

Parish Council Meeting Minutes
Minutes Monday 8th April 2013 7.30pm

Present	In attendance	Apologies
Cllr Norman	E Billingham - Clerk	Cllr Thistlethwayte
Cllr Dibden	Cllr Hindson (HCC)	
Cllr Thornton	Cllr Coates (WCC)	
Cllr Reeve	Member of public	
Cllr Higham		
Cllr Birdwood		

Subject
<u>1/13- Apologies for absence and declarations of interest.</u>
Apologies from Cllr Thistlethwayte.
<u>2/13 - To adjourn for public participation</u>
The Chair adjourned the meeting for public participation.
<u>2.1/13 - To receive Police Report</u>
The Police could not attend the meeting. PC Sarah Newman had notified the Clerk that the APM was also on the night of the Wickham Horse Fair and that all available police would be on duty there but she did hope to attend the APM briefly.
<u>2.2/13 - To receive the County Councillor's report.</u>
Cllr Hindson noted the following: The Lengthsman scheme continued and had been extended to other areas, including those which have Parish Meetings rather than Parish Councils. Broadband scheme had been signed and details would be announced soon. Meals on Wheels were now more widely available to anyone over 55 who have a need. The number to contact the service was 0845 6035630. A commercial company would now run Meals on Wheels. Age Concern would be running a volunteer service to visit local people. Welfare – There were no longer community care grants. £1.5million would be given from Central Government for local welfare assistance. This would be used to enhance the care network already in place. It was hoped that a network of volunteer services could help those facing a crisis, i.e.: food banks, buy second hand furniture and white goods and working with other organisations. Locality teams for children services and adult services teams would also benefit and be able to assist people in ways to get out of crisis and stay out. Crisis support line: 0845 372 5859 Monday – Friday. The Chair thanked Cllr Hindson for her years of hard work as a County Councillor and presented her with a rose bush and chocolates.
<u>2.3/13 - To receive the District Councillor's report.</u>
Report was sent out prior to the meeting and distributed by the Chair. Areas to note: Local Plan 1 approved and the process for Local Plan Part 2 was beginning. SDNP Local Plans would be coming forward but it was likely that there would be no significant changes. Housing - Help was being offered to those living in three or four bedroom properties to assist in moving costs to smaller houses. Allocations policy now included ex servicemen as a priority for up to five years after leaving services. Council housing stock would be increased by building 3/400 new houses in Stanmore and elsewhere in the Winchester District. There was a question about the Local Plan and the information used from the Open Spaces strategy, which had not been

Hambledon Parish Council March 2012

updated in the new plan. There was some concern that the information was out of date and the impact it might have.
ACTION Cllr Coates to enquire.

2.4/13 - Other public participation:

No other public participation and Parish Council meeting resumed.

3/13 - To approve the Minutes of the meeting held on 4th March 2013.

Agreed as a true record and signed.

4/13 - Matters arising from these minutes

Item 85.3/12 – Planting of oak tree. The Jubilee oak had been planted 8th April 2013 on Speltham Down.

5/13 Planning Applications and Decisions.

5.1/13 Matters Arising:

Item 165.3/12 - St Peters Farm – Cllr Dibden had not written yet as she felt the situation could not be added to at this stage. It was noted that an Environmental Health notice had been issued regarding the toxic smoke and this had now ceased. There were still other areas of concern such as hard standing, commercial vehicles (SORN) and caravans on site. It was agreed that clarity was needed on where the Parish Council can have any further affect.

ACTION: Cllr Coates to discuss with WCC legal dept. on legality of camera use on private land.

ACTION: Cllr Dibden to write a letter to thank those that attended the meeting, to note points raised and concerns on behalf of the community.

Item 165.2/12 – Meadow Farm, Habens Lane – Caravan had been removed but some debris had been left on site.

Item 208.2/12 - Vineyard – Cllr Dibden had tried to contact Ian Kellett. It was noted that WCC did not call in the application. Parish Council will ask for clarity on the plans for the remaining spoil. ACTION: Cllr Dibden to contact.

5.2/13 - To receive planning applications from Winchester City Council and agree response

SDNP/13/01485/TCA - The Stores, West Street, Hambledon PO7 4SN - 1no. Spruce – Fell – AGREED: No objection

5.3/13 - To receive planning decisions

SDNP/13/00769/APNB - Vineyard – Not called in to planning application.

5.4/13 - To receive appeals

None

5.5/13 Update on Enforcements.

SDNP/12/03353/FUL - Meadow Stables, Menslands Lane – (Prestfield Stud) Application withdrawn.

Action: Cllr Dibden to follow up.

6/13 Village Design Statement.

Cllr Dibden had spoken to Nick Bailey and hoped to meet and collect data from him. This would then be used at the Parish meeting and as the project progressed. Two residents had expressed interest in helping.

Cllr Dibden explained what a Village Design Statement was to new Councillors and members of the public. The document would carry the weight of public opinion on areas that they felt they wished to preserve or envisage in the village and it would be encapsulated in the statement. It would be used as a supplementary planning document. There was some discussion regarding planning in relation to plastic/UPVC windows.

It was noted that The Gardens would be getting new UPVC windows and doors. ACTION Cllr Norman to investigate further.

7/13 - Finance and Parish Council management.

7.1/13 To agree additional signatories for the Unity Trust Bank account.

AGREED to allow Cllr Norman to be a signatory.

ACTION: Clerk to arrange.

7.2/13 To approve payments

HAMBLEDON PARISH COUNCIL PAYMENTS -

CHEQUE PAYMENTS

Date	Cheque number	Company	VAT amount	Total
08/04/13	36	Goodwillies	78.07	468.43

Hambledon Parish Council March 2012

08/04/13	37	M Norman		0	88.65
08/04/13	38	HALC		0	294.00
08/04/13	39	Hambledonian		0	50.00
				Total	901.08

BACS PAYMENTS

Clubnet - £234

Clubnet - £42

Multisport Surfaces £5000

PAYMENTS – Standing Order

E Billingham – Clerk March 2013 £415.60

E Billingham – Clerk annual £520.00

Bank balance : £16274.44

Cash book (incl. uncleared cheques and April payments) – £14743.36

7.4/13 - To review expenditure versus budget update - March 13.

Cllr Higham discussed the end of year figures against budget and noted that in real terms the council came in under budget. The first month of the new budget update was presented to the Council.

7.5/13 - Website Update

The working party had met to decide details for the website. The website order had been approved and ordered. The working party had suggested areas/subjects that they wish to have within the website. They had gone through the existing site and highlighted areas to be moved onto the new site.

Link would be added to the Clubnet booking service.

7.6/13 - Grant Applications:

It was noted that CAB and Home Start would benefit from a three-year commitment of funding.

ACTION: Clerk to notify Home Start and CAB and ask them to apply through grant application process.

AGREED: Once applications were complete that the Council would then enter into a three-year commitment of £250 for each for each of the three years.

ACTION: Item for APM – to ask about further groups that might benefit from grants.

7.7/13 AGM and APM – To agree items to be included in the AGM and APM

Cllr Dibden had ordered refreshments. Wine would be ordered on sale or return from Peoples Market. Other refreshments would be ordered from Lotts Store.

Items for the APM agenda:

Chris Lait – Concise briefing on flooding. 10 minutes. ACTION: Cllr Higham to ask for a brief summary of context of talk.

Martyn Banks from Southern Water. 5 minutes

County and City Councillor reports.

Neighbourhood report – written. Replacement Neighbourhood Watch coordinator request needed.

Chair and Finance report.

Interactive session need questions -

ACTION: Timed agenda would be written. Cllr Reeves, Cllr Thornton and Cllr Norman would arrange the agenda.

7.8/13 Updating on the Charing Skills training

Cllr Norman highlighted areas discussed.

Collective responsibility – Everything that Councillors did, wrote or said reflected on the body of the council, as the whole council was responsible. Chair was just the facilitator of the meeting.

Precept Capping – Cllr Norman wanted to know if the council wished to write to the local MP concerning the Private member's bill imposing a cap on Parish Councils ability to raise the precept. Higher tier authorities were being capped and Parish Councils have not had a cap before. If a council wished to raise the precept, more than 2% a referendum would be needed at the cost of £1000.

AGREED that the Chair should write from the Council and request a proper process of consultation.

Hambledon Parish Council March 2012

It was noted that a referendum would cost 7% of precept.

Clerk' role line management –AGREED: That line management for Clerks role be managed by Cllr Thornton, Cllr Dibden and Cllr Norman.

8/13 - Village Maintenance

8.1/13 - Lengthsman Update

The scheme would be continuing and Shedfield would continue to be the lead parish.

8.2/13 - Village Maintenance Contractor

The working party were continuing to update the grid for all WCC HCC and Lengthsman duties.

ACTION: Cllr Norman would arrange another walk in early May.

8.3/13- Village Hall maintenance update

Item 208.3/12 – ACTION Cllr Norman to carry forward.

9 Flood Action Group

9.1 Sandbag removal

Water levels had gone down.

Sandbags were being removed by residents and Cllr Higham would arrange removal of any remaining sandbags.

There would be a planned meeting with Southern Water. A survey by Dean Tech was currently being carried out and so far twelve manhole covers/chambers had been found to be leaking. These would be repaired and sealed by Clancy Docwra.

10/13 - Play Areas

10.1/13 -Play inspection - To discuss regular play area inspections.

Reports received and nothing noted.

10.2/13 - Update on tennis courts

If the planned changes to the school status were successful then the requirement for sport would increase. It was suggested that the council would recreate the football pitch/rounders area in the Glebe with a goal at one end. Govt. had announced that all schools would get £9000 sports legacy.

Tennis court half way through and the contractors were waiting for the temperature to rise enough to add tarmac.

Application had been made to the Hants and Isle of Wight Foundation for £4000 to fund coaching.

Equipment was being purchased for those that might wish to borrow it.

Cricket Club – It was suggested that the cricket club build a football pitch on the cricket ground for inter school sport. Grant can be applied for to add other items for the cricket club.

Cllr Norman had been assisting the Cricket Club in a private capacity over an application. Sports England would consider small grants for maintenance of football and cricket. Protected Playing Field application would be made for two new grass wickets. Open Spaces funding would be applied to for two artificial wickets.

11/13 - Footpaths

The three trees down on Footpath 13B had been cleared.

Stile was still broken on the Green Man footpath/Footpath 9.

12/13 - Highways

12.1/13 – SLR

ACTION: Chair to contact John Blackman regarding the charger for the SLR.

12.2/13- Signs Audit

Junction of Green Lane – It was noted that Neville Crisp WCC had proposed some changes but had sought comments from the Parish Council and would wait for its recommendations. Work had already taken place on rationalisation of signs in West Street and removal of the redundant SLR post at Three Corners.

ACTION – Cllr Thornton to propose new direction signs at the West Street – Green Lane junction taking account of the need for consistency of destination.

The Clerk noted that there had been a letter from Ticehurst Parish Council regarding road calming in the village.

ACTION: Cllr Thornton would respond.

A Maltings Residents Association was being formed. There was some concern over the amount of signs on the piece of land to the front of the Maltings. It was noted that there was legislation governing signs and code of practice to Estate Agents.

ACTION: Chair to forward the email to Chair of the Residents Association. Council could write expressing concern if appropriate.

12.3/13 - Salt Bins

Hambledon Parish Council March 2012

Item 186.3/12 – Update – The grit bins had been delivered and would be filled.

13/13- Parish Plan

ACTION: Cllr Dibden would issue an update at the APM.

14/13 – Correspondence

Invitation to the Home Start tea party celebrating 15 years. – Councillor would attend.

Coronation Service – Awaiting more details.

Audit Commission – Dates and deadlines had been sent to the Clerk.

Internal Controls – Internal auditor and Cllr Higham.

Litter appearing around the village –Your Winchester website or app for all reporting of fly tipping etc.

Village litter picking – Concern over the bins being filled to capacity. ACTION: Cllr Norman to put in the article in the Hambledonian.

Concern over the flint wall/tree in West Street. ACTION Cllr Reeve to ask resident to apply for tree work and that the council would support them in this action.

15/13 -- Date and time of next meeting and items for the next agenda.

The meeting ended at 22.00. Date of next meeting: Monday 13th May 2013 – due to bank holiday.