

Minutes of the Meeting of the Hambledon Parish Council held on Monday 3 April 2017 at Hambledon Village Hall, West Street, Hambledon, PO7 4RW commencing at 7.30pm

PRESENT: Cllr Quinn in the Chair, Cllrs Higham, Mrs Thistlethwayte and Thornton. Also present: four members of the public, HCC Cllr Roger Huxstep (part) and Mrs Sue Hobbs Locum Clerk.

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Mrs Birdwood, who had also tendered her resignation. A proposal was received, seconded and voted in favour of accepting the apologies received and accepting the resignation. The Chair agreed to send Mrs Birdwood a letter thanking her for her work on behalf of Hambledon Parish Council. The Locum Clerk advised she would notify the Elections Officer at Winchester City Council and advertise the vacancy.

Apologies were also received from WCC Cllrs Linda Gemmell, Frank Pearson and Vicki Weston.

RESOLVED: That the apologies for absence and resignation received be accepted.
(Power used: Local Government Act 1972 s85 and Local Government Act 1972 Sch 12, paras 11(1) & 27(1))

2. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS ON ITEMS ON THE AGENDA

No declarations of Disclosable Pecuniary Interests were received.

(Power used: Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulation 2012)

3. TO APPROVE DISPENSATIONS FOR DISCLOSABLE PECUNIARY INTERESTS UNDER SECTION 33 OF THE LOCALISM ACT 2011

The Locum Clerk advised this item was not required for the meeting.

4. TO RECEIVE RESOLUTION TO SUSPEND STANDING ORDERS FOR NO MORE THAN TEN MINUTES TO ALLOW MEMBERS OF THE PUBLIC PRESENT TO RAISE QUESTIONS

A proposal was received, seconded and voted in favour of suspending the meeting for no more than ten minutes to allow the members of the public present to speak regarding issues not included on the agenda.

RESOLVED: That Standing Orders be suspended for no more than ten minutes to allow members of the public present to speak regarding issues not included on the agenda.

PUBLIC QUESTION TIME

Two members of the public were in attendance regarding the planning application for Old Rushmere, to be discussed at item 9 (iii) on the agenda.

Another member of the public enquired about the rise in the parish precept, as illustrated on his Council Tax advice for 2017 – 2018. The Chair advised that the increase applied was to assist with the planned regeneration of the parish and consultation as to the priority of projects would be conducted residents, after the identified projects had been finalised.

The Chair also commented that there had been extensive coverage regarding this issue via the minutes of previous meetings and Hambledonian articles, all of which have illustrated the process. Discussion followed regarding Hambledon parish Council's areas of responsibility, which it was clarified do not extend to the provision of mobile phone masts, although the parish council can influence decisions, using its unique local knowledge.

TO RECEIVE DISTRICT COUNCILLOR'S REPORT (IF AVAILABLE)

Cllr Weston had sent a report by e-mail to all Councillors prior to the meeting, as she was unable to attend. The report included reference to the WCC enforcement policy, flooding repair costs, HC's participation in a nationwide road safety programme and highways repair expenditure. In addition, Cllr Weston's report mentioned a wide variety of events to be held over coming months in the Winchester district and affordable housing scheme updates.

QUESTIONS TO DISTRICT COUNCILLOR ARISING FROM REPORT

No questions were received.

TO RECEIVE COUNTY COUNCILLOR'S REPORT (IF AVAILABLE)

Cllr Huxstep advised that as local elections were to take place on 4 May 2017, Members were now in the period of 'purdah', but that he would be happy to answer questions. Cllr Huxstep mentioned that he would be attending the Hambledon site meeting arranged for 2 May 2017 with Simon Cramp HCC.

QUESTIONS TO COUNTY COUNCILLOR ARISING FROM REPORT

No questions were received.

TO RECEIVE POLICE/PCSO REPORT (IF AVAILABLE)

No report was received., although Cllr Higham commented there had been a recent burglary at Hambledon primary school.

5. TO RECEIVE RESOLUTION TO RESUME STANDING ORDERS

A proposal was received, seconded and voted in favour of resuming Standing Orders.
RESOLVED: That Standing Orders be resumed.

6. TO RECEIVE AND APPROVE MINUTES OF THE PREVIOUS MEETING HELD ON 6 MARCH 2017

The Chair itemised the minutes for accuracy. A comment was raised that item 19 (Flood Group and Flood Action Group) should be amended to read 'A proposal was received, seconded and voted in favour of dispensing with the Flood Group and to include a Member of Hambledon Parish Council'.

A proposal was received, seconded and voted in favour of approving the minutes of the meeting held on 6 March 2017, together with the amendment, as a true record of the meeting.

RESOLVED: That the minutes of the meeting held on 6 March 2017, together with the amendment, be accepted as a true record of the meeting.

(Power used: Local Government Act 1972 Schedule 12 Para 41(1))

7. TO RECEIVE THE PARISH CLERK'S PROGRESS REPORT (FOR INFORMATION ONLY)

Village Design Statement – Cllr Thornton advised that work was nearing completion and discussion followed regarding referring the completed document to a Hambledon Parish Council meeting in the future.

Stewart's Green – Mr Norman gave a verbal report that he had recently met with WCC officers for a walkabout visit. Mr Norman advised that the WCC officers were very receptive to a more holistic approach to improvements in the parish and were keen to communicate with Hambledon Parish Council and HCC as to how to achieve a better overall appearance of the parish. It was suggested that this could help with work of the Village Regeneration Project Working Group. Areas visited included Stewart's Green, Old Barn Crescent and The Gardens and suggestions were made that planters could be installed in some locations. Overall Mr Norman felt that the work of the contractor was of a good quality and a suggestion was made to invite Mark Bailey WCC to attend a meeting in the future, to provide information regarding his remit and the potential cost of the suggested improvements.

Defibrillator box – The box had been advertised via HALC and it was suggested that if no interest was expressed, that the box be disposed of.

Bat & Ball – No action had been taken to date.

Allotments – No further progress had been made to date.

Fingerpost – Installation was due in April 2017, depending on weather conditions.

Windmill Down Farm – No news was available to report, although it was highlighted that the proposal was against SDNPA Policy 29 and that recycling would not take place in Hambledon. It was requested that this issue be made an agenda item for the next meeting.

8. TO RECEIVE AND APPROVE PAYMENT OF ACCOUNTS

Mr J Smith	Tennis Coaching Nov 2016 & Feb 2017	Chq 300229	£ 75.00
Mr J Craven	Tennis Coaching Nov 2016 – Feb 2017	Chq 300230	£1010.00
Mr T Robertson	Tennis Coaching Jan 2017 – Feb 2017	Chq 300231	£ 93.75
CAB Winchester	Donation	Chq 300232	£ 250.00
ClubNet Ltd	Annual Tennis Booking Fee	Chq 300233	£ 378.00
Datacenta	Domain Renewal Notice	Chq 300234	£ 125.00
Hambledon Village Hall	Hall hire March 2017	Chq 300235	£ 16.00
Mrs S L Hobbs	Locum Clerk March 2017	Chq 300236	£ 518.72

A proposal was received, seconded and voted in favour of approving the payment of the account between 7 March 2017 and 3 April 2017 as presented.

RESOLVED: That payment of the accounts as presented between 7 March 2017 and 3 April 2017 be approved.

(Power used: Local Government Act 1972 Schedule 12 Section 151)

9. PLANNING APPLICATIONS

(i) **SDNP/17/00893/HOUS – 3 Old Barn Crescent, Hambledon, PO7 4SW.** Two storey side and single storey rear extension. **No objection.**

(ii) **SDNP/17/01059/HOUS – 2 Old Barn Crescent, Hambledon, PO7 4SW.** Proposed single storey oak framed open porch structure to replace flat roofed porch. **No objection.**

(iii) **SDNP/17/00946/HOUS – Old Rushmere, Rushmere Lane, PO7 4SG.** Amendment to SDNP/14/00270/HOUS, reduction in massing of rear extension using a cat-slide roof with dormer windows, single storey green roof kitchen extension. Enlargement of porch and modify front extension to provide two storey accommodation. **No objection.**

(iv) **SDNP/17/00985/HOUS – Park House, East Street, Hambledon, PO7 4SB.** Reinstatement of door and window previously blocked up. Internal works to include the provision of a new WC (with foul drainage connection) and kitchenette along with new floor slab to cast over existing slab floor. New boiler installation and connection to system serving rest of property. **No objection.**

(v) **SDNP/17/00986/LIS – Park House, East Street, Hambledon, PO7 4SB.** Reinstatement of door and window previously blocked up. Internal works to include the provision of a new WC (with foul drainage connection) and kitchenette along with new floor slab to cast over existing slab floor. New boiler installation and connection to system serving rest of property. **No objection.**

(vi) SDNP/17/01353/HOUS – Court House, East Street, Hambledon, PO7 4RX. Proposed construction of a new garage, widening vehicular access and tennis court enclosure (amended plan). Discussion followed regarding the tennis court, which was felt is situated well away from housing and the SDNP is a Dark Skies Reserve. Hambledon Parish Council therefore requested a condition that no lighting is allowed in connection with this development. Regarding the rebuilding of the gateway, the construction appears to be lime mortar with cement-based pointing added later. If this is the case Hambledon Parish Council would ask for it to be rebuilt in the original manner; i.e. using lime mortar. This would be better for the bricks and consistent with the developing Village Design Statement. Hambledon Parish Council also notes that the wall may need more extensive re-building than indicated on the plans. **No objection, subject to the observations made.**

(vii) SDNP/17/01354/LIS - Court House, East Street, Hambledon, PO7 4RX. Proposed construction of a new garage, widening vehicular access and tennis court enclosure (amended plan). The same observations were felt appropriate to the listed building application. **No objection, subject to the observations made.**

10. TO RECEIVE PLANNING DECISIONS REPORT

(i) SDNP/17/00655/TCA – Orchard House, West Street, Hambledon, PO7 4RW. One no: oak, crown reduce by 2 metres, one no: Liquidamber, crown reduce by 1.5 metres. **RAISE NO OBJECTION.**

(ii) SDNP/17/00187/HOUS – The Old Vicarage, Vicarage Lane, Hambledon, PO7 4RP. Part conversion of roof space to an en-suite bathroom and proposed new dormer. **APPROVED.**

(iii) SDNP/17/00251/LIS - The Old Vicarage, Vicarage Lane, Hambledon, PO7 4RP. Part conversion of roof space to an en-suite bathroom and proposed new dormer. **APPROVED.**

(iv) SDNP/16/03048/LIS – Court House, East Street, Hambledon, PO7 4RX. Discharge of conditions 3 and 6 of listed building consent. **APPROVED.**

(v) SDNP/16/02481/LIS - Court House, East Street, Hambledon, PO7 4RX. Discharge of conditions 3 of listed building consent. **APPROVED.**

(vi) SDNP/13/050203/LIS – Tower House, High Street, Hambledon, PO7 4RP. Discharge of conditions 2 and 3 of listed building consent. **APPROVED.**

11. TO RECEIVE NOTICE OF WCC GYPSY AND TRAVELLER LOCAL PLAN INITIAL CONSULTATION (RESPONSE REQUIRED BY 8 MAY 2017)

Receipt of this document was noted.

12. REPORT FROM THE VILLAGE REGENERATION PROJECT WORKING GROUP

Cllr Thornton gave a brief verbal report, which highlighted that traffic issues were found to be of more concern to local residents than flooding. The Chair also noted that Hambledon was found by The Times newspaper to be one of the best areas in England in which to live and agreed to write an article for the parish council's website to highlight this accolade.

13. TO DISCUSS FUNDING FOR TENNIS COACHING (REFERRED FROM COUNCIL 6 MARCH 2017)

The Chair invited Cllr Higham to speak about this issue, who commented that separate accounts had been kept until March 2016 and that the previous WCC Open Spaces Officer had been supportive of grant applications made for this source of funding. It was thought that there was in excess of £4100.00 to cover expenditure. Cllr Higham agreed to assist the Locum Clerk to ascertain how much funding would be available for Hambledon Parish Council to claim from the Open Spaces fund. Cllr Higham agreed to prepare an application for grant funding for the Locum Clerk to check and submit in the near future.

A query was raised as to whether the parish council should be responsible for the tennis coaching facility and another was received regarding the responsibility for financial management. It was suggested this could be managed by a group outside of the parish council and that this should be agreed prior to the incoming clerk being appointed. The long-term sustainability of the tennis coaching provision was discussed and regulatory issues such as a Child Protection Policy, appointment of a Child Welfare Officer, responsibility for finance and grant funding applications were raised. Concern was raised that the new clerk would be working for a finite number of hours per week and additional responsibility for managing the tennis coaching issue could be excessive.

14. TO DISCUSS PROPOSAL TO PRESSURE WASH THE TENNIS COURTS, USING WCC GRANT FUNDING

The Chair invited Cllr Higham to speak regarding the quotations he had obtained for the pressure washing of the tennis courts. Contractor 1 had quoted £475.00 to conduct the works and Contractor 2 had quoted £1197.00 for the same task. A proposal was received, seconded and voted in favour of accepting the quotation from Contractor 1 (Colourworks) at a cost of £475.00. The works would be part funded from a WCC grant received for this purpose.

RESOLVED: That the quotation received from Contractor 1 (Colourworks) to pressure wash the tennis courts at a cost of £475.00, be accepted.

15. TO RECEIVE RESOLUTION TO REINSTATE HARD COPY OF HAMBLEDON PARISH COUNCIL MINUTES FOR PUBLIC DISPLAY

A resolution had been received from Cllr Mrs Thistlethwayte and supported by the Chair, Cllrs Higham, Mrs Wigley and Wood, to overturn the decision not to display hard copy minutes on the parish council's noticeboard. It was noted that there had been a suggestion that the noticeboard could accommodate community information from other sources and that Miller Insurance Brokers would be willing to keep the key for the

noticeboard. A proposal was received, seconded and voted in favour of reinstating the display of hard copy minutes.

RESOLVED: That hard copy minutes are displayed in the parish council's noticeboard.

16. TO RECEIVE REPORTS AND ISSUES (FOR INFORMATION ONLY)

(i) To receive notice of WCC Statement of Community Involvement Refresh survey (response required by 24 April 2017). Cllr Thornton agreed to respond to the survey on behalf of Hambledon Parish Council.

(ii) To receive notice of WCC LEADER funding event to be held at Cheriton Village Hall on 20 April 2017 at 6.30pm. this item was noted.

(iii) To receive notice of 'Battle's Over' beacon lighting event on 11 November 2018. The Chair a brief insight into the event, which he requested be included in the agenda for the next meeting.

(iv) Date of Annual Parish Assembly. The most suitable date was felt to be Tuesday 6 June 2017 at Hambledon Village Hall, commencing at 7.30pm. It was suggested that an invitation to address the Assembly be sent to Mark Samways, HCC Traffic Management Officer, to provide an update on the prioritisation of improvement scheme projects.

17. TO RECEIVE RESOLUTION TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS FROM CONFIDENTIAL MATTERS TO BE DISCUSSED 'THAT IN VIEW OF THE CONFIDENTIAL/SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW'

A proposal was received, seconded and voted in favour of excluding the public and press from the meeting.

RESOLVED: That the public and press be instructed to withdraw from the meeting.

(Power used: Public Bodies (Admission to Meetings) Act 1960 s2)

18. TO RECEIVE UPDATED INFORMATION RE: RECRUITMENT OF PARISH CLERK

The Chair advised that there had been four applicants for the post. After some discussion, a proposal was received, seconded and voted in favour of appointing the Chair, Cllr Mrs Thistlethwayte and Cllr Thornton to the interview panel, with Cllr Higham as reserve and that interviews be held on Thursday 27 April 2017 at Hambledon Village Hall.

RESOLVED: That the Chair, Cllr Mrs Thistlethwayte and Cllr Thornton be appointed to the interview panel, with Cllr Higham as reserve and that interviews be held on Thursday 27 April 2017 at Hambledon Village Hall.

19. DATE AND PLACE OF NEXT MEETING

The next meeting was scheduled to take place on Monday 8 May 2017 (Annual Meeting of the Council) at Hambledon Village Hall, at 7.30pm.

The meeting closed at 10.00pm.