



3 Briarwood Close
Fareham
Hampshire
PO16 0PS

www.hambledon-pc.gov.uk

Tel: 0755 7118073
Email: clerkhambledon@gmail.com

Parish Council Meeting Minutes

Monday 3rd November 2014, 7.30pm

Present: Cllr B Birdwood, Cllr C Dibden, Cllr T Higham, Cllr M Thistlethwayte, Cllr J Thornton, Cllr S Wigley, Cllr T Wood and two members of the public.

In attendance: G Wright (Clerk)

Chair of Meeting: Cllr J Thornton

Clerk for Meeting: G Wright

1. Apologies for absence and declarations of interest

There were no apologies for absence and no declarations of interest.

2. Public participation.

The Chairman opened the meeting for public participation

Reports received from:

a. The Police

There was no report received from the Police.

b. The County Councillor

Cllr Huxstep had been delayed and was unable to attend the meeting, but had asked Cllr Dibden to speak on his behalf at the meeting regarding the following:-

- i. Whitedale ditch – apologised as had not managed to visit the site with Cllr Dibden yet.
- ii. ACSO's – Cllr Roy Perry (Leader of HCC) was meeting with the Hampshire Police Commissioner and would report back after the meeting.

Cllr Higham expressed his concern regarding the lack of urgency shown by HCC in resolving this matter and also the fact that Rangers were not permitted to control traffic.

Members of the Public present also strongly expressed their concerns regarding the control of traffic and the speed of traffic moving through the village during the last floods including the additional further issue of 'sightseeing' traffic. Members of the Public continued by saying that both HCC (and WCC) had said that they would do all they could to support businesses; they wanted to know, how?

ACTION: Cllr Thornton to write to HCC again expressing HPC's and Villagers continuing concerns regarding Traffic control and support for village businesses during times of flooding.

c. The District Councillor

Cllr Dibden reported as follows:

The main business of the Council continues to be the Silver Hill redevelopment, the Station Approach redevelopment, the future of the River Park Leisure Centre and the Local Plan Part 2 which all continue through the various consultation and committee stages.

The Council submitted a response to the Boundary Commission, as did the Conservative Group. The Group response puts Hambledon in a new 3-member ward with Soberton, Swanmore, Newtown and Waltham Chase. I, proposed an alternative Group, which would link Hambledon, Droxford, Soberton and Swanmore in a new 3-member ward. However, the Boundary Commission will review the submissions and come up with their own proposals in the spring.

The first 2 meetings have been held of the Flooding ISG (Independent Scrutiny Group), and Tony Higham and Mik Norman came to the one arranged for Parishes. This is the mechanism by which WCC are trying to learn from the floods of last year, so they can better prepare for this season or any other issue in the future. One issue was whether Flood Plans could form the basis for other civil emergency plans – such as snow, attack or epidemic (hopefully not likely). And I will be attending the flood planning meeting at HCC on 20th November with Tony.

Since last month I have reported 4 potholes or drains, 6 incidences of fly tipping and 5 dead animals, all via the website/app 'Your Winchester' or the HCC website. I have put the links in the next issue of the Hambledonian, so hopefully people can begin to report these directly.

I still don't know when the new Enforcement Officer will start, but as soon as he is in place, I will chase the outstanding issues. And for your interest, I was asked to inquire of HCC about downgrading the A32 to a B road. There are lots of financial and service implications and so I do not think it likely, but I will keep you informed.

The meeting was closed for Public participation.

3. Minutes from the previous meetings:

- a. Council Meeting of 3 October 2014 – Accepted and approved.

4. Planning

- a. Planning applications as listed in Appendix A were discussed and decided upon.

ACTION: The Clerk

5. Finance

- a. The financial report to the 31st October 2014 was received and accepted.
A Grant of £4,450 had now been received from Sport England for Tennis Coaching in Hambledon following a successful bid for funds.
- b. Payments as listed in Appendix B were approved.

6. Grants

- a. To consider applications received to 31 October 2014

The following Grant applications were considered:-

- i. Village Hall – request for grant to replace Scaffolding.

The initial bid for funds was re-considered following referral at the HPC meeting of 6th October for additional information to be supplied by the bidder.

Following further discussion, it was decided unanimously to approve the grant of a sum of £300 towards this project.

ACTION: The Clerk

- ii. Home Start Meon Valley – request for grant towards running costs
Following discussion and review of the application and supporting documents, it was decided unanimously to approve the grant of £400 to this organisation.

ACTION: The Clerk

7. Parish Assets

- a. To consider potential Community Assets in Hambledon (Localism Act 2011 and 2012)
Following a discussion it was decided unanimously to set up a sub group of the Council to further investigate and progress this matter. Councillors Birdwood, Thistlethwayte and Wigley agreed to be members of the sub group to begin this process.

ACTION: Cllrs Birdwood, Thistlethwayte & Wigley

8. Village e-mail list

- a. To consider setting up a Village e-mail list
Following some discussion on the purpose and benefits of setting up an e-mail list, that should not be business related, it was decided unanimously to proceed with this initiative. Councillors Birdwood, Thistlethwayte and Wigley agreed to produce a first draft for further discussion at a later meeting.

ACTION: Cllrs Birdwood, Dibden, Thistlethwayte & Wigley

9. Transport and Highways

- a. To consider a proposal to replace current modern direction signs at Green Man and Park with traditional signs.
Councillor Thornton explained further about what would be included in this proposal, and which roads and routes would likely to be affected by changes as a result in the future. The proposals would potentially mean that some traffic would be re-directed from existing signed routes. He said that it was likely that Green Man signage would be the first to be considered and that funds were available to purchase new signs within HPC's earmarked reserves.
After some discussion, the proposal was agreed unanimously and Councillor Thornton agreed to write to both HCC and WCC in order to progress the matter.

ACTION: Cllr Thornton

10. Correspondence

- a. E-mail from Adrian Cazalet regarding dangerous use of Hog Lane by SatNav guided HGVs;
The Clerk is continuing to progress this matter with Ordnance Survey and the SatNav companies.
ACTION: The Clerk
- b. HPC has written to HCC about three aspects of the Flood alleviation scheme and has received satisfactory responses on two of these and Cllr Thornton is following up on the third matter.
ACTION: Cllr Thornton
- c. Communication from Harlequin regarding Mobile 'phone mast.
HPC has contacted Harlequin again and they informed HPC that they were actively considering a site within Hambledon but would not disclose further details at this stage. HPC has informed Harlequin of the PCC's potential offer of a possible site near to the Church and was currently awaiting a response from Harlequin.
ACTION: The Clerk
- d. E-mail from Liz Dickson regarding Windmill Down Footpath/Dogs.
Cllr Thistlethwayte has responded to Liz Dickson on this matter.
- e. E-mail from Tony Higham regarding HCC's plans post ACSO proposals

A response to this issue has been given in item 2 of the minutes under The County Councillor's report.

- f. Email from Tony Higham regarding Village Shop - Chris Young's plans
Cllr Higham provided an update at the meeting and said that the lease for the shop had now been invoked and that staff were being recruited currently.

11. The next meeting will be held at 7.30pm on Monday, 1st of December in Hambledon Village Hall.

Items to be included on the Agenda for the next meeting:-

Cllr Higham - The Ash Tree, North Path, Churchyard

Cllr Higham - Budget for Financial Year 2015/16

Cllr Dibden - Christmas Tree & LED Lights

ACTION: The Clerk

The meeting closed at 20:58.

Appendix A – Planning Applications

- i) **SDNP/14/04686/LIS The Old Vicarage, Vicarage Lane, Hambledon, Hampshire, PO7 4RP – Listed Building** – Internal structural repairs and associated alterations to address ongoing structural movement within the building. – **No Comment.**
ACTION: The Clerk

Appendix B - Payments

Payments made between Council Meetings

30/09/14	BACS	G Wright (Argos Outlet)	Toshiba Laptop for Clerk	£239.99
30/09/14	BACS	A Olle	Tennis Coaching – Sep 2014	£262.50
30/09/14	BACS	Meon Valley Printers	Printing for AGM (May 2014) – Invoice No. 33,432	£23.90
30/09/14	BACS	HALC	Finance training for Clerk – 18 Sep – Invoice 11551	£60.00
30/09/14	BACS	BDO LLP	External Auditors Fee for Annual Return for FY 13/14	£360.00
30/09/14	BACS	G Wright	Sep – Salary, Allowance & Travel	£339.92
30/09/14	BACS	HMRC	Sep – Income Tax	£164.80
30/09/14	BACS	Claudia Spencer	Assistant Tennis Coach – Sep 2014	£92.50
30/09/14	BACS	HALC	Minute Taking training for Clerk – 10 Sep – Invoice 11538	£36.00
Total payments made				£1,579.61

31/10/14	BACS	Hambledon Pre-School	Sand for Village Play Area	£50.40
31/10/14	120	T HIGHAM	Toys for Village Play Area	£20.00
31/10/14	BACS	G WRIGHT	Oct – Salary, Allowance & Travel	£559.75
31/10/14	BACS	HMRC	Oct – Income Tax	£10.40
31/10/14	BACS	G Wright (Microsoft)	Office 365 Small Bus. Premium For HPC Toshiba Laptop (1 year licence)	£118.08
31/10/14	BACS	D GILLOT	Tennis Coaching (27/09/14)	£70.00
31/10/14	BACS	CLAYMART (Chris Martin)	Grounds Maintenance for September & October 2014	£196.00
31/10/14	121	S HUTCHINSON	Tennis – broken wire	£19.99
31/10/14	BACS	HALC	The Knowledge & Core Skills - Training for Cllr T Wood & What You need to Know - Training for G Wright	£120.00

Total payments to be made £1,164.62

Total payments for October 2014 £2,744.23