



DRAFT MINUTES

Hambledon Parish Council

07 Oct 2019; 7.30pm; Village Hall, Hambledon

PRESENT:

Cllr Quinn OBE (Chair); Cllr Mason; Cllr Thornton; Cllr Twiney; & Cllr Higham

In Attendance:

Mrs Joanna Tester (Clerk); Cllr Huxstep (HCC); Cllr Weston (WCC); & Jan Jarvie; Chair (FAG)

Meeting started at 7.30pm

Item No.	Item	Discussion & Decision	Action
721	Acknowledgements	Councillors paused and remembered in silence the contribution of the villager, Sue Blackman, who has passed away since the last meeting.	
722	Apologies	Cllr Pearson; PCSO Owen Reeves; Cllr Wood	
723	Disclosable pecuniary interests	None received	
724	Requests for dispensations	None requested	
725	Public questions & comments	Standing orders suspended for a max of 10 mins. No members of the public present.	
726	Resume standing orders	Agreed	
727	District councillor's report & questions arising	Report received from Cllr Pearson. Clerk to publish on PC website. Main points as follows: <ul style="list-style-type: none"> <li>• Kerb-side glass collection - monthly, starting Oct 19. Only to be filled with glass bottles &amp; jars, not window glass.</li> <li>• Winchester Station Approach Outline Application granted permission last month.</li> <li>• Winchester Sports &amp; Leisure Centre build - progress being made.</li> <li>• Park &amp; Ride Smart Cards - being phased out. No longer able to top-up cards and once remaining credit has run out payments will need to be made in other ways. RingGo is simplest method - see Ringo website or smartphone app.</li> <li>• Register to vote - reminder to return your document.</li> </ul>	Clerk

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		<p>Cllr Weston reported the following:</p> <ul style="list-style-type: none"> <li>• Communities Prepared - nationwide resilience programme aimed at equipping communities with knowledge &amp; tools to effectively prepare for, respond to, and recover from emergencies such as flooding. Provides community volunteers with training, advice &amp; support. Further details at <a href="http://www.communitiesprepared.org.uk">http://www.communitiesprepared.org.uk</a></li> <li>• Modern slavery - Cllrs to be supplied with <i>Councillors Guide on Modern Slavery</i>.</li> <li>• M27 Smart Motorway update for Oct 2019 - update will be published on the PC website, and full details can be found at <a href="http://www.highwaysengland.co.uk/m27-j4-11-smart-motorway">www.highwaysengland.co.uk/m27-j4-11-smart-motorway</a></li> </ul>	
728	County councillor's report & questions arising	<p>Report received but too late for Cllrs to consider before meeting. Clerk to publish on PC website. Main points as follows:</p> <ul style="list-style-type: none"> <li>• Vision for Hampshire 2050 has been approved. Available to view at <a href="http://www.hants.gov.uk">www.hants.gov.uk</a></li> <li>• Balancing the budget - planning timetable has begun with proposals being considered by individual Cabinet members over coming weeks.</li> <li>• Recycling - radical overhaul of waste management in Hampshire is required. One in five lorry loads of kerbside recycling fails to meet recycling standards &amp; HCC can no longer afford to subsidise the associated costs. One proposal is to pass on full cost of rejecting loads of recycling to the district council. Full report available at <a href="http://democracy.hants.gov.uk/ieListDocuments.aspx?CId=136&amp;MId=5477">http://democracy.hants.gov.uk/ieListDocuments.aspx?CId=136&amp;MId=5477</a></li> <li>• Library funding - HCC has warned of 'significant budget reductions', possibly resulting in closures, reduced opening hours, or relocations. Public consultation will take place first.</li> <li>• Vaccinations - parents urged to ensure that their children are up to date with their pre-school booster vaccinations. Those at increased risk from flu, and carers of vulnerable people, are urged to book their free flu vaccine asap. More info at <a href="https://www.nhs.uk/staywell">https://www.nhs.uk/staywell</a></li> </ul> <p>Questions to Cllr Huxstep:</p> <ul style="list-style-type: none"> <li>• Big Pipe (BP) headwall issues - Cllr Huxstep confirmed that there should be a budget already in place for maintenance of BP. Jan Jarvie (FAG) advised that in a recent conversation, Simon Cramp (HCC) admitted that responsibility of the BP hasn't yet been passed over from Engineering and, when it is, he is unsure where the budget will come from. Cllrs asked if Hambledon could be put on 'at risk' flooding register again to force HCC to carry out the necessary maintenance. Cllr Huxstep to take forward. WCC has also put money into BP so Cllr Weston has agreed to put pressure on HCC. Cllrs reiterated that maintenance will become difficult/impossible when pipe full of water.</li> </ul>	

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729	Police/PCSO report	Not received	
730	Mins of previous meeting (02/09/19)	Agreed as a true record.	Clerk
731	Clerk's progress report	<p><b>Stiles/kissing gates</b> Grant application process has changed. Clerk taking forward with help from Cllr Mason.</p> <p><b>Parish Lengthsman Agreement</b> First visit went ahead Thurs 5<sup>th</sup> Sept (full day). Subsequent visits as follows:</p> <ul style="list-style-type: none"> <li>• Dec 4<sup>th</sup> 2019 (half day)</li> <li>• Jan 29<sup>th</sup> 2020 (half day)</li> <li>• Mar 4<sup>th</sup> 2020 (half day)</li> </ul> <p>Clerk requested that all cllrs prepare suggestions for Dec 2019 work to be discussed at Nov 19 PC meeting.</p> <p><b>Hambledon Vineyard (HV)</b> Liaison meeting held Oct 4<sup>th</sup> 2019. Cllr Mason briefed meeting:</p> <ul style="list-style-type: none"> <li>• HV to go back to suppliers &amp; reiterate correct route of entry.</li> <li>• Chalk mounds - one has gone completely; other down to 10%. Due to be removed completely in near future.</li> <li>• Work has stopped for 6 weeks for grape harvest.</li> <li>• Access road won't be surfaced until all construction is finished, then electric gates will go in at the bottom. Ownership confusion has been discussed with all relevant parties &amp; legal advice gained.</li> <li>• Block diagram of work schedule requested of HV by Cllr Mason. Cllr Mason to send to Clerk to forward to all Cllrs.</li> <li>• Issue of vandalism of HV wires accusation (and subsequent vindication) was not broached - topic for next liaison meeting.</li> </ul> <p><b><u>Cllrs wish to clarify that these meetings are closed meetings i.e. not open to the public.</u></b></p> <p><b>AOB - dog mess bins</b> Clerk and Cllr Weston currently chasing Ian Burt for info on delivery of remaining bins. Cllr Weston to e-mail &amp; Clerk to continue chasing.</p> <p><b>School Travel Plan</b> annual meeting of School/PC/HCC scheduled for 16<sup>th</sup> Jan 2020. Cllrs Quinn &amp; Higham to attend on behalf of the PC.</p> <p><b>V/H Play Equipment</b> No progress, to date.</p> <p><b>Fingerpost Signs</b> E-mail received from Heritage Fingerpost Signs - advised that they would return x2 finials to Hambledon, but the 3<sup>rd</sup> had been left with owners of The Green Man (subsequently verified by Clerk &amp; Cllr Higham). Clerk responded reiterating that the PC wished to collect finials from his property, and asking for a suggestion of a suitable day/time. No response to date. To be discussed during agenda item 743.</p> <p><b>Moving of bollards @ George House</b> Cllr Thornton to report to meeting during agenda item 740.</p>	<p>Clerk/Cllr Mason</p> <p>All Cllrs</p> <p>Cllr Mason/Clerk</p> <p>Clerk</p>

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		<p><b>VE Day 75</b> Cllr Quinn to report to meeting on ideas/level of support. Member of the public has offered to co-ordinate village groups. Cllr Quinn liaising.</p> <p><b>Tennis Court Re-painting</b> Successful contractor has advised that split between work and materials costs will be 50:50. Clerk has informed Cllr Huxstep (as HCC is funding the materials element). Contractor is hoping to carry out the work mid-Oct 2019.</p>	Cllr Quinn
732	Bank account	Bank balance - £50,401.65 (@ 01 Oct 2019)	
733	Annual return	The external auditor's report for y/e 31 March 2018/19 was approved.	
734	Q2 financial statements	The Q2 financial report and statement for 2018/19 were approved. Clerk to publish on PC website & contact Home Start Meon Valley re. annual grant which has not yet been applied for within 2019/20.	Clerk
735	Budget 2020/21	<p>Cllrs commented as follows:</p> <ul style="list-style-type: none"> <li>• In general - be more ambitious &amp; build up funds (forward thinking)</li> <li>• Long-term (e.g. 5-year) plan; Cllr Quinn's suggestion of an informal brainstorming session involving all cllrs was supported. Clerk &amp; Cllr Quinn to arrange.</li> <li>• Public consultation also important/collaborative planning.</li> <li>• VIPWG - request maintained or increased budget.</li> <li>• Church bell recently broken - if insurance will not cover the PC could look at assisting with costs of repair/replacement.</li> </ul>	Cllr Quinn/Clerk
736	De-fib training & donation to SCAS charity	<p>The Clerk reported that circa 30 residents attended the training session held 07/09/19. Significantly low numbers of younger people &amp; young families, despite holding event on a weekend day.</p> <p>It was agreed that £100.00 should be donated to the South Central Ambulance Service charity in thanks for providing the training session.</p> <p>To become annual training event.</p>	Clerk
737	Payment of accounts	<p>Payments approved as follows:</p> <p><b>Clerk salary (Sept 2019)</b>          £664.31 (salary)          £40.00 (office allowance)          £1.50 (printing allowance)          LESS £33.22 (5% pension contrib'n)          LESS £0.46 (NI contribution; although not actually req this month)     <b>TOTAL: £672.13</b></p> <p><b>NEST Clerk pension (Sept 2019)</b>          £19.93 (PC contrib'n; 3% basic salary)          £33.22 (Clerk contrib'n.)     <b>TOTAL: £53.14</b></p> <p>Hall hire (Sept 2019; to include 3hrs for de-fib training)  <b>TOTAL: £52.00</b></p>	Clerk

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		<p><b>B C Martin - Grounds maintenance/cleaning</b> (Aug &amp; Sept 2019, plus additional 2 hours + travel in Aug for preparation of V/H grounds for Hort Show) <b>TOTAL: £244.00</b></p> <p><b>South Central Ambulance Service Charity</b> Donation following de-fib training in Sept 2019 <b>TOTAL: £100.00</b></p> <p><b>De-fib Store Ltd</b> Replacement de-fib pads TOTAL: £47.94</p> <p><b>The Poppy Appeal</b> Remembrance Sunday wreath TOTAL: £30.00</p> <p><b>PKF Littlejohn LLP - External Audit fees (2018/19)</b> TOTAL: £288.00</p> <p><b>James Craven Tennis coaching Sept 2019</b> (30 Aug to 28 Sept) <b>TOTAL: £350.00</b></p>	
738	Planning applications	<p>SDNP/19/04534/HOUS &amp; SDNP/19/04535/LIS - Hambledon Cottage PO7 4RP - Proposed Double Storey Extension And Single Storey Rear Extension And Replacement Garage And External Alterations [Comments Due By 17 Oct 2019] <b>Objection - On The Grounds Of Incompatible Materials And Increase In Size Too Large (More Than 30% Of Footprint). Content To Pull Objection On More Mature Consideration Of Plans - Cllrs &amp; Advisor To Meet To Discuss.</b></p> <p>SDNP/19/04483/HOUS - Cams Hill Wood, PO7 4SP - Erection of new perimeter close (feather) boarded timber fence, at 1.5m-1.7m high from ground level. [Comments due by 17 Oct 2019.] <b>No objection.</b></p> <p>SDNP/19/04440/TCA - Hamlet house, PO7 4RY - Sycamore : Fell because it is damaging flint and brick wall which now has to be repaired. Cherry: Fell because it's dead. <b>No objection.</b></p> <p>SDNP/19/04438/HOUS - Thatch Cottage, PO7 4TD - Erection of new timber-framed greenhouse. Erection of new timber garden shed. <b>No objection.</b></p> <p>DNP/19/04506/FUL - Ashcombe House, PO7 4SX - Proposed single storey lean to extension to the side of Ashcombe House, providing a downstairs shower room and larger dining room [Comments due by 21 Oct 2019.] <b>No objection.</b></p> <p>SDNP/19/04037/PRE - 10 East Street, PO7 4RX - Proposed replacement windows, re-siting of existing dormer window and alterations to existing wall and roof pitch. [Pre-app only.]</p> <p>SDNP/19/04601/ADV - Throughout Hampshire (proposed location in Hambledon: Easting 464158; Northing 114198) - Display a total of 12 non-illuminated boundary markers. [Comments due by 29 Oct 2019.] <b>Comments have already been made to HCC/SDNP.</b></p>	Clerk

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739	Planning applications received after 02/10/19	SDNP/19/04794/HOUS - Foggy Bottom, Chidden, PO7 4TD - detached garage. <b>No objection.</b>	Clerk
740	Planning decisions	Noted	
741	Flood Action Group	Jan Jarvie (Chair; FAG) - comments made during agenda item 728.	
742	VIPWG	Cllr Thornton reported the following: <ul style="list-style-type: none"> <li>• No meeting since Sept 19 PC meeting, therefore no major progress to report.</li> <li>• Clerk to chase JK Engineering (for installation date &amp; to discuss bollard moving at George House).</li> <li>• Long-term plan for management of George House planters to be discussed Nov 19 PC meeting.</li> </ul>	Clerk Clerk
743	Heritage Finger Post Signs (HFPS)	Clerk to chase once more. If no contact, next stage is to inform HFPS of a specific date/time - to be specified by Cllr Quinn - when collection will take place and they should be available to hand over the finials & take back the sample.	Clerk
744	Tennis Working Group	Cllr Higham reported the following: Income £0.00 Expenditure £816.70 Carried forward £1823.89	
745	PC logo	It was agreed that a competition to design a new PC logo should be launched in next edition of Hambledonian. Clerk and Cllr Quinn to liaise.	Clerk/Cllr Quinn
746	School-children safety	Following a recent e-mail from a villager expressing concerns about safety of school children and lack of traffic warning signs in the vicinity, Cllrs raised the following points: <ul style="list-style-type: none"> <li>• Currently two signs on Church Lane above school entrance: '20 is Plenty' and 'School'. Cllrs to discuss at Nov 2019 PC meeting whether these are in the most effective position. Clerk to add to Nov 19 agenda.</li> <li>• There is a large element of parental responsibility with regard to control of children walking to school &amp; road safety education.</li> <li>• Should the safety of elderly/infirm residents be considered as well, given the risks associated with e.g. crossing the road to access the shop?</li> </ul>	Clerk
747	Reports & issues	None	
748	Date/time of next meeting	Monday 4th November 2019	
749	Confidential matters	No members of public & press present.	

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750	Co-option of Cllr	Cllrs agreed to vote by secret ballot. Caroline Hubbard named as successful applicant. Clerk to inform successful and unsuccessful applicants and Chair to write personally to unsuccessful applicant.	Clerk/Cllr Quinn

**The meeting closed at 9.09 pm**

**Signed:**

**Paul Quinn OBE (chair):**

**Dated**

**Signed:**

**Joanna Tester (Clerk):**

**Dated**