



DRAFT MINUTES

Hambledon Parish Council

06 Jan 2020; 7.30pm; Village Hall, Hambledon

PRESENT:

Cllr Quinn (Chair); Cllr Twiney; Cllr Wood (left at 8.28pm) & Cllr Higham

In Attendance:

Mrs Joanna Tester (Clerk); Cllr Weston (WCC; left 8.35pm); Cllr Pearson (WCC; left 8.35pm); Jan Jarvie (Chair, FAG; left 8.35pm) & one member of the public

**Meeting started at 7.31pm**

Item No.	Item	Discussion & Decision	Action
809	Acknowledgements	None	
810	Apologies	Cllrs Mason, Thornton & Hubbard	
811	Disclosable pecuniary interests	<p>The following was discussed:</p> <p>Item 821 - budget 2020/21 Cllr Twiney - PCC treasurer Cllrs Twiney &amp; Quinn - church bell ringers</p> <p>The Clerk advised that advice had been sought from HALC and whilst these interests could not be classified as 'pecuniary', they are personal and prejudicial, meaning that unless a dispensation has been granted cllrs may not participate in any discussion of, vote on, or discharge any function related to any matter in which they have a prejudicial interest, and must as soon as it becomes apparent that they have such an interest withdraw from the room where the meeting considering the business is being held, and must not seek improperly to influence a decision about that business (as per the PC's Code of Conduct).</p>	
812	Requests for dispensations	None requested	
813	Public questions & comments	Standing orders suspended for a max of 10 mins. No comments were made.	
814	Resume standing orders	Agreed	

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815	District councillor's report & questions arising	<p>Report received. Clerk to publish on PC website. Main points as follows:</p> <ul style="list-style-type: none"> <li>• <b>Carbon Neutrality Action Plan</b> - WCC to review its activities to achieve carbon neutrality by 2024; with the same goal for the wider district by 2030.</li> <li>• <b>Fly-tipping</b> - has increased in the run-up to Christmas. WCC responsible for removing from public land and highways, but the land-owner is responsible for removal of fly-tipping on private property. Reporting should be done on-line or via tel. 0300 300 0013.</li> <li>• <b>Waste Recycling Centres</b> - responsibility of HCC. Hampshire residents are being asked to register (up to 3 vehicles) for continued automatic free access to Hampshire Household Waste Recycling Centres (HWRCs). A fee of £5/visit will be charged to non-Hampshire residents. Register at <a href="http://www.hants.gov.uk/vehicle-registration-hwrc">www.hants.gov.uk/vehicle-registration-hwrc</a></li> <li>• <b>Ground water levels</b> - it has been the wettest autumn for 100 years. More info about flooding and flood-management can be found at <a href="https://www.hants.gov.uk/community/emergencyplanning/whattoplanfor/floodingadvice">https://www.hants.gov.uk/community/emergencyplanning/whattoplanfor/floodingadvice</a> and <a href="https://flood-warning-information.service.gov.uk/warnings">https://flood-warning-information.service.gov.uk/warnings</a> The Environment Agency Floodline Service can be contacted via tel 0345 988 1188; @EnvAgency and #floodaware on Twitter.</li> <li>• <b>Parking Access Strategy 2020</b> - seeks to manage increasing demand for limited no of parking spaces; balancing the need for environmental action and easing congestion to help economy thrive. Survey closes 06 Feb 2020 (<a href="https://winchester.citizenspace.com/major-projects/parking-strategy-2020/">https://winchester.citizenspace.com/major-projects/parking-strategy-2020/</a>)</li> <li>• <b>WCC budget/medium term financial strategy</b> - survey available at <a href="https://winchester.citizenspace.com/policy/wcc-budget-consultation/">https://winchester.citizenspace.com/policy/wcc-budget-consultation/</a> (closes 13/01/20).</li> </ul>	Clerk
816	County councillor's report & questions arising	No report received	Clerk
817	Police/PCSO report	Not received	
818	Mins of previous meeting (02/12/19)	Agreed as a true record.	Clerk
819	Clerk's progress report	<b>Stiles/kissing gates</b> Pre-application supporting documentation has been submitted. Awaiting response. [Clerk to e-mail copy of pre-app to Cllr Higham.]	Clerk

Item No.	Item	Discussion & Decision	Action
819	Clerk's progress report cont.	<p><b>Parish Lengthsman Agreement</b> Schedule of visits as follows:</p> <ul style="list-style-type: none"> <li>• Jan 29<sup>th</sup> 2020 (half day)</li> <li>• Mar 4<sup>th</sup> 2020 (half day)</li> </ul> <p>Cllrs to supply suggestions for work for Jan 29<sup>th</sup> visit. [Cllrs agreed that the Back Lane grips clearing would require the full half day, so no other suggestions of work required this month. Clerk to contact Jan Jarvie regarding overseeing this work.]</p> <p><b>Hambledon Vineyard</b> Vineyard Liaison Meeting - no update to report. [Clerk to speak to Cllr Quinn re. arranging a meeting date.]</p> <p><b>AOB</b> - dog mess bins Clerk currently chasing Ian Burt for info on delivery of remaining bins (latest e-mail sent 16/12/19). [Clerk to send reminder e-mail to Cllr Weston to chase re. Dog bins and uncut hedge at Stewarts Green - include map with location marked.]</p> <p><b>V/H Play Equipment</b> On-going</p> <p><b>Fingerpost Signs</b> No contact received to date regarding return of finials. To be reviewed at Jan 2020 PC meeting; agenda item 830.</p> <p><b>Moving of Bollards @ George House</b> Cllr Thornton to report to meeting during agenda item 829.</p> <p><b>HCC Report (Old Forge Tea Room Headwall)</b> FAG report agenda item 828.</p> <p><b>VE Day 75</b> Cllr Quinn liaising with member of the public who has offered to co-ordinate village groups.</p> <p><b>Tennis Court Re-painting</b> Agenda item 832.</p> <p><b>Budget 2020/21</b> Informal brainstorming session took place 17<sup>th</sup> Dec 2019.</p> <p><b>VIPWG</b> Long-term plan for management of George House planters - currently on hold until decision is made re. Planters etc.</p> <p><b>PC Logo</b> Competition has been advertised in Oct, Nov &amp; Dec PC Newsletters, Hambledonian, and Hambledon Primary School newsletter. Deadline date 31 Jan 2019. To be judged at Feb 20 PC meeting. [Clerk to add reminder to Jan 2020 newsletter.]</p>	<p>Clerk</p> <p>Clerk/Cllr Quinn</p> <p>Clerk</p> <p>Clerk</p>
820	Bank account	<p><b>Bank balance - £44,927.85</b> (@ 01 Jan 2020; bank statement 104 has been forwarded to cllrs).</p>	

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821	Budget/precept for 2020-21	<p><b>Resolved:</b> that the PC approves the budget (draft version created 17/12/19 with the following amendments proposed by Cllr Quinn):</p> <ul style="list-style-type: none"> <li>• reinstate V/H grounds maintenance (increasing to £1550 due to request from contractor to raise monthly fee from £110 to £120);</li> <li>• remove grants to Home Start Hampshire, Citizens Advice, and Victim Support (to be re-considered for 2021-22); and</li> <li>• reduce VIPWG funds to £6,111.15 in order to achieve a precept of 2% more than for 2019/20;</li> </ul> <p>and agrees upon a precept of <b>£22,440</b>.</p> <p>[Cllrs voted 4 in favour; 0 against.]</p> <p><b>Further actions:</b></p> <ul style="list-style-type: none"> <li>• Cllr Quinn to speak to V/H Committee Chair re. Having a PC rep at V/H meetings.</li> <li>• Clerk to inform WCC of precept before the deadline of 10/01/20.</li> <li>• Clerk to publish final budget on PC website.</li> </ul>	<p>Cllr Quinn</p> <p>Clerk</p> <p>Clerk</p>
822	Q3 Financial report & statement	<p><b>Resolved:</b> that the PC approves the 2019-20 Q3 report and statement.</p> <p>Clerk to publish on PC website.</p>	<p>Clerk</p>
823	PC Logo Competition	<p><b>Resolved:</b> that the PC approves the first/second place prizes of £30/£15 book tokens for the PC logo competition.</p>	
824	Payments of accounts	<p><b>Mrs J C Tester - Clerk salary (Dec 2019)</b>      <b>£673.38</b>  £664.31 (salary)  £40.00 (office allowance)  £1.50 (printing allowance)  £0.79 (icloud 50 GB storage plan for MacBook)  LESS £33.22 (5% pension contrib'n)</p> <p><b>NEST - Clerk pension (Dec 2019)</b>      <b>£53.14</b>  £19.93 (PC contrib'n; 3% basic salary)  £33.22 (Clerk contrib'n.)</p> <p><b>Village Hall - Hall hire (Dec 2019)</b>      <b>£28.00</b></p> <p><b>B C Martin - Grounds maintenance/cleaning (Dec 2019)</b>      <b>£110.00</b></p> <p><b>Barton Stacey PC -</b></p> <p><b>Dr J Walker - Reimbursement for payment of plants for Green Man Beds</b>      <b>£82.96</b></p> <p><b>James Craven - Tennis coaching (Dec 2019)</b>      <b>£350.00</b></p>	<p>Clerk</p>

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825	Planning applications	<p><b>SDNP/19/05836/LIS</b> Whitedale House East Street Hambledon PO7 4RZ - Existing 450mm square external stack located on the north elevation to be taken down and rebuilt using like for like materials as it is structurally unsafe. [NO OBJECTION]</p> <p><b>SDNP/19/05755/HOUS</b> Mere Cottage Rushmere Lane Hambledon PO7 4SG - Proposed Single Storey Side Extension, including new porch and changing flat roof to pitched roof. [NO OBJECTION]</p> <p><b>SDNP/19/05003/HOUS &amp;SDNP/19/05004/LIS</b> West End House Green Lane Hambledon PO7 4TB - Refurbishment of windows, replacement of sash boxes on south and west elevation with single glazing, replacement of windows on north and east elevation with slimline double-glazing. Removal and replacement of de-laminated render on west elevation. Refurbishment of window on eastern outbuilding. [NO OBJECTION]</p>	Clerk
826	Planning applications received after 30/12/19	None received.	
827	Planning decisions	Noted	
828	Flood Action Group	<p>Jan Jarvie (Chair; FAG) reported the following in addition to the official FAG report which is available to view in full on the PC website:</p> <ul style="list-style-type: none"> <li>• 2 x pumps hired by HPC but needed by The Vine &amp; owner will be paying for hire.</li> <li>• Next EA alert update Fri 10th Jan.</li> <li>• Jan Jarvie to meet with Southern Water to discuss over-pumping @ football pitch near OFTR.</li> <li>• Pump points &amp; corresponding parts no longer manufactured.</li> </ul>	
829	VIPWG	No report available.	
830	Fingerpost finials	<p>No response has been made by Heritage Fingerpost Signs to any of the Clerk's requests to make contact re. Return of two fingerpost finials.</p> <p><b>Resolved:</b> that a letter will be sent to heritage Fingerpost Signs advising that HPC will be referring the case to the small claims court. Cllr Quinn to assist Clerk with letter &amp; registration etc.</p>	Clerk/Cllr Quinn
831	Tennis Working Group	Cllr Higham reported that the next Tennis WG meeting is 08/01/20 therefore there will be nothing to report until Feb 2020 PC meeting.	
832	Tennis Court Re-painting	<p><b>Resolved:</b> that the PC awards the contract to Coloured Courts Ltd (@ £2425 +VAT).</p> <p>Clerk to write to all applicants with decision &amp; arrange a contract for the successful supplier.</p>	Clerk

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833	V/HI Grounds Maintenance	<p><b>Resolved:</b> that the PC awards the contract to J. Gordon Forestry &amp; Arboriculture Ltd (@ £1945 + VAT). Clerk to write formal letter to adjoining land-owner re. permission &amp; contribution (draft to be overseen by Cllr Quinn). Clerk to write to all applicants with decision once permission has been received, and send contract to successful supplier (making explicit that work cannot start until planning permission is received from WCC/SDNP).</p>	<p>Clerk</p> <p>Clerk</p>
834	Big Spring Clean Village Litter-pick 2020	<p><b>Resolved:</b> that the Big Spring Clean Village Litter-pick 2020 should be planned for Saturday 7th March but only if a replacement organiser can be found. Adverts to be placed in Clerk's newsletter &amp; Hambledonian</p>	Clerk & Cllr Quinn
835	Annual Meeting of the Parish March 2020	<p><b>Resolved:</b> that the following preparations are made for the annual Meeting of the Parish, to be held Thurs 19 March 2020:</p> <ul style="list-style-type: none"> <li>• Invites via e-mail, newsletter, FaceBook, poster on PC &amp; V.H noticeboards, Hambledonian etc.</li> <li>• Meeting to include a discussion of the PC's longer-term strategy.</li> </ul>	Clerk/Cllr Quinn
836	Village parking issues	<p><b>Resolved:</b> that the Clerk should respond to the villager concerned as follows:</p> <ul style="list-style-type: none"> <li>• Issues regarding parking &amp; the addition of double yellow lines is within the remit of HCC and not HPC. HPC also believes that double yellow lines are not supported by the Hampshire Police Force in positions such as the bottom of Cams Hill since it is unable to police them.</li> <li>• The PC considers parking issues in other areas of the Village more concerning than those at the bottom of Cams Hill. Action has been taken by HPC in the past to petition HCC regarding one or more of these areas, to no avail.</li> </ul>	Clerk
837	Reports & issues	<ul style="list-style-type: none"> <li>• Cllr Quinn responded Dec 2019 to the consultation on unauthorised encampments. Comments were forwarded to all cllrs 12 Dec 2019.</li> <li>• Cllrs met 17 Dec 2019 for an informal brainstorming session regarding 3-year spending plans. Main points discussed were as follows: <ul style="list-style-type: none"> <li>- Facilitates for young people</li> <li>- On-line presence</li> <li>- VDS to be accepted</li> <li>- Environmental impact as a village</li> <li>- Charging point for electric cars</li> </ul> </li> <li>• Aquind proposal has been accepted for examination by the planning inspectorate - view the acceptance letter on the PINS website using the following link: <a href="https://infrastructure.planninginspectorate.gov.uk/projects/south-east/aquind-interconnector/">https://infrastructure.planninginspectorate.gov.uk/projects/south-east/aquind-interconnector/</a></li> </ul>	

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837	Reports & issues cont.	<ul style="list-style-type: none"> <li>• Swanmore Village Design Statement has now been adopted by WCC and the SDNP Authority. Copies of the new VDS and the Adoption Notice can be found on the Council's website: <a href="#">Swanmore Village Design Statement 2019</a></li> <li>• Next SDLAF meeting will be held 10.30am-1pm on 27<sup>th</sup> Jan 2020 at South Downs Memorial Hall, North Street, Midhurst, WEST SUSSEX, GU29 9DH.</li> <li>• The tax base for Hambledon for 2020/21 is 514.76. WCC budget consultation open to responses until 13 Jan 2020.</li> <li>• Cllrs discussed the Hambledon bus shelter vs First Bus vehicle incident which occurred this morning, and has resulted in complete demolition of the shelter. Clerk has been provided with contact details for First Bus and will pursue accordingly.</li> </ul>	Clerk
838	Date/time of next meeting	Monday 03 Feb 2020; 7.30pm; Meeting Room, Hambledon Village Hall.	
839	Confidential matters	Members of public & press excluded. No matters to be discussed.	

**The meeting closed at 9.05pm**

**Signed:**

**Cllr Paul Quinn OBE (Chair):**

**Dated**

**Signed:**

**Joanna Tester (Clerk):**

**Dated**