



7th May 2026

To All Members of the Council

You are hereby summoned to attend the Annual Meeting of Hambledon Parish Council, followed by the ordinary May meeting, which will be held on Thursday 14th May 2026 in the meeting room at Hambledon Village Hall, West Street, Hambledon, PO7 4RW, commencing at 7.30pm, for the purpose of transacting the following business.

Yours faithfully

Joanna Tester

Mrs Joanna Tester
Clerk, Hambledon PC
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Agenda for the Annual Meeting of HAMBLEDON PARISH COUNCIL

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND
PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION
OF THE COUNCIL FOR A MAXIMUM OF TEN MINUTES**

2977. To elect a Chair Person for 2026/27.

2978. Delivery by the Chair Person of Acceptance of Office form.

2979. To elect a Vice-Chair Person for 2026/27.

2980. Delivery of Signed Acceptance of Office forms - extension permission

Proposed: that the PC approves an extension until the June 2026 PC meeting for the delivery of any outstanding Acceptance of Office forms from absent councillors.

2981. To acknowledge the contribution of Verity Lamb - who did not put herself forward for re-election - during her time on the PC.

2982. To acknowledge the sad passing of any villagers since the previous PC meeting.
2983. Apologies for absence.
2984. Declarations of disclosable pecuniary interests on items on the agenda.
2985. To consider requests for dispensations.
2986. Standing orders suspended for no more than ten minutes, to allow for public question time.
2987. Resume standing orders.
2988. To receive District Councillor's report (if available) and questions to District Councillor arising from report.
2989. To receive County Councillor's report (if available) and questions to County Councillor arising from report.
2990. Approval of the minutes of the previous meetings of the PC held 08 Apr 2026 and 30 Apr 2026.
2991. Review of delegation arrangements to committees and the Clerk.
2992. Review of the terms of reference for committees and working groups.
2993. Reorganisation of working groups
Proposed: that the following working groups are merged and/or re-named:
- 'Beautiful and Safer Streets' (BASS) WG to be re-named.
 - 'Footpaths' WG and 'village maintenance & Lengthsman' WG to be merged and renamed.
 - 'Play and playgrounds' WG and 'tennis' WG to be merged and renamed 'recreation and sport'.
 - 'Flood action group' to be renamed.
2994. To elect members to existing committees (C)/working groups (WG) (bold text indicates lead councillor) [note: any re-naming and mergers, as per agenda item 2993, will alter the following accordingly]:
- Planning (C) [currently Cllrs **Clarke**, Mills-Goodlet (Vice-chair) & Encke]
 - Finance (WG) [currently Cllrs **Encke**, Hand & Mills-Goodlet]
 - Beautiful & Safer Streets (WG) [currently Cllrs **Clarke** & Mills-Goodlet]
 - Footpaths (WG) [currently Cllr **Hand**]
 - Village maintenance & Lengthsman (WG) [currently Cllr **Hand**]
 - Play & Playgrounds (WG) [currently Cllr **Mills-Goodlet**]
 - Flood Action Group (WG) [currently Cllrs **Encke** & Hand]
 - Tennis (WG) [currently Cllr **Mills-Goodlet**]
 - Hambledon Greening (WG) [currently vacant]
2995. Review arrangements with other local authorities
Proposed: that the PC should approve the continued membership of the WCC Lengthsman Scheme. (Lead parish Tichbourne PC. No contract with the lead parish is now required.)
2996. Review representation on or work with external bodies, and arrangements for reporting back
- Vineyard Liaison Group [currently Cllr **Hand**]

- Hambledon School [currently Cllr **Encke**]

2997. Make arrangements with a view to the PC becoming eligible to exercise the general power of competence in the future.

2998. Determine the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.

2999. Parish Clerk’s progress report (for information only).

3000. Bank account balance as of 30 Apr 2026 - **£90,938.36** (Cllrs have been provided with bank statement 197, 01 Apr 2026 to 30 Apr 2026.)

3001. Bank account signatory

Proposed: that the PC approves Cllr Wale as a bank signatory, with online banking access.

3002. Q4 2025/26 financial report - amendment

Proposed: that councillors approve the following amendment to the Q4 2025/26 financial report:

- ‘Tennis receipts’ to be corrected from £1,185.00 to £1,415.00, with the resulting increase in ‘total receipts’ from £63,913.47 to £64,143.47.

3003. Annual playground inspections

Proposed: that, should they have been received in time for the meeting, the PC reviews the annual playground inspection reports and agrees on actions required to mitigate any risks.

3004. New/reviewed policies

Proposed: that the following additions/reviews to the PC’s policies are made:

- New IT Policy
- New Data Retention Policy
- Reviewed Standing Orders
- Reviewed Financial Regulations
- Reviewed Financial Risk Assessment
- Reviewed Financial Reserves Policy

3005. New Councillor Training

Proposed: that councillors approve Cllrs Piper and Wale undertaking HALC ‘Councillor Essentials’ training at a total cost of £240.00 (to be accommodated by using the combined budget for ‘Councillors’ Training’ (£200.00) and ‘Councillors’ Expenses/Travel’ (£50.00)). [This is retrospective since the Clerk and Cllr Encke have already approved under delegated powers.]

3006. Payment of Accounts for Apr 2026:

Payee	Description	Amount (£)	Chq No/BACS Ref
PC			
Mrs J C Tester	Clerk salary (Apr 2026)	£1,070.38	Paid by SO 28/04/26

NEST	Clerk pension (Apr 2026)	£154.74	Paid by DD
Mrs J C Tester	Overtime (Feb to Apr 2026) <ul style="list-style-type: none"> • Feb - 30 hrs • Mar - 12 hrs • Apr - 15 hrs Additional printing costs (AMP flyers) (Less additional payments made in f/y 2025/26 to HMRC & NEST on Clerk's behalf - see full explanation provided to cllrs in advance of the meeting.)	£696.51	To be paid by BACS
HALC	HALC/NALC annual subscription 2026/27	£439.00	To be paid by BACS
Parish Online	Annual subscription 2026/27	£96.00	To be paid by BACS
X-Net (Services) Ltd	Annual website service charge - hosting, support & backup	£576.00	To be paid by BACS
Hambledon Village Hall	Hall hire Apr 2026	£45.50	To be paid by BACS
Hambledon Village Hall	Hall hire Apr 2026 - Hambledon Greening	£44.00	To be paid by BACS
Biffa	Recycling bin collection Apr 2026	£100.27	Paid by DD 26/04/26
HMRC	Q4 2025/26 PAYE/NI	£302.90	Paid by DD 22/04/26
JH Tree Services Ltd	Village maintenance Apr 2026	£375.00	Paid by SO 01/05/26
JH Tree Services Ltd	Removal of broken basketball post (urgent removal required 28/04/26; payment approved by Clerk & Cllr Encke under delegated spending powers)	£90.00	To be paid by BACS
JH Tree Services Ltd	Making good socket of removed basketball post (payment approved by Clerk & Cllr Encke under delegated spending powers)	£48.00	To be paid by BACS
Dr J Walker	Reimbursement - Green Man Beds	£487.65	To be paid by BACS
Tennis			
Moritz Flohr	Tennis Coaching (Apr 2026)	£40.00	To be paid by BACS
Alfie Goodwin-Hudson	Tennis Coaching (Apr 2026)	£40.00	To be paid by BACS

3007. Planning Applications

- SDNP/26/01272/HOUS - 7 Old Barn Crescent, Hambledon, Hampshire, PO7 4SW. Two storey Side Extension.

- SDNP/26/01627/LIS - St Margarets, East Street, Hambledon, Hampshire, PO7 4RX. To replace the Back Door, Front Door, Front Bay and Front Bedroom Windows the same as they are now.
- SDNP/26/01405/FUL - Fields Off, Harrow Gate Lane, Denmead, Hampshire. Erection of storage building.
- SDNP/26/01408/LIS - Hilltop, High Street, Hambledon, Hampshire, PO7 4RS. Replacement windows, with heritage timber casement and sash double glazed windows to front and rear of property.
- SDNP/26/01446/TCA - Hambledon Village Hall, West Street, Hambledon, Hampshire, PO7 4RW. To fell 1 no sycamore tree that is putting pressure on the old flint wall and making it bulge out that will cause damage or injury if the wall fails.
- SDNP/26/01188/TCA - Hook Vinney, West Street, Hambledon, Hampshire, PO7 4QL. T1 1x Large mature Beech fell to ground level due to excessive size in close proximity to Pool and changing rooms. T2 1x Horse Chestnut reduce height by 4meters for the same reason as above.

3008. To discuss any planning applications that are received after 07/05/26 and require consideration at this meeting.

3009. Planning Decisions:

- SDNP/26/00670/LIS - The Cobb House, East Street, Hambledon, Hampshire, PO7 4RX. Internal and external alterations, including reinstatement works and retention of unauthorised works. [APPROVED.]
- SDNP/25/04920/FUL - Corhampton Golf Club, Shepherds Farm Lane, Corhampton, Hampshire, SO32 3GZ. Change of use from agricultural field to golf course including creation of 4 holes, associated fairways and tees, with an irrigation pond in the south west corner of the field and works associated with the existing golf course including; reshaping of existing fairways and tees, translocating trees, with new chalk grassland and chalk scrapes over the whole site. [REFUSED.]
- SDNP/26/01249/LIS - Greenfields, East Street, Hambledon, Hampshire, PO7 4RX. We would like to erect a wooden pergola at the end of our garden and are seeking listed buildings consent as we are Grade 2 listed and the pergola falls within our curtilage. The pergola of European oak will be 4m x 3m and 2.5 m high. The intention is to grow plants over it to provide a small area of shaded seating at the end of the garden. The ground area where we intend to put the pergola has been prepared but we have not continued with the work having become aware of the need to apply for listed building and planning consent. [APPLICATION WITHDRAWN.]

3010. To receive a report from the BASS [or re-named] Working Group.

3011. To receive a report from the Tennis/[or re-named] Working Group.

3012. Basketball post, Hambledon Village Hall play area

Proposed: that the PC considers quotes for the purchase and installation of a replacement basketball post for the ball area at Hambledon VH.

3013. Litter picking

Proposed: that the PC approves the following with regard to the operation of village-wide litter-picks going forward:

- Removal of the disclaimer (such that PC takes responsibility for the pickers and therefore they and the PC are covered under the current policy);

- Creation of a simple risk assessment (based on the example provided by the PC's insurance company);
- Purchase of full sets of hi-vis clothing, bag rings, and signage (funded by a grant?);
- Picking on quiet country lanes (not B2150 or Brook Lane) with no pavement - full hi vis and signage required.
- Picking on B2150 (no pavement)/Brook Lane - only to be done in full hi vis and with the support of ID Verde trucks.

3014. To receive a report from the Hambledon Greening Working Group.

3015. Reports & Issues (for information only):

- SDNPA CIL (neighbourhood portion) - £450.00 has been received (giving a total of £900 from the past year. SDNPA has advised that this money could be spent on the two suggested projects of 1) pitter-picking equipment; and 2) info boards. To be on the agenda for the June 2026 PC meeting.)
- Damaged fingerpost sign Pitt Hill Lane (just inside the parish boundary) - HCC undertaking repairs. There should not be any cost to the parish.
- Handover of Torchlight Procession organisation took place between Chris Silcock and Cllr Mills-Goodlet/ Clerk 21/04/26. Marching band has been booked. New first aid kit has been purchased. Costs to be covered by HortSoc.

3016. Date and place of next meetings (Annual Meeting of the Parish - Thurs 21st May 2026 at The Pavilion, Hambledon VH; 8pm; & Mon 1st June 2026 at Hambledon VH; 7.30pm).

3017. To exclude members of the public and press from Confidential Matters to be discussed.