Off East Street OBJECTION</p> <p>(iv) SDNP/17/02560/PRE - Pitt Hill House NOT WITHIN HPC BOUNDARIES</p> <p>(v) SDNP/17/02407/HOUS - Spinningfield NO OBJECTION</p> <p>(vi) SDNP/17/01885/LIS - Tower House NO OBJECTION</p> <p>(vii) SDNP/17/02085/CND - Park Farm NO OBJECTION</p> <p>(viii) SDNP/17/01719/HOUS - Weaverfield NO OBJECTION</p> <p>(ix) SDNP/17/02667/DCOND - Rose Cottage NO COMMENTS REQUIRED</p> <p>(x) SDNP/16/06373/LIS - Court House NO OBJECTION</p> <p>(xi) SDNP/17/02194/TCA - Folly House NO OBJECTION</p> <p>(xii) SDNP/17/02536/TCA G1 - 5 The Maltings NO OBJECTION</p>	Clerk to add comments
53	Planning decisions	Received and noted.	
54	Int. Auditor's Report 2016-17	Received & approved, no comments raised. Report to be submitted	Clerk
55	Annual Governance Statement 2016-17	Received & approved, the Council noted that the financial information needs a minor amount of sorting out after 3 Clerks in six months. Report to be submitted	Clerk
56	Accounting statements 2016-17	Received & approved, no comments raised Report to be submitted	Clerk
57	Appointment of Caroline Dibden as non—council member of Planning Committee	Approved. Clerk to inform Mrs Dibden	Clerk
58	Grant Aid Funding	Victim Support – declined; no budgetary allowance.	Clerk
59	Lengthsman	Received & approved. Agreement & schedule to be e-mailed to Shedfield PC Clerk.	Clerk Cllr Thistlethwayte
60	VIWG Report	<ul style="list-style-type: none"> Cllr Thornton currently applying for grant will apply for road-signs elements of VIWG findings 	Cllr Thornton Clerk

		<ul style="list-style-type: none"> • Presentation & HPC Interactive Questions Results to be added to PC website. • VIWG to allocate broad cost bands asap, suggested under £1,000/£1000-£5,000/£5000+ • Cllr Thornton to send village e-mail address list to Clerk – Village to be informed that documents are on website and PC is seeking village views. <p>Awaiting additional feedback before progressing</p>	<p>Cllr Thornton Clerk</p> <p>VIWG</p> <p>Cllr Thornton Clerk</p>
61	Granite setts/Mildren	<p>HCC no longer prepared to conduct work therefore proposal to appoint Mildren to carry out the work is now defunct.</p> <p>Passed to VIWG to include to reconsider hard landscaping at Green Man. A view expressed that granite setts have not received support from HCC and that risk and cost implications are uncertain. Therefore, other alternatives to be considered.</p>	VIWG
62	Appointment of AF Hoile Consulting	As above. Dropped.	
63	Licence to plant along highway	Covered last PC meeting 08 May 2017; now closed	
64	Reports & issues	<p>(i) Winchester Passenger Transport Forum – invitation declined by all present councillors</p> <p>(ii) Dog fouling on Symmonds field footpath - Julie Etele to be approached re becoming Dog Warden</p>	Clerk
65	Next meeting	<p>Monday 03 July 2017 (Hambleton Village Hall, 7.30pm)</p> <p>Apologies received from Cllr Thistlethwayte</p>	
66	Exclude public & press	No members of public/press in attendance	
67	Clerk's contract of employment	Received & agreed	

The meeting closed at 8.59 pm

Signed:
Paul Quinn OBE (Chair)

Dated:

Signed:
Joanna Tester (Clerk & Responsible Financial Officer to HPC)

Dated: