

HAMBLEDON PARISH COUNCIL  
Q3 Financial Report  
01 Oct 2024 to 31 Dec 2024

|                                   |                                       | Actual to 31 Dec 2024 | Annual Budget     | Actual-v-Budget | Notes                                      |
|-----------------------------------|---------------------------------------|-----------------------|-------------------|-----------------|--|
| RECEIPTS                          |                                       |                       |                   |                 |  |
|                                   | Precept                               | 53,517.00             | £53,517.00        | 100.0%          |  |
|                                   | <b>Other Income</b>                   |                       |                   |                 |  |
|                                   | Tennis fees                           | £360.00               |                   |                 |  |
|                                   | VAT Reclaimed to date                 | £5,636.66             |                   |                 |  |
|                                   | Grants and Donations - see Schedule 1 | £1,245.00             |                   |                 |  |
|                                   | <b>Total Income</b>                   | <b>£60,758.66</b>     |                   |                 |  |
| PAYMENTS                          |                                       |                       |                   |                 |  |
| Parish Council Funded Expenditure |                                       |                       |                   |                 |  |
|                                   | <b>Staff Costs</b>                    |                       |                   |                 |  |
|                                   | Clerk's Salary                        | £8,203.09             | £11,835.00        | 69.3%           | Net salary less printing/I-cloud allowance |
|                                   | Clerk's Expenses                      | £5.00                 | £15.00            | 33.3%           |  |
|                                   | Clerk's Pension                       | £253.62               | £355.00           | 71.4%           |  |
|                                   | Clerk's Training                      | £0.00                 | £217.00           | 0.0%            |  |
|                                   | Administration - Clerk's Office       | £360.00               | £480.00           | 75.0%           |  |
|                                   | Printing & iCloud Allowance           | £31.32                | £45.00            | 69.6%           | £3.48/month                                |
|                                   | HMRC                                  | £248.04               | £339.00           | 73.2%           |  |
|                                   | <b>Sub Total</b>                      | <b>£9,101.07</b>      | <b>£13,286.00</b> | <b>68.5%</b>    |  |
|                                   | <b>Councillors' Costs</b>             |                       |                   |                 |  |
|                                   | Councillors' Travel & Expenses        | £0.00                 | £50.00            | 0.0%            |  |
|                                   | Councillors' Training/Seminars        | £0.00                 | £200.00           | 0.0%            |  |
|                                   | <b>Sub Total</b>                      | <b>£0.00</b>          | <b>£250.00</b>    | <b>0.0%</b>     |  |
|                                   | <b>Administration Costs</b>           |                       |                   |                 |  |
|                                   | Meeting room hire                     | £326.50               | £250.00           | 130.6%          | Under-budgeted                             |
|                                   | Insurance                             | £1,532.07             | £1,400.00         | 109.4%          |  |
|                                   | External auditor fees                 | £315.00               | £331.00           | 95.2%           |  |
|                                   | Internal auditor fees                 | £270.00               | £284.00           | 95.1%           |  |
|                                   | Web-site                              | £480.00               | £480.00           | 100.0%          |  |
|                                   | APM                                   | £104.58               | £100.00           | 104.6%          |  |
|                                   | Remembrance Sunday Wreath             | £30.00                | £30.00            | 100.0%          |  |

|  |  |                  |                  |               |   |
|--|--|------------------|------------------|---------------|---|
|  | Community Christmas tree                           | £75.00           | £100.00          | 75.0%         |   |
|  | Bank Service Charges                               | £53.40           | £72.00           | 74.2%         |   |
|  | IT   | £50.00           | £275.00          | 18.2%         |   |
|  | Parish Online Subscription                         | £80.00           | £84.00           | 95.2%         |   |
|  | <b>Sub Total</b>                                   | <b>£3,316.55</b> | <b>£3,406.00</b> | <b>97.4%</b>  |   |
|  |  |                  |                  |               |   |
|  | <b>Grants</b>                                      |                  |                  |               |   |
|  | TS Tenacity  | £0.00            | £100.00          | 0.0%          |   |
|  | Hambledon Village Scout Group - Remembrance Sunday | £0.00            | £100.00          | 0.0%          |   |
|  | Churchyard Maintenance                             | £600.00          | £600.00          | 100.0%        |   |
|  | VH Grounds Maintenance                             | £640.00          | £640.00          | 100.0%        |   |
|  | Unallocated  | £0.00            | £1,000.00        | 0.0%          |   |
|  | <b>Sub Total</b>                                   | <b>£1,240.00</b> | <b>£2,440.00</b> | <b>50.8%</b>  |   |
|  |  |                  |                  |               |   |
|  | <b>Subscriptions &amp; Affiliations</b>            |                  |                  |               |   |
|  | HALC & NALC  | £431.00          | £400.00          | 107.7%        |   |
|  | SLCC   | £183.00          | £100.00          | 183.0%        | HPC paid full subscription for 2024/25 as Clerk no longer employed by WMPC              |
|  | ICO Registration                                   | £35.00           | £35.00           | 100.0%        |   |
|  | <b>Sub Total</b>                                   | <b>£649.00</b>   | <b>£535.00</b>   | <b>121.3%</b> |   |
|  |  |                  |                  |               |   |
|  | <b>Running Costs</b>                               |                  |                  |               |   |
|  | Parish Maintenance                                 | £2,187.50        | £4,000.00        | 54.7%         |   |
|  | Defib Training & Maintenance                       | £66.00           | £150.00          | 44.0%         |   |
|  | Glebe Land Rent                                    | £600.00          | £600.00          | 100.0%        |   |
|  | Glebe Land Maintenance                             | £700.00          | £700.00          | 100.0%        |   |
|  | Stewarts Green Playground Maintenance              | £0.00            | £0.00            |               |   |
|  | Village Hall Playground Maintenance                | £479.50          | £1,000.00        | 47.9%         |   |
|  | Playground Inspections                             | £54.95           | £54.95           | 100.0%        | Only VH playground to inspect. Budget originally £150. £95.05 vired to Playground Fund. |
|  | Hambledon Greening Campaign                        | £1,009.05        | £1,000.00        | 100.9%        | £250 grant received towards BIFFA recycling   |
|  | <b>Sub Total</b>                                   | <b>£5,097.00</b> | <b>£7,504.95</b> | <b>67.9%</b>  |   |
|  |  |                  |                  |               |   |
|  | <b>Tennis Expenditure</b>                          | <b>£740.00</b>   |                  |               |   |
|  |  |                  |                  |               |   |
|  | <b>Projects</b>                                    |                  |                  |               |   |
|  | BASS Fund Expenditure                              | £9,583.00        |                  |               |   |
|  | SG Play Equipment Expenditure                      | £25,042.50       |                  |               |   |
|  | Summer 2024 Fun Day                                | £0.00            | £0.00            |               | Full contingency of £500 unused. Vired to Playground Fund.                              |

|   |  |                    |                  |                  |  |
|---|--|--------------------|------------------|------------------|--|
|   | D-Day 80 Celebrations                        | £234.78            | £234.78          |                  | Full contingency of £500 not used. £265.22 vired to Playground Fund. |
|   | <b>Sub Total</b>                             | <b>£34,860.28</b>  |                  |                  |  |
|   | <b>Other Funded Expenditure</b>              |                    |                  |                  |  |
|   | Earmarked Reserves - see Schedule 2          | £19.95             |                  |                  |  |
|   | VAT to be reclaimed for payments in FY 24/25 | £409.31            |                  |                  |  |
|   | Land Reg info - BP outlet ditch              | £19.95             |                  |                  |  |
|   | <b>Sub Total</b>                             | <b>£449.21</b>     |                  |                  |  |
|   |  |                    |                  |                  |  |
|   |  |                    |                  |                  |  |
|   | <b>Total Expenditure</b>                     | <b>£55,453.11</b>  |                  |                  |  |
|   |  |                    |                  |                  |  |
|   |  |                    |                  |                  |  |
| <b>Assets</b>   |  |                    |                  |                  |  |
|   | Unity Trust Bank a/c @ 31/12/24              | £50,301.37         |                  |                  |  |
|   | Fixed Assets                                 | £135,767.34        |                  |                  |  |
|   | <b>Sub Total</b>                             | <b>£186,068.71</b> |                  |                  |  |
|   |  |                    |                  |                  |  |
| <b>Schedules</b>  |  |                    |                  |                  |  |
|   |  |                    |                  |                  |  |
| Schedule 1 - Grants & Donations Received  |  |                    |                  |                  |  |
|   | Tennis                                       | £0.00              |                  |                  |  |
|   | Playground                                   | £995.00            |                  |                  |  |
|   | Hambledon Greening Campaign                  | £250.00            |                  |                  |  |
|   | BASS   | £0.00              |                  |                  |  |
|   | <b>Sub Total</b>                             | <b>£1,245.00</b>   |                  |                  |  |
|   |  |                    |                  |                  |  |
| Schedule 2 - Earmarked Reserves   |  |                    |                  |                  |  |
|   |  | Spent YTD          |                  | Unspent          |  |
|   | Flood Reserve                                | £19.95             | £3,000.00        | £2,980.05        |  |
|   | Denmead & Hambledon Ed. Trust Grant - Tennis | £0.00              | £10.00           | £10.00           | Denmead & Hambledon Ed. Trust Grant - Tennis                         |
|   | <b>Sub Total</b>                             | <b>£19.95</b>      | <b>£3,010.00</b> | <b>£2,990.05</b> |  |
|   |  |                    |                  |                  |  |
|   |  |                    |                  |                  |  |
| Signed: <i>Joanna Tester</i>  |  |                    |                  |                  |  |
| Joanna Tester (Parish Clerk & RFO)  |  |                    |                  |                  |  |
| Dated (Minutes Ref.): 06/01/25 (2533) & 03/02/2025 (2558; amendments highlighted in orange) |  |                    |                  |                  |  |

HAMBLEDON PARISH COUNCIL  
 Q3 Financial Statement  
 01 Oct 2024 to 31 Dec 2024

|   |                   |  |
|---|-------------------|--|
| Bank balance at 31 Dec 2024             | £50,301.37        |  |
| Less uncleared payments                 | £0.00             |  |
| Less tennis fund                        | £5,693.99         |  |
| Less running costs Jan 2025 to Mar 2025 | £6,879.25         | (£53,517 minus £26,000) divided by 4 = £6,879.25 per quarter (£2,293/month)  |
| Less total value of BASS fund           | £15,594.87        | See 'BASS Fund Q3' for breakdown   |
| Less play equipment fund                | £6,791.78         | See 'Playground Fund Q3' for breakdown   |
| <b>Total funds available</b>            | <b>£15,341.48</b> |  |
| <b>Earmarked reserves</b>               |                   |  |
| Flood Reserve                           | £2,980.05         |  |
| Clerk's CiLCA Registration              | £217.00           |  |
| Hambledon and Denmead Ed Trust          | £10.00            | Held on their behalf for use by the PC   |
| <b>Total earmarked reserves</b>         | <b>£3,207.05</b>  |  |
| <b>Committed expenditure</b>            |                   |  |
|   | £0.00             |  |
| <b>Total committed expenditure</b>      | <b>£0.00</b>      |  |
| <b>Unallocated reserves</b>             | <b>£12,134.43</b> | Equivalent to circa 5.3-months' worth of running costs. HALC recommends maintaining general reserves between 3 and 12 months' worth. |

Signed: *Joanna Tester*

Joanna Tester (Parish Clerk & RFO)

Dated (Minutes Ref.): 06/01/25 (2533) & 03/02/2025 (2558; amendments highlighted in orange)

| HAMBLEDON PARISH COUNCIL<br>BASS Fund  |                   |   |  |
|--|-------------------|---|--|
| Q2 Report 01 Oct 2024 to 31 Dec 2024   |                   |   |  |
|  |                   | Notes   |  |
| <b>Income</b>                          |                   |   |  |
| <b>Precept</b>                         |                   |   |  |
| BBF from 2023-24                       | £23,344.85        |   |  |
| From 2024-25 precept                   | £2,000.00         |   |  |
|  |                   |   |  |
| <b>Grants</b>                          | £0.00             |   |  |
|  |                   |   |  |
| <b>Total income year to date</b>       | <b>£25,344.85</b> |   |  |
|  |                   |   |  |
| <b>Expenditure</b>                     |                   |   |  |
| Hambledonian article                   | £100.00           |   |  |
| Refitting GH bollard                   | £200.00           |   |  |
| Plants for Green Man beds              | £179.98           |   |  |
| Street name signs (x9)                 | £9,270.00         | 1 remaining   |  |
|  |                   |   |  |
| <b>Total expenditure year to date</b>  | <b>£9,749.98</b>  |   |  |
|  |                   |   |  |
| <b>Balance</b>                         | <b>£15,594.87</b> | Total value of BASS fund  |  |
|  |                   |   |  |
| <b>Committed</b>                       |                   |   |  |
| Street name signs                      | £1,030.00         | 1 remaining sign to be installed  |  |
| Reserve for Green Man Beds Maintenance | £41.98            | Maintenance by Hort Soc (£221.96 b/f from 2023/24 less plants @ £179.98 = £41.98) |  |
| <b>Total committed</b>                 | <b>£1,071.98</b>  |   |  |
|  |                   |   |  |
| <b>Expected expenditure</b>            |                   |   |  |
|  |                   |   |  |
| <b>Total expected expenditure</b>      | <b>£0.00</b>      |   |  |
|  |                   |   |  |
| <b>Unallocated funds</b>               | <b>£14,522.89</b> |   |  |

| HAMBLEDON PARISH COUNCIL<br>Playground Fund            |                   |                                |  |
|--|-------------------|--------------------------------|--|
| Q2 Report 01 Oct 2024 to 31 Dec 2024                   |                   |                                |  |
|  |                   | Notes                          |  |
| <b>Income</b>  |                   |                                |  |
| <b>Precept</b>   |                   |                                |  |
| BBF from 2023-24                                       | £6,979.01         |                                |  |
| From 2024-25 precept                                   | £23,000.00        |                                |  |
| Virement from Summer Fun Day contingency fund          | £500.00           |                                |  |
| Virement from D-Day contingency fund                   | £265.22           |                                |  |
| Virement from playground inspections budget allocation | £95.05            |                                |  |
|  | <b>£30839.28</b>  |                                |  |
| <b>Grants</b>  |                   |                                |  |
| County Councillor Grant - VH Swings                    | £995.00           |                                |  |
|  | <b>£995.00</b>    |                                |  |
| <b>Donations</b>                                       |                   |                                |  |
|  | £0.00             |                                |  |
|  |                   |                                |  |
| <b>Total income year to date</b>                       | <b>£31,834.28</b> |                                |  |
| <b>Expenditure</b>                                     |                   |                                |  |
| SG play equipment                                      | £25,000.00        |                                |  |
| Safety sign for SG                                     | £42.50            |                                |  |
|  | <b>£25,042.50</b> |                                |  |
| <b>Total expenditure year to date</b>                  | <b>£25,042.50</b> |                                |  |
| <b>Balance</b>   | <b>£6,791.78</b>  | Total value of Playground fund |  |
| <b>Committed</b>                                       |                   |                                |  |
| VH Swings - Jan 2025                                   | £6,796.00         |                                |  |
|  | <b>£6,796.00</b>  |                                |  |
| <b>Expected expenditure</b>                            |                   |                                |  |
|  | £0.00             |                                |  |
|  |                   |                                |  |
| <b>Unallocated funds</b>                               | <b>-£4.22</b>     |                                |  |