

Please Note: This form **MUST** be completed **IN FULL** before the Council will consider any grant application. Applications must also enclose copies of their organisation's **CONSTITUTION**, their most recent **ANNUAL REPORT**, their last **AGM MINUTES** and a copy of their most recently published **ANNUAL ACCOUNTS**. [See Page 2, overleaf]

1. Full name of applicant (charity/organisation):	
2. Full postal address:	
3. Email address:	4. Telephone number:
5. Name of organisation's delegated contact:	
6. Position/title of nominated contact:	
7. Please describe your organisation's aims and objectives.	

8. Does your organisation work solely for the benefit of the people of Hambledon?..... YES/NO

If "YES", how many Hambledon residents benefit on a regular basis from your organisation?.....

If "NO" then please specify the geographical areas that you provide for and the number of people that regularly benefit from your charity or organisation.

Geographical area:	Number:
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9. If your organisation is **OUTSIDE** Hambledon, how many Hambledon residents benefit (or will benefit) regularly from the services you provide?

10. Are you seeking grant aid from other sources (e.g. Winchester DC, Hampshire CC, charities)? YES/NO

If "YES", give details:

11. How many **UNPAID VOLUNTEERS** do you have?

12. How many **PART TIME** paid staff do you have?.....

13. How many **FULL TIME** paid staff do you have?

14. Have you ever received a grant from Hambledon Parish Council? YES/NO

If "YES", give details of those in the last five years:

Purpose:	Date:	Amount:
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About your grant application

15. What is the amount of the grant for which you are applying to Hambledon Parish Council?.....

16. What would the grant be used for?

(E.g. capital project, running costs, etc.)

17. If the grant is towards a PROJECT DEVELOPMENT do you require formal planning consent?..... YES/NO

18. If the grant is to be used for a PROJECT when do you expect to start and finish?

Start date:

Finish date:

19. Please give any additional information which you feel might help the Council in making its decision, e.g. any fund raising events undertaken by your organisation and amounts raised or volunteer effort that will go into making use of the grant.

Additional information:

PLEASE NOTE: If your grant application is successful, whether in whole or in part, it would be conditional upon you [i.e. your organisation] acknowledging HAMBLEDON PARISH COUNCIL in your Annual Report, or in any other publication [Newsletter, magazine, etc] relevant to your organisation.

In signing this grant application, you agree to be bound by this condition.

Signed:

Date:

Enclosure checklist:

1. Constitution
2. Recent accounts
3. Minutes of last AGM
4. Last annual report

FOR HAMBLEDON PARISH COUNCIL USE ONLY	
Date received	
Date acknowledged	
Amount of grant agreed	£
Date decision notified	
Date paid	
Cheque number	